

GOVERNMENT OF MAHARASHTRA
State Common Entrance Test Cell

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Information Brochure

{Academic Year 2022-23}

for admissions to

Full Time Professional Undergraduate Technical Courses

- First Year and Direct Second Year of Engineering and Technology (B.E./B.Tech.)
- First Year and Direct Second Year of Pharmacy (B.Pharm.)
- First Year of Architecture (B.Arch.)
- First Year and Direct Second Year of Hotel Management & Catering Technology (B.HMCT)
- First year of Planning (B.Planning)
- First Year Bachelor of Design (B.Design)

Full Time Professional Post Graduate Technical Courses

- First Year Master of Engineering and Technology (Integrated) [M.E.(Integrated) / M. Tech (Integrated)]
- First Year of Pharm. D.

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1. Introduction

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018, 04.06.2019, 09.07.2020, 18.10.2021 and 03.08.2022 to regulate the admissions to the **First year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology) **and Direct Second Year** (Engineering and Technology, Pharmacy and Hotel Management and Catering Technology). These rules also includes the admissions in first year of undergraduate course in Planning, Design and Post Graduate course in Pharm. D. and Master of Engineering and Technology (Integrated).

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017 and its amendments issued from time to time.

This brochure gives information regarding the eligibility and rules of admission to First and Direct Second year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions

(a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);

(b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;

(c) "All India Seats" means seats available to an eligible Indian National Candidate;

(d) "Application Form" means prescribed form filled up online by the Candidate for admission;

(e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;

(f) "CAP" means Centralised Admission Process;

(g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;

(h) "CET" means Common Entrance Test;

(i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10 of the Act, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;

(j) "Courses" means the full time under graduate technical courses in Engineering & Technology, Pharmacy, Architecture, Hotel Management & Catering technology, Planning, Design and post graduate course in Pharm. D. and Master of Engineering and Technology (Integrated) approved by the appropriate authority;

(k) "Department" means Higher and Technical Education Department of Government of Maharashtra;

(l) "D. Voc." means the Diploma of Vocation;

(m) "Eligible Candidates" means the candidates who are eligible for different professional courses

as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;

(n) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and redressal of grievances, etc, are provided;

(o) "Home University (HU)" means the university area as specified in rule 5(1) herein;

(p) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(q) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;

(r) "*Inter-Se-Merit*" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;

(s) "Jammu and Kashmir" means the Union Territory of Jammu and Kashmir and Union Territory of Ladakh;

(t) "JEE Main" means the Joint Entrance Examination conducted by the National Testing Agency (NTA), New Delhi for the concerned academic year;

(u) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;

(v) "NATA" means National Aptitude Test in Architecture;

(w) "NEET" means the National Eligibility Cum Entrance Test conducted by National Testing Agency (NTA), New Delhi for the concerned academic year;

(x) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';

(y) "OHU" means the area Outside Home University area;

(z) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin(PIO).

Explanation: For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;

(aa) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;

(bb) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(cc) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;

(dd) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application

(1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year.

(2) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the undergraduate technical courses, which are exempted from CET as per provisions of the Act.

(3) The Competent Authority shall invite online application form, from the eligible candidates for participating in Centralized Admission Process (CAP) to the under-graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.

(4) The Candidates seeking admissions to the professional courses for the seats provided in -

(a) rules 7(1)-Maharashtra State Candidature Seats, 7(2)- All India Candidature Seats, 7(3)-Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature - For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process (CAP).

(b) rules 7(4) and 7(5) (a) of these rules shall apply to the Competent Authority for admissions. These admissions shall be carried out as per the procedure and methodology laid down by the Competent Authority, from time to time and as per the norms laid down by All India Council for Technical Education, Pharmacy Council of India or Council of Architecture, as the case may be.

(5) The Candidate should submit the necessary Certificates issued by the concerned Authority, along-with the application, in the given Proforma. The list of documents to be submitted is given in this Information Brochure.

4. Role of Competent Authority in the process of Admission

a) The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU), COEP Technological University, Pune and Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Technical Educational Institutions.

b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.

c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities

The following table shows the details about the Home Universities in Maharashtra State and their Jurisdiction.

Sr. No	Home University	District under the Jurisdiction of University
1	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded, Parbhani
3	Mumbai University	Mumbai City, Mumbai Suburban, Ratnagiri, Raigad, Palghar, Sindhudurg, Thane
4	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon	Dhule, Jalgaon, Nandurbar
5	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune
6	Shivaji University	Kolhapur, Sangli, Satara
7	Punyashlok Ahilyabai Holkar Solapur University	Solapur
8	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim, Yavatmal
9	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha
10	Gondwana University	Chandrapur, Ghadchiroli

5. Candidature Type

(1) Maharashtra State Candidature -A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
Type-A	**(a)<u>For First Year</u>**: - (i) Candidates passing **SSC** and also **HSC or Diploma in Engineering** Examination from a recognised institution in Maharashtra State; (ii) Candidate who is either **Domicile** of Maharashtra and/or is **born** in Maharashtra; **(b)<u>For Direct Second Year:</u>** - (1) For Engineering. - Candidates passing **SSC** or **HSC** and also **Diploma in Engineering or Technology** or **Bachelor of Science** or **Diploma of Vocation (D. Voc.)** or its equivalent from a recognised institution in Maharashtra State; (2) For Pharmacy. - Candidates passing **HSC** and Diploma **in Pharmacy** from a recognised institution in Maharashtra State; (ii) Candidate who is either **Domicile** of Maharashtra and/or is **born** in Maharashtra.	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.

Type-B	A Candidate who does not fall in Type-A above, but who or whose Father or Mother is domiciled in the State of Maharashtra and possesses Domicile Certificate.	Place of Domicile Certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type-A or Type-B but whose Father or Mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submission of Application Form for CAP.	Place of posting of Father or Mother of Candidate falling within the jurisdiction of the respective University area.
Type-D	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) For First year,- Candidates passing SSC and/or HSC Examination from a recognized institution located in Maharashtra Karnataka Border area or from Maharashtra, residing in the Maharashtra Karnataka Border area and whose mother tongue is Marathi; (b) For direct second year,- Candidates passing SSC and/or HSC Examination and also Diploma in Engineering and Technology or Pharmacy or D.Voc. or its equivalent from a recognized institution from Maharashtra Karnataka Border area or from Maharashtra, residing in the Maharashtra Karnataka Border area and whose mother tongue is Marathi. Explanation.- The Maharashtra Karnataka Border Area includes the villages declared by the State Government for that purpose.	Candidate shall be considered for the **Outside Home University** or **State Level Seats.**

(2) All India Candidature - The Candidates having Indian Nationality are eligible under this Category.

(3) Minority Candidature -The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

(4) NRI Candidature - The Candidates who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.

(5) Foreign Student or OCI or PIO Candidature -The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (s) of section 2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

(6) Jammu and Kashmir & Ladakh Migrant Candidature

The following types of Candidates are eligible under this category.

(a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or

(b) The Children of officers belonging to Indian Administrative Services (IAS), Indian Police Services (IPS) or Indian Foreign Services (IFS) posted to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(c) The children of staff belonging to military and paramilitary forces posted in past or currently in the Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(d) Kashmiri Pandits or Kashmiri Hindu families (Non-migrants) living in the Kashmir valley and having Domicile certificate of Jammu and Kashmir; or

(e) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism.

6. Sanctioned Intake and Supernumerary Seats for various Courses

(1) The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2022-23. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in ***Schedule - II***.

(2) The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

7. Allocation of Seats -The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in ***Schedule-I*** for First Year and ***Schedule –II*** for Direct Second Year of various Under Graduate Courses.

(1) Maharashtra State Candidature Seats -The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

(2) All India Candidature Seats -The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

(3) Minority Quota Seats -The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in ***Schedule-I*** and ***Schedule-II***. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

(4) Institutional Quota Seats -The Institution can admit Eligible Candidates as specified in Schedule-I and Schedule-II, subject to following conditions. -

(i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;

(ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.

(iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

(5) Supernumerary Seats

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates

(i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.

(ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.

Provided that, if seats in a course reserved for Children of Indian Workers in Gulf Countries remains vacant, then such vacant seats shall be filled in from the candidates of OCI, PIO or Foreign Students and if seats reserved for candidates of OCI, PIO or Foreign Students remains vacant then such vacant seats shall be filled in from the children of Indian Workers in Gulf Countries:

Provided further that, any vacant seat in both the above quota may be filled in from NRI Candidature Candidates by the Institute has secured prior approval from appropriate authority for the NRI seats.

(iii) These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.

(iv) Candidates' fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Jammu and Kashmir & Ladakh Migrant Candidature

(i) These seats shall be filled in by the Competent Authority.

(ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.

(iii) The number of seats for this quota shall be as per the policy of the Government.

(iv) Candidates' fulfilling the eligibility criteria for Jammu and Kashmir & Ladakh Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified by the Competent Authority for this purpose or as per the method prescribed by the Competent Authority for this purpose.

(c) Tuition Fee Waiver Scheme (TFWS) Seats

(I) Scheme

(i) These seats shall be filled in by the Competent Authority.

(ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs that are approved by the All India Council for Technical Education.

(iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year.

(iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.

(v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.

(vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses, Pharmacy, Design and Planning.

(II) Eligibility

(i) Only Maharashtra State Candidature candidates are eligible for these seats

(ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

(d) Jammu and Kashmir Candidates and North East States:

(i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS) for the students belonging to Jammu and Kashmir* and the *scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education* shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.

(ii) The fee for the students belonging to Union Territory of Jammu and Kashmir and Union Territory of Ladakh admitted under the Prime Minister's Special Scholarship Scheme (PMSSS) to the Private Unaided Institutes shall be the minimum of the fee prescribed by the Fee Regulatory Authority (FRA) for that institute and the maximum fee ceiling amount prescribed by All India Council for Technical Education (AICTE).

(iii) The fee for the students admitted under the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in facilities of technical education shall be same as that for the Non Autonomous Government Institutes.

(6) Reservations

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward

class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (**SC**)	**13.0 %**
02	Schedule Tribes (**ST**)	**7.0%**
03	Vimukta Jati (VJ)/De Notified Tribes(**DT**) (**NT-A**)	**3.0%**
04	Nomadic Tribes 1 (**NT-B**)	**2.5%**
05	Nomadic Tribes 2 (**NT-C**)	**3.5%**
06	Nomadic Tribes 3 (**NT-D**)	**2.0%**
07	Other Backward Classes (**OBC**)	**19.0%**
	Total	**50.0%**

(b) Reservation for sons/daughters of Defence service personnel:

Five percent (5%) seats of the total seats for Maharashtra candidates coming under CAP per course shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

(i) These seats are within the sanctioned intake and are available as **State Level seats**.
(ii) A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
(iii) Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
(iv) This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

(c) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total seats for Maharashtra candidates per course coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease

Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates in HU / SL seats.**

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

(d) Reservation for EWS Candidate: As per the provisions in Government Resolution No. राआधो -4019/प्र.क्र.31/16-अ, dated 1२th February, 2019 and सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो/४०१९ प्र.क्र.३१/१६ अ, dated 31.05.2021, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.

(e) Reservations for Orphan Candidates - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.

(f) Reservation for female candidates: As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defence, Persons with Disability and Orphan categories.

(7) Eligibility Criteria

Year and Cours	Eligibility conditions and requirements for admissions
First Year - Engineering / Technology [4 Years duration]	**(1) Maharashtra State Candidature Candidate** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the *Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship* and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET 2022 and should obtain non zero score in MHT-CET 2022. **Or** (ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only); **(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the *Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship* and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and should obtain non zero positive score in JEE Main (B.E/B.Tech) or the candidate should have appeared in all the subjects in MHT-CET 2022 and should obtain non zero score in MHT-CET 2022. However, preference shall be given to the candidate obtaining non zero positive score in JEE Main(B.E/B.Tech) over the candidates who obtained non zero score in MHT-CET 2022. Or (ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only); **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National** (i) The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the *Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship* and obtained at least 45% marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority

	as defined under the Act.
Master of Engineering and Technology (Integrated) [5 Years duration]	**(1) Maharashtra State Candidature Candidates** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the *Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship* and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category Candidates belonging to the Maharashtra State), in the above subjects taken together; and the Candidate should have appeared in all the subjects in MHT CET 2022 and should obtain non zero score in MHT CET 2022 conducted by the Competent Authority; or (ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category Candidates belonging to the Maharashtra State); **(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the *Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship* and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category candidates belonging to Maharashtra State) in the above subjects taken together; and should obtain non zero positive score in JEE (Main) B.E./B.Tech or the Candidate should have appeared in all the subjects in CET and should obtain non zero score in MHT CET 2022 conducted by the Competent Authority. However, preference shall be given to the Candidate obtaining non zero positive score in JEE (Main) B.E./B.Tech over the Candidates who obtained non zero score in MHT CET 2022; or (ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category candidates belonging to the Maharashtra State); **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries and Foreign National Candidature Candidates. -** (i) The Candidate should have passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the *Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship* and obtained at least 45% marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Direct Second Year (Lateral Entry)- Engineering /Technology [3 Years duration]	**(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, -** (i) The Candidate should be an Indian National; (ii) Passed minimum three years or two years (Lateral Entry) Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of Candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) in any branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent; or (ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) and passed HSC or its equivalent examination with Mathematics as a subject; or (ii) Passed D.Voc. Stream in the same or allied sector (refer Schedule III); (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year – Pharmacy [4 Years duration]	**(1) Maharashtra State Candidature Candidates** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) The candidate should have appeared in all the subjects in MHT-CET 2022 and obtain non zero score in MHT-CET 2022. **(2) All India Candidature Candidates. -** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2022and obtain non zero score in MHT-CET 2022. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2022. **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National** (i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 45 % marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Direct Second Year (Lateral Entry),- Pharmacy [3 Years duration]	**For Maharashtra State Candidature Candidate and All India Candidature Candidate** (i) The candidate should be an Indian National; (ii) Passed Diploma Course in Pharmacy with at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with disability belonging to Maharashtra State only) from an All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved Institution or its equivalent. (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year – Pharm D. [6 Years duration]	**(1) Maharashtra State Candidature** (i) The candidate should be an Indian National; **(ii)** Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; **Or** (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State); **(iii)** The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2022. **(2) All India Candidature Candidates** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; **Or** (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State); (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2022and obtain non zero score in MHT-CET 2022. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2022. **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National** (i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together; **or** (i) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50 % marks;

	(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year- Architecture [5 Years duration]	**(1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidate** (i) The Candidate should be an Indian National; (ii) The candidate should have passed an examination at the end of the 10+2 scheme of examination with Physics, Chemistry and Mathematics subjects; or (ii) The candidate should have passed 10+3 Diploma Examination with Mathematics as compulsory subject; (iii) The candidate needs to qualify an aptitude test in architecture conducted either by NTA (i.e.JEE) or NATA conducted by the Council of Architecture; (iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** (i) The candidate should have passed an examination at the end of the 10+2 scheme of examination with Physics, Chemistry and Mathematics subjects; or (i) The candidate should have passed 10+3 Diploma Examination with Mathematics as compulsory subject; (ii) The candidate needs to qualify an aptitude test in architecture conducted either by NTA (i.e.JEE) or NATA conducted by the Council of Architecture; (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Bachelor of Planning (B. Planning) [4 Years duration]	**(1) Maharashtra State Candidature Candidates** (i) The Candidate should be an Indian National; (ii) The candidate should have passed 10+2 examination with Mathematics as compulsory subject along with any two subjects out of Physics or Chemistry or Computer Science or Electronics or Information Technology or Biology or Informatics Practices or Biotechnology or Technical Vocational subject or Agriculture or Engineering Graphics or Business Studies or Entrepreneurship and obtained at least 45 % marks in aggregate (at least 40 % marks in aggregate in case of Reserved categories, Economically Weaker Section and Persons with Disability category candidates belonging to Maharashtra State); (iii) The Candidate should have obtained non zero score in the MAH- B.Planning-CET 2022. **(2) All India Candidature Candidates and Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates** (i) The Candidate should be an Indian National; (ii) The candidate should have passed 10+2 examination with Mathematics as compulsory subject along with any two subjects out of Physics or Chemistry or Computer Science or Electronics or Information Technology or Biology or Informatics Practices or Biotechnology or Technical Vocational subject or Agriculture or Engineering Graphics or Business Studies or Entrepreneurship and obtained at least 45 % marks in aggregate (at least 40 % marks in aggregate in case of Reserved categories, Economically Weaker Section and Persons with Disability category candidates belonging to Maharashtra State);

	(iii) The Candidate should have obtained non zero positive score in JEE (Main) B. Planning or the Candidate should have obtained non zero score in MAH-B.Planning-CET 2022. However, preference shall be given to the Candidate obtaining non zero positive score in JEE (Main) B. Planning over the Candidates who have obtained non zero score in MAH- B.Planning-CET 2022. **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries and Foreign National Candidature Candidates** (i) The candidate should have passed 10+2 examination with Mathematics as compulsory subject along with any two subjects out of Physics or Chemistry or Computer Science or Electronics or Information Technology or Biology or Informatics Practices or Biotechnology or Technical Vocational subject or Agriculture or Engineering Graphics or Business Studies or Entrepreneurship and obtained at least 45% marks in aggregate; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year - Hotel Management and Catering Technology [4 Years duration]	**(1) Maharashtra State Candidature Candidate,-** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category, Economically Weaker Section and Persons with Disabilities candidates belonging to Maharashtra state only); (iii) Obtained Non Zero score at MAH-B.HMCT -CET 2022. **(2) All India Candidature Candidate and Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate,-** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for Backward Class category, Economically Weaker Section and Persons with Disabilities category candidates belonging to Maharashtra State); (iii) Obtained non zero positive score in NCHM JEE conducted by National Testing Agency for National Council for Hotel Management and Catering Technology or obtained non-zero score in MAH-B.HMCT - CET 2022conducted by the Competent Authority. However, preference shall be given to the candidate obtaining non zero positive score in NCHM JEE over the candidates who obtained non zero score in MAH-B.HMCT -CET 2022. **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National Candidature Candidate, -** (i) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Direct Second Year (Lateral Entry) - Hotel Management and Catering Technology [3 Years duration]	**For Maharashtra State Candidature Candidates and All India Candidature Candidates, -** (i) The Candidate should be an Indian National; (ii) Passed minimum three years or two years (Lateral Entry) Diploma Course in Hotel Management and Catering Technology with at least 45% marks (40% marks in case of Candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent; (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Undergraduate Course in Design (Bachelor of Design) [4 Years duration]	**(A) First Year Admission. -** **(1) Maharashtra State Candidature Candidates, All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates.-** (i) The Candidate should be an Indian National; (ii) The candidate should have passed 10+2 examination and obtained at least 45% marks in aggregate (aggregate 40% marks in case of Reserved categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) and obtained non-zero score in CET conducted by the Competent Authority; **(2) Children of NRI/OCI/PIO, Children of Indian workers in the Gulf countries and Foreign National Candidature Candidates.-** (i) The candidate should have passed 10+2 examination with at least 45 % marks in aggregate; (ii) Any other criterion declared by appropriate authority from time to time.

8.Preparation of Merit List

(1) Assignment of merit number - All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

(2) Change of Marks due to verification - If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP prior to 5 p.m. on the day of display of final merit list.

(3) Method of calculating marks at qualifying examination for deciding eligibility -While deciding the eligibility of the Candidates following procedure shall be adopted, -

(a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.

(b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks considering maximum marks as 300 and, If the percentage comes in fraction, then

rounding off shall be done as above to decide the eligibility.

(c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

(d) If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

(4) Assignment of Merit Number for various Courses

(a) *For admission to First Year* *Engineering and Technology (B.E. / B. Tech)* *and* *Master of Engineering and Technology (Integrated)- (M.E.(Integrated) / M. Tech (Integrated))*	**(i)For HSC Candidates**: The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2022 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher marks or score in Mathematics at CET; (b) higher marks or score in Physics at CET; (c) higher marks or score in Chemistry at CET; (d) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together; (e) higher percentage of marks in the subject Mathematics at HSC; (f) higher percentage of marks in the subject Physics at HSC; (g) higher percentage of marks in Aggregate at HSC. **(ii)** The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) and Children of Indian Workers in Gulf Countries, shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in the subject Mathematics at HSC; (b) higher percentage of marks in the subject Physics at HSC; *(c)* higher percentage of marks in Aggregate at HSC. **(iii) For Diploma Candidates:** The merit list of Diploma Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Diploma is awarded by the examining authority: Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below, —

	(a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(b) *For admission to Direct Second Year Engineering and Technology*	The merit list shall be prepared on the basis of marks obtained by the Candidate, on the basis of which Diploma / Degree is awarded by the examining authority: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(c) *For Admission to First Year Pharmacy and Pharm.D.*	(i)The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2022 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher marks or score in Mathematics or Biology at CET; (b) higher marks or score in Physics at CET; (c) higher marks or score in Chemistry at CET; (d) higher percentage of marks in Physics, Mathematics or Biology and Chemistry added together at Board or qualifying examination; (e) higher percentage of marks in the subject Mathematics or Biology at HSC; (f) higher percentage of marks in the subject Physics at HSC; (g) higher percentage of marks in aggregate in HSC. (ii) The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at rule 5(4), 5(5) and Children of Indian workers in the Gulf countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics/Biology added together at Qualifying examination: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, — (a) Higher percentage of marks in the subject Mathematics or Biology at HSC; (b) Higher percentage of marks in the subject Physics at HSC; (c) Higher percentage of marks in Aggregate at HSC.

(d) *For Admission to Direct Second Year Pharmacy*	The merit list shall be prepared on the basis of marks obtained by the Candidate on the basis of which Diploma is awarded by the examining authority: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in Physics at HSC; (b) higher percentage of marks in Chemistry at HSC; (c) higher percentage of marks in SSC; (d) higher percentage of marks in Science at SSC.
(e) First Year Hotel Management and Catering Technology	(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MAH-B.HMCT-CET-2022 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC. (ii) The merit list for the Candidates at 5(4) and 5(5) and Children of Indian Workers in the Gulf Countries, shall be prepared on the basis of the Higher percentage of marks at HSC or its equivalent: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(e-1) Direct Second Year Hotel Management and Catering Technology	The Merit List shall be prepared on the basis of marks obtained by the Candidates, on the basis of which Diploma is awarded by the examining authority: Provided that, in case of tie, the relative merit of different Candidates shall be resolved in the following order of preference and the methodology as specified below,- (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.

(f) For admission to First Year Architecture	The merit list for the all Candidates shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority and in the manner by giving 50% weightage to CET Score and 50% weightage to HSC aggregate Marks for the purpose of admission to these Courses: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - *(a)* higher marks in CET; *(b)* higher percentage of marks in Mathematics at SSC; *(c)* higher percentage of aggregate marks in SSC.
(g) For admission to First Year Planning	(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidates in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses: Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below,- (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC. (ii) The merit list for the NRI / OCI / PIO and Foreign Students Candidates stated at rules 5(4) and 5(5) and Children of Indian Workers in Gulf Countries shall be prepared on the basis of the percentage of aggregate marks at Qualifying examination: Provided that, in case of tie, the relative merit of candidates shall be resolved in the following order of preference and the methodology as specified below,- (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.

9. Centralised Admission Process (CAP)

(1) Centralised Admission Process CAP stages

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act.

The Government, Government Aided institutes, University Departments and University managed Institutions shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

(a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority. The candidate should read the information brochure carefully.

(b) The candidate should fill the Online Application Form as per the notified schedule for respective admission.

(i) For admissions to First Year Engineering and Technology, Planning, Pharmacy, Pharm D.,

Hotel Management & Catering Technology, Architecture and Master of Engineering/Master of Technology (Integrated):

a. The eligible candidates aspiring for admission on the basis of CET conducted by the Competent Authority of Maharashtra State should apply online for admission. Such candidates need not have to pay application fee.

b. The eligible candidates aspiring for admission only on the basis of National Level Examinations mentioned in the eligibility criterion and approved by Maharashtra State time to time, except CET conducted by the Competent Authority of Maharashtra State should apply online for admission and shall pay required fees online (Non Refundable) as given in the table below.

(ii) For Direct Second Year Engineering and Technology, Pharmacy and Hotel Management and Catering Technology: The eligible candidates are required to fill the application form Online.

(iii) Following are the details of the fees to be paid by the candidate through online mode only.

Admission	Application fee for General Category Candidates from Maharashtra State, Outside Maharashtra State (OMS), Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant candidates and Children of Indian workers in Gulf Countries	Application fee for Reserved Category Candidates [SC, ST, VJ/DT NT(A), NT(B), NT(C), NT(D), OBC, SBC, EWS] & PWD Candidates belonging to Maharashtra State only	Application fee for Children of NRI / OCI / PIO, Foreign National
First Year Engineering and Technology, Planning, Design Pharmacy, Pharm. D. , HMCT, M.E. /M. Tech (Integrated) (Only JEE / NEET Candidates)	₹ 800/-	₹ 600/-	₹ 5,000/-
First Year Architecture	₹ 800/-	₹ 600/-	₹ 5,000/-
Direct Second Year Engineering and Technology, Pharmacy, HMCT	₹ 800/-	₹. 600/-	-

(iv) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.

(v) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.

(vi) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer/device connected to internet.

(vii) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.

(viii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.

(ix) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it, if required. The candidate shall take printout of the submitted application form and sign it.

(x) The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

(c) Document Verification at Facilitation Centre by the Candidate or through the method prescribed by the Competent Authority for this purpose. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form. After confirmation of application form, information cannot be changed by candidate.

(d) Display or Publishing of Provisional merit list, Submission of grievances, if any, through the method prescribed by the Competent Authority for this purpose and Display or Publishing of Final Merit Lists;

i. Provisional Merit List of eligible candidates will be displayed on the website.

ii. For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances through the method prescribed by the Competent Authority for this purpose.

iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.

iv. Final merit lists will be displayed on the website.

NOTE: - **The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute.**

(e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

(f) Filling up and confirmation of online option form having preferences of Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed by the candidate through their login shall be considered for allotment in the respective CAP Rounds;

Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference;

(i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for

respective CAP Round.

(ii) Candidates will be able to fill in the online option form through their login.

(iii) It is mandatory for all candidates to confirm the online option form.

(iv) After confirmation of Option form, the candidate will not be able to change the Options.

(v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.

(vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be considered as first preference (Highest Priority Choice).

(vii) Option form received through online submission only will be considered for further processing.

(viii) Candidate shall confirm the submitted on-line Option Form by re-entering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference

(ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.

(g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course.

(h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority through the method prescribed by the Competent Authority for the purpose of accepting the offered seat and rectifying the errors as per the clause (e) of sub-rule (4) of this rule.;

(i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;

(j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

(2) Conduct of CAP Round-I- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

(3) During the CAP

(a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

(b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and

payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

(c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority shall be eligible for participation in the subsequent rounds for betterment;

(d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

(4) Conduct of CAP Rounds II and III

(a) The seats available for Rounds II and III shall be published on the website. The candidates eligible for respective Rounds II and III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories.-

(i) candidates as per the sub-rule 3(c) and 3(d) above;

(ii) candidates who have not been allotted any seat in any of the previous rounds;

(iii) candidates who did not participate (failure of filling option form) in previous rounds.

(b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already *allotted* to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(c) There shall be no further betterment option available to the candidate after Round III. The allotment made and/or *allotment* retained in Round III for participating candidates in Round III shall be final;

(d) At the time of reporting for admission to ARC as per the method prescribed by the Competent Authority, the candidate shall produce all the original documents in support of the claims made in the application.

If the candidate has allotted seat on the basis of claim made in the application and fails to produce the documents in support of the claim so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds:

Provided that, if Candidate is allotted seat without availing any benefit claimed in the application, in such cases the allotment of the candidate shall be retained and he shall be allowed to modify his application accordingly, as per the provisions of clause (e) of sub-rule (4) of this rule.

(e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC as per the method prescribed by the Competent Authority *viz*.

(i) change of gender from male to female and vice-versa;

(ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;

(iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon

his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.

(iv) removal of minority status due to failure of submission of supporting documents;

(v) removal of Disability status due to failure of submission of supporting documents;

(vi) removal of Defence status due to failure of submission of supporting documents

(vii) change in Type of Candidature;

(viii) change in Home University;

(ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

(x) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

(5) Reporting to the institution- The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

(6) Fees and Concessions

(a) Fees Prescribed for Government, Government Aided Institutes and University Managed Engineering /Technology Degree Courses:
Fee structure for these institutes shall be as prescribed by the Government of Maharashtra from time to time.

(b) Fees prescribed in Unaided Private Professional Educational Institutions:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

(c) Details of Concession in fees for Backward Class Category and Economically Weaker Section Candidates (belonging to Maharashtra State only)
For SC/ST/VJDT NT(A) /NT(B) /NT(C) /NT(D) /SBC /OBC and EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.
Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(d) Fees for Jammu & Kashmir and Ladakh Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:
These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(6)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.

10. CAP allotment stages and process of allotment - Allotment of seats under CAP shall be made in the following manner, -

(1) Maharashtra State Candidature Candidate - (a) The stages of computerised allotment are as follows, -

Stage –I: For all the Candidates. -

(a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se*-Merit.

(a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit,* and if seat is not available in their reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.

(b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.

(c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

(d) Allotment to the Persons with Disability Category Candidates.-

(i) Allotment of seats to the Persons with Disability Category Candidates shall be within their respective Reserved or General category only.

(ii) The number of seats available for the Persons with Disability Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.

(iii) If the seat for Persons with Disability Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Persons with Disability candidate and shall be allotted as per their Inter-Se-Merit.

(iv) All other seats (except earmarked seats) available for Persons with Disability Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Persons with Disability Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general Persons with Disability Category as per their Inter-Se-Merit.

(v) After allotment of the seat to Person with Disability Category Candidate, a seat from that General or respective Backward Class Category and Person with Disability Category shall be treated as utilized.

(vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Person with Disability Category Candidate.

(e) Allotment to the Defence Category Candidates.-

(i) Allotment of seat to the Defence Category Candidates shall be within their respective Reserved or General category only.

(ii) The number of seats available for the Defence Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.

(iii) If the seat for Defence Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Defence Category candidate and shall be allotted as per their Inter-Se-Merit.

(iv) All other seats (except earmarked seats) available for Defence Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Defence Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to the above provision, shall be considered for the allotment of seat from general seats for Defence Category as per their Inter-Se-Merit.

(v) After allotment of the seat to Defence Category Candidate a seat from that General or respective Backward Class Category and Defence Category shall be treated as utilized.

(vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Defence Category Candidate.

(f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,

(i) Seat for ladies

(ii) Seat for Persons with disability candidates

(iii) Seat for Defence category candidates

(g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 50% of "Approved Intake" are filled up in last Academic year to the respective course.

Stage – II: For allotment of seats reserved for Female to Male Candidates. -If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.

Stage –III: For SBC Category Candidates. -If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Stage –IV, Stage-V & Stage –VI: Deleted (As per amendment dated 4th June 2019)

Stage –VII: For all Candidates (without any type of Reservation). -The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.

Stage-VIII: For All Candidates (without any Candidature Type): -

(i) The seats remaining vacant shall be allotted to the All Eligible Candidates.

(ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology, if the seats remain vacant after allotment to all the Diploma Candidates based on Inter-Se-Merit, such seats shall be filled in on the basis of Inter-Se-Merit of the Bachelor of Science Candidates

Stage –IX: For First year Engineering and Technology and Master of Engineering and Technology (Integrated) admission to Diploma Candidates. - After completion of stage VIII, if the seats remain vacant then such vacant seats shall be considered for allotment to the Diploma Candidates based on Inter-Se-Merit

(b) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.

(2) All India Candidature Candidates - The allotment to these seats shall be done through CAP on the basis of score of, -

(a) First Year Engineering– JEE (Main) B.E./B.Tech 2022 score and then if the seats remains vacant, on the basis of MHT-CET 2022 score;

(b) First Year Pharmacy and Pharm. D. – NEET score and then if seats remain vacant on the basis of MHT-CET 2022 Score;

(c) First Year Architecture - Score in an aptitude test in architecture conducted either by National Testing Agency (i.e. JEE) or National Aptitude Test in Architecture (NATA) conducted by the Council of Architecture and HSC Marks;

(d) First Year Hotel Management and Catering Technology – NCHM JEE score and then if seats remain vacant on the basis of MAH-B.HMCT-CET 2022.

(e) First Year Planning – JEE (Main) B. Planning 2022 score and then if the seats remains vacant, on the basis of MAH-B. Planning-CET 2022;

All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

(3) Minority Quota Seats: -The stages of computerised allotment are as follows, -

Stage–I: The seats under minority quota in the minority institution linguistic or religious) shall be allotted to the respective minority candidates.

Stage–II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage–III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

(4) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate

The supernumerary seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates shall be allotted to the eligible candidates as in 5(6), on the basis of *Inter-Se-Merit in the entrance test conducted by the appropriate authority and if seats remain vacant on the basis of CET conducted by competent authority.*

a) Application Form Filling, Submission and Admission Centres

The eligible candidate shall fill the Online Application Form within the notified schedule, as per the method prescribed by the Competent Authority.

i. The Competent Authority shall publish the provisional Merit List. The candidates not appeared for CET conducted by competent authority but appeared for any other CET conducted by appropriate authority can also apply, however such candidates are required to pay the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking).
ii. The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

b) Counselling Round for J and K and Ladakh Migrant Candidates at identified Admission Centre

i. The counselling round shall be conducted as per the method prescribed by the Competent Authority.
ii. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
iii. The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.
iv. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified admission centre (as per 10(4) a) as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
v. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.
vi. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note

Candidates admitted under this provision are not allowed to change course or college in any year of study.

(5) Reporting at institutes:

i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating

that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Rounds I, II and III

(1) CAP Rounds I, II and III shall be conducted by computerised allotment.

(2) In CAP Round I.-

(a) For Minority Institutes the allotment shall be given to the candidates as per following preference, -

(i) Stage I of sub-rule (*3*) of rule 10,

(ii) Stages I and II of sub-rule (*1*) of rule 10,

(iii) Sub-rule (*2*) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference: —

(i) Stages I and II of sub-rule (*1*) of rule 10;

(ii) Sub-rule (*2*) of rule 10 of these rules.

(3) In CAP Round II.-

(a) for Minority Institutions, the allotment shall be given to the candidates as per the following preference:-

(i) Stage I of sub-rule (3) of rule 10,

(ii) Stages I to III and Stage VII of sub-rule (1) of rule 10,

(iii)Stage II of sub-rule (3) of rule 10,

(iv) Sub-rule (2) of rule 10,

(v) Stage III of sub-rule (3) of rule 10 of these rules;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per the following preference:-

(i) Stages I to III and Stage VII of sub-rule (1) of rule 10,

(ii) Sub-rule (2) of rule 10 of these rules.

(4) In CAP Round III.-

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference: —

(i) Stage I of sub-rule (*3*) of rule 10,

(ii) Stages I to VIII of sub-rule (*1*) of rule 10,

(iii) Stage II of sub-rule (*3*) of rule 10,

(*iv*) Sub-rule (*2*) of rule 10,

(*v*) Stage III of sub-rule (*3*) of rule 10,

(vi) Stage IX of sub-rule (*1*) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, —

(i) Stages I to VIII of sub-rule (1) of rule 10;

(ii) Sub-rule (2) of rule 10 of these rules;

(iii) Stage IX of sub-rule (1) of rule 10 of these rules.

