

Name

+91-98XXXXXXX | abc@email.com | linkedin.com/in/abc | Hyderabad, Telangana

Career Objective

Results-driven MBA graduate in Operations Management seeking an entry-level opportunity to apply analytical, problem-solving, and supply chain skills in a dynamic organization. Looking to contribute to process improvements, cost reduction strategies, and overall operational excellence.

Educational Qualifications

Qualification	Institute	University/Board	Year	Percentage/CGPA
MBA – Operation				
B.Com				
HSC				
SSC				

Internship Experience

Operations Intern

Amazon India, Hyderabad | Jan 2024 – Mar 2024

- Assisted in warehouse operations including inventory audits and order fulfilment.
- Supported process improvement activities to reduce lead time and optimize logistics.
- Prepared operational reports and dashboards using Excel and SQL.

Key Skills

- Supply Chain Management
- Process Optimization
- Inventory Control
- Lean Six Sigma Basics
- MS Excel & Power BI
- Logistics Coordination
- ERP Tools (SAP, Oracle)
- Problem Solving

Certifications

- Six Sigma Yellow Belt – GoLeanSixSigma
- Operations Analytics – Coursera (Wharton)
- Basics of Supply Chain Management – Udemy

Projects

Title: “Reducing Operational Bottlenecks in E-commerce Fulfillment Centers”

Academic Project | Duration: 2 months

- Conducted time-motion study to identify inefficiencies in order processing.
- Recommended layout and workflow improvements for 20% productivity gain.

Extra-Curricular Activities

- Coordinated logistics for national-level college fests and seminars.
- Volunteered in NGO supply chain donation drives.
- Member of the operations club at ICFAI Business School.
- Organized college-level HR summit attended by industry professionals.

Languages

- English – Fluent
- Telgu – Native
- Hindi – Proficient

References

Available on request.