(5) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.

(6) Every stage in CAP Rounds I, II and III shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit.*

12. General provisions

(a) Allotment in CAP Round-I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I, II and III;

(b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;

(c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;

(d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);

(e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;

(f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;

(g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;

(h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;

(i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". For Seat Acceptance, Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority and shall report to any one of the identified Admission Reporting Centre as per the method prescribed by the Competent Authority. (List of ARC shall be available on website). Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance or candidate can download from his/her login;

(j) The Seat Acceptance Fee shall be Rs. 1,000/- for all admitted Candidates and the same shall be treated as non-refundable processing fee;

(k) Failure to report for Seat acceptance as per the method prescribed by the Competent Authority will be considered as if the Candidate has rejected the offer;

(l) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;

(m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.

(n) If any of the statement made in application form or any information supplied

by the candidate in connection with his admission is found to be false or incorrect in any material particular, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission, may be preferred within seven days to the Competent Authority. The Competent Authority shall, preferably, decide the appeal within fifteen days and his decision thereon shall be final.

(o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found that there is a truth in such complaint, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

13. Admissions in Institutional Quota and vacant seats after CAP.- The Director or Principal of the institution shall carry out the admissions for these seats in the following manner. -

(a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.

(b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.

(c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.

(d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled in on the basis of Inter-Se-Merit prepared by following the procedure specified in 8(3).

(e) The institution after verification of all required documents shall prepare and display the Inter-Se-merit lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.

(f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.

(g) All the admissions and cancellations shall be updated instantly through online system.

(h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.

(i) While filling these seats the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit.

(j) After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate, if any seat remain vacant in the Sanctioned Intake then these seats may be filled with NRI, Foreign Students (FS), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidates, if the institute has secured prior approval from appropriate authority for these seats.

14. Approval of Merit List and the Admitted Candidates List

(1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and after DTE certification shall submit to the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.

(2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.

(3) If a minority institution fails to admit minimum Fifty-One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions

(a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;

(b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority;

(c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

(d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Change of Course or Institution after First, Second or Third year

(1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of seats and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

(2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner, -

i. The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;

ii. The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;

iii. There shall be no transfer of students at any stage in any case from Unaided Institutions to Government or Government Aided Institutions or University Departments or University Managed Institutions. However, the Candidate from Government or Government Aided Institution or University Departments or University Managed Institutions may seek transfer to Unaided Educational Institution;

iv. There shall be no transfer of students at any stage to Autonomous Institutions;

v. Transfer to Unaided Institutions. - The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director of the institute shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided or University Departments and University Managed Institutions to other Government or Government Aided or University Department or University Managed Institutions, shall apply in writing to the Principal/ Director of the institute in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions, University Departments and University Managed Institutions shall submit vacancy position of all courses to the Directorate of Technical Education, Mumbai before stipulated date.

vi. No application without recommendation of the Principal / Director of Institution shall be entertained by the Directorate of Technical Education;

vii. If the result of the University or Institution is not declared before the process of transfer, Candidates of that University will lose claim on transfer;

(3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;

(4) The candidates from the professional educational institutions which are outside the purview of the act shall be eligible for transfer to the unaided private professional educational institutions subject to the fulfilment of eligibility criterion and requirements stipulated under the provisions of sub section (1) of section 3 of the Act and the fulfilment of the conditions stated in sub-rule (2).

(5) List of all such transfers shall be communicated by the Directorate of Technical Education to the office of the Admissions Regulating Authority for final approval.

17. Documents required to be uploaded along with "Application Form for Centralized Admission Process"

The candidates are required to upload **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission. The Candidates shall carry the original documents for scrutiny & verification at identified Facilitation Centre as per the process specified by the competent authority. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Center shall assist the candidate, free of cost, to scan and upload the documents.

Sr. No.	**Type of Candidate**	**copies of documents to be produced along with Application Form for Admission**
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma/B. Sc. mark sheet. 3. JEE / NEET / NATA Score Card Mark Sheet, if required. 4. School Leaving Certificate, if required to substantiate claim. 5. Certificate of the **Indian Nationality** of the candidate. 6. For Second Year Engineering and Technology , Pharmacy and HMCT: Equivalence Certificate from Maharashtra State Board of Technical Education, Mumbai [www.msbte.com] for student having passed diploma from Other Board] (excluding Govt Autonomous Institutes in Maharashtra, Dr. BATU Lonere, SNDT, Mumbai)
In addition to the above documents candidates are required to produce the following **additional documents** depending upon the category to which they belong.		
2	Type– A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type– B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type– C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
5	Type– D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type-E Candidates Maharashtra Karnataka border area Candidates	1. Certificate stating that candidate belongs to the Maharashtra Karnataka border area in proforma – G1. 2. Certificate stating that the mother tongue of the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka border area is available on website)

7	Backward class Candidates belonging to S.C. / S.T.	1. Caste certificate 2. Caste/Tribe validity certificate
8	Backward class Candidates belonging to VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC/	1. Caste certificate 2. Caste validity certificate 3. Non creamy layer certificate @ valid **upto 31st March 2023**.
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section Proforma – V valid for 2022-23 सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो/४०१९ प्र.क्र.३१/१६ अ, दिनांक ३१.०५.२०२१ - आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या आरक्षणाचा लाभ घेण्यासाठी पात्रतेसाठीचे प्रमाणपत्र (GR Code २०२१०५३११२५०५९९४०७)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate Proforma – U
11	Ex-Servicemen (Def-1)	1. Defence Service Certificate Proforma – C. 2. Domicile certificate of father/mother who is an Ex-Service personnel is domiciled in the State of Maharashtra.
12	Active Domicile Defence Candidates. (Def-2)	1. Defence Service Certificate Proforma – C 2. Domicile certificate of father/mother who is an active defence service person is domiciled in the State of Maharashtra.
13	Active Non Domicile Defence Candidates. (Def-3)	1. Defence Service Certificate Proforma – C and D/E. 2. Certificate from the employer in the proforma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the proforma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
14	Persons with Disability Candidates	1. Certificate in the pro forma 2. Domicile certificate of candidate.
15	Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant candidates	1. Certificate of posting in case of defence and Government servants in proforma – J 2. Certificate of stay in refugee camp for those staying in camp in proforma – K 3. Certificate stating that the candidate belongs to displaced family proforma –L 4. Certificate stating that the candidate belongs to displaced family proforma –M

16	Foreign nationals / Foreign Students	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 4. Proof of residence i.e. Driving Licence or Telephone Bill of candidate 5. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 6. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
17	Persons of Indian Origin	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. PIO / OCI Card. 4. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 8. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
18	Children of Indian Workers in Gulf Countries(CIWGC)	1. CIWGC Certificate of the Candidate **OR** of his/her Mother or Father 2. Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 3. Passport, Nationality Certificate of Parent. 4. Residence of parent in Gulf Countries, Valid VISA of Parent 5. Work Permit or Letter from the Employer on Company Letterhead. 6. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent 7. Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date

		8. True copy of Gulf bank account passbook (copies of main page indicating bank name & address, Parent name & address, with entries of last preceding 6 months prior to admission) 9. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 10. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 11. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
19	Non Resident Indian	1. NRI Certificate of the Candidate **OR** of his/her Mother or Father **OR** the real brother/real sister ordinarily residing abroad **OR** NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR father/mother of Mother OR 1st degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence & affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee. 2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor. 3. Passport, Nationality Certificate of sponsor 4. Residence of NRI, Valid VISA of sponsor 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date 7. True copy of foreign bank account passbook (copies of main page indicating bank name & address, sponsor name & address, with entries of last preceding 6 months prior to admission) 8. Affidavit of family chart duly signed by sponsor making clear relationship 9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart. 10. Eligibility Certificate from the Association of Indian

		Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
20	TFWS candidates	Income certificate stating that his/her parent's annual income is less than Rs. 8 Lakh from all sources issued by the appropriate competent authority of the Maharashtra State.
21	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue as given in proforma – O. (शासन निर्णय अल्पसंख्याक विकास विभागक्र-.अविवि-२०१०/प्र.क्र.१०९/१०/काया-५ दि .०१ जुलै २०१३ पहावा [२०१३०७०२१६४४०६२४१४]) 2. Domicile Certificate of Candidate or the documents specified for Maharashtra State Candidature Type A.

18. Miscellaneous provisions

a) Conduct and Discipline

(i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.

(ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.

(iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.

(iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.

(v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

b) Action against ragging: Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

a) Ragging within or outside of any educational institution is prohibited,

b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.

c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.

f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

g) Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

h) If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

c) Others:

(i) The medium of instruction for degree courses is English.

(ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.

(iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.

(iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

d) Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the

Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Union Territory of Jammu and Kashmir and Union Territory of Ladakh migrant candidates and Government of India nominees for Hostel accommodation.

e) The English version of the notified gazette shall be considered for the purpose of interpretation of the meaning and correctness of any provisions made in the Admission Rule and its amendment.

SCHEDULE –I

A (1). Allocation of seats for First Year of Under Graduate Degree Courses and Pharm. D. Courses in Government, Government Aided Institution, University Departments and University Managed Institutions-

Sr. No	Type of Institution	CAP Seats as % of Sanctioned Intake excluding NRI Quota			
		Maharashtra State Candidates	All India Seats	Institution Level Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNDT University (Excluding Minority Institutions)	**Autonomous** - 100% (State Level) **Non- Autonomous & University Departments-** 70 % for HU, 30 % for OHU*	Nil	#	Nil
2	Institute of Chemical Technology Mumbai	70% (State Level)	30%	Nil	Nil
3	Dr. Babasaheb Ambedkar Technological University Lonere	85% (State Level) 15% for Candidates from Districts of Konkan Region$	Nil	Nil	Nil
4	Government/ Government Aided Minority Colleges	**Autonomous-** 50% (State Level) **Non Autonomous –** 35% for HU and 15% for OHU*	Nil	Nil	50%
5	COEP Technological University, Pune	80% (State Level)	20 %	Nil	Nil

* HU- Home University and OHU – Other than Home University

Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGS Institute of Engineering and Technology, Nanded, Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering(WCE), Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of the SGGS Institute of Engineering and Technology, Nanded and WCE, Sangli respectively.

$ Districts of Konkan Region viz. Thane, Raigad, Ratnagiri, Sindhudurg and Palghar.

A(2). Allocation of seats within Sanctioned Intake for First Year of Unaided Private Professional Educational Institutions

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institutional Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
1	Unaided Private Professional Educational Institutions (excluding minority institutions)	**Autonomous** – 65% (State Level) **Non- Autonomous-** 45.5 % for HU, 19.5 % for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	**Autonomous*** 100% of M.S. Seats$ (State Level) **Non- Autonomous*-** 70% of M.S. Seats$ for HU, 30% of M.S. Seats$ OHU	15% of Seats under CAP #	Minimum 51%@	20%

CAP Seats = Sanctioned Intake – Institutional Quota

CAP seats excluding Minority Quota

$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)

%- Percentage

* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution. The institutional quota for Architecture and Pharmacy includes 5% quota for NRI and in case the seats remain vacant then they shall be allotted to the candidates with All India Candidature.

B. Allocation of Supernumerary Seats

(1) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.

(2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

SCHEDULE –II

(For Direct Admission to Second Year of Engineering and Technology, Hotel Management and Catering Technology and Pharmacy)

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

(i) Lateral Entry Seats: 10% of Sanctioned Intake for Engineering /Technology, Hotel Management and Catering Technology and Pharmacy, which will be over and above the Sanctioned Intake, Supernumerary to the approved Intake.

(ii) Vacant Seats shall include:

a) The seats, within the sanctioned intake, which remain vacant during previous year after due consideration of the changes of course or institution by the candidates in terms of rule 16.
b) EWS Seats, which remain vacant during previous year shall be considered for the Lateral Entry to Second Year Course(s) to the EWS Candidate.

A. Seat Distribution for Direct Second Year of Government and Government Aided Institutes

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)	
		General Seats	Minority Quota
1	Government/ Government Aided Institutions, University Department, SNDT University and COEP Technological University, Pune (Excluding Minority Institution)	100% of (Lateral Entry Seats + Vacant Seats)	Nil
2	Dr. Babasaheb Ambedkar Technological University Lonere	100% of (Lateral Entry Seats + Vacant Seats)	Nil
3	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats)	50% of (Lateral Entry Seats + Vacant Seats)
These seats are available for Maharashtra State Candidature Candidates only.			

B. Seat Distribution for Direct Second Year of Unaided Private Professional Educational Institutes

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)			Institute Level Quota
		General Seats	Minority Quota	All India Quota	
1	Unaided Private Professional Educational Institutions (Excluding minority)	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
		Separate Division- 65% of Sanctioned Intake	Nil	15%	20%
2	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats) - Minority Quota	Minimum 51%@	Nil	Nil
		Separate Division : 85% of Seats under CAP #	Minimum 51%@	15% Seats under CAP#	20%

CAP Seats = Sanctioned Intake – Institutional Quota

CAP seats excluding Minority Quota

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

Schedule III

List of Under Graduate Courses in Engineering and Technology and D.Voc. Stream in the same or allied sector

Sr. No.	Eligible D. Voc Stream	B. E. / B. Tech Branch
1	Graphics and Multimedia	1. Computer Science and Engineering 2. Computer Engineering 3. Information Technology 4. Computer Technology 5. Computer Science and Technology
2	Electronics Manufacturing Services	1. Electronics Product Design Technology 2. Electronics and Communication Engineering 3. Electronics and Telecommunication Engg 4. Electronics Engineering 5. Electronic and Communication Technology 6. Electrical and Electronics [Power System] 7. Electronics System Engineering 8. Electronics system Engineering
3	Automobile Servicing Automotive Mechatronics	1. Aeronautical Engineering 2. Automobile Engineering 3. Mechanical Engineering 4. Mechanical Engineering [Sandwich] 5. Aeronautical Engineering 6. Mechanical & Automation Engineering 7. Mechatronics Engineering 8. Mechatronics Engineering [Sandwich]

Note: The Competent Authority shall publish the list of Under Graduate Courses in Engineering and Technology and D.Voc. Stream in the same or allied sector in additional to above on the website for CAP.

Proforma – A
(For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. …….. ……..is an employee
in the capacity of ……in ……
……
(Designation) (Name of the Organization /Establishment/Department)
This Organization / Establishment / Department is under ……
(Department of Central Government / Government of India undertaking)
Shri / Smt. ……..is transferred to ……in Maharashtra State vide transfer order No…… Dated…… ……...
He / She has joined duty in Maharashtra on ……. and is currently working in the same post.
This certificate is issued for the purpose of his / her son / daughter ……'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2022-23.

Outward No.&Date: (Signature)
Place : Name & Designation
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
1) Transfer order 2) Joining report

Proforma B-1

(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. ……..is an employee in the capacity of

…….in…….……

Designation) (Name of the Organisation /Establishment / Department)

This Organisation/Establishment /Department is under ……..

Department of Maharashtra State Government / Maharashtra State Government undertaking.

Shri / Smt. ……..is transferred to/from

……In/out of Maharashtra State vide transfer order

No…… Dated……

He / She has joined duty in/out of Maharashtra State on ……. and is currently working in the same post.

This certificate is issued for the purpose of his/her son/daughter

……..'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2022-23.

Outward No. & Date : (Signature)

Place : Name & Designation of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :

1) Transfer order 2) Joining report

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

This is to undertake that I, ……., have retired from the service from the post of …….. in ……. ……
Designation) (Name of the Organisation /Establishment / Department).

This Organisation / Establishment / Department is under ……
Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on ……. and settled in _____taluka _____ district -- _____ .

This undertaking is submitted for the purpose of my son/daughter ……..'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology/ Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2022-23.

(Signature)
Place : Name
Date :

Note : This pro forma is to be accompanied by attested copy of :

1) Pension Pay Order.
2) Proof of settlement (Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/Election Card).

Proforma – C

(For Def-1, Def-2 and Def-3 Candidates)

(For sons and daughters of defence service personnel)

CERTIFICATE

This is to certify that Shri. / Smt…… ……, …….. ……

(Full Name of the Employee with Rank of the employee)

is / has been a member of Armed forces of India. He / She has put in …….. years of service in Indian Army / Indian Navy / Indian Air Force from …… to …….. and is currently working / retired from services on …….. / permanently disabled since …… / killed in action on …….

This certificate is issued for the purpose of his / her son / daughter …….'s admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2022-23

Outward No. & Date :

Place : (Signature)

Name and designation
of the Authority not below the rank
of Commandant or equivalent /
District Sainik Welfare officer

Seal Of the
Office

Note:-

*1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/Navy/Air Force.*

2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile certificate of parent who is in active service or ex-serviceman**.

Pro forma– D

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)

CERTIFICATE

This is to certify that Shri / Smt. …….. ……is a member of
(Full Name of the Employee with Rank of the employee)
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force. Shri / Smt. ……..is transferred to ……. (Place of posting) in Maharashtra State vide transfer order No…… Dated……. He / She has joined duty in Maharashtra on ….....……. and is currently working in the same post.
(Date of Joining)
This certificate is issued for the purpose of his / her son / daughter …….'s admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology/ Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2022-23

Outward No. & Date: (Signature)
Place: Name & Designation
of the Head of the office

Seal Of the Office

Note : This pro forma is to be accompanied by attested copy of
1) Transfer order
2) Joining report

This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

Pro forma – E

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State but retained their family accommodation)

CERTIFICATE

This is to certify that Shri / Smt. ……..……..…….. is a member of

(Full Name of the Employee with Rank of the employee)

Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.

Shri / Smt. ……..is presently posted at …….....

(Place of posting)

His / Her previous posting was at ……in Maharashtra State.

He / She has retained family accommodation in…… in Maharashtra State on account of posting in non-family station / for education purpose of son / daughter.

This certificate is issued for the purpose of his / her son / daughter …….'s admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2022-23.

Outward No. & Date: (Signature)

Place: Name & Designation of the Head of the office

Seal Of the Office

Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

Proforma – G1

(For Candidates residing in Karnataka and Maharashtra State Border Area)

CERTIFICATE

This is to certify that Shri / Smt. …… (candidate himself/herself) is a resident of ……..… Village in ……Taluka ……. District.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2022-23

Outward No. & Date :

Place :

District Collector/ Deputy Commissioner/
District Magistrate/Additional District Magistrate/
Taluka Executive Magistrate

Proforma – G2

(For Candidates residing in Karnataka and Maharashtra State Border Area and having mother tongue as Marathi)

CERTIFICATE

This is to certify that Mr. /Miss ……. is a student of this school / College. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects.

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2022-23.

Outward No. & Date :

Place:

Head Master /Principal
School/ College

Seal of the School / College

Proforma – J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J & K Police officials posted in Jammu / Kashmir to combat terrorist activities)

CERTIFICATE

Ref. No. Date:

This is to certify that Shri / Smt. …….. is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police *previously* / presently* posted and *was working/ working* at …….. which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter ……..…….'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2022-23.

Outward No.&Date : Head of the Office

Place :

Seal of the Office

* Strike which ever is not applicable as per rule 5(6)

Proforma – K

(For Jammu / Kashmir Migrant Candidates)

(Migrants staying in refugee camps)

CERTIFICATE

Ref. No. Date:

This is to certify that Mr./ Miss. …….. belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:

Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2022-23.

Outward No. & Date: Name & Signature of Head of the Office

Place: Migrant/Refugee Camp

Seal of the Office

Proforma – L

(For Refugees staying with relatives)

(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No. Date:

This is to certify that Mr./Miss. …….. is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He / She is staying with …… …… ……
(Name and complete address of the Person with whom the candidate is staying at present)
…….. since past ……..years.
This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2022-23.

Outward No. & Date : Name & Signature of
District Collector

Place :

Seal of the Office

Pro forma – M

(*To be issued on the Letter Head of the concerned office*)

(For Children's of Kashmiri Pandits / Kashmiri Hindu families (Non Migrants) living in the Kashmir valley and having domicile certificate.)

CERTIFICATE

Ref. No. Date:

This is to certifythat Mr./Miss…….... is a son/daughter of ……. who is Kashmiri Pandits / belongs to Kashmiri Hindu families (Non Migrants) and living and domiciled in the Kashmir valley.

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2022-23.

Outward No. & Date : Name & Signature of
District Collector Place :

Seal of the Office

Proforma – O

(For seats under Minority Quota)

MINORITY COMMUNITY STUDENT'S SELF DECLARATION

I, _____ Son/Daughter/of _____

Resident of (full address) _____ hereby declare that

I belong to the Muslim/Sikh/Christian/Buddhist/Jain/Zoroastrian (Parsi)* religious minority community and / or As my mother tongue is not mentioned in my Leaving / Transfer Certificate for deciding my candidature under linguistic minority status. I undertake that my mother tongue is _____.

I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.अविवि-2010/प्र.क्र.109/10/कार्या-5, दिनांक 1.7.2013 at the time of admission to the admitted institute.

Date:_____ Signature of Candidate: _____

Place:_____ Name of Candidate: _____

(*strike out whichever is not applicable)

Minority Institute and Candidate Belonging to the Religious/ Linguistic Minority Category		
Sr.No	Minority Institute Status	Minority Candidates Who can apply for
1.	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
2.	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
3.	Linguistic Minority - Gujarathi(Kutchhi)	Linguistic Minority - Gujarathi(Kutchhi)
4.	Linguistic Minority - Hindi	Linguistic Minority - Hindi
		Linguistic Minority - Hindi(Bhojpuri)
5.	Linguistic Minority - Kannada	Linguistic Minority - Kannada
6.	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam
7.	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi
8.	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi
9.	Linguistic Minority - Tamil	Linguistic Minority - Tamil
10.	Religious Minority - Buddhist	Religious Minority - Buddhist
11.	Religious Minority - Christian	Religious Minority - Christian
		Religious Minority - Christian (Roman
12.	Religious Minority - Jain	Religious Minority - Jain
13.	Religious Minority - Muslim	Religious Minority - Muslim
14.	Religious Minority - Roman Catholics	Religious Minority - Christian (Roman
15.	Religious Minority - Sikh	Religious Minority - Sikh
16.	Religious Minority (Jain) & Linguistic Minority(Gujarathi)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
		Religious Minority - Jain
17.	Religious Minority - Parsi	Religious Minority - Parsi
18.	Religious Minority Muslim & Linguistic Minority Urdu	Linguistic Minority - Urdu
		Religious Minority - Muslim
19.	Religious Minority - Zoroastrian	Religious Minority – Zoroastrian
20.	Linguistic Minority - Gujar	Linguistic Minority – Gujar

21.	Religious Minority – Parsi / Gujarathi	Religious Minority – Parsi
		Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)

Pro forma – U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बालविकास विभाग, शासन निर्णय क्र. संकीर्ण -२०१३/ प्र.क्र. १०९/ का-३, दिनांक ६ जून, २०१६ आणि
महिला व बालविकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण - २०१३/प्र.क्र.१०९ /का-३, ०९ मे, २०१८

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

नाव :

प्रमाणित : जिल्हा महिला व बालविकास अधिकाऱ्यामार्फत

बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, २००० या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला

प्रमाणित करण्यात येते की, प्रवेशित नामे……..……वय वर्षे……..……..अंदाजित जन्मदिनांक……हा दिनांक……पासून……संस्था, मु. पो. …….. ता. ……..……..
जिल्हा……या शासनमान्य स्वयंसेवी / शासकीय बालगृहात त्या संस्थेतील प्रवेशित रजिस्टरमधील नोंदणी क्रमांक…… नुसार दाखल झालेला…… मुलगा / मुलगी अनाथ आहे.
संस्थेत दाखल होण्याची पार्श्वभूमी:- (वर्णन द्यावे)
……
……
……

सदर अनाथ मुलास / मुलीस शासकीय / निम शासकीय / खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय, औद्योगिक प्रशिक्षण संस्था (ITI) कार्यालय इ. या मध्ये प्राधान्याने प्रवेश देण्यात यावे. तसेच सदर मुलास / मुलीस शासकीय /निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्यालय या ठिकाणी नोकरीसाठी प्राधान्य द्यावे.

(१) त्याच्या आई वडिलांचा ठाव ठिकाणा सर्वमागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा लागण्याची शक्यता नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित करीत आहे. तसेच त्याच्या जातीची माहिती नाही, असेही प्रमाणित करण्यात येत आहे.

(२) त्याच्या (नांव व पत्ता) ……..……या नातेवाईकाचा शोधला गलेला असून, त्याचे प्रवेशिताशी नाते……..……असे आहे. नातेवाईकाशी जात……..असल्याने, प्रवेशितांची जात……असल्याचे प्रमाणित करण्यात येत आहे. तसेच संबंधित प्रवेशित हा अनाथ (आई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत आहे.
(क्र. (१) व (२) पैकी जे लागू नसेल ते खोडण्यात यावे.)
त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.

(गोल शिक्का)

स्वाक्षरी /-
विभागीय उपायुक्त, महिला व बालविकास (संबंधित विभाग)

Pro forma – V

(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि . ३१/०५/२०२१ सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन

प्रमाणपत्र क्र.

फोटो

वर्ष _____करीता ग्राह्य

आर्थिकदृष्टया दुर्बल घटकाच्या पात्रतेसाठी प्रमाणपत्र

सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६ अ, दिनांक ३१/०५/२०२१ अन्वये

(आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या १०% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी ---------- श्री/श्रीमती---------- ------- यांचा/यांची मुलगा/मुलगी गाव/शहर ----------तालुका ----------जिल्हा/विभाग ---------- -- महाराष्ट्राचे रहिवासी आहेत. तो/ती ---------- जातीचे असून जात /पोटजात/ वर्ग चे असून सदर जात महाराष्ट्र राज्य लोकसेवा (अनुसूचित जाती, अनुसूचित जमाती, निरधीसूचित जमाती (वि.जा.) भटक्या जमाती (भ.ज.), विशेष मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्या साठी आरक्षण) अधिनियम,२००१ (सन २००४ चा महाराष्ट्र अधिनियम८) या मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.

महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६ अ, दिनांक १२ फेब्रुवारी २०१९ अन्वये त्याच्या/तिच्या कुटुंबाचे स्त्रोतांचे एकत्रित वार्षिक उत्पन्न रु. ----------/- असून, सदर उत्पन्न रु.८,००,०००/- पेक्षा कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/ ती यांचा आर्थिकदृष्टया दुर्बल घटकामध्ये समावेश होतो.

सक्षम प्राधिकारी /तहसिलदार

ठिकाण: स्वाक्षरी :

दिनांक: नाव :

(शिक्का) पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र/पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

१.

२.

३.

(टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि.१२/०२/२०१९,नुसार आर्थिक दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.)



GOVERNMENT OF MAHARASHTRA

State Common Entrance Test Cell

8th floor, New Excelsior Building, A.K. Nayak Marg,
Fort, Mumbai 400001
E-Mail: maharashtra.cetcell@gmail.com
Website: http://www.mahacet.org

Information Brochure

{Academic Year 2021-22}

For Admission to

Full Time Professional Undergraduate Technical Courses

- First Year and Direct Second Year of Engineering and Technology (B.E./B.Tech.)
- First Year and Direct Second Year of Pharmacy (B.Pharm.)
- First Year of Architecture (B.Arch.)
- First Year and Direct Second Year of Hotel Management & Catering Technology (B.HMCT)
- First year of Planning (B.Planning)

Full Time Professional Post Graduate Technical Courses

- First Year Master of Engineering and Technology (Integrated) [M.E.(Integrated) / M. Tech (Integrated)]
- First Year of Pharm. D.

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1. Introduction, -

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018, 04.06.2019, 09.07.2020 and 18.10.2021 to regulate the admissions to the **First year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology) **and Direct Second Year** (Engineering and Technology, Pharmacy and Hotel Management and Catering Technology). These rules also includes the admissions in first year of undergraduate course in Planning and Post Graduate course in Pharm. D. and Master of Engineering and Technology (Integrated).

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017 and its amendments issued from time to time.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

***2.* Definitions. -**

(a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);

(b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;

(c) "All India Seats" means seats available to an eligible Indian National Candidate;

(d) "Application Form" means prescribed form filled up online by the Candidate for admission;

(e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;

(f) "CAP" means Centralised Admission Process;

(g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;

(h) "CET" means Common Entrance Test;

(i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10 of the Act, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;

(j) "Courses" means the full time under graduate technical courses in Engineering & Technology, Pharmacy, Architecture, Hotel Management & Catering technology, Planning and post graduate course in Pharm. D. and Master of Engineering and Technology (Integrated) approved by the appropriate authority;

(k) "Department" means Higher and Technical Education Department of Government of Maharashtra;

(l) "D. Voc." means the Diploma of Vocation;

(m) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;

(n) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and redressal of grievances, etc, are provided;

(o) "Home University (HU)" means the university area as specified in rule 5(1) herein;

(p) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(q) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;

(r) "*Inter-Se-Merit*" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;

(s) "Jammu and Kashmir" means the Union Territory of Jammu and Kashmir and Union Territory of Ladakh;

(t) "JEE Main" means the Joint Entrance Examination conducted by the National Testing Agency (NTA) , New Delhi for the concerned academic year;

(u) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;

(v) "NATA" means National Aptitude Test in Architecture;

(w) "NEET" means the National Eligibility Cum Entrance Test conducted by National Testing Agency (NTA) , New Delhi for the concerned academic year;

(x) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';

(y) "OHU" means the area Outside Home University area;

(z) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin(PIO).

Explanation: For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;

(aa) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;

(bb) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(cc) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;

(dd) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application.

(1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year.

(2) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the undergraduate technical courses, which are exempted from CET as per provisions of the Act.

(3) The Competent Authority shall invite online application form, from the eligible candidates for participating in Centralized Admission Process (CAP) to the under-graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.

(4) The Candidates seeking admissions to the professional courses for the seats provided in -

(a) 7(1)-Maharashtra State Candidature Seats,7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).

(b) 7(4)- Institutional Quota Seats (including Seats for NRI) and 7(5)(a) Supernumerary Seats for OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries Candidates -For these seats the candidates

shall initially apply to the Competent Authority for verification of documents and then to respective institutes, to enable the institutions to give admissions to such eligible applicants on the basis of inter-se merit. It is pre-requisite and mandatory to apply for verification of documents to the Competent Authority to be eligible for admission under these quota.

(5) The Candidate should submit the necessary Certificates issued by the concerned Authority, along-with the application, in the given Proforma. The list of documents to be submitted is given in this Information Brochure.

4. Role of Competent Authority in the process of Admission. -

a) The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) & Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Technical Educational Institutions.

b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.

c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State and their Jurisdiction.

S. No	Home University	District under the Jurisdiction of University
1	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded,Parbhani
3	Mumbai University	Mumbai City, Mumbai Suburban, Ratnagiri, Raigad, Palghar, Sindhudurg ,Thane
4	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon	Dhule, Jalgaon, Nandurbar
5	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune
6	Shivaji University	Kolhapur, Sangli, Satara

7	Punyashlok Ahilyabai Holkar Solapur University	Solapur
8	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim, Yavatmal
9	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha
10	Gondwana University	Chandrapur, Ghadchiroli

***5.* Candidature Type. -**

(1) Maharashtra State Candidature. -A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
Type-A	**(a)<u>For First Year</u>**: - (i) Candidates passing **SSC** and also **HSC or Diploma in Engineering** Examination from a recognised institution in Maharashtra State; (ii) Candidate who is either **Domicile** of Maharashtra and/or is **born** in Maharashtra; **(b)<u>For Direct Second Year:</u>** - (1) For Engineering. - Candidates passing **SSC** or **HSC** and also **Diploma in Engineering or Technology** or **Bachelor of Science** or **Diploma of Vocation (D. Voc.)** or its equivalent from a recognised institution in Maharashtra State; (2) For Pharmacy. - Candidates passing **HSC** and Diploma **in Pharmacy** from a recognised institution in Maharashtra State; (ii) Candidate who is either **Domicile** of Maharashtra and/or is **born** in Maharashtra.	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
Type-B	A Candidate who does not fall in Type-A above, but who or whose Father or Mother is domiciled in the State of Maharashtra and possesses Domicile Certificate.	Place of Domicile Certificate issuing authority falling within the jurisdiction of the respective University area.

Type-C	A Candidate who does not fall in either Type-A or Type-B but whose Father or Mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submission of Application Form for CAP.	Place of posting of Father or Mother of Candidate falling within the jurisdiction of the respective University area.
Type-D	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) For First year,- Candidates passing SSC and/or HSC Examination from a recognized institution located in Maharashtra Karnataka Border area or from Maharashtra, residing in the Maharashtra Karnataka Border area and whose mother tongue is Marathi; (b) For direct second year,- Candidates passing SSC and/or HSC Examination and also Diploma in Engineering and Technology or Pharmacy or D.Voc. or its equivalent from a recognized institution from Maharashtra Karnataka Border area or from Maharashtra, residing in the Maharashtra Karnataka Border area and whose mother tongue is Marathi. Explanation.- The Maharashtra Karnataka Border Area includes the villages declared by the State Government for that purpose.	Candidate shall be considered for the **Outside Home University** or **State Level Seats.**

(2) All India Candidature. -The Candidates having Indian Nationality are eligible under this Category.

(3) Minority Candidature. -The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

(4) NRI Candidature. -The Candidates who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.

(5) Foreign Student or OCI or PIO Candidature. -The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI)

candidate, as defined under clause (s) of section 2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

(6) Jammu and Kashmir & Ladakh Migrant Candidature. -

The following types of Candidates are eligible under this category.

(a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or

(b) The Children of officers belonging to Indian Administrative Services (IAS), Indian Police Services (IPS) or Indian Foreign Services (IFS) posted to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(c) The children of staff belonging to military and paramilitary forces posted in past or currently in the Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(d) Kashmiri Pandits or Kashmiri Hindu families (Non-migrants) living in the Kashmir valley and having Domicile certificate of Jammu and Kashmir; or

(e) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism.

6. Sanctioned Intake and Supernumerary Seats for various Courses. *-*

(1) The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2021-22. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in ***Schedule - II***.

(2) The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

7. **Allocation of Seats.** -The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in ***Schedule-I*** for First Year and ***Schedule –II*** for Direct Second Year of various Under Graduate Courses.

(1) Maharashtra State Candidature Seats. -The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

(2) All India Candidature Seats. -The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

(3) Minority Quota Seats. -The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in ***Schedule-I*** and ***Schedule-II***. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

(4) Institutional Quota Seats. - The Institution can admit Eligible Candidates as specified in Schedule-I and Schedule-II, subject to following conditions. -

(i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;

(ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.

(iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

(5) Supernumerary Seats for, -

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates. -

(i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.

(ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.

Provided that, if seats in a course reserved for Children of Indian Workers in Gulf Countries remains vacant, then such vacant seats shall be filled in from the candidates of OCI, PIO or Foreign Students and if seats reserved for candidates of OCI, PIO or Foreign Students remains vacant then such vacant seats shall be filled in from the children of Indian Workers in Gulf Countries:

Provided further that, any vacant seat in both the above quota may be filled in from NRI Candidature Candidates by the Institute has secured prior approval from appropriate authority for the NRI seats.

(iii) These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.

(iv) Candidates' fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Jammu and Kashmir & Ladakh Migrant Candidature:

(i) These seats shall be filled in by the Competent Authority.
(ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
(iii) The number of seats for this quota shall be as per the policy of the Government.
(iv) Candidates' fulfilling the eligibility criteria for Jammu and Kashmir & Ladakh Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified by the Competent Authority for this purpose or as per the method prescribed by the Competent Authority for this purpose.

(c) Tuition Fee Waiver Scheme (TFWS) Seats:

(I) Scheme

(i) These seats shall be filled in by the Competent Authority.
(ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs that are approved by the All India Council for Technical Education.
(iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year**.**
(iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
(v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
(vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses, Pharmacy and Planning.

(II) Eligibility

(i) Only Maharashtra State Candidature candidates are eligible for these seats
(ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all

sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority**.**

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

(d) Jammu and Kashmir Candidates and North East States:

(i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS) for the students belonging to Jammu and Kashmir* and the *scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education* shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.

(ii) The fee for the students belonging to Union Territory of Jammu and Kashmir and Union Territory of Ladakh admitted under the Prime Minister's Special Scholarship Scheme (PMSSS) to the Private Unaided Institutes shall be the minimum of the fee prescribed by the Fee Regulatory Authority (FRA) for that institute and the maximum fee ceiling amount prescribed by All India Council for Technical Education (AICTE).

(iii) The fee for the students admitted under the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in facilities of technical education shall be same as that for the Non Autonomous Government Institutes.

(6) Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (**SC**)	**13.0 %**
02	Schedule Tribes (**ST**)	**7.0%**
03	Vimukta Jati (VJ)/De Notified Tribes(**DT**) (**NT-A**)	**3.0%**
04	Nomadic Tribes 1 (**NT-B**)	**2.5%**
05	Nomadic Tribes 2 (**NT-C**)	**3.5%**
06	Nomadic Tribes 3 (**NT-D**)	**2.0%**
07	Other Backward Classes (**OBC**)	**19.0%**
	Total	**50.0%**

(b) Reservation for sons/daughters of Defence service personnel:

Five percent (5%) seats of the total seats for Maharashtra candidates coming under CAP per course shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

(i) These seats are within the sanctioned intake and are available as **State Level seats**.

(ii) A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.

(iii) Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.

(iv) This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

(c) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total seats for Maharashtra candidates per course coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates in HU / SL seats.**

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate.The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

(d) Reservation for EWS Candidate: As per the provisions in Government Resolution No. राआधो -4019/प्र.क्र.31/16-अ, dated 12th February, 2019, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.

(e) Reservations for Orphan Candidates - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.

(f) Reservation for female candidates: As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defence, Persons with Disability and Orphan categories.

(7) Eligibility Criteria:

Year and Course	Eligibility conditions and requirements for admissions
First Year - Engineering / Technology [4 Years duration]	**(1) Maharashtra State Candidature Candidate. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the *Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship* and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET 2021 and should obtain non zero score in MHT-CET 2021. **Or** (ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only); **(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the *Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship* and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and should obtain non zero positive score in JEE Main (B.E/B.Tech) or the candidate should have appeared in all the subjects in MHT-CET 2021 and should obtain non zero score in MHT-CET 2021. However, preference shall be given to the candidate obtaining non zero positive score in JEE Main(B.E/B.Tech) over the candidates who obtained non zero score in MHT-CET 2021. **Or** (ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only); **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** (i) The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the *Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship* and obtained at least 45% marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Master of Engineering and Technology (Integrated) [5 Years duration]	**(1) Maharashtra State Candidature Candidates. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the *Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship* and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category Candidates belonging to the Maharashtra State), in the above subjects taken together; and the Candidate should have appeared in all the subjects in MHT CET 2021 and should obtain non zero score in MHT CET 2021 conducted by the Competent Authority; or (ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category Candidates belonging to the Maharashtra State); **(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the *Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship* and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category candidates belonging to Maharashtra State) in the above subjects taken together; and should obtain non zero positive score in JEE (Main) B.E./B.Tech or the Candidate should have appeared in all the subjects in CET and should obtain non zero score in MHT CET 2021 conducted by the Competent Authority. However, preference shall be given to the Candidate obtaining non zero positive score in JEE (Main) B.E./B.Tech over the Candidates who obtained non zero score in MHT CET 2021; or (ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category candidates belonging to the Maharashtra State); **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries and Foreign National Candidature Candidates. -** (i) The Candidate should have passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the *Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship* and obtained at least 45% marks in the above subjects taken together;

	(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Direct Second Year (Lateral Entry)- Engineering /Technology [3 Years duration]	**(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, -** (i) The Candidate should be an Indian National; (ii) Passed minimum three years or two years (Lateral Entry) Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of Candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) in any branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent; or (ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) and passed HSC or its equivalent examination with Mathematics as a subject; or (ii) Passed D.Voc. Stream in the same or allied sector (refer Schedule III); (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year – Pharmacy [4 Years duration]	**(1) Maharashtra State Candidature Candidates** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) The candidate should have appeared in all the subjects in MHT-CET 2021 and obtain non zero score in MHT-CET 2021. **(2) All India Candidature Candidates. -** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2021 and obtain non zero score in MHT-CET 2021. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2021. **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** (i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 45 % marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Direct Second Year (Lateral Entry),- Pharmacy [3 Years duration]	**For Maharashtra State Candidature Candidate and All India Candidature Candidate, -** (i) The candidate should be an Indian National; (ii) Passed Diploma Course in Pharmacy with at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with disability belonging to Maharashtra State only) from an All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved Institution or its equivalent. (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year – Pharm D. [6 Years duration]	**(1) Maharashtra State Candidature, -** (i) The candidate should be an Indian National; **(ii)** Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; **Or** (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State); **(iii)** The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2021. **(2) All India Candidature Candidates, -** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; **Or** (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State); (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2021 and obtain non zero score in MHT-CET 2021. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2021. **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —** (i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together; **or** (i) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50 % marks; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

First Year- Architecture [5 Years duration]	**(1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidate. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent with Physics, Chemistry and Mathematics or as declared by appropriate authority, from time to time; **Or** (ii) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government approved institution or its equivalent examination with Mathematics as compulsory subject or as declared by appropriate authority, from time to time; (iii) The Candidate should have obtained qualifying marks in NATA; (iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** (i) Passed HSC or its equivalent with Physics, Chemistry and Mathematics or as declared by appropriate authority, from time to time; **Or** (i) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government approved institution or its equivalent examination with Mathematics as compulsory subject or as declared by appropriate authority, from time to time; (ii) The Candidate should have obtained qualifying marks in NATA; (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Bachelor of Planning (B. Planning) [4 Years duration]	**(1) Maharashtra State Candidature Candidates** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate in case of Candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to the Maharashtra State); (iii) The Candidate should have obtained non zero score in the MAH-B.HMCT/B.Planning-CET 2021. **(2) All India Candidature Candidates and Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination and obtained at least 45 % marks in aggregate (at least 40 % marks in aggregate in case of Candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to the Maharashtra State); (iii) The Candidate should have obtained non zero positive score in JEE (Main) B. Planning or the Candidate should have obtained non zero score in MAH-B.HMCT/B.Planning-CET 2021. However, preference shall be given to the Candidate obtaining non zero positive score in JEE (Main) B. Planning over the Candidates who have obtained non zero score in MAH-B.HMCT/B.Planning-CET 2021. **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries and Foreign National Candidature Candidates.-** (i) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year - Hotel Management and Catering Technology [4 Years duration]	**(1) Maharashtra State Candidature Candidate,-** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category, Economically Weaker Section and Persons with Disabilities candidates belonging to Maharashtra state only); (iii) Obtained Non Zero score at MAH-B.HMCT/B.Planning-CET 2021. **(2) All India Candidature Candidate and Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate,-** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for Backward Class category, Economically Weaker Section and Persons with Disabilities category candidates belonging to Maharashtra State); (iii) Obtained non zero positive score in NCHM JEE conducted by National Testing Agency for National Council for Hotel Management and Catering Technology or obtained non-zero score in MAH-B.HMCT/B.Planning-CET 2021 conducted by the Competent Authority. However, preference shall be given to the candidate obtaining non zero positive score in NCHM JEE over the candidates who obtained non zero score in MAH-B.HMCT/B.Planning-CET 2021 . **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National Candidature Candidate, -** (i) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Direct Second Year (Lateral Entry) - Hotel Management and Catering Technology [3 Years duration]	**For Maharashtra State Candidature Candidates and All India Candidature Candidates, -** (i) The Candidate should be an Indian National; (ii) Passed minimum three years or two years (Lateral Entry) Diploma Course in Hotel Management and Catering Technology with at least 45% marks (40% marks in case of Candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent; **(iii)** Any other criterion declared from time to time by the appropriate authority as defined under the Act.

8.Preparation of Merit List. –

8(1) ***Assignment of merit number***. - All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

8(2) ***Change of Marks due to verification.*** -If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP prior to 5 p.m. on the day of display of final merit list.

8(3) ***Method of calculating marks at qualifying examination for deciding eligibility.*** -While deciding the eligibility of the Candidates following procedure shall be adopted, -

(a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.

(b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks considering maximum marks as 300 and, If the percentage comes in fraction, then rounding off shall be done as above to decide the eligibility.

(c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

(d) If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

8(4) ***Assignment of Merit Number for various Courses.*** **-**

(a) *For admission to First Year* *Engineering and Technology (B.E. / B. Tech)* *and* *Master of Engineering and Technology (Integrated)*- *(M.E.(Integrated) / M. Tech (Integrated))*	**(i)For H S C Candidates**: The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2021 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher marks or score in Mathematics at CET; (b) higher marks or score in Physics at CET; (c) higher marks or score in Chemistry at CET; (d) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together; (e) higher percentage of marks in the subject Mathematics at HSC; (f) higher percentage of marks in the subject Physics at HSC; (g) higher percentage of marks in Aggregate at HSC. **(ii)** The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) and Children of Indian Workers in Gulf Countries, shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in the subject Mathematics at HSC; (b) higher percentage of marks in the subject Physics at HSC; *(c)* higher percentage of marks in Aggregate at HSC. **(iii) For Diploma Candidates:** The merit list of Diploma Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Diploma is awarded by the examining authority: Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below, —

	(a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(b) *For admission to Direct Second Year Engineering and Technology.-*	The merit list shall be prepared on the basis of marks obtained by the Candidate, on the basis of which Diploma / Degree is awarded by the examining authority: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(c) *For Admission to First Year Pharmacy and Pharm.D.-*	**(i)**The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2021 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher marks or score in Mathematics or Biology at CET; (b) higher marks or score in Physics at CET; (c) higher marks or score in Chemistry at CET; (d) higher percentage of marks in Physics, Mathematics or Biology and Chemistry added together at Board or qualifying examination; (e) higher percentage of marks in the subject Mathematics or Biology at HSC; (f) higher percentage of marks in the subject Physics at HSC; (g) higher percentage of marks in aggregate in HSC. **(ii)** The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at rule 5(4), 5(5) and Children of Indian workers in the Gulf countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics/Biology added together at Qualifying examination: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, —

	(a) Higher percentage of marks in the subject Mathematics or Biology at HSC; (b) Higher percentage of marks in the subject Physics at HSC; (c) Higher percentage of marks in Aggregate at HSC.
(d) *For Admission to Direct Second Year Pharmacy.-*	The merit list shall be prepared on the basis of marks obtained by the Candidate on the basis of which Diploma is awarded by the examining authority: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in Physics at HSC; (b) higher percentage of marks in Chemistry at HSC; (c) higher percentage of marks in SSC; (d) higher percentage of marks in Science at SSC.
(e) First Year Hotel Management and Catering Technology.-	(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MAH-B.HMCT/Planning -CET-2021 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC. **(ii)** The merit list for the Candidates at 5(4) and 5(5) and Children of Indian Workers in the Gulf Countries, shall be prepared on the basis of the Higher percentage of marks at HSC or its equivalent: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(e-1) Direct Second Year Hotel	The Merit List shall be prepared on the basis of marks obtained by the Candidates, on the basis of which Diploma is awarded by the examining authority: Provided that, in case of

Management and Catering Technology.-	tie, the relative merit of different Candidates shall be resolved in the following order of preference and the methodology as specified below,- (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(f) For admission to First Year Architecture.-	The merit list for the all Candidates shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority and in the manner by giving 50% weightage to CET Score and 50% weightage to HSC aggregate Marks for the purpose of admission to these Courses: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - *(a)* higher marks in NATA; *(b)* higher percentage of marks in Mathematics at SSC; *(c)* higher percentage of aggregate marks in SSC.
(g) For admission to First Year Planning.-	(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidates in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses: Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below,- (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC. (ii) The merit list for the NRI / OCI / PIO and Foreign Students Candidates stated at rules 5(4) and 5(5) and Children of Indian Workers in Gulf Countries shall be prepared on the basis of the percentage of aggregate marks at Qualifying examination: Provided that, in case of tie, the relative merit of candidates shall be resolved in the following order of preference and the methodology as specified below,- (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.

9. Centralised Admission Process (CAP). –

(1) Centralised Admission Process CAP stages

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act.

The Government, Government Aided institutes, University Departments and University managed Institutions shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

(a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority .The candidate should read the information brochure carefully.

(b) The candidate should fill the Online Application Form as per the notified schedule for respective admission.

(i) For admissions to First Year Engineering and Technology, Planning, Pharmacy, Pharm D., Hotel Management & Catering Technology, Architecture and Master of Engineering/Master of Technology (Integrated):

a. The eligible candidates aspiring for admission on the basis of CET conducted by the Competent Authority of Maharashtra State should apply online for admission. Such candidates need not have to pay application fee.

b. The eligible candidates aspiring for admission only on the basis of National Level Examinations mentioned in the eligibility criterion and approved by Maharashtra State time to time, except CET conducted by the Competent Authority of Maharashtra State should apply online for admission and shall pay required fees online (Non Refundable) as given in the table below.

(ii) For Direct Second Year Engineering and Technology, Pharmacy and Hotel Management and Catering Technology: The eligible candidates are required to fill the application form Online.

(iii) Following are the details of the fees to be paid by the candidate through online mode only.

Admission	Application fee for General Category Candidates from Maharashtra State, Outside Maharashtra State (OMS), Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant candidates and Children of Indian workers in Gulf Countries	Application fee for Reserved Category Candidates [SC, ST, VJ/DT NT(A), NT(B), NT(C), NT(D), OBC, SBC, EWS] & PWD Candidates belonging to Maharashtra State only	Application fee for Children of NRI / OCI / PIO, Foreign National
First Year Engineering and Technology, Planning, Pharmacy,	₹ 800/-	₹ 600/-	₹ 5,000/-

Pharm. D. , HMCT, M.E. /M. Tech (Integrated) (Only JEE / NEET Candidates)			
First Year Architecture	₹ 800/-	₹ 600/-	₹ 5,000/-
Direct Second Year Engineering and Technology, Pharmacy, HMCT	₹ 800/-	₹. 600/-	-

(iv) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.

(v) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.

(vi) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer/device connected to internet.

(vii) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.

(viii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.

(ix) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it, if required. The candidate shall take printout of the submitted application form and sign it.

(x) The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

(c) Document Verification at Facilitation Centre by the Candidate or through the method prescribed by the Competent Authority for this purpose. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.
<u>After confirmation of application form, information cannot be changed by candidate.</u>

(d) Display or Publishing of Provisional merit list, Submission of grievances, if any, through the method prescribed by the Competent Authority for this purpose. and Display or Publishing of Final Merit Lists;

i. Provisional Merit List of eligible candidates will be displayed on the website.

ii. For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances through the method prescribed by the Competent Authority for this purpose.
iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
iv. Final merit lists will be displayed on the website.

NOTE: - **The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute.**

(e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

(f) Filling up and confirmation of online option form having preferences of Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed by the candidate through their login shall be considered for allotment in the respective CAP Rounds;
Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference;
(i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for respective CAP Round.
(ii) Candidates will be able to fill in the online option form through their login.
(iii) It is mandatory for all candidates to confirm the online option form.
(iv) After confirmation of Option form, the candidate will not be able to change the Options.
(v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
(vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be considered as first preference (Highest Priority Choice).
(vii) Option form received through online submission only will be considered for further processing.
(viii) Candidate shall confirm the submitted on-line Option Form by re-entering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference
(ix) The candidate can fill in minimum 1 and maximum 300 options. The

candidate shall fill the institute choice code against the option number in the online option form.

(g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course.

(h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority through the method prescribed by the Competent Authority for the purpose of accepting the offered seat and rectifying the errors as per the clause (e) of sub-rule (4) of this rule.;

(i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;

(j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

***(2)* Conduct of CAP Round-I.-** The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

***(3)* During the CAP:** *(a)* If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

(b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

(c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance as per the

method prescribed by the Competent Authority shall be eligible for participation in the subsequent rounds for betterment;

(d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

(4) Conduct of CAP Round-II.- *(a)* The seats available for Rounds II shall be published on the website. The Candidates eligible for Round II are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during this round shall be available to the eligible candidates falling under the following categories.

(i) Candidates as per the sub-rule 3(c) and 3(d) above;

(ii) Candidates who have not been allotted any seat in any of the previous round;

(iii) Candidates who did not participate (failure of filling option form) in previous round.

(b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(c) There shall be no further betterment option available to the candidate after round II. The allotment made and/or allotment retained in round II for participating candidates in round II shall be final;

(d) At the time of reporting for admission to ARC as per the method prescribed by the Competent Authority, the candidate shall produce all the original documents in support of the claims made in the application.

If the candidate has allotted seat on the basis of claim made in the application and fails to produce the documents in support of the claim so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds:

Provided that, if Candidate is allotted seat without availing any benefit claimed in the application, in such cases the allotment of the candidate shall be retained and he shall be allowed to modify his application accordingly, as per the provisions of clause (e) of sub-rule (4) of this rule.

(e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC as per the method prescribed by the Competent Authority *viz*.

(i) change of gender from male to female and vice-versa;

(ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;

(iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change

his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.

(iv) removal of minority status due to failure of submission of supporting documents;

(v) removal of Disability status due to failure of submission of supporting documents;

(vi) removal of Defence status due to failure of submission of supporting documents

(vii) change in Type of Candidature;

(viii) change in Home University;

(ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

(x) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

(5) The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

(6) Fees and Concessions:

(a) Fees Prescribed for Government, Government Aided Institutes and University Managed Engineering /Technology Degree Courses:

Fee structure for these institutes shall be as prescribed by the Government of Maharashtra from time to time.

(b) Fees prescribed in Unaided Private Professional Educational Institutions:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

(c) Details of Concession in fees for Backward Class Category and Economically Weaker Section Candidates (belonging to Maharashtra State only)

For SC/ST/VJDT NT(A) /NT(B) /NT(C) /NT(D) /SBC /OBC and EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(d) Fees for Jammu & Kashmir and Ladakh Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:

These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(6)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.

(e) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

10. CAP allotment stages and process of allotment. -Allotment of seats under CAP shall be made in the following manner, -

(1) Maharashtra State Candidature Candidate. -(a) The stages of computerised allotment are as follows, -

Stage –I: For all the Candidates. -

(a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se*-Merit.

(a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit,* and if seat is not available in their reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit.*

(b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.

(c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

(d) Allotment to the Persons with Disability Category Candidates.-

(i) Allotment of seats to the Persons with Disability Category Candidates shall be within their respective Reserved or General category only.

(ii) The number of seats available for the Persons with Disability Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.

(iii) If the seat for Persons with Disability Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Persons with Disability candidate and shall be allotted as per their Inter-Se-Merit.

(iv) All other seats (except earmarked seats) available for Persons with Disability Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Persons with Disability Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general Persons with Disability Category as per their Inter-Se-Merit.

(v) After allotment of the seat to Person with Disability Category Candidate, a seat from that General or respective Backward Class Category and Person with Disability Category shall be treated as utilized.

(vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Person with Disability Category Candidate.

(e) Allotment to the Defence Category Candidates.-

(i) Allotment of seat to the Defence Category Candidates shall be within their respective Reserved or General category only.

(ii) The number of seats available for the Defence Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.

(iii) If the seat for Defence Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Defence Category candidate and shall be allotted as per their Inter-Se-Merit.

(iv) All other seats (except earmarked seats) available for Defence Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Defence Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to the above provision, shall be considered for the allotment of seat from general seats for Defence Category as per their Inter-Se-Merit.

(v) After allotment of the seat to Defence Category Candidate a seat from that General or respective Backward Class Category and Defence Category shall be treated as utilized.

(vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Defence Category Candidate.

(f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,

(i) Seat for ladies

(ii) Seat for Persons with disability candidates

(iii) Seat for Defence category candidates

(g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 50% of "Approved Intake" are filled up in last Academic year to the respective course.

Stage – II: For allotment of seats reserved for Female to Male Candidates. -If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.

Stage –III: For SBC Category Candidates. -If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Stage –IV, Stage-V&Stage –VI: Deleted (As per amendment dated 4th June 2019)

Stage –VII: For all Candidates (without any type of Reservation). -The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit.*

Stage-VIII: For All Candidates (without any Candidature Type): -

(i) The seats remaining vacant shall be allotted to the All Eligible Candidates.

(ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology, if the seats remain vacant after allotment to all the Diploma Candidates based on Inter-Se-Merit, such seats shall be filled in on the basis of Inter-Se-Merit of the Bachelor of Science Candidates

Stage –IX: For First year Engineering and Technology and Master of Engineering and Technology (Integrated) admission to Diploma Candidates. - After completion of stage VIII, if the seats remain vacant then such vacant seats shall be considered for allotment to the Diploma Candidates based on Inter-Se-Merit

(b) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.

(2) All India Candidature Candidates- The allotment to these seats shall be done through CAP on the basis of score of, -

(a) First Year Engineering– JEE (Main) B.E./B.Tech 2021 score and then if the seats remains vacant, on the basis of MHT-CET 2021 score;

(b) First Year Planning – JEE (Main) B.Planning 2021 score and then if the seats remains vacant, on the basis of MHT-CET 2021 score;

(c) First Year Pharmacy and Pharm. D. – NEET 2021 score and then if seats remain vacant on the basis of MHT-CET 2021 Score;

(d) First Year Architecture – Score obtained by giving 50% weightage to HSC marks and 50% weightage to valid score of National Aptitude Test in Architecture (NATA) 2021;

(e) First Year Hotel Management and Catering Technology – NCHM JEE score and then if seats remain vacant on the basis of MAH-B.HMCT/B.Planning-CET 2021.

All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

(3) Minority Quota Seats: -The stages of computerised allotment are as follows, -

Stage–I: The seats under minority quota in the minority institution linguistic or religious) shall be allotted to the respective minority candidates.

Stage–II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage–III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

(4) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate- The supernumerary seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates shall be allotted to the eligible candidates as in 5(6), on the basis of *Inter-Se-Merit in the entrance test conducted by the appropriate authority and if seats remain vacant on the basis of CET conducted by competent authority.*

a) Application Form Filling, Submission and Admission Centres

The eligible candidate shall fill the Online Application Form within the notified schedule, as per the method prescribed by the Competent Authority.

i. The Competent Authority shall publish the provisional Merit List. The candidates not appeared for CET conducted by competent authority but appeared for any other CET conducted by appropriate authority can also apply, however such candidates are required to pay the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking).
ii. The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

b) Counselling Round for J and K and Ladakh Migrant Candidates at identified Admission Centre

i. The counselling round shall be conducted as per the method prescribed by the Competent Authority.
ii. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
iii. The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.
iv. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified admission centre (as per 10(4) a) as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
v. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.
vi. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note

Candidates admitted under this provision are not allowed to change course or college in any year of study.

(5) Reporting at institutes:

i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the

certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I and II -

(1) CAP Round I and II shall be conducted by computerised allotment.

(2) In CAP Round I.-

(a) For Minority Institutes the allotment shall be given to the candidates as per following preference, -

(i) Stage I of sub-rule (*3*) of rule 10,

(ii) Stages I and II of sub-rule (*1*) of rule 10,

(iii) Sub-rule (*2*) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference: —

(i) Stages I and II of sub-rule (*1*) of rule 10;

(ii) Sub-rule (*2*) of rule 10 of these rules.

(3) In CAP Round II.-

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference: —

(i) Stage I of sub-rule (*3*) of rule 10,

(ii) Stages I to VIII of sub-rule (*1*) of rule 10,

(iii) Stage II of sub-rule (*3*) of rule 10,

(*iv*) Sub-rule (*2*) of rule 10,

(*v*) Stage III of sub-rule (*3*) of rule 10,

(vi) Stage IX of sub-rule (*1*) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, —

(i) Stages I to VIII of sub-rule (1) of rule 10;

(ii) Sub-rule (2) of rule 10 of these rules;

(iii) Stage IX of sub-rule (1) of rule 10 of these rules.

(4) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.

(5) Every stage in CAP Round I and II shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit.*

12. General provisions. -

(a) Allotment in CAP Round-I and II of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit*

of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I and II;

(b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;

(c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;

(d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);

(e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;

(f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;

(g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;

(h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;

(i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". For Seat Acceptance, Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority and shall report to any one of the identified Admission Reporting Centre as per the method prescribed by the Competent Authority. (List of ARC shall be available on website). Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance or candidate can download from his/her login;

(j) The Seat Acceptance Fee shall be Rs. 1,000/- for all admitted Candidates and the same shall be treated as non-refundable processing fee;

(k) Failure to report for Seat acceptance as per the method prescribed by the Competent Authority will be considered as if the Candidate has rejected the offer;

(l) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;

(m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.

(n) If any of the statement made in application form or any information supplied

by the candidate in connection with his admission is found to be false or incorrect in any material particular, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission, may be preferred within seven days to the Competent Authority. The Competent Authority shall, preferably, decide the appeal within fifteen days and his decision thereon shall be final.

(o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found that there is a truth in such complaint, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

13. Admissions in Institutional Quota and vacant seats after CAP.- The Director or Principal of the institution shall carry out the admissions for these seats in the following manner. -

(a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.

(b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.

(c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.

(d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled in on the basis of Inter-Se-Merit prepared by following the procedure specified in 8(3).

(e) The institution after verification of all required documents shall prepare and display the Inter-Se-merit lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.

(f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.

(g) All the admissions and cancellations shall be updated instantly through online system.

(h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which

it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.

(i) While filling these seats the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit.

(j) After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate, if any seat remain vacant in the Sanctioned Intake then these seats may be filled with NRI, Foreign Students (FS), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidates, if the institute has secured prior approval from appropriate authority for these seats.

14. Approval of Merit List and the Admitted Candidates List. -

(1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and after DTE certification shall submit to the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.

(2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.

(3) If a minority institution fails to admit minimum Fifty-One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.

15. **Cancellation of Admission and Refund of fees, return of documents by Institutions.** -

(a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;

(b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority;

(c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

(d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Change of Course or Institution after First, Second or Third year. -

(1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of seats and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

(2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner, -

i. The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;

ii. The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;

iii. There shall be no transfer of students at any stage in any case from Unaided Institutions to Government or Government Aided Institutions or University Departments or University Managed Institutions. However, the Candidate from Government or Government Aided Institution or University Departments or University Managed Institutions may seek transfer to Unaided Educational Institution;

iv. There shall be no transfer of students at any stage to Autonomous Institutions;

v. Transfer to Unaided Institutions. - The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No

Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director of the institute shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided or University Departments and University Managed Institutions to other Government or Government Aided or University Department or University Managed Institutions, shall apply in writing to the Principal/ Director of the institute in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions, University Departments and University Managed Institutions shall submit vacancy position of all courses to the Directorate of Technical Education, Mumbai before stipulated date.

vi. No application without recommendation of the Principal / Director of Institution shall be entertained by the Directorate of Technical Education;

vii. If the result of the University or Institution is not declared before the process of transfer, Candidates of that University will lose claim on transfer;

(3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;

(4) The candidates from the professional educational institutions which are outside the purview of the act shall be eligible for transfer to the unaided private professional educational institutions subject to the fulfilment of eligibility criterion and requirements stipulated under the provisions of sub section (1) of section 3 of the Act and the fulfilment of the conditions stated in sub-rule (2).

(5) List of all such transfers shall be communicated by the Directorate of Technical Education to the office of the Admissions Regulating Authority for final approval.

17. Documents required to be uploaded along with "Application Form for Centralized Admission Process". -

The candidates are required to upload **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission. The Candidates shall carry the original documents for scrutiny & verification at identified Facilitation Centre as per the process specified by the competent authority. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required

documents at the time of filling up Application Form for Admission. The Facilitation Center shall assist the candidate, free of cost, to scan and upload the documents.

Sr. No.	**Type of Candidate**	**copies of documents to be produced along with Application Form for Admission**
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma/B. Sc. mark sheet. 3. JEE / NEET / NATA Score Card Mark Sheet. 4. School Leaving Certificate, if required to substantiate claim. 5. Certificate of the **Indian Nationality** of the candidate. 6. For Second Year Engineering and Technology , Pharmacy and HMCT: Equivalence Certificate from Maharashtra State Board of Technical Education, Mumbai [www.msbte.com] for student having passed diploma from Other Board] (excluding Govt Autonomous Institutes in Maharashtra and Dr. B.A.T.U. Lonere)
In addition to the above documents candidates are required to produce the following **additional documents** depending upon the category to which they belong.		
2	Type– A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type– B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type– C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
5	Type– D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type-E Candidates Maharashtra Karnataka	1. Certificate stating that candidate belongs to the Maharashtra Karnataka border area in proforma – G1.

	border area Candidates	2. Certificate stating that the mother tongue of the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka border area is available on website)
7	Backward class Candidates belonging to S.C. / S.T.	1. Caste certificate 2. Caste/Tribe validity certificate
8	Backward class Candidates belonging to VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC/	1. Caste certificate 2. Caste validity certificate 3. Non creamy layer certificate @ valid **upto 31st March 2022**.
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section Proforma – V valid for 2021-22 सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो/४०१९ प्र.क्र.३१/१६ अ, दिनांक ३१.०५.२०२१ - आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या आरक्षणाचा लाभ घेण्यासाठी पात्रतेसाठीचे प्रमाणपत्र (GR Code २०२१०५३११२५०५९९४०७)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate Proforma – U
11	Ex-Servicemen (Def-1)	1. Defence Service Certificate Proforma – C. 2. Domicile certificate of father/mother who is an Ex-Service personnel is domiciled in the State of Maharashtra.
12	Active Domicile Defence Candidates. (Def-2)	1. Defence Service Certificate Proforma – C 2. Domicile certificate of father/mother who is an active defence service person is domiciled in the State of Maharashtra.
13	Active Non Domicile Defence Candidates. (Def-3)	1. Defence Service Certificate Proforma – C and D/E. 2. Certificate from the employer in the proforma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. OR

		Certificate from the employer in the proforma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
14	Persons with Disability Candidates	1. Certificate in the pro forma 2. Domicile certificate of candidate.
15	Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant candidates	1. Certificate of posting in case of defence and Government servants in proforma – J 2. Certificate of stay in refugee camp for those staying in camp in proforma – K 3. Certificate stating that the candidate belongs to displaced family proforma –L 4. Certificate stating that the candidate belongs to displaced family proforma –M
16	Foreign nationals / Foreign Students	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 4. Proof of residence i.e. Driving Licence or Telephone Bill of candidate 5. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 6. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
17	Persons of Indian Origin	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. PIO / OCI Card. 4. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor

		6. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 8. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
18	Children of Indian Workers in Gulf Countries(CIWGC)	1. CIWGC Certificate of the Candidate **OR** of his/her Mother or Father 2. Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 3. Passport, Nationality Certificate of Parent. 4. Residence of parent in Gulf Countries, Valid VISA of Parent 5. Work Permit or Letter from the Employer on Company Letterhead. 6. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent 7. Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date 8. True copy of Gulf bank account passbook (copies of main page indicating bank name & address, Parent name & address, with entries of last preceding 6 months prior to admission) 9. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 10. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 11. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
19	Non Resident Indian	1. NRI Certificate of the Candidate **OR** of his/her Mother or Father **OR** the real brother/real sister ordinarily residing abroad **OR** NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of

		father OR father/mother of Mother OR 1st degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence & affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee. 2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor. 3. Passport, Nationality Certificate of sponsor 4. Residence of NRI, Valid VISA of sponsor 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date 7. True copy of foreign bank account passbook (copies of main page indicating bank name & address, sponsor name & address, with entries of last preceding 6 months prior to admission) 8. Affidavit of family chart duly signed by sponsor making clear relationship 9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart. 10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
20	TFWS candidates	Income certificate stating that his/her parent's annual income is less than Rs. 8 Lakh from all sources issued by the appropriate competent authority of the Maharashtra State.
21	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining

		to Religion / Mother tongue. (शासन निर्णय अल्पसंख्याक विकास विभागक्र-.अविवि-2010/प्र.क्र.109/10/काया-5 दि .01 जुलै 2013 पहावा [20130702164406241 4]) 2. Domicile Certificate of Candidate or the documents specified for Maharashtra State Candidature Type A .

18. Miscellaneous provisions

a) Conduct and Discipline

(i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.

(ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.

(iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.

(iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.

(v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

b) Action against ragging: Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

a) Ragging within or outside of any educational institution is prohibited,

b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.

c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.

f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

g) Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

h) If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

c) Others:

(i) The medium of instruction for degree courses is English.

(ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.

(iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.

(iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her

to the college / institution.

d) Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Union Territory of Jammu and Kashmir and Union Territory of Ladakh migrant candidates and Government of India nominees for Hostel accommodation.

e) The English version of the notified gazette shall be considered for the purpose of interpretation of the meaning and correctness of any provisions made in the Admission Rule and its amendment.

SCHEDULE –I

A(1). Allocation of seats within Sanctioned Intake for First Year of Government and Government Aided Institution, University Departments, and University Managed Institutions-

Sr. No	Type of Institution	CAP Seats			
		Maharashtra State Candidates	All India Seats	Institution Level Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	**Autonomous** - 100% (State Level) **Non- Autonomous & University Departments**- 70 % for HU, 30 % for OHU	Nil	#	Nil
2	Institute of Chemical Technology Mumbai	70% (State Level)	30%	Nil	Nil
3	Dr. Babasaheb Ambedkar Technological University Lonere	85% (State Level) 15% for Candidates from Districts of Konkan Region$	Nil	Nil	Nil
4	Government/ Government Aided Minority Colleges	**Autonomous-** 50% (State Level) **Non Autonomous –** 35% for HU and 15% for OHU	Nil	Nil	50%

These seats are available for Maharashtra State Candidature Candidates only.

*HU- Home University and OHU – Other than Home University

Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGS Institution of Engineering and Technology, Nanded , Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering, Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of the SGGS Institute of Engineering and Technology Nanded and WCE, Sangli respectively.

$ Districts of Konkan Region viz. Thane, Raigad, Ratnagiri, Sindhudurg and Palghar.

A(2).Allocation of seats within Sanctioned Intake for First Year of Unaided Private Professional Educational Institutions

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institutional Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
1	Unaided Private Professional Educational Institutions (excluding minority institutions)	**Autonomous** - 65% (State Level) **Non- Autonomous**- 45.5 % for HU, 19.5 % for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	**Autonomous*** 100% of M.S. Seats$ (State Level) **Non- Autonomous***- 70 % of M.S. Seats$ for HU, 30 % of M.S. Seats$ OHU	15% of Seats under CAP #	Minimum 51%@	20%

CAP Seats = Sanctioned Intake – Institutional Quota
CAP seats excluding Minority Quota
$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)
%- Percentage
* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.
@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution. The institutional quota for Architecture and Pharmacy includes 5% quota for NRI and in case the seats remain vacant then they shall be allotted to the candidates with All India Candidature.

B. Allocation of Supernumerary Seats

(1) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.

(2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

SCHEDULE –II

(For Direct Second Year Engineering and Technology, Hotel Management and Catering Technology and Pharmacy Admission)

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

(i) Lateral Entry Seats: 10% of Sanctioned Intake for Engineering /Technology, Hotel Management and Catering Technology and Pharmacy, which will be over and above the Sanctioned Intake, Supernumerary to the approved Intake and as per GR no. सीटीसी-२०१९/प्र.क्र.२५२/तांशि -४, दि.०२ ऑगस्ट २०१९

(ii) Vacant Seats shall include:

a) The seats, within the sanctioned intake, which remain vacant during previous year after due consideration of the changes of course or institution by the candidates in terms of rule 16.

b) EWS Seats, which remain vacant during previous year shall be considered for the Lateral Entry to Second Year Course(s) to the EWS Candidate

(iii) Separate Division in Direct Second Year. - These seats shall be as sanctioned by All India Council for Technical Education.

A. Seat Distribution for Direct Second Year of Government and Government Aided Institutes

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)	
		General Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	**Autonomous, Non Autonomous and University Department**- 100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
2	Dr. Babasaheb Ambedkar Technological University Lonere	100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
3	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake
These seats are available for Maharashtra State Candidature Candidates only.			

B. Seat Distribution for Direct Second Year of Unaided Private Professional Educational Institutes

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)			Institute Level Quota
		General Seats	Minority Quota	All India Quota	
1	Unaided Private Professional Educational Institutions (Excluding minority)	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
		Separate Division- 65% of Sanctioned Intake	Nil	15%	20%
2	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats) - Minority Quota	Minimum 51%@	Nil	Nil
		Separate Division : 85% of Seats under CAP #	Minimum 51%@	15% Seats under CAP#	20%

CAP Seats = Sanctioned Intake – Institutional Quota

CAP seats excluding Minority Quota

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

Schedule III

List of Under Graduate Courses in Engineering and Technology and D.Voc. Stream in the same or allied sector

Sr. No.	Eligible D. Voc Stream	B. E. / B. Tech Branch
1	Graphics and Multimedia	1. Computer Science and Engineering 2. Computer Engineering 3. Information Technology 4. Computer Technology 5. Computer Science and Technology
2	Electronics Manufacturing Services	1. Electronics Product Design Technology 2. Electronics and Communication Engineering 3. Electronics and Telecommunication Engg 4. Electronics Engineering 5. Electronic and Communication Technology 6. Electrical and Electronics [Power System] 7. Electronics System Engineering 8. Electronics system Engineering
3	Automobile Servicing Automotive Mechatronics	1. Aeronautical Engineering 2. Automobile Engineering 3. Mechanical Engineering 4. Mechanical Engineering [Sandwich] 5. Aeronautical Engineering 6. Mechanical & Automation Engineering 7. Mechatronics Engineering 8. Mechatronics Engineering [Sandwich]

Note: The Competent Authority shall publish the list of Under Graduate Courses in Engineering and Technology and D.Voc. Stream in the same or allied sector in additional to above on the website for CAP.

Proforma – A
(For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. ....is an employee in the capacity of .....in ....
(Designation) (Name of the Organization /Establishment/Department)
This Organization / Establishment / Department is under .....
(Department of Central Government / Government of India undertaking)
Shri / Smt. .....is transferred to .....in Maharashtra State vide transfer order No..... Dated..... .....
He / She has joined duty in Maharashtra on ..... and is currently working in the same post.
This certificate is issued for the purpose of his / her son / daughter .....'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2021-22.

Outward No.&Date: (Signature)
Place : Name & Designation
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
1) Transfer order 2) Joining report

Proforma B-1

(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. .....is an employee in the capacity of .....in.....
Designation) (Name of the Organisation /Establishment / Department)
This Organisation/Establishment /Department is under .....
Department of Maharashtra State Government / Maharashtra State Government undertaking.
Shri / Smt. .....is transferred to/from
.....In/out of Maharashtra State vide transfer order No.....
Dated.....
He / She has joined duty in/out of Maharashtra State on ..... and is currently working in the same post.
This certificate is issued for the purpose of his/her son/daughter .....'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2021-22.

Outward No. & Date : (Signature)
Place : Name & Designation
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
1) Transfer order 2) Joining report

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

This is to undertake that I, ..., have retired from the service from the post of ..... in ....
Designation) (Name of the Organisation /Establishment / Department).

This Organisation/Establishment / Department is under ..... Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on ..... and settled in _____taluka _____ district --_____ .

This undertaking is submitted for the purpose of my son/daughter .....'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology/ Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2021-22.

(Signature)
Name

Place :
Date :

Note : This pro forma is to be accompanied by attested copy of :

1) Pension Pay Order.

2) Proof of settlement (Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/Election Card).

Pro forma – C

(For Def-1, Def-2 and Def-3 Candidates)

(For sons and daughters of defence service personnel)

CERTIFICATE

This is to certify that Shri. / Smt..... ....., ...

(Full Name of the Employee with Rank of the employee)

is / has been a member of Armed forces of India. He / She has put in ..... years of service in Indian Army / Indian Navy / Indian Air Force from ..... to ..... and is currently working / retired from services on ..... / permanently disabled since ..... / killed in action on .....

This certificate is issued for the purpose of his / her son / daughter .....'s admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2021-22

Outward No. & Date :

Place :

(Signature)
Name and designation
of the Authority not below the rank
of Commandant or equivalent /
District Sainik Welfare officer

Seal Of the
Office

Note:-

*1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/Navy/Air Force.*

2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile certificate of parent who is in active service or ex-serviceman**.

Pro forma– D

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)

CERTIFICATE

This is to certify that Shri / Smt. ....is a member of
(Full Name of the Employee with Rank of the employee)
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.
Shri / Smt. .....is transferred to ..... (Place of posting) in Maharashtra State vide transfer order No..... Dated..... He / She has joined duty in Maharashtra on ..... and is currently working in the same post.
(Date of Joining)
This certificate is issued for the purpose of his / her son / daughter .....'s admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology/ Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2021-22

Outward No. & Date: (Signature)
Place: Name & Designation
of the Head of the office

Seal Of the Office

Note : This pro forma is to be accompanied by attested copy of
1) Transfer order
2) Joining report

This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

Pro forma – E

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State but retained their family accommodation)

CERTIFICATE

This is to certify that Shri / Smt. ..... is a member of
(Full Name of the Employee with Rank of the employee)
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.
Shri / Smt. .....is presently posted at .....
(Place of posting)
His / Her previous posting was at .....in Maharashtra State.
He / She has retained family accommodation in..... in Maharashtra State on account of posting in non-family station / for education purpose of son / daughter.

This certificate is issued for the purpose of his / her son / daughter .....'s admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2021-22.

Outward No. & Date: (Signature)
Place: Name & Designation
of the Head of the office

Seal Of the Office

Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

Proforma – G1

(For Candidates residing in Karnataka and Maharashtra State Border Area)

CERTIFICATE

This is to certify that Shri / Smt. ..... (candidate himself/herself) is a resident of ..... Village in .....Taluka ..... District.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2021-22

Outward No. & Date : District Collector/ Deputy Commissioner/
District Magistrate/Additional District Magistrate/
Place : Taluka Executive Magistrate

Proforma – G2

(For Candidates residing in Karnataka and Maharashtra State Border Area and having mother tongue as Marathi)

CERTIFICATE

This is to certify that Mr. /Miss ..... is a student of this school / College. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects.

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2021-22.

Outward No. & Date :
Place: Head Master /Principal
School/ College

Seal of the School / College

Proforma – J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J & K Police officials posted in Jammu / Kashmir to combat terrorist activities)

CERTIFICATE

Ref. No. Date:

This is to certify that Shri / Smt. ..... is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police *previously* / presently* posted and *was working/ working* at ..... which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter .....'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2021-22.

Outward No.&Date : Head of the Office
Place :

Seal of the Office

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* Strike which ever is not applicable as per rule 5(6)

Proforma – K
(For Jammu / Kashmir Migrant Candidates)
(Migrants staying in refugee camps)
CERTIFICATE

Ref. No. Date:

This is to certify that Mr./ Miss. ..... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:
Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2021-22.

Outward No. & Date: Name & Signature of Head of the Office
Place: Migrant/Refugee Camp

Seal of the Office

Proforma – L
(For Refugees staying with relatives)

(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No. Date:

This is to certify that Mr./Miss. ..... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He / She is staying with ....
(Name and complete address of the Person with whom the candidate is staying at present)
..... since past .....years.
This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2021-22.

Outward No. & Date : Name & Signature of
District Collector

Place :

Seal of the Office

Pro forma – M

(*To be issued on the **Letter Head** of the concerned office*)

(For Children's of Kashmiri Pandits / Kashmiri Hindu families (Non Migrants) living in the Kashmir valley and having domicile certificate.)

CERTIFICATE

Ref. No. Date:

This is to certifythat Mr./Miss…….. ……. is a son/daughter of ……. who is Kashmiri Pandits / belongs to Kashmiri Hindu families (Non Migrants) and living and domiciled in the Kashmir valley.

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2021-22.

Outward No. & Date : Name & Signature of
District Collector Place :

Seal of the Office

Proforma – O

(For seats under Minority Quota)
MINORITY COMMUNITY STUDENT'S SELF DECLARATION

I, _____ Son/Daughter/of _____
Resident of (full address) _____ hereby declare that I belong to the Muslim/Sikh/Christian/Buddhist/Jain/Zoroastrian (Parsi)* religious minority community and / or As my mother tongue is not mentioned in my Leaving / Transfer Certificate for deciding my candidature under linguistic minority status. I undertake that my mother tongue is _____.
I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.अविवि-2010/प्र.क्र.109/10/कार्या-5, दिनांक 1.7.2013at the time of admission to the admitted institute.

Date:_____ Signature of Candidate: _____
Place:_____ Name of Candidate: _____

(*strike out whichever is not applicable)

Minority Institute and Candidate Belonging to the Religious/ Linguistic Minority Category		
Sr.No	Minority Institute Status	Minority Candidates Who can apply for Minority Quota
1.	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
2.	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
3.	Linguistic Minority - Gujarathi(Kutchhi)	Linguistic Minority - Gujarathi(Kutchhi)
4.	Linguistic Minority - Hindi	Linguistic Minority - Hindi
		Linguistic Minority - Hindi(Bhojpuri)
5.	Linguistic Minority - Kannada	Linguistic Minority - Kannada
6.	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam
7.	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi
8.	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi
9.	Linguistic Minority - Tamil	Linguistic Minority - Tamil
10.	Religious Minority - Buddhist	Religious Minority - Buddhist
11.	Religious Minority - Christian	Religious Minority - Christian
		Religious Minority - Christian (Roman Catholics)
12.	Religious Minority - Jain	Religious Minority - Jain
13.	Religious Minority - Muslim	Religious Minority - Muslim
14.	Religious Minority - Roman Catholics	Religious Minority - Christian (Roman Catholics)
15.	Religious Minority - Sikh	Religious Minority - Sikh
16.	Religious Minority (Jain) & Linguistic Minority(Gujarathi)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
		Religious Minority - Jain
17.	Religious Minority - Parsi	Religious Minority - Parsi
18.	Religious Minority Muslim & Linguistic Minority Urdu	Linguistic Minority - Urdu
		Religious Minority - Muslim
19.	Religious Minority - Zoroastrian	Religious Minority – Zoroastrian
20.	Linguistic Minority - Gujar	Linguistic Minority – Gujar
21.	Religious Minority – Parsi / Gujarathi	Religious Minority – Parsi
		Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)

Pro forma – U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बालविकास विभाग, शासन निर्णय क्र. संकीर्ण -२०१३/ प्र.क्र. १०९/ का-३, दिनांक ६ जून, २०१६ आणि महिला व बालविकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण - २०१३/प्र.क्र.१०९ /का-३, ०९ मे, २०१८

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

नाव :

प्रमाणित : जिल्हा महिला व बालविकास अधिकाऱ्यामार्फत

बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, २००० या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला

प्रमाणित करण्यात येते की, प्रवेशित नामे.....वय वर्षे.....अंदाजित जन्मदिनांक.....हा दिनांक.....पासून.....संस्था, मु. पो. ..... ता. .....जिल्हा.....या शासनमान्य स्वयंसेवी / शासकीय बालगृहात त्या संस्थेतील प्रवेशित रजिस्टरमधील नोंदणी क्रमांक..... नुसार दाखल झालेला..... मुलगा / मुलगी अनाथ आहे.

संस्थेत दाखल होण्याची पार्श्वभूमी:- (वर्णन द्यावे)

.....
.....
.....

सदर अनाथ मुलास / मुलीस शासकीय / निम शासकीय / खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय, औद्योगिक प्रशिक्षण संस्था (ITI) कार्यालय इ. या मध्ये प्राधान्याने प्रवेश देण्यात यावे. तसेच सदर मुलास / मुलीस शासकीय /निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्यालय या ठिकाणी नोकरीसाठी प्राधान्य द्यावे.

(१) त्याच्या आई वडिलांचा ठाव ठिकाणा सर्वमागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा लागण्याची शक्यता नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित करीत आहे. तसेच त्याच्या जातीची माहिती नाही, असेही प्रमाणित करण्यात येत आहे.

(२) त्याच्या (नांव व पत्ता) .....या नातेवाईकाचा शोधला गलेला असून, त्याचे प्रवेशिताशी नाते.....असे आहे. नातेवाईकाशी जात.....असल्याने, प्रवेशितांची जात.....असल्याचे प्रमाणित करण्यात येत आहे. तसेच संबंधित प्रवेशित हा अनाथ (आई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत आहे.

(क्र. (१) व (२) पैकी जे लागू नसेल ते खोडण्यात यावे.)

त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.

(गोल शिक्का)

स्वाक्षरी /-

विभागीय उपायुक्त, महिला व बालविकास (संबंधित विभाग)

Pro forma – V

(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि . ३१/०५/२०२१ सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन

प्रमाणपत्र क्र.

फोटो

वर्ष _____करीता ग्राह्य

आर्थिकदृष्टया दुर्बल घटकाच्या पात्रतेसाठी प्रमाणपत्र

सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६ अ, दिनांक ३१/०५/२०२१ अन्वये

(आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या १०% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी ---------- श्री/श्रीमती---------- ------- यांचा/यांची मुलगा/मुलगी गाव/शहर ----------तालुका ----------जिल्हा/विभाग ---------- महाराष्ट्राचे रहिवासी आहेत. तो/ती ---------- जातीचे असून जात /पोटजात/ वर्ग चे असून सदर जात महाराष्ट्र राज्य लोकसेवा (अनुसूचित जाती, अनुसूचित जमाती, निरधीसूचित जमाती (वि.जा.) भटक्या जमाती (भ.ज.), विशेष मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्या साठी आरक्षण) अधिनियम,२००१ (सन २००४ चा महाराष्ट्र अधिनियम८) या मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.

महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६ अ, दिनांक १२ फेब्रुवारी २०१९ अन्वये त्याच्या/तिच्या कुटुंबाचे स्त्रोतांचे एकत्रित वार्षिक उत्पन्न रु. ----------/- असून, सदर उत्पन्न रु.८,००,०००/- पेक्षा कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/ ती यांचा आर्थिकदृष्टया दुर्बल घटकामध्ये समावेश होतो.

सक्षम प्राधिकारी /तहसिलदार

ठिकाण: स्वाक्षरी :

दिनांक: नाव :

(शिक्का) पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र/पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

१.

२.

३.

(टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि.१२/०२/२०१९,नुसार आर्थिक दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.)



GOVERNMENT OF MAHARASHTRA

State Common Entrance Test Cell

8th floor, New Excelsior Building, A.K. Nayak Marg,
Fort, Mumbai 400001
E-Mail: maharashtra.cetcell@gmail.com
Website: http://www.mahacet.org

Information Brochure

{Academic Year 2020-21}

For Admission to

Full Time Professional Undergraduate Technical Courses

- First Year and Direct Second Year of Engineering and Technology (B.E./B.Tech.)
- First Year and Direct Second Year of Pharmacy (B.Pharm.)
- First Year of Pharm. D.
- First Year of Architecture (B.Arch.)
- First Year and Direct Second Year of Hotel Management & Catering Technology (B.HMCT)
- First year of Planning(B.Planning)

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1. Introduction, -

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018, 04.06.2019 and 09.07.2020 to regulate the admissions to the **First year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology) **and Direct Second Year** (Engineering and Technology, Pharmacy and Hotel Management and Catering Technology).These rules also includes the admissions in first year of degree in Planning.

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017 and amendments vide Gr No. TEM-2019/CR 46/ TE-4 dated 04th June 2019.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

***2.* Definitions. -**

(a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);

(b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;

(c) "All India Seats" means seats available to an eligible Indian National Candidate;

(d) "Application Form" means prescribed form filled up online by the Candidate for admission;

(e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;

(f) "CAP" means Centralised Admission Process;

(g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;

(h) "CET" means Common Entrance Test;

(i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10 of the Act, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;

(j) "Courses" means the full time Undergraduate technical courses in

Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Planning and Pharm. D.;

(k) "Department" means Higher and Technical Education Department of Government of Maharashtra;

(l) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;

(m) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and redressal of grievances, etc, are provided;

(n) "Home University (HU)" means the university area as specified in rule 5(1) herein;

(o) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(p) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;

(q) "*Inter-Se-Merit*" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;

(r) "Jammu and Kashmir" means the Union Territory of Jammu and Kashmir and Union Territory of Ladakh;

(s) "JEE Main" means the Joint Entrance Examination conducted by the National Testing Agency (NTA) , New Delhi for the concerned academic year;

(t) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;

(u) "NATA" means National Aptitude Test in Architecture;

(v) "NEET" means the National Eligibility Cum Entrance Test conducted by National Testing Agency (NTA) , New Delhi for the concerned academic year;

(w) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';

(x) "OHU" means the area Outside Home University area;

(y) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin(PIO).

Explanation: For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;

(z) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;

(aa) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(bb) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;

(cc) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application.

(1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year.

(2) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the undergraduate technical courses, which are exempted from CET as per provisions of the Act.

(3) The Competent Authority shall invite online application form, from the eligible candidates for participating in Centralized Admission Process (CAP) to the under-graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.

(4) The Candidates seeking admissions to the professional courses for the seats provided in -

(a) 7(1)-Maharashtra State Candidature Seats,7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Union Teritory of Jammu and Kashmir and Union Teritory of Ladakh Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).

(b) 7(4)- Institutional Quota Seats and 7(5)(a) Supernumerary Seats for OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries Candidates -For these seats the candidates shall initially apply to the Competent Authority for verification of documents and then to respective institutes, to enable the institutions to give admissions to such eligible applicants on the basis of inter-se merit. It is pre-requisite and mandatory to apply for verification of documents to the Competent Authority to be eligible for admission under these quota.

(5) The Candidate should submit the necessary Certificates issued by the concerned Authority, along-with the application, in the given Proforma. The list of documents to be submitted is given in this Information Brochure.

***4.* Role of Competent Authority in the process of Admission. -**

a) The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) & Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Technical Educational Institutions.

b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.

c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State along with their Head Quarters and their Jurisdiction.

S. No	Home University	District under the Jurisdiction of University
1	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded,Parbhani
3	Mumbai University	Mumbai City,Mumbai Suburban, Ratnagiri, Raigad, Palghar Sindhudurg ,Thane
4	SNDT Women'sUniversity	Entire Maharashtra
5	Dr.Babasaheb Ambedkar Techolonogical University,Lonere	Entire Maharashtra including Konkan
6	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon	Dhule,Jalgaon,Nandurbar
7	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune
8	Shivaji University	Kolhapur, Sangli, Satara

9	Punyashlok Ahilyabai Holkar Solapur University	Solapur
10	Sant Gadge Baba Amravati University	Akola, Amravati,Buldana, Washim,Yavatmal
11	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha
12	Gondwana University	Chandrapur, Ghadchiroli

***5.* Candidature Type.** -

(1) Maharashtra State Candidature. -A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
Type-A	(**a)<u>For First Year</u>**: - (i) Candidates passing **SSC** and also **HSC or Diploma in Engineering** Examination from a recognised institution in Maharashtra State; (ii) Candidate who is either **Domicile** of Maharashtra and/or is **born** in Maharashtra; **(b)<u>For Direct Second Year:</u>** - (i)(1) For Engineering. - Candidates passing **SSC** or **HSC** and also **Diploma in Engineering or Technology** or **Bachelor of Science** or its equivalent from a recognised institution in Maharashtra State; (2) For Pharmacy. - Candidates passing **HSC** and Diploma **in Pharmacy** from a recognised institution in Maharashtra State; (ii) Candidate who is either **Domicile** of Maharashtra and/or is **born** in Maharashtra.	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
Type-B	A Candidate who does not fall in Type-A above, but who or whose Father or Mother is domiciled in the State of Maharashtra and possesses Domicile Certificate.	Place of Domicile Certificate issuing authority falling within the jurisdiction of the respective University area.

Type-C	A Candidate who does not fall in either Type-A or Type-B but whose Father or Mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submission of Application Form for CAP.	Place of posting of Father or Mother of Candidate falling within the jurisdiction of the respective University area.
Type-D	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) For First Year-Candidates passing **SSC** and/or **HSC** Examination from a recognised institution located in a **disputed Maharashtra Karnataka Border Area** or from Maharashtra, residing in the disputed Maharashtra Karnataka Border Area and whose Mother tongue is **Marathi**. (b) For Direct Second Year- Candidates passing **SSC** and/or **HSC** Examination and also **Diploma in Engineering and Technology or Pharmacy** or its equivalent from a recognised institution from a **Disputed Maharashtra Karnataka Border Area** or from Maharashtra, residing in the Disputed Maharashtra Karnataka Border Area and whose Mother tongue is **Marathi**.	Candidate shall be considered for the **Outside Home University** or **State Level Seats.**

(2) All India Candidature. -The Candidates having Indian Nationality are eligible under this Category.

(3) Minority Candidature. -The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

(4) NRI Candidature. -The Candidates who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.

(5) Foreign Student or OCI or PIO Candidature. -The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (s) of section 2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

(6) Jammu and Kashmir & Ladakh Migrant Candidature. -

(a) The children of citizens, who are displaced from Union Teritory of Jammu and Kashmir and Union Teritory of Ladakh to any part of India or from unsafe border area of Union Teritory of Jammu and Kashmir and Union Teritory of Ladakh to a relatively safer place in Union Teritory of Jammu and Kashmir and Union Teritory of Ladakh from 1990 onwards due to terrorist activities; or

(b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff belonging to military and paramilitary forces transferred to Union Teritory of Jammu and Kashmir and Union Teritory of Ladakh to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(c) The children of staff and officers of Union Teritory of Jammu and Kashmir and Union Teritory of Ladakh police engaged in combating terrorism are eligible under this category;

6. Sanctioned Intake and Supernumerary Seats for various Courses. **-**

(1) The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2020-21. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in ***Schedule - II***.

(2) The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

7. **Allocation of Seats.** -The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in ***Schedule-I*** for First Year and ***Schedule –II*** for Direct Second Year of various Under Graduate Courses.

(1) Maharashtra State Candidature Seats. -The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

(2) All India Candidature Seats. -The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

(3) Minority Quota Seats. -The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in ***Schedule-I*** and ***Schedule-II***.

These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

(4) Institutional Quota Seats. - The Institution can admit Eligible Candidates as specified in Schedule-I and Schedule-II, subject to following conditions. -

(i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;

(ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.

(iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

(5) Supernumerary Seats for, -

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates. -

(i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.

(ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.

Provided that, if seats in a course reserved for Children of Indian Workers in Gulf Countries remains vacant, then such vacant seats shall be filled in from the candidates of OCI, PIO or Foreign Students and if seats reserved for candidates of OCI, PIO or Foreign Students remains vacant then such vacant seats shall be filled in from the children of Indian Workers in Gulf Countries:

Provided further that, any vacant seat in both the above quota may be filled in from NRI Candidature Candidates, subject to the approval from appropriate authority for the NRI seats.

(iii) These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.

(iv) Candidates' fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Jammu and Kashmir & Ladakh Migrant Candidature:

(i) These seats shall be filled in by the Competent Authority.
(ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
(iii) The number of seats for this quota shall be as per the policy of the Government.
(iv) Candidates' fulfilling the eligibility criteria forJammu and Kashmir & Ladakh Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified by the Competent Authority for this purpose or as per the method prescribed by the Competent Authority for this purpose.

(c) Tuition Fee Waiver Scheme (TFWS) Seats:

(I) Scheme

(i) These seats shall be filled in by the Competent Authority.
(ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs that are approved by the All India Council for Technical Education.
(iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30% of sanctioned seats in the respective courses are filled up **in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be considered as completely filled.**
(iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
(v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
(vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses and Pharmacy.

(II) Eligibility

(i) Only Maharashtra State Candidature candidates are eligible for these seats
(ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

(d) Jammu and Kashmir Candidates and North East States:

(i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS) for the students belonging to Jammu and Kashmir* and *the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education* shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.

(ii) The fee for the students belonging to Union Territory of Jammu and Kashmir and Union Territory of Ladakh admitted under the Prime Minister's Special Scholarship Scheme (PMSSS) to the Private Unaided Institutes shall be the minimum of the fee prescribed by the Fee Regulatory Authority (FRA) for that institute and the maximum fee ceiling amount prescribed by All India Council for Technical Education(AICTE).

(iii) The fee for the students admitted under the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in facilities of technical education shall be same as that for the Non Autonomous Government Institutes.

(6) Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (**SC**)	**13.0 %**
02	Schedule Tribes (**ST**)	**7.0%**
03	Vimukta Jati (VJ)/De Notified Tribes(**DT**) (**NT-A**)	**3.0%**
04	Nomadic Tribes 1 (**NT-B**)	**2.5%**
05	Nomadic Tribes 2 (**NT-C**)	**3.5%**
06	Nomadic Tribes 3 (**NT-D**)	**2.0%**
07	Other Backward Classes (**OBC**)	**19.0%**
	Total	**50.0%**

(b) Reservation for sons/daughters of Defence service personnel:

Five percent (5%) seats of the total seats for Maharashtra candidates coming under CAP per course shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

(i) These seats are within the sanctioned intake and are available as **State Level seats**.

(ii) A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.

(iii) Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.

(iv) This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

(c) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total seats for Maharashtra candidates per course coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder

Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates in HU / SL seats.**

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate.The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

(d) Reservation for EWS Candidate: As per the provisions in Government Resolution No. राआधो -4019/प्र.क्र.31/16-अ, dated 12th February, 2019, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.

(e) Reservations for Orphan Candidates - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.

(f) Reservation for female candidates: As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defence, Persons with Disability and Orphan categories.

(7) Eligibility Criteria:

Year and Course	Eligibility conditions and requirements for admissions
First Year - Engineering / Technology [4 Years duration]	**(1) Maharashtra State Candidature Candidate. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies , and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET 2020 and should obtain non zero score in MHT-CET 2020. **Or** (ii) Passed Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only); **(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and should obtain non zero positive score in JEE Main (B.E/B.Tech) or the candidate should have appeared in all the subjects in MHT-CET 2020 and should obtain non zero score in MHT-CET 2020. However, preference shall be given to the candidate obtaining non zero positive score in JEE Main(B.E/B.Tech) over the candidates who obtained non zero score in MHT-CET 2020. **Or** (ii) Passed Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only); **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** (i) The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies , and obtained at least 45% marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Direct Second Year (Lateral Entry)- Engineering /Technology [3 Years duration]	**(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, -** (i) The Candidate should be an Indian National; (ii) Passed Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of candidates of backward class categories, Economically Weaker Section and Persons with Disability belonging to Maharashtra State only) in appropriate branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent ; **Or** (ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging to Maharashtra State only) and passed HSC with Mathematics as a subject. Provided that students belonging to this category shall clear the subjects of Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the first year Engineering Program along with second year subjects. **Or** (ii) Passed D.Voc. Stream in the same or allied sector. (iii) In the above cases, a suitable bridge Courses, if required such as in Mathematics may be conducted. (iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year – Pharmacy [4 Years duration]	**(1) Maharashtra State Candidature Candidates** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) The candidate should have appeared in all the subjects in MHT-CET 2020 and obtain non zero score in MHT-CET 2020. **(2) All India Candidature Candidates. -** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2020 and obtain non zero score in MHT-CET 2020. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2020. **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** (i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 45 % marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Direct Second Year (Lateral Entry),- Pharmacy [3 Years duration]	**For Maharashtra State Candidature Candidate and All India Candidature Candidate, -** (i) The candidate should be an Indian National; (ii) Passed Diploma Course in Pharmacy with at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with disability belonging to Maharashtra State only) from an All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved Institution or its equivalent. (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year – Pharm D. [6 Years duration]	**(1) Maharashtra State Candidature, -** (i) The candidate should be an Indian National; **(ii)** Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; **Or** (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State); **(iii)** The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2020. **(2) All India Candidature Candidates, -** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; **Or** (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State); (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2020 and obtain non zero score in MHT-CET 2020. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2020. **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —** (i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together; **or** (i) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50 % marks; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

First Year- Architecture [5 Years duration]	**(1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidate. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent with Physics, Chemistry and Mathematics or as declared by appropriate authority, from time to time; **Or** (ii) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government approved institution or its equivalent examination with Mathematics as compulsory subject or as declared by appropriate authority, from time to time; (iii) The Candidate should have obtained qualifying marks in NATA or JEE (Main) B.Arch; (iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** (i) Passed HSC or its equivalent with Physics, Chemistry and Mathematics or as declared by appropriate authority, from time to time; **Or** (i) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government approved institution or its equivalent examination with Mathematics as compulsory subject or as declared by appropriate authority, from time to time; (ii) The Candidate should have obtained qualifying marks in NATA or JEE (Main) B.Arch; (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Bachelor of Planning (B. Planning) [4 Years duration]	**(1) Maharashtra State Candidature Candidates, —** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational subject and obtained at least 50 % marks (at least 45 % marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2020 conducted by the Competent Authority. **(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate. —** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational subject and obtained at least 50 % marks (at least 45 % marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) The candidate should have obtained non zero positive score in JEE (Main) B.Planning or the candidate should have appeared in all the subjects in MHT-CET 2020 and should have obtained non zero score in CET conducted by the Competent Authority. However preference shall be given to the candidate obtaining non zero positive score in JEE (Main) B.Planning over the candidates who have obtained non zero score in MHT-CET 2020. **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —** (i) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational Subject and obtained at least 50 % marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year - Hotel Management and Catering Technology [4 Years duration]	**(1) Maharashtra State Candidature Candidate,-** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category, Economically Weaker Section and Persons with Disabilities candidates belonging to Maharashtra state only); (iii) Obtained Non Zero score at MAH-B.HMCT-CET 2020. **(2) All India Candidature Candidate and Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate, -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for Backward Class category, Economically Weaker Section and Persons with Disabilities category candidates belonging to Maharashtra State);

	(iii) Obtained non zero positive score in NCHM JEE conducted by National Testing Agency for National Council for Hotel Management and Catering Technology or obtained non-zero score in MAH-B.HMCT-CET 2020 conducted by the Competent Authority. However, preference shall be given to the candidate obtaining non zero positive score in NCHM JEE over the candidates who obtained non zero score in MAH-B.HMCT-CET 2020. **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National Candidature Candidate, -** (i) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Direct Second Year (Lateral Entry) - Hotel Management and Catering Technology [3 Years duration]	**For Maharashtra State Candidature Candidates and All India Candidature Candidates, -** (i) The Candidate should be an Indian National; (ii) Passed Diploma Course in Hotel Management and Catering Technology with at least 45% marks (40% marks in case of candidates of Backward Class categories , Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent; **(iii)** Any other criterion declared from time to time by the appropriate authority as defined under the Act.

8.Preparation of Merit List. –

8(1) ***Assignment of merit number***. - All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

8(2) ***Change of Marks due to verification.*** -If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP prior to 5 p.m. on the day of display of final merit list.

8(3) ***Method of calculating marks at qualifying examination for deciding eligibility.*** -While deciding the eligibility of the Candidates following procedure shall be adopted, -

(a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.

(b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks

considering maximum marks as 300 and, If the percentage comes in fraction, then rounding off shall be done as above to decide the eligibility.

(c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

(d) If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

8(4) *Assignment of Merit Number for various Courses.* -

(a) *For admission to First Year Engineering and Technology& Planning* -	**(i)For H S C Candidates**: The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2020 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher marks or score in Mathematics at CET; (b) higher marks or score in Physics at CET; (c) higher marks or score in Chemistry at CET; (d) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together; (e) higher percentage of marks in the subject Mathematics at HSC; (f) higher percentage of marks in the subject Physics at HSC; (g) higher percentage of marks in Aggregate at HSC. **(ii)** The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) and Children of Indian Workers in Gulf Countries, shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in the subject Mathematics at HSC;

	(b) higher percentage of marks in the subject Physics at HSC; *(c)* higher percentage of marks in Aggregate at HSC. **(iii) For Diploma Candidates:** The merit list of Diploma Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Diploma is awarded by the examining authority: Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below, — (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(b) *For admission to Direct Second Year Engineering and Technology.-*	The merit list shall be prepared on the basis of marks obtained by the Candidate, on the basis of which Diploma / Degree is awarded by the examining authority: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(c) *For Admission to First Year Pharmacy.-*	**(i)**The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2020 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher marks or score in Mathematics or Biology at CET; (b) higher marks or score in Physics at CET; (c) higher marks or score in Chemistry at CET; (d) higher percentage of marks in Physics, Mathematics or Biology and Chemistry added together at Board or qualifying examination; (e) higher percentage of marks in the subject Mathematics or Biology at HSC; (f) higher percentage of marks in the subject Physics at HSC;

	(g) higher percentage of marks in aggregate in HSC. **(ii)** The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at rule 5(4), 5(5) and Children of Indian workers in the Gulf countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics/Biology added together at Qualifying examination: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, — (a) Higher percentage of marks in the subject Mathematics or Biology at HSC; (b) Higher percentage of marks in the subject Physics at HSC; (c) Higher percentage of marks in Aggregate at HSC.
(d) *For Admission to Direct Second Year Pharmacy.-*	The merit list shall be prepared on the basis of marks obtained by the Candidate on the basis of which Diploma is awarded by the examining authority: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in Physics at HSC; (b) higher percentage of marks in Chemistry at HSC; (c) higher percentage of marks in SSC; (d) higher percentage of marks in Science at SSC.
(e) First Year Hotel Management and Catering Technology.-	(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MAH-B.HMCT-CET-2020 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC. **(ii)** The merit list for the Candidates at 5(4) and 5(5) and Children of Indian Workers in the Gulf Countries, shall be prepared on the basis of the Higher percentage of marks at HSC or its equivalent:

	Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(e-1) Direct Second Year Hotel Management and Catering Technology.-	The Merit List shall be prepared on the basis of marks obtained by the Candidates, on the basis of which Diploma is awarded by the examining authority: Provided that, in case of tie, the relative merit of different Candidates shall be resolved in the following order of preference and the methodology as specified below,- (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(f) For admission to First Year Architecture.-	(i) The merit list for the all Candidates shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority and in the manner by giving 50% weightage to CET Score and 50% weightage to HSC aggregate Marks for the purpose of admission to these Courses: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - *(a)* higher marks in NATA or normalised marks in JEE (Main) B.Arch; *(b)* higher percentage of marks in Mathematics at SSC; *(c)* higher percentage of aggregate marks in SSC.

(g) For admission to First Year Planning.-	**(i)** The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidates in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher marks or score in Mathematics at CET; (b) higher marks or score in Physics at CET; (c) higher marks or score in Chemistry at CET; (d) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together; (e) higher percentage of marks in Mathematics at HSC; (f) higher percentage of marks in Physics at HSC; (g) higher percentage of marks in Aggregate at HSC. **(ii)** The merit list for the NRI / OCI / PIO and Foreign Students Candidates stated at rules 5(4) and 5(5) and Children of Indian Workers in Gulf Countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in the subject Mathematics at HSC; (b) higher percentage of marks in the subject Physics at HSC; (c) higher percentage of marks in Aggregate at HSC.

9. Centralised Admission Process (CAP). –

(1) Centralised Admission Process CAP stages

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act.

The Government, Government Aided institutes, University Departments and University managed Institutions shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

(a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority .The candidate should read the information brochure carefully.

(b) The candidate should fill the Online Application Form as per the notified schedule for respective admission.

(i) For admisions to First Year Engineering and Technology, Planning, Pharmacy, Pharm D., Hotel Management & Catering Technology, Architecture:

a. The eligible candidates aspiring for admission on the basis of CET conducted by the Competent Authority of Maharashtra State should apply online for admission. Such candidates need not have to pay application fee.

b. The eligible candidates aspiring for admission only on the basis of National Level Examinations mentioned in the eligibility criterion and approved by Maharashtra State time to time, except CET conducted by the Competent Authority of Maharashtra State should apply online for admission and shall pay required fees online (Non Refundable) as given in the table below.

(ii) For Direct Second Year Engineering and Technology, Pharmacy and Hotel Management and Catering Technology: The eligible candidates are required to fill the application form Online.

(iii) Following are the details of the fees to be paid by the candidate through online mode only.

Admission	Application fee for General Category Candidates from Maharashtra State, Outside Maharashtra State (OMS), Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant candidates and Children of Indian workers in Gulf Countries	Application fee for Reserved Category Candidates [SC, ST, VJ/DTNT(A), NT(B), NT(C), NT(D), OBC, SBC, EWS] & PWD Candidates belonging to Maharashtra State only	Application fee for Children of NRI / OCI / PIO, Foreign National
First Year Engineering and Technology, Planning, HMCT (Only JEE Candidates)	Rs. 800/-	Rs. 600/-	Rs.5,000/-
First Year Architecture	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
Direct Second Year Engineering and Technology	Rs. 800/-	Rs. 600/-	-
Direct Second Year Pharmacy	Rs. 800/-	Rs. 600/-	-
Direct Second Year HMCT	Rs. 800/-	Rs. 600/-	-

(iv) The Application processing fee shall be as notified by the competent

authority from time to time and the amount is Non Refundable.

(v) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.

(vi) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer/device connected to internet.

(vii) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.

(viii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.

(ix) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it, if required. The candidate shall take printout of the submitted application form and sign it.

(x) The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

(c) Document Verification at Facilitation Centre by the Candidate or through the method prescribed by the Competent Authority for this purpose. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.
<u>After confirmation of application form, information cannot be changed by candidate.</u>

(d) Display or Publishing of Provisional merit list, Submission of grievances, if any, through the method prescribed by the Competent Authority for this purpose. and Display or Publishing of Final Merit Lists;

i. Provisional Merit List of eligible candidates will be displayed on the website.
ii. For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances through the method prescribed by the Competent Authority for this purpose.
iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
iv. Final merit lists will be displayed on the website.

NOTE: - **The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute.**

(e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

(f) Filling up and confirmation of online option form having preferences of Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed by the candidate through their login shall be considered for allotment in the respective CAP Rounds;
Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference;

(i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for respective CAP Round.
(ii) Candidates will be able to fill in the online option form through their login.
(iii) It is mandatory for all candidates to confirm the online option form.
(iv) After confirmation of Option form, the candidate will not be able to change the Options.
(v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
(vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be considered as first preference (Highest Priority Choice).
(vii) Option form received through online submission only will be considered for further processing.
(viii) Candidate shall confirm the submitted on-line Option Form by re-entering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference
(ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.

(g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course.
(h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority through the method prescribed by the Competent Authority for the purpose of accepting the offered seat and rectifying the errors as per the clause (e) of sub-rule (4) of this rule.;
(i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;

(j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

***(2)* Conduct of CAP Round-I.-** The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

***(3)* During the CAP:** *(a)* If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

(b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

(c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority shall be eligible for participation in the subsequent rounds for betterment;

(d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

(4) Conduct of CAP Round-II.- *(a)* The seats available for Rounds II shall be published on the website. The Candidates eligible for Round II are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during this round shall be available to the eligible candidates falling under the following categories.

(i) Candidates as per the sub-rule 3(c) and 3(d) above;

(ii) Candidates who have not been allotted any seat in any of the previous round;

(iii) Candidates who did not participate (failure of filling option form) in previous round.

(b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(c) There shall be no further betterment option available to the candidate after round II. The allotment made and/or allotment retained in round II for participating candidates in round II shall be final;

(d) At the time of reporting to ARC for confirming the allotted seat as per the method prescribed by the Competent Authority, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds.

(e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC as per the method prescribed by the Competent Authority *viz*.

(i) change of gender from male to female and vice-versa;

(ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;

(iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.

(iv) removal of minority status due to failure of submission of supporting documents;

(v) removal of Disability status due to failure of submission of supporting documents;

(vi) removal of Defence status due to failure of submission of supporting documents

(vii) change in Type of Candidature;

(viii) change in Home University;

(ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

(x) change in group/sub-group pertaining to direct second year engineering admissions;

(xi) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

(5) The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

(6) Fees and Concessions:

(a) Fees Prescribed for Government, Government Aided Institutes and University Managed Engineering /Technology Degree Courses:

Fee structure for these institutes shall be as prescribed by the Government of Maharashtra from time to time.

(b) Fees prescribed in Unaided Private Professional Educational Institutions:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

(c) Details of Concession in fees for Backward Class Category and Economically Weaker Section Candidates (belonging to Maharashtra State only)

For SC/ST/VJDT NT(A) /NT(B) /NT(C) /NT(D) /SBC /OBC and EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(d) Fees for Jammu & Kashmir and Ladakh Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:

These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(6)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.

(e) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution

money deposit. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

10. CAP allotment stages and process of allotment. -Allotment of seats under CAP shall be made in the following manner, -

(1) Maharashtra State Candidature Candidate. -(1) The stages of computerised allotment are as follows, -

Stage –I: For all the Candidates. -

(a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se*-Merit.

(a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit,* and if seat is not available in their reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.

(b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.

(c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

(d) Allotment to the Persons with Disability Category Candidates.-

(i) Allotment of seats to the Persons with Disability Category Candidates shall be within their respective Reserved or General category only.

(ii) The number of seats available for the Persons with Disability Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.

(iii) If the seat for Persons with Disability Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Persons with Disability candidate and shall be allotted as per their Inter-Se-Merit.

(iv) All other seats (except earmarked seats) available for Persons with Disability Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Persons with Disability Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general Persons with Disability Category as per their Inter-Se-Merit.

(v) After allotment of the seat to Person with Disability Category Candidate, a seat from that General or respective Backward Class Category and Person with Disability Category shall be treated as utilized.

(vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Person with Disability Category Candidate.

(e) Allotment to the Defence Category Candidates.-

(i) Allotment of seat to the Defence Category Candidates shall be within their respective Reserved or General category only.

(ii) The number of seats available for the Defence Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.

(iii) If the seat for Defence Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Defence Category candidate and shall be allotted as per their Inter-SeMerit.

(iv) All other seats (except earmarked seats) available for Defence Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Defence Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to the above provision, shall be considered for the allotment of seat from general seats for Defence Category as per their Inter-Se-Merit.

(v) After allotment of the seat to Defence Category Candidate a seat from that General or respective Backward Class Category and Defence Category shall be treated as utilized.

(vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Defence Category Candidate.

(f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,

(i) Seat for ladies

(ii) Seat for Persons with disability candidates

(iii) Seat for Defence category candidates

(g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.

Stage – II: For allotment of seats reserved for Female to Male Candidates. -If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.

Stage –III: For SBC Category Candidates. -If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Stage –IV, Stage-V&Stage –VI: Deleted (As per amendment dated 4th June 2019)

Stage –VII: For all Candidates (without any type of Reservation). -The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.

Stage-VIII: For All Candidates (without any Candidature Type): -

(i) The seats remaining vacant shall be allotted to the All Eligible Candidates.

(ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology: if the seats remain vacant such seats shall be filled in on the basis of *Inter-Se-Merit* of the Bachelor of Science Candidates.

Stage –IX: For First Year Engineering admission to Diploma Candidates. - After completion of stage VIII, If the seats remain vacant then such seats shall be considered for allotment to the Diploma Candidates based on *Inter-Se-Merit*.

(2) In addition to above while allotting a seat for Direct Second Year of Engineering (Lateral Entry), seat shall be allotted as follows, -

(i) The seat of Degree Course shall be allotted to the Candidate having same sub-group Diploma Course;

(ii) Vacant seats, if any, shall be allotted to the Candidate having the same main group Diploma Course.

(iii) If further seats remain vacant, it shall be allotted to the Candidate having any other Diploma Course.

(iv) If the seats remain vacant such seats shall be filled in on the basis of Inter-Se-Merit of the Bachelor of Science Candidates.

The Groups and Subgroups are given in **Schedule III.**

(3) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.

(2) All India Candidature Candidates- The allotment to these seats shall be done through CAP on the basis of score of, -

(a) First Year Engineering– JEE (Main) B.E./B.Tech 2020 score and then if the seats remains vacant, on the basis of MHT-CET 2020 score;

(b) First Year Planning – JEE (Main) B.Planning 2020 score and then if the seats remains vacant, on the basis of MHT-CET 2020 score;

(c) First Year Pharmacy and Pharm. D. – NEET 2020 score and then if seats remain vacant on the basis of MHT-CET 2020 Score;

(d) First Year Architecture – Score obtained by giving 50% weightage to HSC marks and 50% weightage to valid score of National Aptitude Test in Architecture (NATA)2020 or normalised marks in JEE (Main) B.Arch score;

(e) First Year Hotel Management and Catering Technology – NCHM JEE score and then if seats remain vacant on the basis of MAH-B.HMCT-CET 2020 Score.

All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

(3) Minority Quota Seats: -The stages of computerised allotment are as follows, -

Stage–I: The seats under minority quota in the minority institution linguistic or religious) shall be allotted to the respective minority candidates.

Stage–II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage–III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

(4) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate-The supernumerary seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates shall be allotted to the eligible candidates as in 5(6), on the basis of *Inter-Se-Merit in the entrance test conducted by the appropriate authority and if seats remain vacant on the basis of CET conducted by competent authority.*

a) Application Form Filling, Submission and Admission Centres

The eligible candidate shall fill the Online Application Form within the notified schedule, as per the method prescribed by the Competent Authority.

i. The Competent Authority shall publish the provisional Merit List. The candidates not appeared for CET conducted by competent authority but appeared for any other CET conducted by appropriate authority can also apply,

however such candidates are required to pay the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking).

ii. The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

b) Counselling Round for J and K and ladakh Migrant Candidates at identified Admission Centre

i. The counselling round shall be conducted as per the method prescribed by the Competent Authority.

ii. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.

iii. The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.

iv. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified admission centre (as per 10(4) a) as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.

v. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.

vi. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note

Candidates admitted under this provision are not allowed to change course or college in any year of study.

(5) Reporting at institutes:

i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.

ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.

iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required

original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I and II -

(1) CAP Round I and II shall be conducted by computerised allotment.

(2) In CAP Round I.-

(a) For Minority Institutes the allotment shall be given to the candidates as per following preference, -

(i) Stage I of sub-rule (*3*) of rule 10,

(ii) Stages I and II of sub-rule (*1*) of rule 10,

(iii) Sub-rule (*2*) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference: —

(i) Stages I and II of sub-rule (*1*) of rule 10;

(ii) Sub-rule (*2*) of rule 10 of these rules.

(3) In CAP Round II.-

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference: —

(i) Stage I of sub-rule (*3*) of rule 10,

(ii) Stages I to VIII of sub-rule (*1*) of rule 10,

(iii) Stage II of sub-rule (*3*) of rule 10,

(*iv*) Sub-rule (*2*) of rule 10,

(*v*) Stage III of sub-rule (*3*) of rule 10,

(vi) Stage IX of sub-rule (*1*) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, —

(i) Stages I to VIII of sub-rule (1) of rule 10;

(ii) Sub-rule (2) of rule 10 of these rules;

(iii) Stage IX of sub-rule (1) of rule 10 of these rules.

(4) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.

(5) Every stage in CAP Round I and II shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit.*

12. General provisions. -

(a) Allotment in CAP Round-I and II of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I and II;

(b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;

(c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;

(d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);

(e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;

(f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;

(g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;

(h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;

(i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". For Seat Acceptance, Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority and shall report to any one of the identified Admission Reporting Centre as per the method prescribed by the Competent Authority. (List of ARC shall be available on website). Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance or candidate can download from his/her login;

(j) The Seat Acceptance Fee shall be Rs. 1,000/- for all admitted Candidates and the same shall be treated as non-refundable processing fee;

(k) Failure to report for Seat acceptance as per the method prescribed by the Competent Authority will be considered as if the Candidate has rejected the offer;

(l) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;

(m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.

(n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect in any material particular, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission,

may be preferred within seven days to the Competent Authority. The Competent Authority shall, preferably, decide the appeal within fifteen days and his decision thereon shall be final.

(o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found that there is a truth in such complaint, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

13. Admissions in Institutional Quota and vacant seats after CAP.- The Director or Principal of the institution shall carry out the admissions for these seats in the following manner. -

(a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.

(b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.

(c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.

(d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled in on the basis of Inter-Se-Meirt prepared by following the procedure specified in 8(3).

(e) The institution after verification of all required documents shall prepare and display the Inter-Se-merit lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.

(f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.

(g) All the admissions and cancellations shall be updated instantly through online system.

(h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.

(i) While filling these seats the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit.

(j) After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate, if any seat remain vacant in the Sanctioned Intake then these seats may be filled with NRI, Foreign Students (FS), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidates, subject to the approval from appropriate authority for these seats.

14. Approval of Merit List and the Admitted Candidates List. -

(1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and after DTE certification shall submit to the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.

(2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.

(3) If a minority institution fails to admit minimum Fifty-One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.

***15.* Cancellation of Admission and Refund of fees, return of documents by Institutions. -**

(a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;

(b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority;

(c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

(d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Change of Course or Institution after First, Second or Third year. -

(1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of sets and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

(2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner, -

i. The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;

ii. The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;

iii. There shall be no transfer of students at any stage in any case from Unaided Institutions to Government or Government Aided Institutions or University Departments or University Managed Institutions. However, the Candidate from Government or Government Aided Institution or University Departments or University Managed Institutions may seek transfer to Unaided Educational Institution;

iv. There shall be no transfer of students at any stage to Autonomous Institutions;

v. Transfer to Unaided Institutions. - The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director of the institute shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided or University Departments and University Managed Institutions to other Government or Government Aided or University Department or University Managed Institutions, shall apply in writing to the Principal/ Director of the institute in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions, University Departments and University Managed Institutions shall submit vacancy position of all courses to the Directorate of Technical Education, Mumbai before stipulated date.

vi. No application without recommendation of the Principal / Director of Institution shall be entertained by the Directorate of Technical Education;

vii. If the result of the University or Institution is not declared before the process of transfer, Candidates of that University will lose claim on transfer;

(3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;

(4) The candidates from the professional educational institutions which are outside the purview of the act shall be eligible for transfer to the unaided private professional educational institutions subject to the fulfilment of eligibility criterion and requirements stipulated under the provisions of sub section (1) of section 3 of the Act and the fulfilment of the conditions stated in sub-rule (2).

(5) List of all such transfers shall be communicated by the Directorate of Technical Education to the office of the Admissions Regulating Authority for final approval.

17. Documents required to be uploaded along with "Application Form for Centralized Admission Process". -

The candidates are required to upload **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission. The Candidates shall carry the original documents for scrutiny & verification at identified Facilitation Centre as per the process specified by the competent authority. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Center shall assist the candidate, free of cost, to scan and upload the documents.

Sr. No.	**Type of Candidate**	**copies of documents to be produced along with Application Form for Admission**
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma/B. Sc. mark sheet. 3. JEE(Main) /NEET / NATA Score Card Mark Sheet. 4. School Leaving Certificate, if required to substantiate claim. 5. Certificate of the **Indian Nationality** of the candidate. 6. For Second Year Engineering and Technology and Pharmacy : Equivalence Certificate from Maharashtra State Board of Technical Education, Mumbai [www.msbte.com] for student having passed diploma from Other Board] (excluding Govt Autonomous Institutes in Maharashtra and Dr. B.A.T.U. Lonere)
In addition to the above documents candidates are required to produce the following **additional documents** depending upon the category to which they belong.		
2	Type– A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type– B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type– C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
5	Type– D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type-E Candidates Maharashtra Karnataka disputed border area	1. Certificate stating that candidate belongs to the Maharashtra Karnataka disputed border area in proforma – G1. 2. Certificate stating that the mother tongue of

	Candidates	the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka disputed border area is available on website)
7	Backward class Candidates belonging to S.C. / S.T.	1. Caste certificate 2. Caste/Tribe validity certificate
8	Backward class Candidates belonging to VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC/	1. Caste certificate 2. Caste validity certificate 3. Non creamy layer certificate @ valid **upto 31st March 2021**.
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section Proforma – Vसामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो 4019/प्र.क्र.31/16-अ, दि . 12/02/2019 (201902121415021407)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate Proforma – U
11	Ex-Servicemen (Def-1)	1. Defence Service Certificate Proforma – C. 2. Domicile certificate of father/mother who is an Ex-Service personnel is domiciled in the State of Maharashtra.
12	Active Domicile Defence Candidates. (Def-2)	1. Defence Service Certificate Proforma – C 2. Domicile certificate of father/mother who is an active defence service person is domiciled in the State of Maharashtra.
13	Active Non Domicile Defence Candidates. (Def-3)	1. Defence Service Certificate Proforma – C and D/E. 2. Certificate from the employer in the proforma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the proforma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
14	Persons with Disability Candidates	1. Certificate in the pro forma 2. Domicile certificate of candidate.

15	Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant candidates	1. Certificate of posting in case of defence and Government servants in proforma – J 2. Certificate of stay in refugee camp for those staying in camp in proforma – K 3. Certificate stating that the candidate belongs to displaced family proforma –L
16	Foreign nationals / Foreign Students	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 4. Proof of residence i.e. Driving Licence or Telephone Bill of candidate 5. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 6. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
17	Persons of Indian Origin	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. PIO / OCI Card. 4. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 8. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.

18	Children of Indian Workers in Gulf Countries(CIWGC)	1. CIWGC Certificate of the Candidate **OR** of his/her Mother or Father 2. Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 3. Passport, Nationality Certificate of Parent. 4. Residence of parent in Gulf Countries, Valid VISA of Parent 5. Work Permit or Letter from the Employer on Company Letterhead. 6. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent 7. Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date 8. True copy of Gulf bank account passbook (copies of main page indicating bank name & address, Parent name & address, with entries of last preceding 6 months prior to admission) 9. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 10. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 11. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
19	Non Resident Indian	1. NRI Certificate of the Candidate **OR** of his/her Mother or Father **OR** the real brother/real sister ordinarily residing abroad **OR** NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR father/mother of Mother OR 1st degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence &

		affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee. 2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor. 3. Passport, Nationality Certificate of sponsor 4. Residence of NRI, Valid VISA of sponsor 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date 7. True copy of foreign bank account passbook (copies of main page indicating bank name & address, sponsor name & address, with entries of last preceding 6 months prior to admission) 8. Affidavit of family chart duly signed by sponsor making clear relationship 9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart. 10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
20	TFWS candidates	Income certificate stating that his/her parent's annual income is less than Rs. 8 Lakh from all sources issued by the appropriate competent authority of the Maharashtra State.
21	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information

		pertaining to Religion / Mother tongue. (शासन निर्णय अल्पसंख्याक विकास विभागक्र-.अविवि-2010/प्र.क्र.109/10/काया-5 दि .01 जुलै 2013 पहावा [201307021644062414]) 2. Domicile Certificate of Candidate or the documents specified for Maharashtra State Candidature Type A .

18. Miscellaneous provisions

a) Conduct and Discipline

(i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.

(ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.

(iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.

(iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.

(v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

b) Action against ragging: Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

a) Ragging within or outside of any educational institution is prohibited,

b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.

c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.

f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

g) Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

h) If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

c) Others:

(i) The medium of instruction for degree courses is English.

(ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.

(iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.

(iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her

to the college / institution.

d) Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Union Territory of Jammu and Kashmir and Union Territory of Ladakh migrant candidates and Government of India nominees for Hostel accommodation.

e) The English version of the notified gazette shall be considered for the purpose of interpretation of the meaning and correctness of any provisions made in the Admission Rule and its amendment.

SCHEDULE –I

A(1). Allocation of seats within Sanctioned Intake for First Year of Government and Government Aided Institution, University Departments, and University Managed Institutions-

Sr. No	Type of Institution	CAP Seats			
		Maharashtra State Candidates	All India Seats	Institution Level Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	**Autonomous** - 100% (State Level) **Non- Autonomous & University Departments**- 70 % for HU, 30 % for OHU	Nil	#	Nil
2	Institute of Chemical Technology Mumbai	70% (State Level)	30%	Nil	Nil
3	Dr. Babasaheb Ambedkar Technological University Lonere	85% (State Level) 15% for Candidates from Districts of Konkan Region$	Nil	Nil	Nil
4	Government/ Government Aided Minority Colleges	**Autonomous-** 50% (State Level) **Non Autonomous –** 35% for HU and 15% for OHU	Nil	Nil	50%

These seats are available for Maharashtra State Candidature Candidates only.
*HU- Home University and OHU – Other than Home University
Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGS Institution of Engineering and Technology, Nanded , Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering, Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of the SGGS Institute of Engineering and Technology Nanded and WCE, Sangli respectively.
$ Districts of Konkan Region viz. Thane, Raigad, Ratnagiri, Sindhudurg and Palghar.
** For the institutes affiliated with Dr. Babasaheb Ambedkar Technological University Lonere , seat allotment will be notified.

A(2).Allocation of seats within Sanctioned Intake for First Year of Unaided Private Professional Educational Institutions

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institutional Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
1	Unaided Private Professional Educational Institutions (excluding minority institutions)	**Autonomous** - 65% (State Level) **Non- Autonomous**- 45.5 % for HU, 19.5 % for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	**Autonomous*** 100% of M.S. Seats$ (State Level) **Non- Autonomous***- 70 % of M.S. Seats$ for HU, 30 % of M.S. Seats$ OHU	15% of Seats under CAP #	Minimum 51%@	20%

CAP Seats = Sanctioned Intake – Institutional Quota
CAP seats excluding Minority Quota
$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)
%- Percentage
* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.
@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution. The institutional quota for Architecture and Pharmacy includes 5% quota for NRI and in case the seats remain vacant then they shall be allotted to the candidates with All India Candidature.
Note : The Institutions affiliated to Dr. Babasaheb Ambedkar Technological University Lonere will have 100% State Level Quota with subject to approval of State Government.

B. Allocation of Supernumerary Seats

(1) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.

(2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

SCHEDULE –II

(For Direct Second Year Engineering and Technology,Hotel Management and Catering Technology and Pharmacy Admission**)**

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

(i) Lateral Entry Seats: 10% of Sanctioned Intake for Engineering /Technology, Hotel Management and Catering Technology and Pharmacy, which will be over and above the Sanctioned Intake, Supernumerary to the approved Intake.

(ii) Vacant Seats : The seats, within the sanctioned intake, which remain vacant during previous years shall also be filled in during lateral entry admission process after due consideration of the changes of course or institution by the candidates in terms of rule 16.

(iii) Separate Division in Direct Second Year. - These seats shall be as sanctioned by All India Council for Technical Education.

A. Seat Distribution for Direct Second Year of Government and Government Aided Institutes

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)	
		General Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	**Autonomous, Non Autonomous and University Department**- 100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
2	Dr. Babasaheb Ambedkar Technological University Lonere	100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
3	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake
These seats are available for Maharashtra State Candidature Candidates only.			

B. Seat Distribution for Direct Second Year of Unaided Private Professional Educational Institutes

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)			Institute Level Quota
		General Seats	Minority Quota	All India Quota	
1	Unaided Private Professional Educational Institutions (Excluding minority)	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
		Separate Division- 65% of Sanctioned Intake	Nil	15%	20%
2	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats) - Minority Quota	Minimum 51%@	Nil	Nil
		Separate Division : 85% of Seats under CAP #	Minimum 51%@	15% Seats under CAP#	20%

CAP Seats = Sanctioned Intake – Institutional Quota

CAP seats excluding Minority Quota

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

Schedule III

Group and Subgroup of Courses for Admissions to Direct Second Year:

The groups and subgroups of Diploma Courses and Corresponding Degree Courses for which Admissions to Direct Second Year shall be given are as below. Admissions will be effected to Diploma holders of a subgroup for Degree Courses mentioned in the same subgroup. Thereafter "vacant seats", if any, shall be offered to Candidates from other subgroups (Diploma), under the same group, who are Eligible for Corresponding Degree Courses from the group. For this purpose, group merit list will be operated.

Groups and Sub-groups of Diplomas for which preference will be given for Admission to Degree Courses:

Group No.	Diploma Courses	(Course Code) Degree Courses
1-Chemical Engineering Group		
	101-Sub-group : A	
	1. Chemical Engineering 2. Chemical Technology 3. Petro-Chemical Engineering 4. Technical and Analytical Chemistry 5. Sugar Technology	1. Chemical Engineering 2. Chemical Technology 3. Petroleum Engineering 4. Paper and Pulp Technology 5. Petro Chemical Engineering 6. Petro Chemical Technology 7. Pharmaceutical and Fine Chemical Technology 8. Chemical Engineering 9. Dyestuff Technology 10. Pharmaceuticals Chemistry and Technology 11. Mechanical and Automation Engineering
	102-Sub-group : B	
	1. Plastic Engineering 2. Polymer and Plastic Engineering 3. Plastic Technology 4. Rubber Technology 5. Plastic Mould technology	1. Plastic and Polymer Engineering 2. Polymer Engineering 3. Plastic Technology 4. Plastic and Polymer Technology 5. Polymer Technology 6. Polymer Engineering and Technology
	103-Sub-group : C	
	1. Food Technology	1. Food Technology 2. Food Engineering and Technology

	104-Sub-group : D	
	1. Surface Coating Technology 2. Oil and Paints Technology	1. Oil and Paints Technology 2. Oil Fats and Waxes Technology 3. Paints Technology 4. Oil Technology 5. Surface Coating Technology 6. Oil, chemicals and Surfactants Technology
2-Civil Engineering Groups		
	201-Sub-group : A	
	1. Civil and Rural Engineering 2. Civil and Sanitary Engineering 3. Civil Engineering 4. Construction Technology 5. Environmental Technology 6. Architectural Assistantship	1. Civil Engineering 2. Civil and Water Management Engineering 3. Environmental Engineering 4. Environmental Science and Technology 5. Civil Engineering (Construction Technology)
3-Computer, Electronics, Electrical, Instrumentation & Bio-Medical Engineering Group		
	301-Sub-group : A	
	1. Computer Engineering 2. Computer Technology 3. Information Technology 4. 3D Animiation And Graphics 5. Computer Science and Engineering	1. Computer Science and Engineering 2. Computer Engineering 3. Information Technology 4. Computer Technology 5. Computer Science and Technology
	302-Sub-group : B	
	1. Digital Electronics 2. Electronics and Communication Engineering 3. Electronics and Video Engg 4. Sound and Television Engineering 5. Electronics and Telecommunication 6. Industrial Electronics 7. Electronics and Radio Engineering 8. Electronics Engineering 9. Electronics Production and Maintenance	1. Electronics Product Design Technology 2. Electronics and Communication Engineering 3. Electronics and Telecommunication Engg 4. Electronics Engineering 5. Electronic and Communication Technology 6. Electrical and Electronics [Power System] 7. Electronics System Engineering 8. Electronics system

	10. Electronics 11. Electronics Engineering Industry Integrated 12. Electronics and Communication Technology	Engineering
	303-Sub-group : C	
	1. Medical Electronics	1. Bio Medical Engineering
	304-Sub-group : D	
	1. Electrical Engineering 2. Electrical Power System 3. Electrical And Electronics Engineering	1. Electrical Engineering 2. Electrical and Electronics Engineering 3. Electrical Engg [Electrical and Power] 4. Power Engineering 5. Electrical Engg[Electronics and Power] 6. Electrical and Power Engineering
	305-Sub-group : E	
	1. Instrumentation 2. Instrumentation and Control 3. Instrumentation Engineering 4. Instrumentation and Control Engineering	1. Instrumentation and Control Engineering 2. Instrumentation Engineering
	306-Sub-group : F	
	All Diploma Courses listed in Main Group 3	Electronics and Computer Science
4-Mechanical Engineering Group		
	401-Sub-group : A	
	1. Automobile Engineering 2. Fabrication Technology 3. Mechanical Engineering 4. Fabrication Technology and Erection Engineering 5. Mechatronics 6. Robotics and Mechatronics 7. Advanced Diploma in Tool and Die Making 8. Mechatronics Engineering	1. Aeronautical Engineering 2. Automobile Engineering 3. Mechanical Engineering 4. Mechanical Engineering[Sandwich] 5. Aeronautical Engineering 6. Mechanical & Automation Engineering 7. Mechatronics Engineering 8. Mechatronics

		Engineering[Sandwich]
	402-Sub-group : B	
	1. Machine Tool and Maintenance 2. Plant Engineering 3. Production Technology 4. Production Engineering 5. Advanced Diploma in Tool and Die Making	1. Industrial Engineering 2. Production Engineering 3. Production Engineering[Sandwich]
	403-Sub-group : C	
	1. Packaging Technology	
	404-Sub Group : D	
	1. Metallurgy 2. Metallurgy (Foundry Technology)	1. Metallurgical Engineering
5-Mining Engineering Group		
	501-Sub-group : A	
	1. Mining and Mine Surveying 2. Mining Engineering	1. Mining Engineering
6-Printing Engineering Group		
	601-Sub-group : A	
	1. Printing Technology	1. Printing and Packing Technology 2. Printing Engineering and Graphics Communication
7-Textile Engineering Group		
	701-Sub-group : A	
	1. Knitting Technology 2. Man made Fibre Manufacturing 3. Textile Manufacture (Cotton) 4. Man made Textile Technology 5. Garment Technology 6. Dress Designing and Garment Mfg. 7. Handloom Technology 8. Fashion And Clothing Technology	1. Man Made Textile Technology 2. Textile Plant Engineering 3. Textile Engineering (Fashion Technology) 4. Textile Engineering / Technology 5. Textile Technology 6. Fibres and Textile Processing Technology

	702-Sub Group : B	
	1. Man made Textile Chemistry 2. Textile Technology 3. Textile and Analytical Chemistry 4. Technical Chemistry	1. Textile Chemistry
8-Special Group 1		
	801-Sub-group : A	
	1. Chemical Engineering 2. Chemical Technology 3. Technical and Analytical Chemistry 4. Sugar Technology 5. Food Technology 6. Environmental Technology 7. Medical Electronics and Technical Chemistry	1. Bio Technology
9-Special Group 2		
	901-Sub-group : A	
	1. Production Engineering 2. Plant Engineering 3. Mechanical Engineering 4. Instrumentation Engineering 5. Instrumentation and Control Engineering	1. Sugar Technology
10-Special Group 3		
	1001-Sub-group : A	
	1. Leather Technology 2. Leather Goods and Footwear Technology 3. Agriculture Technology	
11-Special Group 4		
	1101-Sub-group : A	
	1. Agriculture Engineering 2. Agriculture Technology	1. Agricultural Engineering
12-Mechatronics		
	1201-Mechatronics	
	1. Automobile Engineering 2. Fabrication Technology	1. Mechatronics Engineering 2. Mechatronics

	3. Mechanical Engineering 4. Fabrication Technology and Erection Engineering 5. Machine Tool and Maintenance 6. Plant Engineering 7. Production Technology 8. Production Engineering 9. Advanced Diploma in Tool and Die Making 10. Digital Electronics 11. Electronics and Communication Engineering 12. Electronics and Video Engg 13. Sound and Television Engineering 14. Electronics and Telecommunication 15. Industrial Electronics 16. Electronics and Radio Engineering 17. Electronics Engineering 18. Electronics Production and Maintenance 19. Electronics 20. Medical Electronics 21. Mechatronics	Engineering[Sandwich]
13-Electronics and Electrical Engineering		
	1301-Electronics and Electrical	
	1. Digital Electronics 2. Electronics and Communication Engineering 3. Electronics and Video Engg 4. Sound and Television Engineering 5. Electronics and Telecommunication 6. Industrial Electronics 7. Electronics and Radio Engineering 8. Electronics Engineering 9. Electronics Production and Maintenance 10. Electronics 11. Medical Electronics 12. Electrical Engineering 13. Electrical Power System	1. Electronics and Electrical Engineering

Proforma – A
(For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. ....is an employee in the capacity of .....in ....
(Designation) (Name of the Organization /Establishment/Department)
This Organization / Establishment / Department is under .....
(Department of Central Government / Government of India undertaking)
Shri / Smt. .....is transferred to .....in Maharashtra State vide transfer order No..... Dated..... .....
He / She has joined duty in Maharashtra on ..... and is currently working in the same post.
This certificate is issued for the purpose of his / her son / daughter .....'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21.

Outward No.&Date: (Signature)
Place : Name & Designation
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
1) Transfer order2) Joining report

Proforma B-1

(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. .....is an employee in the capacity of .....in.....
Designation) (Name of the Organisation /Establishment / Department)
This Organisation/Establishment /Department is under .....
Department of Maharashtra State Government / Maharashtra State Government undertaking.
Shri / Smt. .....is transferred to/from
.....In/out of Maharashtra State vide transfer order No.....
Dated.....
He / She has joined duty in/out of Maharashtra State on ..... and is currently working in the same post.
This certificate is issued for the purpose of his/her son/daughter .....'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21.

Outward No. & Date : (Signature)
Place : Name & Designation
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
1) Transfer order2) Joining report

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

This is to undertake that I, ..., have retired from the service from the post of ..... in .... Designation) (Name of the Organisation /Establishment / Department).

This Organisation/Establishment / Department is under ..... Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on ..... and settled in _____taluka _____ district --_____ .

This undertaking is submitted for the purpose of my son/daughter .....'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21.

(Signature)
Name

Place :
Date :

Note : This pro forma is to be accompanied by attested copy of :

1) Pension Pay Order.
2) Proof of settlement (Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/Election Card).

Pro forma – C

(For Def-1, Def-2 and Def-3 Candidates)

(For sons and daughters of defence service personnel)

CERTIFICATE

This is to certify that Shri. / Smt..... ....., ...

(Full Name of the Employee with Rank of the employee)

is / has been a member of Armed forces of India. He / She has put in ..... years of service in Indian Army / Indian Navy / Indian Air Force from ..... to ..... and is currently working / retired from services on ..... / permanently disabled since ..... / killed in action on .....

This certificate is issued for the purpose of his / her son / daughter .....'s admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21

Outward No. & Date :

Place :

(Signature)
Name and designation
of the Authority not below the rank
of Commandant or equivalent /
District Sainik Welfare officer

Seal Of the
Office

Note:-

*1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/Navy/Air Force.*

2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile certificate of parent who is in active service or ex-serviceman**.

Pro forma– D

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)

CERTIFICATE

This is to certify that Shri / Smt. ....is a member of
(Full Name of the Employee with Rank of the employee)
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.
Shri / Smt. .....is transferred to ..... (Place of posting) in Maharashtra State vide transfer order No..... Dated..... He / She has joined duty in Maharashtra on ..... and is currently working in the same post.
(Date of Joining)
This certificate is issued for the purpose of his / her son / daughter .....'s admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21

Outward No. & Date: (Signature)
Place: Name & Designation of the Head of the office

Seal Of the Office

Note : This pro forma is to be accompanied by attested copy of
1) Transfer order
2) Joining report

This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

Pro forma – E

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State but retained their family accommodation)

CERTIFICATE

This is to certify that Shri / Smt. ..... is a member of
(Full Name of the Employee with Rank of the employee)
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.
Shri / Smt. .....is presently posted at .....
(Place of posting)
His / Her previous posting was at .....in Maharashtra State.
He / She has retained family accommodation in..... in Maharashtra State on account of posting in non-family station / for education purpose of son / daughter.

This certificate is issued for the purpose of his / her son / daughter .....'s admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21.

Outward No. & Date: (Signature)
Place: Name & Designation of the Head of the office

Seal Of the Office

Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

Proforma – G1

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that Shri / Smt. ..... (candidate himself/herself) is a resident of ..... Village in .....Taluka ..... District. This village is a village which exists in Maharashtra Karnataka disputed border area.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21

Outward No. & Date : District Collector/ Deputy Commissioner/
District Magistrate/Additional District Magistrate/
Place : Taluka Executive Magistrate

Proforma – G2

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that Mr. /Miss ..... is a student of this school / College. He / She has passed Std. X / Std. XII / Diploma / B. Sc. examination from this school/college located in Maharashtra Karnataka disputed border area. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects.
This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21.

Outward No. & Date :
Place: Head Master /Principal
School/ College

Seal of the School / College

Proforma – J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities)

CERTIFICATE

Ref. No. Date:

This is to certify that Shri / Smt. ..... is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at ..... which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter .....'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology / for the academic year 2020-21.

Outward No.&Date : Head of the Office
Place :

Seal of the Office

Proforma – K
(For Jammu / Kashmir Migrant Candidates)
(Migrants staying in refugee camps)
CERTIFICATE

Ref. No. Date:

This is to certify that Mr./ Miss. ..... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:
Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21.

Outward No. & Date: Name & Signature of Head of the Office
Place: Migrant/Refugee Camp

Seal of the Office

Proforma – L
(For Refugees staying with relatives)

(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No. Date:

This is to certify that Mr./Miss. ..... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He / She is staying with ....
(Name and complete address of the Person with whom the candidate is staying at present)
..... since past .....years.
This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21.

Outward No. & Date : Name & Signature of
District Collector

Place :

Seal of the Office

Proforma – O

(For seats under Minority Quota)

MINORITY COMMUNITY STUDENT'S SELF DECLARATION

I, _____ Son/Daughter/of _____

Resident of (full address) _____ hereby declare that I belong to the Muslim/Sikh/Christian/Buddhist/Jain/Zoroastrian (Parsi)* religious minority community and / or As my mother tongue is not mentioned in my Leaving / Transfer Certificate for deciding my candidature under linguistic minority status. I undertake that my mother tongue is _____.

I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.अविवि-2010/प्र.क्र.109/10/कार्या-5, दिनांक 1.7.2013at the time of admission to the admitted institute.

Date:_____ Signature of Candidate: _____

Place:_____ Name of Candidate: _____

(*strike out whichever is not applicable)

Minority Institute and Candidate Belonging to the Religious/ Linguistic Minority Category

Sr.No	Minority Institute Status	Minority Candidates Who can apply for Minority Quota
1.	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
2.	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
3.	Linguistic Minority - Gujarathi(Kutchhi)	Linguistic Minority - Gujarathi(Kutchhi)
4.	Linguistic Minority - Hindi	Linguistic Minority - Hindi
		Linguistic Minority - Hindi(Bhojpuri)
5.	Linguistic Minority - Kannada	Linguistic Minority - Kannada
6.	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam
7.	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi
8.	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi
9.	Linguistic Minority - Tamil	Linguistic Minority - Tamil
10.	Religious Minority - Buddhist	Religious Minority - Buddhist
11.	Religious Minority - Christian	Religious Minority - Christian
		Religious Minority - Christian (Roman Catholics)
12.	Religious Minority - Jain	Religious Minority - Jain
13.	Religious Minority - Muslim	Religious Minority - Muslim
14.	Religious Minority - Roman Catholics	Religious Minority - Christian (Roman Catholics)
15.	Religious Minority - Sikh	Religious Minority - Sikh
16.	Religious Minority (Jain) & Linguistic Minority(Gujarathi)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
		Religious Minority - Jain
17.	Religious Minority - Parsi	Religious Minority - Parsi
18.	Religious Minority Muslim & Linguistic Minority Urdu	Linguistic Minority - Urdu
		Religious Minority - Muslim
19.	Religious Minority - Zoroastrian	Religious Minority – Zoroastrian
20.	Linguistic Minority - Gujar	Linguistic Minority – Gujar
21.	Religious Minority – Parsi / Gujarathi	Religious Minority – Parsi
		Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)

Pro forma – U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बालविकास विभाग, शासन निर्णय क्र. संकीर्ण -२०१३/ प्र.क्र. १०९/ का-३, दिनांक ६ जून, २०१६ आणि महिला व बालविकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण - २०१३/प्र.क्र.१०९ /का-३, ०९ मे, २०१८

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

नाव :

प्रमाणित : जिल्हा महिला व बालविकास अधिकाऱ्यामार्फत

बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, २००० या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला

प्रमाणित करण्यात येते की, प्रवेशित नामे.....वय वर्षे.....अंदाजित जन्मदिनांक.....हा दिनांक.....पासून.....संस्था, मु. पो. ..... ता. ..... जिल्हा.....या शासनमान्य स्वयंसेवी / शासकीय बालगृहात त्या संस्थेतील प्रवेशित रजिस्टरमधील नोंदणी क्रमांक..... नुसार दाखल झालेला..... मुलगा/ मुलगी अनाथ आहे.

संस्थेत दाखल होण्याची पार्श्वभूमी:- (वर्णन द्यावे)

.....

.....

.....

सदर अनाथ मुलास/ मुलीस शासकीय / निम शासकीय / खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय, औद्योगिक प्रशिक्षण संस्था (IT।) कार्यालय इ. या मध्ये प्राधान्याने प्रवेश देण्यात यावे. तसेच सदर मुलास / मुलीस शासकीय /निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्यालय या ठिकाणी नोकरीसाठी प्राधान्य द्यावे.

(१) त्याच्या आई वडिलांचा ठाव ठिकाणा सर्वमागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा लागण्याची शक्यता नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित करीत आहे. तसेच त्याच्या जातीची माहिती नाही, असेही प्रमाणित करण्यात येत आहे.

(२) त्याच्या (नांव व पत्ता) .....या नातेवाईकाचा शोधला गलेला असून, त्याचे प्रवेशिताशी नाते.....असे आहे. नातेवाईकाशी जात.....असल्याने, प्रवेशितांची जात.....असल्याचे प्रमाणित करण्यात येत आहे. तसेच संबंधित प्रवेशित हा अनाथ (आई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत आहे.

(क्र. (१) व (२) पैकी जे लागू नसेल ते खोडण्यात यावे.)

त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.

(गोल शिक्का)

स्वाक्षरी /-

विभागीय उपायुक्त, महिला व बालविकास (संबंधित विभाग)

Pro forma – V

(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि . १२/०२/२०१९ सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन
आर्थिकदृष्टया दुर्बलघटकाच्या पात्रतेसाठी प्रमाणपत्र

प्रमाणपत्र क्र.

फोटो

(सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६अ, दिनांक १२ फेब्रुवारी, २०१९ अन्वये आर्थिकदृष्टया दुर्बल घटकासाठी विहितकेलेल्या १०% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी ---------- श्री/श्रीमती---------- ----------यांचा/यांची मुलगा/मुलगी गाव/शहर ----------तालुका ----------जिल्हा/विभाग ---------- महाराष्ट्राचे रहिवासी आहेत. तो/ती ---------- जातीचे असून जात /पोटजात/ वर्गचे असून त्याचा समावेश महाराष्ट्रराज्य लोकसेवा अनुसूचित जाती, अनुसूचित जमाती, निरधीसूचित जमाती (वि.जा.), भटक्या जमाती (भ.ज.), विशेष मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्यासाठी आरक्षण अधिनियम-२००१ (सन २००४ चा महाराष्ट्र अधिनियम ८) आणि महाराष्ट्रराज्य सामाजिक आणि शैक्षणिक मागास (एसईबीसी) वर्गाकरिता (राज्यातील शैक्षणिक संस्थांमधील जागांच्या प्रवेशाचे आणि राज्याच्या नियंत्रणाखालील लोकसेवांमधील नियुक्त्यांचे किंवा पदांचे) आरक्षण अधिनियम,२०१८ (सन २०१८ चा महाराष्ट्र अधिनियम क्रमांक ६२) मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.

महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६अ, दिनांक १२ फेब्रुवारी २०१९ अन्वये त्याच्या/तिच्या कुटुंबाचे स्त्रोतांचे एकत्रित वार्षिक उत्पन्न रु. ----------/- असून, सदर उत्पन्न रु.८,००,०००/- पेक्षा कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/ ती यांचा आर्थिकदृष्टया दुर्बल घटकामध्ये समावेश होतो.

सक्षम प्राधिकारी यांची सही

ठिकाण: स्वाक्षरी :

दिनांक: नाव :

पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र / पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

१.

२.

३.

टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो४०१९/प्र.क्र.३१/१६-अ, दि . १२/०२/२०१९, नुसार आर्थिक दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.



GOVERNMENT OF MAHARASHTRA
State Common Entrance Test Cell

8th floor, New Excelsior Building, A.K. Nayak Marg,
Fort, Mumbai 400001
E-Mail: maharashtra.cetcell@gmail.com
Website: http://www.mahacet.org

Information Brochure
{Academic Year 2019-20}

For Admission to

Full Time Professional Undergraduate Technical Courses

- First Year and Direct Second Year of Engineering and Technology (B.E./B.Tech.)
- First Year and Direct Second Year of Pharmacy (B.Pharm.)
- First Year of Pharm. D.
- First Year of Architecture (B.Arch.)
- First Year of Hotel Management & Catering Technology (B.HMCT)
- First year of Planning(B.Planning)

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1. Introduction, -

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018 and 04.06.2019 to regulate the admissions to the **First year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology) **and Direct Second Year** (Engineering and Technology and Pharmacy).These rules also includes the admissions in first year of degree in planning.

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017 and amendments vide Gr No. TEM-2019/CR 46/ TE-4 dated 04th June 2019.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions. -

(a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);

(b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;

(c) "All India Seats" means seats available to an eligible Indian National Candidate;

(d) "Application Form" means prescribed form filled up online by the Candidate for admission;

(e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;

(f) "CAP" means Centralised Admission Process;

(g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;

(h) "CET" means Common Entrance Test;

(i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;

(j) "Courses" means the full time Undergraduate technical courses in Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Planning and Pharm. D. ;

(k) "Department" means Higher and Technical Education Department of

Government of Maharashtra;

(l) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;

(m) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and grievances, etc, are provided;

(n) "Home University (HU)" means the university area as specified in rule 5(1) herein;

(o) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(p) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;

(q) "*Inter-Se-Merit*" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;

(r) "JEE Main" means the Joint Entrance Examination conducted by the National Testing Agency (NTA) , New Delhi for the concerned academic year;

(s) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;

(t) "NATA" means National Aptitude Test in Architecture;

(u) "NEET" means the National Eligibility Cum Entrance Test conducted by National Testing Agency (NTA) , New Delhi for the concerned academic year;

(v) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';

(w) "OHU" means the area Outside Home University area;

(x) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955and includes Persons of Indian Origin(PIO).

Explanation: For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;

(y) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;

(z) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(aa) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;

(bb) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application.

(1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year

(2) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the undergraduate technical courses, which are exempted from CET as per provisions of the Act.

(3) The Competent Authority shall invite online application form, from the eligible candidates for participating in Centralized Admission Process (CAP) to the under-graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.

(4) The Candidates seeking admissions to the professional courses for the seats provided in -

(a) 7(1)-Maharashtra State Candidature Seats, 7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Jammu and Kashmir Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).

(b) 7(4)- Institutional Quota Seats and 7(5)(a) Supernumerary Seats for OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries Candidates -For these seats the candidates shall initially apply to the Competent Authority for verification of documents and then to respective institutes, to enable the institutions to give admissions to such eligible applicants on the basis of inter-se merit. It is pre-requisite and mandatory to apply for verification of documents to the Competent Authority to be eligible for admission under this quota.

(5) The Candidate should submit the necessary Certificates issued by the concerned Authority, along-with the application, in the given Proforma. The list of documents to be submitted is given in this Information Brochure.

***4.* Role of Competent Authority in the process of Admission. -**

a) The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) & Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Technical Educational Institutions.

b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.

c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State along with their Head Quarters and their Jurisdiction.

S. No	Home University	District under the Jurisdiction of University
1.	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded,Parbhani
3	Mumbai University	Mumbai City,Mumbai Suburban, Ratnagiri, Raigad, Palghar Sindhudurg ,Thane
4	SNDT Women's University	Entire Maharashtra
5.	Dr.Babasaheb Ambedkar Techolonogical University, Lonere	Entire Maharashtra including Konkan
6	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon	Dhule,Jalgaon,Nandurbar
7	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune
8	Shivaji University	Kolhapur, Sangli, Satara
9	Solapur University	Solapur
10	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim,Yavatmal
11	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha
12	Gondwana University	Chandrapur, Ghadchiroli

***5.* Candidature Type. -**

(1) Maharashtra State Candidature. - A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
Type-A	(**a)<u>For First Year</u>**: - (i) Candidates passing **SSC** and also **HSC or Diploma in Engineering** Examination from a recognised institution in Maharashtra State; (ii) Candidate who is either **Domicile** of Maharashtra and/or is **born** in Maharashtra; **(b)<u>For Direct Second Year:</u>** - (i)(1) For Engineering. - Candidates passing **SSC** or **HSC** and also **Diploma in Engineering or Technology** or **Bachelor of Science** or its equivalent from a recognised institution in Maharashtra State; (2) for Pharmacy. - Candidates passing **HSC** and Diploma **in Pharmacy** from a recognised institution in Maharashtra State; (ii) Candidate who is either **Domicile** of Maharashtra and/or is **born** in Maharashtra.	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
Type-B	A Candidate who does not fall in Type-A above, but who or whose Father or Mother is domiciled in the State of Maharashtra and possess Domicile Certificate.	Place of Domicile Certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type-A or Type-B but whose Father or Mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submission of Application Form for CAP.	Place of posting of Father or Mother of Candidate falling within the jurisdiction of the respective University area.

Type-D	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) For First Year-Candidates passing **SSC** and/or **HSC** Examination from a recognised institution located in a **disputed Maharashtra Karnataka Border Area** or from Maharashtra, residing in the disputed Maharashtra Karnataka Border Area and whose Mother tongue is **Marathi**. (b) For Direct Second Year- Candidates passing **SSC** and/or **HSC** Examination and also **Diploma in Engineering and Technology or Pharmacy** or its equivalent from a recognised institution from a **Disputed Maharashtra Karnataka Border Area** or from Maharashtra, residing in the Disputed Maharashtra Karnataka Border Area and whose Mother tongue is **Marathi**.	Candidate shall be considered for the **Outside Home University** or **State Level Seats.**

(2) All India Candidature. -The Candidates having Indian Nationality are eligible under this Category.

(3) Minority Candidature. - The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

(4) NRI Candidature. -The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.

(5) Foreign Student or OCI or PIO Candidature. -The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (s) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

(6) Jammu and Kashmir Migrant Candidature. -

(a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India or from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or

(b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of

staff belonging to military and paramilitary forces transferred to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(c) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism are eligible under this category;

6. Sanctioned Intake and Supernumerary Seats for various Courses. -

(1) The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) and Direct Second Year separate division Degree Courses shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2019-20. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in ***Schedule - II***.

(2) The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

7.* Allocation of Seats. -**The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in ***Schedule-I for First Year and ***Schedule –II*** for Direct Second Year of various Under Graduate Courses.

(1) Maharashtra State Candidature Seats. - The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

(2) All India Candidature Seats. -The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

(3) Minority Quota Seats. -The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in ***Schedule-I*** and ***Schedule-II***. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

(4) Institutional Quota Seats. - The Institution can admit Eligible Candidates as specified in Schedule-I and Schedule-II, subject to following conditions. -

(i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;

(ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.

(iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

(5) Supernumerary Seats for, -

(a) OCI / PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates. -

(i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.

(ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.

(iii) These seats shall be filled in by the institution on the basis of Inter-*Se*-*Merit* of candidates as given in section 8 of this brochure.

(iv) Candidates fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Jammu and Kashmir Migrant Candidature:

(i) These seats shall be filled in by the Competent Authority.

(ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.

(iii) The number of seats for this quota shall be as per the policy of the Government.

(iv) candidates fulfilling the eligibility criteria for Jammu and Kashmir Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified by the Competent Authority for this purpose.

(c) Tuition Fee Waiver Scheme (TFWS) Seats:

(I) Scheme

(i) These seats shall be filled in by the Competent Authority.

(ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs and lateral entry (Separate Division) to these programs that are approved by the All India Council for Technical Education.

(iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30% of sanctioned seats in the respective courses are filled up **in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be**

considered as completely filled.

(iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.

(v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.

(vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses as well as in Direct Second Year Engineering and Technology (Separate Division).

(II) Eligibility

(i) Only Maharashtra State Candidature candidates are eligible for these seats

(ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority**.**

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

(d) Jammu and Kashmir Candidates and North East States:

(i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS) for the students belonging to Jammu and Kashmir* and *the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education* shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.

(ii) The Fees shall be as that for the Non Autonomous Government Institutes.

(6) Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class

candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (**SC**)	**13.0 %**
02	Schedule Tribes (**ST**)	**7.0%**
03	Vimukta Jati (VJ)/De Notified Tribes(**DT**) (**NT-A**)	**3.0%**
04	Nomadic Tribes 1 (**NT-B**)	**2.5%**
05	Nomadic Tribes 2 (**NT-C**)	**3.5%**
06	Nomadic Tribes 3 (**NT-D**)	**2.0%**
07	Other Backward Classes (**OBC**)	**19.0%**
08	Socially and Educationally Backward Classes (**SEBC**)	**16.0%**
	Total	**66.0%**

(b) Reservation for sons/daughters of Defence service personnel:

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute coming under CAP shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

(i) These seats are within the sanctioned intake and are available as **State Level seats**.

(ii) A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.

(iii) Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.

(iv) This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

(c) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake of all the Institutions under CAP shall be reserved for Candidates having following minimum 40% benchmark disability.

Locomotor or disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates in HU / SL seats.**
The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -
Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

(d) Reservation for EWS Candidate: As per the provisions in Government Resolution No. राआधो -4019/प्र.क्र.31/16-अ, dated 12th February, 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These seats shall be over & above the sanctioned intake.

(e) Reservations for Orphan Candidates - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.

(f) Reservation for female candidates: As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no

reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

(7) Eligibility Criteria:

Year and Course	Eligibility conditions and requirements for admissions
First Year - Engineering / Technology	**(1) Maharashtra State Candidature Candidate. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects, and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET 2019 and should obtain non zero score in MHT-CET 2019. **Or** (ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only); **(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidates. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and should obtain non zero positive score in JEE Main Paper I or the candidate should have appeared in all the subjects in MHT-CET 2019 and should obtain non zero score in MHT-CET 2019. However, preference shall be given to the candidate obtaining non zero positive score in JEE (Main) Paper I over the candidates who obtained non zero score in MHT-CET 2019. **Or** (ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only); **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects, and obtained at least 50% marks in the above subjects taken together;

Direct Second Year (Lateral Entry)- Engineering /Technology	**(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, -** (i) The Candidate should be an Indian National; (ii) Passed Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only) in appropriate branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent; **Or** (ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra State only) and passed HSC with Mathematics as a subject. Provided that students belonging to this category shall clear the subjects of Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the first year Engineering Program along with second year subjects. **Or** (ii) Passed D.Voc. Stream in the same or allied sector. (iii) In the above cases, a suitable bridge Courses, if required such as in Mathematics may be conducted. (iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year - Pharmacy	**(1) Maharashtra State Candidature Candidates** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) The candidate should have appeared in all the subjects in MHT-CET 2019 and obtain non zero score in MHT-CET 2019. **(2) All India Candidature Candidates. -** (i)The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2019 and obtain non zero score in MHT-CET 2019. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2019. **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** **(i)** The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together; **(ii)** Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Direct Second Year (Lateral Entry),- Pharmacy	**For Maharashtra State Candidature Candidate and All India Candidature Candidate, -** (i) The Candidate should be an Indian National; (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year – Pharm D.	**(1) Maharashtra State Candidature, -** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; **Or** (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State); (iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2019. **(2) All India Candidature Candidates, -** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; **Or** (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State); (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2019 and obtain non zero score in MHT-CET 2019. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2019. **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —** (i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together; **Or** (i) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and

	obtained at least 50 % marks; (ii)Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year - Architecture	**(1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Jammu and Kashmir Migrant Candidate. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent with at least 50% aggregate marks in Physics, Chemistry and Mathematics and also at least 50% marks in aggregate (at least 45% aggregate marks in Physics, Chemistry and Mathematics and also at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) or as declared by appropriate authority, from time to time; **Or** (ii) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) with Mathematics as compulsory subject or as declared by the Appropriate Authority, from time to time; (iii) The Candidate should have obtained qualifying marks in NATA or obtained Non Zero Positive Score in JEE (Main) Paper II; (iv)Any other criterion declared from time to time by the appropriate authority as defined under the Act. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** (i) Passed HSC or its equivalent with at least 50% aggregate marks in Physics, Chemistry and Mathematics and also at least 50% marks in aggregate or as declared by appropriate authority from time to time; **Or** (i) Candidate should have passed Full Time Diploma (10+3) examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate with Mathematics as compulsory subject or as declared by the Appropriate Authority from time to time; (ii) The Candidate should have obtained qualifying marks in NATA as declared by appropriate authority from time to time or obtained Non Zero Positive Score in JEE Main Paper II. (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Bachelor of Planning (B. Planning)	**(1) Maharashtra State Candidature Candidates, —** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational subject and obtained at least 50 % marks (at least 45 % marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2019 conducted by the Competent Authority. **(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidate. —** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational subject and obtained at least 50 % marks (at least 45 % marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) The candidate should have obtained non zero positive score in JEE Main Paper II or the candidate should have appeared in all the subjects in MHT-CET 2019 and should have obtained non zero score in CET conducted by the Competent Authority. However preference shall be given to the candidate obtaining non zero positive score in JEE (Main) Paper II over the candidates who have obtained non zero score in MHT-CET 2019. **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —** (i) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational Subject and obtained at least 50 % marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year - Hotel Management and Catering Technology	**(1) Maharashtra State Candidature Candidate and All India Candidature Candidate and Jammu and Kashmir Migrant Candidature Candidate, -** (i) The Candidate should be an Indian National; (ii)Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category and Persons with Disabilities candidates belonging to Maharashtra state only); Note: -After exhausting the candidates with non zero score at CET, the candidates qualifying JEE conducted by National Council for Hotel Management & Catering Technology will be considered eligible for institutional level admission subject to vacancies. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-** (i)Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate. (ii)Any other criterion declared from time to time by the appropriate authority as defined under the Act.

8. Preparation of Merit List. -

8(1) ***Assignment of merit number***. - All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

8(2) ***Change of Marks due to verification. -*** If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP prior to 5 p.m. on the day of display of final merit list.

8(3) ***Method of calculating marks at qualifying examination for deciding eligibility. -***While deciding the eligibility of the Candidates following procedure shall be adopted, -

(a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.

(b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks considering maximum marks as 300 and, If the percentage comes in fraction, then rounding off shall be done as above to decide the eligibility.

(c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

(d) If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

8(4) ***Assignment of Merit Number for various Courses. -***

(a) *For admission to First Year Engineering and Technology & Planning -*	**(i)For H S C Candidates**: The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2019 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

	(a) higher marks or score in Mathematics at CET; (b) higher marks or score in Physics at CET; (c) higher marks or score in Chemistry at CET; (d) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together; (e) higher percentage of marks in the subject Mathematics at HSC; (f) higher percentage of marks in the subject Physics at HSC; (g) higher percentage of marks in Aggregate at HSC. **(ii)** The merit list for the NRI / OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) and Children of Indian Workers in Gulf Countries, shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in the subject Mathematics at HSC; (b) higher percentage of marks in the subject Physics at HSC; *(c)* higher percentage of marks in Aggregate at HSC. **(iii) For Diploma Candidates:** The merit list of Diploma Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Diploma is awarded by the examining authority: Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below, — (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(b) *For admission to Direct Second Year Engineering and Technology.-*	The merit list shall be prepared on the basis of marks obtained by the Candidate, on the basis of which Diploma / Degree is awarded by the examining authority: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC;

	(c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(c) *For Admission to First Year Pharmacy.-*	**(i)** The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2019 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher marks or score in Mathematics or Biology at CET; (b) higher marks or score in Physics at CET; (c) higher marks or score in Chemistry at CET; (d) higher percentage of marks in Physics, Mathematics or Biology and Chemistry added together at Board or qualifying examination; (e) higher percentage of marks in the subject Mathematics or Biology at HSC; (f) higher percentage of marks in the subject Physics at HSC; (g) higher percentage of marks in aggregate in HSC. **(ii)** The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at rule 5(4), 5(5) and Children of Indian workers in the Gulf countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics/Biology added together at Qualifying examination: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, — (a) Higher percentage of marks in the subject Mathematics or Biology at HSC; (b) Higher percentage of marks in the subject Physics at HSC; (c) Higher percentage of marks in Aggregate at HSC.
(d) *For Admission to Direct Second Year Pharmacy.-*	The merit list shall be prepared on the basis of marks obtained by the Candidate on the basis of which Diploma is awarded by the examining authority: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in Physics at HSC; (b) higher percentage of marks in Chemistry at HSC; (c) higher percentage of marks in SSC;

	(d) higher percentage of marks in Science at SSC.
(e) First Year Hotel Management and Catering Technology.-	(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MAH-B.HMCT-CET-2019 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in HSC or its equivalent; (b) Candidates having passed HSC with Science; (c) Candidates having passed HSC with Home Science; (d) Candidates having passed HSC with Minimum Competency Vocational Course; (e) Candidates having passed HSC with Commerce. **(ii)** The merit list for the Candidates at 5(4) and 5(5) and Children of Indian Workers in the Gulf Countries, shall be prepared on the basis of the Higher percentage of marks at HSC or its equivalent: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) Candidates having passed HSC with Science; (b) Candidates having passed HSC with Home Science; (c) Candidates having passed HSC with Minimum Competency Vocational Course; (d) Candidates having passed HSC with Commerce.
(f) For admission to First Year Architecture.-	(i) The merit list for the all Candidates shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority and in the manner by giving 50% weightage to CET Score and 50% weightage to HSC aggregate Marks for the purpose of admission to these Courses: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - *(a)* higher marks in NATA or normalised marks in JEE (Main) Paper II; *(b)* higher percentage of marks in Mathematics at SSC; ***(c)*** higher percentage of aggregate marks in SSC.

9. Centralised Admission Process (CAP). –

(1) Centralised Admission Process CAP stages

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act. The Government, Government Aided institutes, University Departments and University managed Institutions shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

(a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority

(b) Filling Online Application Form by Candidate for participation in the Centralised Admission Process.

(i) **For First Year Engineering and Technology, Planning, Pharmacy, Pharm D., Hotel management & Catering Technology**: All the aspiring candidates shall fill in the Online Application Form for admission through their login. For admissions to first year Engineering and Technology, the eligible candidates aspiring for admission on the basis of JEE (Main) Paper-I (who did not appear for MHT-CET 2019) should apply, by paying required fees, to be eligible for admission under All India Quota seats and Institutional Quota seats.

(ii) For First and Direct Second Year Engineering and Technology, and Pharmacy and First Year Architecture: The eligible candidates are required to fill the application form Online

(iii) following are the details of the fees to be paid by the candidate through online mode only.

Admission	General Category Candidates , Outside Maharashtra State Candidate and Children of Indian workers in Gulf Countries	Reserved Category candidates from Maharashtra State and Persons with Disability candidates from Maharashtra	Children of NRI / OCI / PIO, Foreign National
First Year Engineering and Technology, Planning, HMCT (Only JEE Candidates)	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
First Year Architecture	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
Direct Second Year Engineering	Rs. 800/-	Rs. 600/-	Rs. 5,000/-

and Technology			
Direct Second Year Pharmacy	Rs. 800/-	Rs. 600/-	Rs. 5,000/-

(iv) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.

(v) The candidate should read the information brochure carefully.

(vi) The candidate should fill the Online Application Form as per the notified schedule for respective admission.

(vii) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.

(viii) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet.

(ix) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.

(x) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.

(xi) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it, if required. The candidate shall take printout of the submitted application form and sign it.

The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

(c) Document Verification at Facilitation Centre by the Candidate. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.

(iv) After confirmation of application form information cannot be changed by candidate.

(d) Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;

i. Provisional Merit List of eligible candidates will be displayed on the website.

ii. For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances in writing along with necessary documents to substantiate, at Facilitation Centre where candidate has confirmed application form.

iii. No document shall be accepted to substantiate the claim made in

application after scheduled dates.

iv. Final merit lists will be displayed on the website.

NOTE: - **The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute.**

(e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds The competent authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

(f) Filling up and confirmation of online option form having preferences of Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed by the candidate through their login shall be considered for allotment in the respective CAP Rounds;

Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference;

(i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for respective CAP Round.

(ii) Candidates will be able to fill in the online option form through their login.

(iii) It is mandatory for all candidates to confirm the online option form.

(iv) After confirmation of Option form, the candidate will not be able to change the Options.

(v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.

(vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be considered as first preference (Highest Priority Choice).

(vii) Option form received through online submission only will be considered for further processing.

(viii) Candidate shall confirm the submitted on-line Option Form by re-entering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference

(ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.

(g) Display of Provisional Allotment of respective CAP Round indicating

allotted institute and Course.

(h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority;

(i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;

(j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

(2) Conduct of CAP Round-I.- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

(3) During the CAP: *(a)* If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

(b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

(c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds for betterment;

(d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

(4) Conduct of CAP Round-II and III.- *(a)* The seats available for Rounds II and III shall be published on the website. The Candidates eligible for respective rounds II and III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories.

(i) Candidates as per the sub-rule 3(c) and 3(d) above;
(ii) Candidates who have not been allotted any seat in any of the previous rounds;
(iii) Candidates who did not participate (failure of filling option form) in previous rounds.

(b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(c) There shall be no further betterment option available to the candidate after round III. The allotment made and/or allotment retained in round III for participating candidates in round III shall be final;

(d) At the time of reporting to ARC for confirming the allotted seat, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds. Candidate shall produce the set of copies certified by FC for verification to ARC. The ARC shall verify set of copies certified by FC from Original and put ARC stamp with date & Signature and return original and verified documents along with Receipt–cum-Acknowledgement of application form. (Candidate shall submit FC and ARC stamped &verified set of documents to the Institute at the time of reporting)

(e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC *viz*.

(i) change of gender from male to female and vice-versa;
(ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
(iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.
(iv) removal of minority status due to failure of submission of supporting documents;
(v) removal of Disability status due to failure of submission of supporting documents;
(vi) removal of Defence status due to failure of submission of supporting documents
(vii) change in Type of Candidature;
(viii) change in Home University;
(ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

(x) change in group/sub-group pertaining to direct second year engineering admissions;

(xi) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

(f) In case of additional round (if any), the category of candidates mentioned in clause (a) above shall be entitled to participate and will be entitled to fill in fresh option Form. In such case, the candidate need not fill in the previously allotted preference in their preference list. Once the upward allotment is made, the earlier allotment shall stand automatically cancelled. In the event no such upward preference is allotted in this round, the candidate's previous allotment stands retained.

(5) The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

(6) Fees and Concessions:

(a) Fees Prescribed for Government and Government Aided Institutes and University Managed Engineering /Technology Degree Programes:

I) For Engineering Course: As per the Government Resolution No. TEM-2003/(249/03)/TE-1, dated 11th September 2003, has decided the tuition fee, development fee and other fees per year for Government, Government Aided, University Managed Colleges and University Departments.

II) For Other Programs such as Pharmacy, Architecture, HMCT the fee structure is applicable as per Government Resolution No. TEM-2003/(249/03)/TE-1, dated 12th May 2004.

(b) Fees prescribed in Unaided Private Professional Educational Institutions:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

(c) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC/ST/VJ DT NT(A) /NT(B) /NT(C) /NT(D) /SBC /OBC /SEBC /EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(d) Fees for Jammu & Kashmir Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:
These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(5)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.

(e) Caution Money Deposits:
Caution money deposit received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided / Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

10. CAP allotment stages and process of allotment. -Allotment of seats under CAP shall be made in the following manner, -

(1) Maharashtra State Candidature Candidate. -(1) The stages of computerised allotment are as follows, -

<u>Stage –I</u>: For all the Candidates. -

(a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se*-Merit.

(a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit,* and if seat is not available in their reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.";

(b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.

(c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

(d) Persons with Disability Category Candidates shall be considered for allotment of the seat reserved for them in their respective category, as per

their Inter-Se-Merit and if seat in their respective reserve Category is not available, then they shall be considered for allotment in Open Category as per their Inter-Se- Merit .

(e) Defence Category Candidates shall be considered for allotment of the seats reserved for them in their respective Category as per their Inter-Se-Merit and if seat in their respective reserve Category is not available then they shall be considered for allotment in Open Category as per their Inter-Se-Merit.";

(f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,

(i) Seat for ladies
(ii) Seat for Persons with disability candidates
(iii) Seat for Defence category candidates

(g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.

Stage – II: For allotment of seats reserved for Female to Male Candidates. - If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.

Stage –III: For SBC Category Candidates. -If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Stage –IV, Stage-V & Stage –VI: Deleted (As per amendment dated 4th June 2019)

Stage –VII: For all Candidates (without any type of Reservation). - The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.

Stage-VIII: For All Candidates (without any Candidature Type): - The seats remaining vacant shall be allotted to the All India Candidates.

(ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology: If the seats remain vacant then such seats shall be considered for allotment to all the Diploma Candidates based on *Inter-Se-Merit* and further, if the seats remain vacant such seats shall be filled in on the basis of *Inter-Se-Merit* of the Bachelor of Science Candidates.

Stage –IX: For First Year Engineering admission to Diploma Candidates. - After completion of stage VIII, If the seats remain vacant then such seats shall be considered for allotment to the Diploma Candidates based on *Inter-Se-Merit*.

(2) In addition to above while allotting a seat for Direct Second Year of Engineering (Lateral Entry) and separate division, seat shall be allotted as follows, -

(i) The seat of Degree Course shall be allotted to the Candidate having same sub-group Diploma Course;
(ii) Vacant seats, if any, shall be allotted to the Candidate having the same main group Diploma Course.
(iii) If further seats remain vacant, it shall be allotted to the Candidate having any other Diploma Course.

The Groups and Subgroups are given in **Schedule III.**

(3) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.

(2) All India Candidature Candidates- The allotment to these seats shall be done through CAP on the basis of score of, -

(a) First Year Engineering– JEE (Main) 2019 -Paper I score and then if the seats remains vacant, on the basis of MHT-CET 2019 score;

(b) First Year Planning – JEE (Main) 2019 -Paper II score and then if the seats remains vacant, on the basis of MHT-CET 2019 score;

(c) First Year Pharmacy and Pharm. D. – NEET and then if seats remain vacant on the basis of MHT-CET 2019 Score;

(d) First Year Architecture – Score obtained by giving 50% weightage to HSC marks and 50% weightage to valid score of National Aptitude Test in Architecture (NATA) 2019 or normalised marks in JEE (main) paper II score;

(e) First Year Hotel Management and Catering Technology – MAH-B.HMCT-CET 2019 Score.

All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

(3) Minority Quota Seats: - The stages of computerised allotment are as follows, -

Stage–I: The seats under minority quota in the minority institution linguistic or religious) shall be allotted to the respective minority candidates.

Stage–II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage–III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

(4) Jammu and Kashmir Migrant Candidature Candidate-The supernumerary seats for Jammu and Kashmir Migrant Candidature Candidates shall be allotted to the eligible candidates as in 5(6), on the basis of *Inter-Se-Merit in the entrance test conducted by the appropriate authority and if seats remain vacant on the basis of CET conducted by competent authority.*

a) Application Form Filling, Submission and Admission Centres

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to Admission Centre designated by the Competent Authority for these admissions.

i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.

ii. The Competent Authority shall publish the provisional Merit List. The candidates not appeared for CET conducted by competent authority but appeared for any other CET conducted by appropriate authority can also apply, however such candidates are required to pay the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking).
iii. The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

b) Counselling Round for J and K Migrant Candidates at identified Admission Centre

i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
ii. The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.
iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified admission centre (as per 10(4) a) as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.
v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note

Candidates admitted under this provision are not allowed to change course or college in any year of study.

c) Reporting at institutes:

i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required

original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I, II and III-

(1) CAP Round I, II and III shall be conducted by computerised allotment.

(2) In CAP Round I.-

(a) For Minority Institutes the allotment shall be given to the candidates as per following preference, -

(i) Stage I of sub-rule (*3*) of rule 10,

(ii) Stages I and II of sub-rule (*1*) of rule 10,

(iii) Sub-rule (*2*) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference: —

(i) Stages I and II of sub-rule (*1*) of rule 10;

(ii) Sub-rule (*2*) of rule 10 of these rules.

(3) In CAP Round II.-

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference: —

(i) Stage I of sub-rule (*3*) of rule 10,

(ii) Stages I to VII of sub-rule (*1*) of rule 10,

(iii) Stage II of sub-rule (*3*) of rule 10,

(iv) Sub-rule (*2*) of rule 10,

(v) Stage III of sub-rule (*3*) of rule 10 of these rules;

(b) for other than Minority Institutions, the allotment shall be given to the candidate's asper following preference: —

(i) Stages I to III and Stage VII of sub-rule (*1*) of rule 10;

(ii) Sub-rule (*2*) of rule 10 of these rules.

(4) In CAP Round III.-

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference: —

(i) Stage I of sub-rule (*3*) of rule 10,

(ii) Stages I to VIII of sub-rule (*1*) of rule 10,

(iii) Stage II of sub-rule (*3*) of rule 10,

(*iv*) Sub-rule (*2*) of rule 10,

(*v*) Stage III of sub-rule (*3*) of rule 10,

(vi) Stage IX of sub-rule (*1*) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, —

(i) Stages I to VIII of sub-rule (1) of rule 10;

(ii) Sub-rule (2) of rule 10 of these rules;

(iii) Stage IX of sub-rule (1) of rule 10 of these rules.

(5) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.

(6) Every stage in CAP Round I, II and III shall be executed with HU and

OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit.*

12. General provisions. -

(a) Allotment in CAP Round-I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I, II and III;

(b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;

(c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;

(d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);

(e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;

(f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;

(g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;

(h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;

(i) A Candidate who has been allotted a seat shall download the “Provisional Seat Allotment Letter”. For Seat Acceptance, Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority and shall report to any one of the identified Admission Reporting Centre. (List shall be available on website). Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance;

(j) The Seat Acceptance Fee shall be Rs. 1,000/- for all admitted Candidates and the same shall be treated as non-refundable processing fee;

(k) Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer;

(l) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;

(m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.

(n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect in any material particular, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission, may be preferred within seven days to the Competent Authority. The Competent Authority shall, preferably, decide the appeal within fifteen days and his decision thereon shall be final.

(o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found that there is a truth in such complaint, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

13. Admissions in Institutional Quota and vacant seats after CAP.- The Director or Principal of the institution shall carry out the admissions for these seats in the following manner. -

(a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.

(b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.

(c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution. Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled in on the basis of *Inter-Se-Meirt* prepared by following the procedure specified in 8(3).

(d) The institution after verification of all required documents shall prepare and display the *Inter-Se-merit* lists of the Candidates to be filled in at the institution level, in the Insti*tutional Quota a*nd Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.

(e)The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter All the

admissions and cancellations shall be updated instantly through online system.

(h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

14. Approval of Merit List and the Admitted Candidates List. -

(1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.

(2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.

(3) If a minority institution fails to admit minimum Fifty-One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -

(a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;

(b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority;

(c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such

institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

(d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Change of Course or Institution after First, Second or Third year. -

(1)The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of sets and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

(2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner, -

(a) The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;

(b) The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;

(c) There shall be no transfer of students at any stage in any case from Unaided Institutions, to Government or Government Aided Institutions or University Departments or University Managed Institutions. However, the Candidate from Government or Government Aided Institution or University Departments or University Managed Institutions may seek transfer to Unaided Educational Institution;

(d) There shall be no transfer of students at any stage to Autonomous Institutions;

(e) Transfer to Unaided Institutions. - The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director of the institute shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided or University Departments and University Managed Institutions to other Government or Government Aided or University Department or University

Managed Institutions, shall apply in writing to the Principal/ Director of the institute in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions, University Departments, and University Managed Institutions shall submit vacancy position of all courses to the Directorate of Technical Education, Mumbai before stipulated date.

(f) No application without recommendation of the Principal / Director of Institution shall be entertained by the Directorate of Technical Education;

(g) If the result of the University or Institution is not declared before the process of transfer, Candidates of that University will lose claim on transfer;

(3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;

(4) The candidates from the professional educational institutions which are outside the purview of the act shall be eligible for transfer to the unaided private professional educational institutions subject to the fulfilment of eligibility criterion and requirements stipulated under the provisions of sub section (1) of section 3 of the Act and the fulfilment of the conditions stated in sub-rule (2).

(5) List of all such transfers shall be communicated by the Directorate of Technical Education to the office of the Admissions Regulating Authority for final approval.

17. Documents to be attached along with "Application Form for Centralized Admission Process". -

The candidates are required to carry **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. **The Facilitation Center shall assist the candidate, free of cost, to scan and upload the documents**.

Sr. No.	Type of Candidate	copies of documents to be produced along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma/B. Sc. mark sheet. 3. JEE(Main) /NEET / NATA Score Card Mark Sheet. 4. School Leaving Certificate, if required to substantiate claim.

		5. Certificate of the **Indian Nationality** of the candidate. 6. For Second Year Engineering and Technology and Pharmacy : Equivalence Certificate from Maharashtra State Board of Technical Education, Mumbai [www.msbte.com] for student having passed diploma from Other Board] (excluding Govt Autonomous Institutes in Maharashtra and Dr. B.A.T.U. Lonere)
In addition to the above documents candidates are required to produce the following **additional documents** depending upon the category to which they belong.		
2	Type– A Candidates	Domicile / Birth / Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type– B Candidates	Domicile certificate of candidate / father / mother of candidate indicating that he / she is domiciled in the State of Maharashtra.
4	Type– C Candidates	Certificate from the employer in the proforma – A stating that father / mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
5	Type– D Candidates	Certificate from the employer in the proforma – B stating that father / mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type-E Candidates Maharashtra Karnataka disputed border area Candidates	1. Certificate stating that candidate belongs to the Maharashtra Karnataka disputed border area in proforma – G1. 2. Certificate stating that the mother tongue of the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka disputed border area is available on website)
7	Backward class Candidates belonging to S.C. / S.T.	1. Caste certificate 2. Caste / Tribe validity certificate
8	Backward class	1. Caste certificate

	Candidates belonging to VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC/SEBC	2. Caste validity certificate 3. Non creamy layer certificate @ valid **upto 31st March 2020**.
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section Proforma – V सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो 4019/प्र.क्र.31/16-अ, दि . 12/02/2019 (201902121415021407)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate Proforma – U
11	Ex- Servicemen (Def-1)	1. Defence Service Certificate Proforma – C. 2. Domicile certificate of father/mother who is an Ex-Service personnel is domiciled in the State of Maharashtra.
12	Active Domicile Defence Candidates. (Def-2)	1. Defence Service Certificate Proforma – C 2. Domicile certificate of father/mother who is an active defence service person is domiciled in the State of Maharashtra.
13	Active Non Domicile Defence Candidates. (Def-3)	1. Defence Service Certificate Proforma – C and D/E. 2. Certificate from the employer in the proforma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the proforma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
14	Persons with Disability Candidates	1. Certificate in the pro forma 2. Domicile certificate of candidate.
15	Jammu and Kashmir Migrant candidates	1. Certificate of posting in case of defence and Government servants in proforma – J 2. Certificate of stay in refugee camp for those staying in camp in proforma – K 3. Certificate stating that the candidate belongs to displaced family proforma –L

16	Foreign nationals / Foreign Students	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 4. Proof of residence i.e. Driving Licence or Telephone Bill of candidate 5. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 6. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
17	Persons of Indian Origin	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. PIO / OCI Card. 4. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 8. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
18	Children of Indian Workers in Gulf Countries(CIWGC)	1. CIWGC Certificate of the Candidate **OR** of his/her Mother or Father 2. Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 3. Passport, Nationality Certificate of Parent. 4. Residence of parent in Gulf Countries, Valid VISA of Parent 5. Work Permit or Letter from the Employer on

		Company Letterhead. 6. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent 7. Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date 8. True copy of Gulf bank account passbook (copies of main page indicating bank name & address, Parent name & address, with entries of last preceding 6 months prior to admission) 9. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 10. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 11. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
19	Non Resident Indian	1. NRI Certificate of the Candidate **OR** of his/her Mother or Father **OR** the real brother/real sister ordinarily residing abroad **OR** NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR father/mother of Mother OR 1st degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence & affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee. 2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor. 3. Passport, Nationality Certificate of sponsor 4. Residence of NRI, Valid VISA of sponsor 5. Proof of residence i.e. Driving Licence,

		Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date 7. True copy of foreign bank account passbook (copies of main page indicating bank name & address, sponsor name & address, with entries of last preceding 6 months prior to admission) 8. Affidavit of family chart duly signed by sponsor making clear relationship 9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart. 10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
20	TFWS candidates	Income certificate stating that his/her parent's annual income is less than Rs. 8 Lakh from all sources issued by the appropriate competent authority of the Maharashtra State.
21	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. (शासन निर्णय अल्पसंख्याक विकास विभागक्र-.अविवि-2010/ प्र.क्र.109/10/काया-5 दि .01 जुलै 2013 पहावा [201307021644062414]) 2. Domicile Certificate of Candidate or the documents specified for Maharashtra State Candidature Type A .

18. Miscellaneous provisions

a) Conduct and Discipline

(i) Failure of the candidate in making **full and correct Statements** in the

application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.

(ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.

(iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.

(iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.

(v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

b) Action against ragging: Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

a) Ragging within or outside of any educational institution is prohibited,

b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.

c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

e) If the Head of the educational institution fails or neglects to act in the manner specified in section “d” above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section “b” above.

f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

g) Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

h) If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

c) Others:

(i) The medium of instruction for degree courses is English.

(ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.

(iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.

(iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

d) Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

e) The English version of the notified gazette shall be considered for the purpose of interpretation of the meaning and correctness of any provisions made in the Admission Rule and its amendment.

SCHEDULE –I

A(1). Allocation of seats within Sanctioned Intake for First Year of Government and Government Aided Institution, University Departments, and University Managed Institutions-

Sr. No	Type of Institution	CAP Seats			
		Maharashtra State Candidates	All India Seats	Institution Level Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	**Autonomous** - 100% (State Level) **Non-Autonomous & University Departments**- 70 % for HU, 30 % for OHU	Nil	#	Nil
2	Institute of Chemical Technology Mumbai	70% (State Level)	30%	Nil	Nil
3	Dr. Babasaheb Ambedkar Technological University Lonere	85% (State Level) 15% for Candidates from Districts of Konkan Region$	Nil	Nil	Nil
4	Government/ Government Aided Minority Colleges	**Autonomous-** 50% (State Level) **Non Autonomous –** 35% for HU and 15% for OHU	Nil	Nil	50%

These seats are available for Maharashtra State Candidature Candidates only.

*HU- Home University and OHU – Other than Home University

Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGS Institution of Engineering and Technology, Nanded , Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering, Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of the SGGS Institute of Engineering and Technology Nanded and WCE, Sangli respectively.

$ Districts of Konkan Region viz. Thane, Raigad, Ratnagiri, Sindhudurg and Palghar.

** For the institutes affiliated with Dr. Babasaheb Ambedkar Technological University Lonere , seat allotment will be notified.

A(2).Allocation of seats within Sanctioned Intake for First Year of Unaided Private Professional Educational Institutions

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institutional Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
1	Unaided Private Professional Educational Institutions (excluding minority institutions)	**Autonomous** - 65% (State Level) **Non-Autonomous**- 45.5 % for HU, 19.5 % for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	**Autonomous*** 100% of M.S. Seats$ (State Level) **Non-Autonomous***- 70 % of M.S. Seats$ for HU, 30 % of M.S. Seats$ OHU	15% of Seats under CAP #	Minimum 51%@	20%

CAP Seats = Sanctioned Intake – Institutional Quota
CAP seats excluding Minority Quota
$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)
%- Percentage
* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.
@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution. The institutional quota for Architecture and Pharmacy includes 5% quota for NRI and in case the seats remain vacant then they shall be allotted to the candidates with All India Candidature.
Note : The Institutions affiliated to Dr. Babasaheb Ambedkar Technological University Lonere will have 100% State Level Quota with subject to approval of State Government.

B. **Allocation of Supernumerary Seats**

(1) Jammu and Kashmir Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall beas per the policy of the Government.

(2) OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

SCHEDULE –II

(For Direct Second Year Engineering and Technology and Pharmacy Admission)

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

(i) Lateral Entry Seats: 10% of Sanctioned Intake for Engineering /Technology and Pharmacy, which will be over and above the Sanctioned Intake, Supernumerary to the approved Intake.

(ii) Vacant Seats : The seats, within the sanctioned intake, which remain vacant during previous years shall also be filled in during lateral entry admission process after due consideration of the changes of course or institution by the candidates in terms of rule 16.

(iii) Separate Division in Direct Second Year. - These seats shall be as sanctioned by All India Council for Technical Education.

A. Seat Distribution for Direct Second Year of Government and Government Aided Institutes

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)	
		General Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	**Autonomous, Non Autonomous and University Department**- 100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
2	Dr. Babasaheb Ambedkar Technological University Lonere	100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil

3	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake
These seats are available for Maharashtra State Candidature Candidates only.			

B. <u>Seat Distribution for Direct Second Year of Unaided Private Professional Educational Institutes</u>

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)			Institute Level Quota
		General Seats	Minority Quota	All India Quota	
1	Unaided Private Professional Educational Institutions (Excluding minority)	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
		Separate Division- 65% of Sanctioned Intake	Nil	15%	20%
2	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats- Minority Quota)	Minimum 51%@	Nil	Nil
		Separate Division : 85% of Seats under CAP #	Minimum 51%@	15% Seats under CAP#	20%
CAP Seats = Sanctioned Intake – Institutional Quota # CAP seats excluding Minority Quota @These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.					

Schedule III

Group and Subgroup of Courses for Admissions to Direct Second Year:

The groups and subgroups of Diploma Courses and Corresponding Degree Courses for which Admissions to Direct Second Year shall be given are as below. Admissions will be effected to Diploma holders of a subgroup for Degree Courses mentioned in the same subgroup. Thereafter "vacant seats", if any, shall be offered to Candidates from other subgroups (Diploma), under the same group, who are Eligible for Corresponding Degree Courses from the group. For this purpose, group merit list will be operated.

Groups and Sub-groups of Diplomas for which preference will be given for Admission to Degree Courses:

Group No.	Diploma Courses	(Course Code) Degree Courses
1-Chemical Engineering Group		
	101-Sub-group : A	
	1 Chemical Engineering 2 Chemical Technology 3 Petro-Chemical Engineering 4 Technical and Analytical Chemistry 5 Sugar Technology	1. Chemical Engineering 2. Chemical Technology 3. Petroleum Engineering 4. Paper and Pulp Technology 5. Petro Chemical Engineering 6. Petro Chemical Technology 7. Pharmaceutical and Fine Chemical Technology 8. Chemical Engineering 9. Dyestuff Technology 10. Pharmaceuticals Chemistry and Technology 11. Mechanical and Automation Engineering
	102-Sub-group : B	
	1 Plastic Engineering 2 Polymer and Plastic Engineering 3 Plastic Technology 4 Rubber Technology 5 Plastic Mould technology	1. Plastic and Polymer Engineering 2. Polymer Engineering 3. Plastic Technology 4. Plastic and Polymer Technology 5. Polymer Technology 6. Polymer Engineering and Technology
	103-Sub-group : C	
	1 Food Technology	1. Food Technology 2. Food Engineering and Technology

	104-Sub-group : D	
	1 Surface Coating Technology 2 Oil and Paints Technology	1. Oil and Paints Technology 2. Oil Fats and Waxes Technology 3. Paints Technology 4. Oil Technology 5. Surface Coating Technology 6. Oil, chemicals and Surfactants Technology
2-Civil Engineering Groups		
	201-Sub-group : A	
	1 Civil and Rural Engineering 2 Civil and Sanitary Engineering 3 Civil Engineering 4 Construction Technology 5 Environmental Technology 6 Architectural Assistantship	1. Civil Engineering 2. Civil and Water Management Engineering 3. Environmental Engineering 4. Environmental Science and Technology 5. Civil Engineering (Construction Technology)
3-Computer, Electronics, Electrical, Instrumentation & Bio-Medical Engineering Group		
	301-Sub-group : A	
	1 Computer Engineering 2 Computer Technology 3 Information Technology 4 3D Animiation And Graphics 5 Computer Science and Engineering	1. Computer Science and Engineering 2. Computer Engineering 3. Information Technology 4. Computer Technology 5. Computer Science and Technology
	302-Sub-group : B	
	1 Digital Electronics 2 Electronics and Communication Engineering 3 Electronics and Video Engg 4 Sound and Television Engineering 5 Electronics and Telecommunication 6 Industrial Electronics 7 Electronics and Radio Engineering 8 Electronics Engineering 9 Electronics Production and Maintenance	1. Electronics Product Design Technology 2. Electronics and Communication Engineering 3. Electronics and Telecommunication Engg 4. Electronics Engineering 5. Electronic and Communication Technology 6. Electrical and Electronics [Power System] 7. Electronics System Engineering 8. Electronics system Engineering

	.10 Electronics .11 Electronics Engineering Industry Integrated .12 Electronics and Communication Technology	
	303-Sub-group : C	
	1 Medical Electronics	1. Bio Medical Engineering
	304-Sub-group : D	
	1 Electrical Engineering 2 Electrical Power System 3 Electrical And Electronics Engineering	1. Electrical Engineering 2. Electrical and Electronics Engineering 3. Electrical Engg [Electrical and Power] 4. Power Engineering 5. Electrical Engg[Electronics and Power] 6. Electrical and Power Engineering
	305-Sub-group : E	
	1 Instrumentation 2 Instrumentation and Control 3 Instrumentation Engineering 4 Instrumentation and Control Engineering	1. Instrumentation and Control Engineering 2. Instrumentation Engineering
4-Mechanical Engineering Group		
	401-Sub-group : A	
	1 Automobile Engineering 2 Fabrication Technology 3 Mechanical Engineering 4 Fabrication Technology and Erection Engineering 5 Mechatronics 6 Robotics and Mechatronics 7 Advanced Diploma in Tool and Die Making 8 Mechatronics Engineering	1. Aeronautical Engineering 2. Automobile Engineering 3. Mechanical Engineering 4. Mechanical Engineering[Sandwich] 5. Aeronautical Engineering 6. Mechanical & Automation Engineering 7. Mechatronics Engineering 8. Mechatronics Engineering[Sandwich]
	402-Sub-group : B	
	1 Machine Tool and Maintenance 2 Plant Engineering	1. Industrial Engineering 2. Production Engineering 3. Production

	3 Production Technology 4 Production Engineering 5 Advanced Diploma in Tool and Die Making	Engineering[Sandwich]
	403-Sub-group : C	
	1 Packaging Technology	
	404-Sub Group : D	
	1 Metallurgy 2 Metallurgy (Foundry Technology)	1. Metallurgical Engineering
5-Mining Engineering Group		
	501-Sub-group : A	
	1 Mining and Mine Surveying 2 Mining Engineering	1. Mining Engineering
6-Printing Engineering Group		
	601-Sub-group : A	
	1 Printing Technology	1. Printing and Packing Technology 2. Printing Engineering and Graphics Communication
7-Textile Engineering Group		
	701-Sub-group : A	
	1 Knitting Technology 2 Man made Fibre Manufacturing 3 Textile Manufacture (Cotton) 4 Man made Textile Technology 5 Garment Technology 6 Dress Designing and Garment Mfg. 7 Handloom Technology 8 Fashion And Clothing Technology	1. Man Made Textile Technology 2. Textile Plant Engineering 3. Textile Engineering (Fashion Technology) 4. Textile Engineering / Technology 5. Textile Technology 6. Fibres and Textile Processing Technology
	702-Sub Group : B	
	1 Man made Textile Chemistry 2 Textile Technology	1. Textile Chemistry

	3 Textile and Analytical Chemistry 4 Technical Chemistry	
8-Special Group 1		
	801-Sub-group : A	
	1 Chemical Engineering 2 Chemical Technology 3 Technical and Analytical Chemistry 4 Sugar Technology 5 Food Technology 6 Environmental Technology 7 Medical Electronics and Technical Chemistry	1. Bio Technology
9-Special Group 2		
	901-Sub-group : A	
	1 Production Engineering 2 Plant Engineering 3 Mechanical Engineering 4 Instrumentation Engineering 5 Instrumentation and Control Engineering	1. Sugar Technology
10-Special Group 3		
	1001-Sub-group : A	
	1 Leather Technology 2 Leather Goods and Footwear Technology 3 Agriculture Technology	
11-Special Group 4		
	1101-Sub-group : A	
	1 Agriculture Engineering 2 Agriculture Technology	1. Agricultural Engineering
12-Mechatronics		
	1201-Mechatronics	

	1 Automobile Engineering 2 Fabrication Technology 3 Mechanical Engineering 4 Fabrication Technology and Erection Engineering 5 Machine Tool and Maintenance 6 Plant Engineering 7 Production Technology 8 Production Engineering 9 Advanced Diploma in Tool and Die Making .10 Digital Electronics .11 Electronics and Communication Engineering .12 Electronics and Video Engg .13 Sound and Television Engineering .14 Electronics and Telecommunication .15 Industrial Electronics .16 Electronics and Radio Engineering .17 Electronics Engineering .18 Electronics Production and Maintenance .19 Electronics .20 Medical Electronics .21 Mechatronics	1. Mechatronics Engineering 2. Mechatronics Engineering[Sandwich]
13-Electronics and Electrical Engineering		
	1301-Electronics and Electrical	
	1 Digital Electronics 2 Electronics and Communication Engineering 3 Electronics and Video Engg 4 Sound and Television Engineering 5 Electronics and Telecommunication 6 Industrial Electronics 7 Electronics and Radio Engineering 8 Electronics Engineering 9 Electronics Production and Maintenance .10 Electronics .11 Medical Electronics .12 Electrical Engineering .13 Electrical Power System	1. Electronics and Electrical Engineering

Proforma – A
(For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. ....is an employee in the capacity of .....in ....
(Designation) (Name of the Organization / Establishment / Department)
This Organization / Establishment / Department is under .....
(Department of Central Government / Government of India undertaking)
Shri / Smt. .....is transferred to .....in Maharashtra State vide transfer order No..... Dated..... .....
He / She has joined duty in Maharashtra on ..... and is currently working in the same post.
This certificate is issued for the purpose of his / her son / daughter .....'s admission to First / Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20.

Outward No.&Date: (Signature)
Place : Name & Designation
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
1) Transfer order 2) Joining report

Proforma B-1

(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government / Maharashtra State Government undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. .....is an employee in the capacity of .....in.....
Designation) (Name of the Organisation / Establishment / Department)
This Organisation / Establishment / Department is under .....
Department of Maharashtra State Government / Maharashtra State Government undertaking.
Shri / Smt. .....is transferred to / from
.....In / out of Maharashtra State vide transfer order No.....
Dated.....
He / She has joined duty in / out of Maharashtra State on ..... and is currently working in the same post.
This certificate is issued for the purpose of his / her son / daughter .....'s admission to First / Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20.

Outward No.&Date : (Signature)
Place : Name & Designation
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
1) Transfer order 2) Joining report

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

This is to undertake that I, ..., have retired from the service from the post of ..... in .... Designation) (Name of the Organisation /Establishment / Department).

This Organisation/Establishment / Department is under ..... Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on ..... and settled in _____taluka _____ district --_____ .

This undertaking is submitted for the purpose of my son/daughter .....'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20.

(Signature)
Name

Place :
Date :

Note : This pro forma is to be accompanied by attested copy of :

1) Pension Pay Order.
2) Proof of settlement (Ration Card/ ElectricityBill/AadhaarCard/ Telephone Bill/ PropertyDocument/ElectionCard).

Pro forma – C

(For Def-1, Def-2 and Def-3 Candidates)

(For sons and daughters of defence service personnel)

CERTIFICATE

This is to certify that Shri. / Smt..... ....., ...

(Full Name of the Employee with Rank of the employee)

is / has been a member of Armed forces of India. He / She has put in ..... years of service in Indian Army / Indian Navy / Indian Air Force from ..... to ..... and is currently working / retired from services on ..... / permanently disabled since ..... / killed in action on .....

This certificate is issued for the purpose of his / her son / daughter .....'s admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20

Outward No.& Date :

Place : (Signature)

Name and designation
of the Authority not below the rank
of Commandant or equivalent /
District Sainik Welfare officer

Seal Of the
Office

Note:-

*1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/Navy/Airforce.*

2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile certificate of parent who is in active service or ex-serviceman**.

Pro forma– D

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)

CERTIFICATE

This is to certify that Shri / Smt. ....is a member of
(Full Name of the Employee with Rank of the employee)
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.
Shri / Smt. .....is transferred to ..... (Place of posting) in Maharashtra State vide transfer order No..... Dated..... He / She has joined duty in Maharashtra on ..... and is currently working in the same post.
(Date of Joining)
This certificate is issued for the purpose of his / her son / daughter .....'s admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20

Outward No. & Date: (Signature)
Place: Name & Designation of the Head of the office

Seal Of the Office

Note : This pro forma is to be accompanied by attested copy of
1) Transfer order
2) Joining report

This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

Pro forma – E

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State but retained their family accommodation)

CERTIFICATE

This is to certify that Shri / Smt. ..... is a member of
(Full Name of the Employee with Rank of the employee)
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.
Shri / Smt. .....is presently posted at .....
(Place of posting)
His / Her previous posting was at .....in Maharashtra State.
He / She has retained family accommodation in..... in Maharashtra State on account of posting in non-family station / for education purpose of son / daughter.

This certificate is issued for the purpose of his / her son / daughter .....'s admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20.

Outward No. & Date: (Signature)
Place: Name & Designation of the Head of the office

Seal Of the Office

Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

Proforma – G1

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that Shri / Smt. ..... (candidate himself/herself) is a resident of ..... Village in .....Taluka ..... District. This village is a village which exists in Maharashtra Karnataka disputed border area.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20

Outward No. & Date :

Place :

District Collector/ Deputy Commissioner/
District Magistrate/Additional District Magistrate/
Taluka Executive Magistrate

Proforma – G2

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that Mr. /Miss ..... is a student of this school / College. He / She has passed Std. X / Std. XII / Diploma / B. Sc. examination from this school/college located in Maharashtra Karnataka disputed border area. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects.
This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20.

Outward No. & Date :

Place:

Head Master /Principal
School/ College

Seal of the School / College

Proforma – J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities)

CERTIFICATE

Ref. No. Date:

This is to certify that Shri / Smt. ..... is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at ..... which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter .....'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology / for the academic year 2019-20.

Outward No.&Date :

Place :

Head of the Office

Seal of the Office

Proforma – K
(For Jammu / Kashmir Migrant Candidates)
(Migrants staying in refugee camps)
CERTIFICATE

Ref. No. Date:

This is to certify that Mr./ Miss. ..... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:
Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20.

Outward No. & Date: Name & Signature of Head of the Office
Place: Migrant/Refugee Camp

Seal of the Office

Proforma – L
(For Refugees staying with relatives)

(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No. Date:

This is to certify that Mr./Miss. ..... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He / She is staying with ....
(Name and complete address of the Person with whom the candidate is staying at present)
..... since past .....years.
This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20.

Outward No. & Date : Name & Signature of
District Collector

Place :

Seal of the Office

Proforma – O

(For seats under Minority Quota)

MINORITY COMMUNITY STUDENT'S SELF DECLARATION

I, _____ Son/Daughter/of _____
Resident of (full address) _____
_____ hereby declare that

I belong to the Muslim/Sikh/Christian/Buddhist/Jain/Zoroastrian (Parsi)* religious minority community

and / or

As my mother tongue is not mentioned in my Leaving / Transfer Certificate for deciding my candidature under linguistic minority status. I undertake that my mother tongue is _____.

I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.अविवि-2010/प्र.क्र.109/10/कार्या-5, दिनांक 1.7.2013 at the time of admission to the admitted institute.

Date:_____ Signature of Candidate: _____
Place:_____ Name of Candidate: _____

(*strike out whichever is not applicable)

Minority Institute and Candidate Belonging to the Religious/ Linguistic Minority Category		
Sr.No	Minority Institute Status	Minority Candidates Who can apply for Minority Quota
1.	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
2.	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
3.	Linguistic Minority - Gujarathi(Kutchhi)	Linguistic Minority - Gujarathi(Kutchhi)
4.	Linguistic Minority - Hindi	Linguistic Minority - Hindi
		Linguistic Minority - Hindi(Bhojpuri)
5.	Linguistic Minority - Kannada	Linguistic Minority - Kannada
6.	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam
7.	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi
8.	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi
9.	Linguistic Minority - Tamil	Linguistic Minority - Tamil
10.	Religious Minority - Buddhist	Religious Minority - Buddhist
11.	Religious Minority - Christian	Religious Minority - Christian
		Religious Minority - Christian (Roman Catholics)
12.	Religious Minority - Jain	Religious Minority - Jain
13.	Religious Minority - Muslim	Religious Minority - Muslim
14.	Religious Minority - Roman Catholics	Religious Minority - Christian (Roman Catholics)
15.	Religious Minority - Sikh	Religious Minority - Sikh
16.	Religious Minority (Jain) & Linguistic Minority(Gujarathi)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)

		Linguistic Minority - Gujarathi(Kutchhi)
		Religious Minority - Jain
17.	Religious Minority - Parsi	Religious Minority - Parsi
18.	Religious Minority Muslim & Linguistic Minority Urdu	Linguistic Minority - Urdu
		Religious Minority - Muslim
19.	Religious Minority - Zoroastrian	Religious Minority – Zoroastrian
20.	Linguistic Minority - Gujar	Linguistic Minority – Gujar
21.	Religious Minority – Parsi / Gujarathi	Religious Minority – Parsi
		Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)

Pro forma – U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बाल विकास विभाग, शासन निर्णय क्र. संकीर्ण -2013/ प्र.क्र. 109/ का-3, दिनांक 6 जून, 2016 आणि
महिला व बाल विकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण -2013/प्र.क्र.109 /का-3, 09 मे, 2018

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

नाव :

प्रमाणित : जिल्हा महिला व बाल विकास अधिकाऱ्यामार्फत

बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, 2000 या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला

प्रमाणित करण्यात येते की, प्रवेशित नामे…… वय वर्षे ……..…..अंदाजित जन्मदिनांक …… हा दिनांक …… पासून …… संस्था, मु. पो. ……..…. ता. ……..……... जिल्हा ……..या शासनमान्य स्वयंसेवी / शासकीय बालगृहातत्या संस्थेतील प्रवेशित रजिस्टरमधील नोंदणी क्रमांक…… नुसार दाखल झालेला …… मुलगा / मुलगी अनाथ आहे.

संस्थेत दाखल होण्याची पार्श्वभूमी :- (वर्णन द्यावे)

……
……
……

सदर अनाथ मुलास / मुलीस शासकीय / निमशासकीय / खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय , औद्योगिक प्रशिक्षण संस्था (ITI) कार्यालय इ. यामध्ये प्राधान्याने प्रवेश देण्यात यावे. तसेच सदर मुलास / मुलीस शासकीय / निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्यालय या ठिकाणी नोकरीसाठी प्राधान्य द्यावे.

(1) त्याच्या आई वडिलांचा ठाव ठिकाणा सर्व मागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा लागण्याची शक्यता नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित करीत आहे. तसेच त्याच्या जातीची माहिती नाही, असेही प्रमाणित करण्यात येत आहे.

(2) त्याच्या (नांव व पत्ता) ……..…या नातेवाईकाचा शोध लागलेला असून, त्याचे प्रवेशिताशी नाते ……..…… असे आहे. नातेवाईकाशी जात ……..असल्याने, प्रवेशितांची जात …… असल्याचे प्रमाणित करण्यात येत आहे. तसेच संबंधित प्रवेशित हा अनाथ (आई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत आहे.
(क्र. (1) व (2) पैकी जे लागू नसेल ते खोडण्यात यावे.)
त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.

(गोल शिक्का)

स्वाक्षरी /-
विभागीय उपायुक्त, महिला व बाल विकास (संबंधित विभाग)

Pro forma – V

(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो 4019/प्र.क्र.31/16-अ, दि . 12/02/2019 सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन

आर्थिकदृष्टया दुर्बल घटकाच्या पात्रतेसाठी प्रमाणपत्र

प्रमाणपत्र क्र.

फोटो

(सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो 4019/प्र.क्र.31/16 अ, दिनांक 12 फेब्रुवारी, 2019 अन्वये आर्थिकदृष्टया दुर्बलघटकासाठी विहित केलेल्या 10% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी ---------- श्री/श्रीमती---------- -------- यांचा/यांची मुलगा/मुलगी गाव/शहर ----------तालुका ----------जिल्हा/विभाग ---------- महाराष्ट्राचे रहिवासी आहेत. तो/ती ---------- जातीचे असून जात /पोटजात/ वर्ग चे असून त्याचा समावेश महाराष्ट्र राज्य लोकसेवा अनुसूचित जाती, अनुसूचित जमाती, निरधीसूचित जमाती (वि.जा.), भटक्या जमाती (भ.ज.), विशेष मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्या साठी आरक्षण अधिनियम-2001 (सन 2004 चा महाराष्ट्र अधिनियम8) आणि महाराष्ट्र राज्य सामाजिक आणि शैक्षणिक मागास (एसईबीसी) वर्गाकरिता (राज्यातील शैक्षणिक संस्थांमधील जागांच्या प्रवेशाचे आणि राज्याच्या नियंत्रणाखालील लोकसेवांमधील नियुक्त्यांचे किंवा पदांचे) आरक्षण अधिनियम,2018 (सन 2018 चा महाराष्ट्र अधिनियम क्रमांक 62) मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.

महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो 4019/प्र.क्र.31/16 अ, दिनांक 12 फेब्रुवारी 2019 अन्वये त्याच्या/तिच्या कुटुंबाचे स्त्रोतांचे एकत्रित वार्षिक उत्पन्न रु. ----------/- असून, सदर उत्पन्न रु.8,00,000/- पेक्षा कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/ ती यांचा आर्थिकदृष्टया दुर्बल घटकामध्ये समावेश होतो.

ठिकाण: स्वाक्षरी :

दिनांक: नाव :

पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र/पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

1.
2.
3.

टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो 4019/प्र.क्र.31/16-अ, दि . 12/02/2019, नुसार आर्थिक दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.

सत्यमेव जयते

Government of Maharashtra

State Common Entrance Test Cell

8th floor, New Excelsior Building, A.K. Nayak Marg,
Fort, Mumbai 400001
E-Mail: maharashtra.cetcell@gmail.com
Website: http://www.mahacet.org

Information Brochure

{Academic Year 2018-19}

For Admission to

Full Time Professional Undergraduate Technical Courses

- **First Year and Direct Second Year of Engineering and Technology** (B.E./B.Tech.)
- **First Year and Direct Second Year of Pharmacy** (B.Pharm.)
- **First Year of Pharm. D.**
- **First Year of Architecture** (B.Arch.)
- **First Year of Hotel Management & Catering Technology** (B.HMCT)

Regional Offices of Directorate of Technical Education

Regional Office Address	Contact Nos. & E-Mail	Districts
Joint Director, Technical Education Regional Office, World Bank Project Building, Govt. Polytechnic Campus, 49-Kherwadi, Aliyawar Jung Marg, Bandra(East), Mumbai-400051	Phone : 022-26474892,26471619 Fax : 022-26474892,26471619 Email : romumbai@dtemaharashtra.gov.in Website : http://www.jdteromumbai.com	Mumbai, Mumbai Suburban, Thane, Raigad, Ratnagiri, Sindhudurg, Palghar
Joint Director, Technical Education Regional Office, 412-E, Shivaji Nagar, Bahirat Patil Chowk, Pune- 411016	Phone : 020-25656234,25678973 Fax : 020-25656234 Email : ropune@dtemaharashtra.gov.in Website : http://www.ropune.org.in/	Pune, Kolhapur, Satara, Sangli, Solapur
Joint Director,Technical Education Regional Office, New Polytechnic Area, Post Box No. 217, Samangaon Road, Nashik Road, Nashik - 422101	Phone : 0253-2461479,2460114 (P) Fax : 0253-2455301 Email : ronashik@dtemaharashtra.gov.in Website : http://www.dtensk.org	Ahmednagar, Jalgoan, Dhule, Nashik, Nandurbar
Joint Director, Technical Education Regional Office Station Road, Osmanpura,Near Govt.Polytechnic campus, P.O. Box No.119 Aurangabad-431005	Phone : 0240-2334216(P),2334769 (O) Fax : 0240-2356820 Email : roaurangabad@dtemaharashtra.gov.in Website : http://www.dteau.org	Aurangabad, Beed, Jalna, Latur, Hingoli, Nanded, Parbhani, Osmanabad
Joint Director, Technical Education Regional Office, Govt.Polytechnic Campus, New Cotton Market Road, Sahkarnagar, Amravati-444603	Phone : 0721-2573027 Fax : 0721-2577913 Email : roamravati@dtemaharashtra.gov.in Website : http://www.jdroamt.org	Amravati, Akola, Buldhana, Yawatmal, Washim
Joint Director,Technical Education Regional Office, Govt.Polytechnic Campus,Sadar Bazar, Nagpur-440001	Phone : 0712-2565143,2549387 Fax : 0712-2561663 Email : dternag_ngp@sancharnet.in rdtenag@dte.org.in ronagpur.dte@gmail.com Website: http://www.rdtenagpur.org.in	Bhandara, Chandrapur, Gondhia, Gadchiroli, Nagpur, Wardha

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1. Introduction, -

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendment on 05.06.2018 to regulate the admissions to the **First year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology) **and Direct Second Year** (Engineering and Technology and Pharmacy).

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions. -

(a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);

(b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;

(c) "All India Seats" means seats available to an eligible Indian National Candidate;

(d) "Application Form" means prescribed form filled up online by the Candidate for admission;

(e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;

(f) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;

(g) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;

(h) "Courses" means the full time Undergraduate technical courses in Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology;

(i) "Department" means Higher and Technical Education Department of Government of Maharashtra;

(j) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under

sub-section (1) of section 3 of the Act;

(k) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and grievances, etc, are provided;

(l) "Home University (HU)" means the university area as specified in rule 5(1) herein;

(m) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(n) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;

(o) "*Inter-Se-Merit*" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;

(p) "JEE Main" means the Joint Entrance Examination conducted by the Central Board of Secondary Education, New Delhi for the concerned academic year;

(q) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;

(r) "NEET" means the National Eligibility Cum Entrance Test conducted by the Central Board of Secondary Education, New Delhi for the concerned academic year;

(s) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';

(t) "OHU" means the area Outside Home University area;

(u) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955and includes Persons of Indian Origin(PIO).

Explanation: For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;

(v) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;

(w) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(x) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;

(y) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application.

(1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year

(2) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the undergraduate technical courses, which are exempted from CET as per provisions of the Act.

(3) The Competent Authority shall invite online application form, from the eligible candidates for participating in Centralized Admission Process (CAP) to the under-graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.

(4) The Candidates seeking admissions to the professional courses for the seats provided in -

(a) 7(1)-Maharashtra State Candidature Seats, 7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Jammu and Kashmir Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).

(b) 7(4)- Institutional Quota Seats and 7(5)(a) Supernumerary Seats for OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries Candidates -For these seats the candidates shall initially apply to the Competent Authority for verification of documents and then to respective institutes, to enable the institutions to give admissions to such eligible applicants on the basis of inter-se merit. It is pre-requisite and mandatory to apply for verification of documents to the Competent Authority to be eligible for admission under this quota.

(5) The Candidate should submit the necessary Certificates issued by the concerned Authority, along-with the application, in the given Proforma. The list of documents to be submitted is given in this Information Brochure.

4. Role of Competent Authority and its representatives in the process of Admission. -

a) The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) & Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Technical Educational Institutions.

b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.

c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

d) The Director, Technical Education shall act as a Nodal Officer to carry out the admission process under the supervision & control of the Competent Authority.

4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State along with their Head Quarters and their Jurisdiction.

.

S. No	Home University	District under the Jurisdiction of University	Representatives of Nodal Officer at Regional Level
1.	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed,Jalna, Osmanabad	The Joint Director of Technical Education, Regional Office, Osmanpura, StationRoad, Aurangabad–431005
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded,Parbhani	
3	Mumbai University	Mumbai City, Mumbai Suburban, Ratnagiri, Raigad, Palghar Sindhudurg , Thane	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, 49-Kherwadi, Aliyawar Jung Marg, Bandra (E), Mumbai-400 051
4	SNDT Women's University	Entire Maharashtra	
5.	Dr.Babasaheb Ambedkar Techolonogical University,Lonere	Entire Maharashtra including Konkan	
6	North Maharashtra University	Dhule,Jalgaon, Nandurbar	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, Sumangaon Road, Nashik Road, Nashik-422101
7	Savitribai Phule Pune University	Ahmednagar, Nashik,	
		Pune	The Joint Director of Technical Education, Regional Office, E-412,
8	Shivaji University	Kolhapur, Sangli, Satara	

9	Solapur University	Solapur	Bahirat Patil Chowk, Shivaji Nagar, Pune – 411 016.
10	Sant Gadge Baba Amravati University	Akola, Amravati,Buldana, Washim,Yavatmal	The Joint Director of Technical Education, Regional Office, Govt.Polytechnic Campus, V.M.V.Road, Amravati – 444 603.
11	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha	The Joint Director of Technical Education, Regional Office,Government Polytechnic Campus, Mangalwari Bazar, Sadar, Nagpur –440 001.
12	Gondwana University	Chandrapur, Ghadchiroli	

***5.* Candidature Type. -**

(1) Maharashtra State Candidature. - A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
Type-A	(**a)<u>For First Year</u>**: - (i) Candidates passing **SSC** and also **HSC or Diploma in Engineering** Examination from a recognised institution in Maharashtra State; (ii) Candidate who is either **Domicile** of Maharashtra and/or is **born** in Maharashtra; **(b)<u>For Direct Second Year:</u>** - (i)(1) For Engineering. - Candidates passing **SSC** or **HSC** and also **Diploma in Engineering or Technology** or **Bachelor of Science** or its equivalent from a recognised institution in Maharashtra State; (2) for Pharmacy. - Candidates passing **HSC** and Diploma **in Pharmacy** from a recognised institution in Maharashtra State; (ii) Candidate who is either **Domicile** of Maharashtra and/or is **born** in Maharashtra.	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.

Type-B	A Candidate who does not fall in Type-A above, but who or whose Father or Mother is domiciled in the State of Maharashtra and possess Domicile Certificate.	Place of Domicile Certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type-A or Type-B but whose Father or Mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submission of Application Form for CAP.	Place of posting of Father or Mother of Candidate falling within the jurisdiction of the respective University area.
Type-D	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) For First Year-Candidates passing **SSC** and/or **HSC** Examination from a recognised institution located in a **disputed Maharashtra Karnataka Border Area** or from Maharashtra, residing in the disputed Maharashtra Karnataka Border Area and whose Mother tongue is **Marathi**. (b) For Direct Second Year- Candidates passing **SSC** and/or **HSC** Examination and also **Diploma in Engineering and Technology or Pharmacy** or its equivalent from a recognised institution from a **Disputed Maharashtra Karnataka Border Area** or from Maharashtra, residing in the Disputed Maharashtra Karnataka Border Area and whose Mother tongue is **Marathi**.	Candidate shall be considered for the **Outside Home University** or **State Level Seats.**

(2) All India Candidature. -The Candidates having Indian Nationality are eligible under this Category.

(3) Minority Candidature. - The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

(4) NRI Candidature. -The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.

(5) Foreign Student or OCI or PIO Candidature. -The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (s) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

(6) Jammu and Kashmir Migrant Candidature. -

(a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India or from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or

(b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff belonging to military and paramilitary forces transferred to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(c) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism are eligible under this category;

6. Sanctioned Intake and Supernumerary Seats for various Courses. -

(1) The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) and Direct Second Year separate division Degree Courses shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2018-19. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in ***Schedule - II***.

(2) The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

7.* Allocation of Seats. -**The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in ***Schedule-I for First Year and ***Schedule –II*** for Direct Second Year of various Under Graduate Courses.

(1) Maharashtra State Candidature Seats. - The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

(2) All India Candidature Seats. -The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

(3) Minority Quota Seats. -The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in ***Schedule-I*** and ***Schedule-II***.

These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

(4) Institutional Quota Seats. - The Institution can admit Eligible Candidates as specified in Schedule-I and Schedule-II, subject to following conditions. -

(i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;

(ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.

(iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

(5) Supernumerary Seats for, -

(a) OCI / PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates. -

(i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.

(ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.

(iii) These seats shall be filled in by the institution on the basis of Inter-*Se-Merit* of candidates as given in section 8 of this brochure.

(iv) Candidates fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to

For Engineering & Technology	**For Pharamcy**	**For Architecture**	**For HMCT**
The Principal, Sardar Patel College of Engineering(SPCE), Versova Road, Munshi Nagar, Andheri (West), Mumbai-400 058	The Principal, Bombay College of Pharmacy, Kalina, Santacruz (E), Mumbai	The Principal, Sir J.J. College of Architecture, 78 / 3, Dr. D.N. Road, Fort, Mumbai	Maharashtra State Institute of Hotel Management & Catering Technology, 412-C, Shivaji Nagar, Pune , 411016

(b) Jammu and Kashmir Migrant Candidature:

(i) These seats shall be filled in by the Competent Authority.

(ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.

(iii) The number of seats for this quota shall be as per the policy of the Government.

(iv) candidates fulfilling the eligibility criteria for Jammu and Kashmir Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to:

For Engineering & Technology	For Architecture	For HMCT
The Principal, Sardar Patel College of Engineering(SPCE), Versova Road, Munshi Nagar, Andheri (West), Mumbai-400 058	The Principal, Sir J.J. College of Architecture, 78 / 3, Dr. D.N. Road, Fort, Mumbai	Maharashtra State Institute of Hotel Management & Catering Technology, 412-C, Shivaji Nagar, Pune , 411016

(c) Tuition Fee Waiver Scheme (TFWS) Seats:

(I) Scheme

(i) These seats shall be filled in by the Competent Authority.

(ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs and lateral entry (Separate Division) to these programs that are approved by the All India Council for Technical Education.

(iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30% of sanctioned seats in the respective courses are filled up **in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be considered as completely filled.**

(iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.

(v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.

(vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses as well as in Direct Second Year Engineering and Technology (Separate Division).

(II) Eligibility

(i) Only Maharashtra State Candidature candidates are eligible for these seats

(ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs.6.00 Lakhs from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority**.**

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

(d) Jammu and Kashmir Candidates and North East States:

(i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS) for the students belonging to Jammu and Kashmir* and *the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education* shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.

(ii) The Fees shall be as that for the Non Autonomous Government Institutes.

(6) Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (**SC**)	**13.0 %**
02	Schedule Tribes (**ST**)	**7.0%**
03	Vimukta Jati (VJ)/De Notified Tribes(**DT**) (**NT-A**)	**3.0%**
04	Nomadic Tribes 1 (**NT-B**)	**2.5%**
05	Nomadic Tribes 2 (**NT-C**)	**3.5%**

06	Nomadic Tribes 3 (**NT-D**)	**2.0%**
07	Other Backward Classes (**OBC**)	**19.0%**
	Total	**50.0%**

(b) Reservation for sons/daughters of Defence service personnel:

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute coming under CAP shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

(i) These seats are within the sanctioned intake and are available as **State Level seats**.

(ii) A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.

(iii) Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.

(iv) This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

(c) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake of all the Institutions under CAP shall be reserved for Candidates with following Disability.

Locomotor or disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled**

candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the Authority Competent for issuing such certificate

Note:-

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

(7) Eligibility Criteria:

Year and Course	Eligibility conditions and requirements for admissions
First Year - Engineering / Technology	**(1) Maharashtra State Candidature Candidate. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects, and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET 2018 and should obtain non zero score in MHT-CET 2018. **Or** (ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only); **(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidates. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and should obtain non zero positive score in JEE Main Paper I or the candidate should have appeared in all the subjects in MHT-CET 2018 and should obtain non zero score in MHT-CET 2018. However, preference shall be given to the candidate obtaining non zero positive score in JEE (Main) Paper I over the candidates who obtained non zero score in MHT-CET 2018. **Or** (ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only); **(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical r Vocational subjects, and obtained at least 50% marks in the above subjects taken together;

Direct Second Year (Lateral Entry)- Engineering /Technology	**(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, -** (i) The Candidate should be an Indian National; (ii) Passed Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only) in appropriate branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent; **Or** (ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra State only) and passed HSC with Mathematics as a subject. Provided that students belonging to this category shall clear the subjects of Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the first year Engineering Program along with second year subjects.
First Year - Pharmacy	**(1) Maharashtra State Candidature Candidates** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) The candidate should have appeared in all the subjects in MHT-CET 2018 and obtain non zero score in MHT-CET 2018. **(2) All India Candidature Candidates. -** (i)The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2018 and obtain non zero score in MHT-CET 2018. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2018.
First Year - Pharmacy	**(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** **(i)** The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together; **(ii)** Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Direct Second Year (Lateral Entry),- Pharmacy	**For Maharashtra State Candidature Candidate and All India Candidature Candidate, -** (i) The Candidate should be an Indian National; (ii) Passed Diploma Course in Pharmacy with at least 45% marks (at least 40% marks in case of candidates of Backward class categories and Persons with disability belonging to Maharashtra State only) from an All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved Institution or its equivalent.
First Year – Pharm D.	**(1) Maharashtra State Candidature, -** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; **Or** (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State); (iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2018. **(2) All India Candidature Candidates, -** (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; **Or** (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State); (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2018 and obtain non zero score in MHT-CET 2018. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2018.

First Year- Architecture	**(1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Jammu and Kashmir Migrant Candidate. -** (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent with Mathematics and obtained at least 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) or as declared by the Appropriate Authority, from time to time; **Or** (ii) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) with Mathematics as compulsory subject or as declared by the Appropriate Authority, from time to time; (iii) The Candidate should have obtained qualifying marks in NATA or obtained Non Zero Positive Score in JEE (Main) Paper II; **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** (i) The Candidate should have passed the HSC or its equivalent examination with Mathematics and obtained at least 50% marks in aggregate or as declared by the Appropriate Authority, from time to time; **Or** (i)Candidate should have passed Full Time Diploma (10+3) examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate with Mathematics as compulsory subject or as declared by the Appropriate Authority, from time to time; (ii)The Candidate should have obtained qualifying marks in NATA as declared by appropriate authority from time to time or obtained Non Zero Positive Score in JEE Main Paper II. (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
First Year - Hotel Management and Catering Technology	**(1) Maharashtra State Candidature Candidate and All India Candidature Candidate and Jammu and Kashmir Migrant Candidature Candidate, -** (i) The Candidate should be an Indian National; (ii)Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category and Persons with Disabilities candidates belonging to Maharashtra state only); (iii) Obtained score at MAH-B.HMCT-CET 2018. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-** (i)Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate. (ii)Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Note:

(a) Eligibility criteria for Candidates belonging to Persons with Disability:
In addition to the basic qualification mentioned above, candidate who is suffering from any one of the permanent disability, as specified in 7(6)(c) of this brochure,

is eligible to seek admission against seats reserved for Persons with Disability candidates provided they submit a certificate of disability of permanent nature from the Authority Competent for issuing such certificate.

8. Preparation of Merit List. -

8(1) ***Assignment of merit number***. - All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

8(2) ***Change of Marks due to verification. -*** If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 p.m. on the day of display of final merit list.

8(3) ***Method of calculating marks at qualifying examination for deciding eligibility. -***While deciding the eligibility of the Candidates following procedure shall be adopted, -

(a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.

(b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks considering maximum marks as 300 and, If the percentage comes in fraction, then rounding off shall be done as above to decide the eligibility.

(c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

(d) If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

8(4) ***Assignment of Merit Number for various Courses. -***

(a) *For admission to First Year Engineering and Technology. -*	**(i)For H S C Candidates**: The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2018 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.

	Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher marks in Mathematics at CET; (b) higher marks in Physics at CET; (c) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together; (d) higher percentage of marks in the subject Mathematics at HSC; (e) higher percentage of marks in the subject Physics at HSC; (f) higher percentage of marks in Aggregate at HSC. **(ii)** The merit list for the NRI / OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) and Children of Indian Workers in Gulf Countries, shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in the subject Mathematics at HSC; (b) higher percentage of marks in the subject Physics at HSC; *(c)* higher percentage of marks in Aggregate at HSC. **(iii) For Diploma Candidates:** The merit list of Diploma Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Diploma is awarded by the examining authority: Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below, — (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(b) *For admission to Direct Second Year Engineering*	The merit list shall be prepared on the basis of marks obtained by the Candidate, on the basis of which Diploma / Degree is awarded by the examining authority:

and Technology.-	Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(c) *For Admission to First Year Pharmacy.-*	**(i)** The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2018 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher marks in Mathematics or Biology at CET; (b) higher marks in Physics at CET; (c) higher percentage of marks in Physics, Mathematics or Biology and Chemistry added together at Board or qualifying examination; (d) higher percentage of marks in the subject Mathematics or Biology at HSC; (e) higher percentage of marks in the subject Physics at HSC; (f) higher percentage of marks in aggregate in HSC. **(ii)** The merit list for the NRI / OCI / PIO and Foreign Students Candidates stated at rule 5(4), 5(5) and Children of Indian workers in the Gulf countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics / Biology added together at Qualifying examination: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, — (a) Higher percentage of marks in the subject Mathematics or Biology at HSC; (b) Higher percentage of marks in the subject Physics at HSC; (c) Higher percentage of marks in Aggregate at HSC.
(d) *For Admission to Direct Second Year Pharmacy.-*	The merit list shall be prepared on the basis of marks obtained by the Candidate on the basis of which Diploma is awarded by the examining authority:

	Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in Physics at HSC; (b) higher percentage of marks in Chemistry at HSC; (c) higher percentage of marks in SSC; (d) higher percentage of marks in Science at SSC.
(e) First Year Hotel Management and Catering Technology.-	(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MAH-B.HMCT-CET-2018 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in HSC or its equivalent; (b) Candidates having passed HSC with Science; (c) Candidates having passed HSC with Home Science; (d) Candidates having passed HSC with Minimum Competency Vocational Course; (e) Candidates having passed HSC with Commerce. **(ii)** The merit list for the Candidates at 5(4) and 5(5) and Children of Indian Workers in the Gulf Countries, shall be prepared on the basis of the Higher percentage of marks at HSC or its equivalent: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, - (a) Candidates having passed HSC with Science; (b) Candidates having passed HSC with Home Science; (c) Candidates having passed HSC with Minimum Competency Vocational Course; (d) Candidates having passed HSC with Commerce.

(f) For admission to First Year Architecture.-	(i) The merit list for the all Candidates shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority and in the manner by giving 50% weightage to CET Score and 50% weightage to HSC aggregate Marks for the purpose of admission to these Courses: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - *(a)* higher marks in NATA or normalised marks in JEE (Main) Paper II; *(b)* higher percentage of marks in Mathematics at SSC; *(c)* higher percentage of aggregate marks in SSC.

9. Centralised Admission Process (CAP). –

(1) Centralised Admission Process CAP stages

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act. The Government, Government Aided institutes, University Departments and University managed Institutions shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

(a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority

(b) Filling Online Application Form by Candidate for participation in the Centralised Admission Process.

(i) **For First Year Engineering and Technology, Pharmacy, Pharm D., Hotel management & Catering Technology**: All the aspiring candidates shall fill in the Online Application Form for admission through their login which is provided to them at the time of applying to the Common Entrance Test (CET)conducted for that course.
For admissions to first year Engineering and Technology, the eligible candidates aspiring for admission on the basis of JEE (Main) Paper-I (who did not appear for MHT-CET 2018) should apply, by paying required fees, to be eligible for admission under All India Quota seats and Institutional Quota seats.

(ii) For First and Direct Second Year Engineering and Technology, and Pharmacy and First Year Architecture: The eligible candidates are required to fill the application form Online

(iii) following are the details of the fees to be paid by the candidate through online mode only.

Admission	General Category Candidates , Outside Maharashtra State Candidate and Children of Indian workers in Gulf Countries	Reserved Category candidates from Maharashtra State and Persons with Disability candidates from Maharashtra	Children of NRI / OCI / PIO, Foreign National
First Year Engineering and Technology (Only JEE Candidates)	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
First Year Architecture	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
Direct Second Year Engineering and Technology	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
Direct Second Year Pharmacy	Rs. 800/-	Rs. 600/-	Rs. 5,000/-

(iv) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.

(v) The candidate should read the information brochure carefully.

(vi) The candidate should fill the Online Application Form as per the notified schedule for respective admission.

(vii) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents without any charges.

(viii) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet.

(ix) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.

(x) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.

(xi) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it, if required. The candidate shall take printout of the submitted application form and sign it.

The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

(c) Document Verification at Facilitation Centre by the Candidate. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.

(i) The Candidates shall report to any convenient Facilitation Centre along with signed printout of application form filled online and the required original documents for verification.

(ii) The Facilitation Centre In-charge shall verify the information from the original copies of required documents and collect the duly signed application.

(iii) The Facilitation Centre In-charge shall confirm candidate's Application Form through online system and issue the Receipt cum Acknowledgement of Application Form.

(iv) FC shall verify all documents from Original and put FC stamp with date & Signature on Xerox copies and return original and verified documents along with Receipt–cum-Acknowledgement of application form.

(iv) After confirmation of application form information cannot be changed by candidate.

(d) Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;

i. Provisional Merit List of eligible candidates will be displayed on the website.
ii. For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances in writing along with necessary documents to substantiate, at Facilitation Centre where candidate has confirmed application form.
iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
iv. Final merit lists will be displayed on the website.

NOTE: - **The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute.**

(e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds The competent authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

(f) Filling up and confirmation of online option form having preferences of

Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed by the candidate through their login shall be considered for allotment in the respective CAP Rounds;

Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference;

(i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for respective CAP Round.

(ii) Candidates will be able to fill in the online option form through their login.

(iii) It is mandatory for all candidates to confirm the online option form.

(iv) After confirmation of Option form, the candidate will not be able to change the Options.

(v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.

(vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be considered as first preference (Highest Priority Choice).

(vii) Option form received through online submission only will be considered for further processing.

(viii) Candidate shall confirm the submitted on-line Option Form by re-entering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference

(ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.

(g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course.

(h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority;

(i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;

(j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

(2) Conduct of CAP Round-I.- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP

shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

(3) During the CAP: *(a)* If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

(b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

(c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds for betterment;

(d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

(4) Conduct of CAP Round-II and III.- *(a)* The seats available for Rounds II and III shall be published on the website. The Candidates eligible for respective rounds II and III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories.

- *(i)* Candidates as per the sub-rule 3(c) and 3(d) above;
- *(ii)* Candidates who have not been allotted any seat in any of the previous rounds;
- *(iii)* Candidates who did not participate (failure of filling option form) in previous rounds.

(b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(c) There shall be no further betterment option available to the candidate after round III. The allotment made and/or allotment retained in round III for participating candidates in round III shall be final;

(d) At the time of reporting to ARC for confirming the allotted seat, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds. Candidate shall produce the set of copies certified by FC for verification to ARC. The ARC shall verify set of copies certified by FC from Original and put ARC stamp with date & Signature and return original and verified documents along with Receipt–cum-Acknowledgement of application form. (Candidate shall submit FC and ARC stamped &verified set of documents to the Institute at the time of reporting)

(e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC *viz*.

(i) change of gender from male to female and vice-versa;

(ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;

(iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.

(iv) removal of minority status due to failure of submission of supporting documents;

(v) removal of Disability status due to failure of submission of supporting documents;

(vi) removal of Defence status due to failure of submission of supporting documents

(vii) change in Type of Candidature;

(viii) change in Home University;

(ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

(x) change in group/sub-group pertaining to direct second year engineering admissions;

(xi) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

(f) In case of additional round (if any), the category of candidates mentioned in clause (a) above shall be entitled to participate and will be entitled to fill in fresh option Form. In such case, the candidate need not fill in the previously allotted preference in their preference list. Once the upward allotment is made, the earlier allotment shall stand automatically cancelled. In the event no such upward preference is allotted in this round, the candidate's previous allotment stands retained.

(5) The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

(6) Fees and Concessions:

(a) Fees Prescribed for Government and Government Aided Institutes and University Managed Engineering / Technology Degree Programes:

I) For Engineering Course: As per the Government Resolution No. TEM-2003/(249/03)/TE-1, dated 11th September 2003, has decided the tuition fee, development fee and other fees per year for Government, Government Aided, University Managed Colleges and University Departments. As per the policy of State Government, the fees for Government, Government Aided Autonomous Institutes is raised by 10% every year after grant of Autonomous Status to the institute. Accordingly, the fee structure for the Engineering Programs for academic year 2018-19 shall be as follows.

Fees	Non Autonomous Government Institutes and University Department	Autonomous Government / Government Aided Institutes / BATU Lonere/ ICT Mumbai
Tuition	Rs. 15,000/-	Rs. 15,000/-
Development	Rs. 5,000/-	Rs. 39850/-
Other	Rs. 4,000/-	Rs. 26,000/-
Total	Rs. 24,000/-	Rs. 80850-

II) For Other Programs such as Pharmacy, Architecture, HMCT the fee structure is applicable as per Government Resolution No. TEM-2003/(249/03)/TE-1, dated 12th May 2004.

Important Notes:

1. No tuition fee for **SC/ST category and for candidates admitted under TFWS.**
2. In case the Government revises the fees for the Government institutes for the year 2018-19, then the admitted candidates will be required to pay the difference in fees as per the Government order.
3. The Department of Technology, Shivaji University offers courses on Self Financing basis, and hence the fees shall be as per the Fees approved by Appropriate Authority.

(b) Fees prescribed in Unaided Private Professional Educational Institutions:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. **The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.**

(c) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC /OBC category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(d) Fees for Jammu & Kashmir Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:

These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(5)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.

(e) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

10. CAP allotment stages and process of allotment. -Allotment of seats under CAP shall be made in the following manner, -

(1) Maharashtra State Candidature Candidate. -(1) The stages of computerised allotment are as follows, -

<u>Stage –I</u>: For all the Candidates. -

(a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se*-Merit.

(b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.

(c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

(d) Persons with Disability Category Candidates shall be considered for allotment for the seats reserved for them otherwise in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit.

(e) Defence Category Candidates shall be considered for allotment for the seats reserved for them by virtue of their merit or in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit.

(f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,

(a) Seat for ladies
(ii) Seat for Persons with disability candidates
(iii) Seat for Defence category candidates

(g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.

Stage – II: For allotment of seats reserved for Female to Male Candidates. - If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.

Stage –III: For SBC Category Candidates. -If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Stage –IV: For respective groups of Backward Class Category Candidates. - If the seats remain vacant in the respective group of following Categories, such seat shall be considered for allotment to the Candidates from within the respective group, -

Group 1: (i) Scheduled Castes and Scheduled Castes converted to Buddhism (SC),
(ii) Scheduled Tribes including those living outside the specified areas (ST).

Group 2: (i) Vimukta Jatis/De- Notified Tribes (VJ/DT), NT(A),
(ii)Nomadic Tribes 1 (NT-B).

Group 3: (i) Nomadic Tribes 2 (NT-C),
(ii) Nomadic Tribes 3 (NT-D),
(iii) Other Backward Class (OBC).

Explanation. **-** For Group 1, if the seat remains vacant in ST Category due to non-availability of its Candidates, such seat shall be considered for allotment to the Candidate belonging to the SC Category or vice versa.

Stage-V: For all Backward Class Category Candidates. -If the seat reserved for Backward Class Category Candidate remains vacant, such seat shall be considered for allotment to the Candidate of any Backward Class Category.

Stage –VI: For Persons with Disability Candidates. -If the seat reserved for Persons with Disability remains vacant, such seat shall be considered for allotment to any Persons with Disability Candidates.

Stage –VII: For all Candidates (without any type of Reservation). - The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.

Stage-VIII: For All Candidates (without any Candidature Type): - The seats remaining vacant shall be allotted to the All India Candidates.

(ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology: If the seats remain vacant then such seats shall be considered for allotment to all the Diploma Candidates based on *Inter-Se-Merit* and further, if the seats remain vacant such seats shall be filled in on the basis of *Inter-Se-Merit* of the Bachelor of Science Candidates.

Stage –IX: For First Year Engineering admission to Diploma Candidates. - After completion of stage VIII, If the seats remain vacant then such seats shall be considered for allotment to the Diploma Candidates based on *Inter-Se-Merit*.

(2) In addition to above while allotting a seat for Direct Second Year of Engineering (Lateral Entry) and separate division, seat shall be allotted as follows, -

(i) The seat of Degree Course shall be allotted to the Candidate having same sub-group Diploma Course;

(ii) Vacant seats, if any, shall be allotted to the Candidate having the same main group Diploma Course.

(iii) If further seats remain vacant, it shall be allotted to the Candidate having any other Diploma Course.

The Groups and Subgroups are given in **Schedule III.**

(3) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.

(2) All India Candidature Candidates- The allotment to these seats shall be done through CAP on the basis of score of, -

(a) First Year Engineering – JEE (Main) 2018 -Paper 1 score and then if the seats remains vacant, on the basis of MHT-CET 2018 score;

(b) First Year Pharmacy and Pharm. D. – NEET and then if seats remain vacant on the basis of MHT-CET 2018 Score;

(c) First Year Architecture – Score obtained by giving 50% weightage to HSC marks and 50% weightage to valid score of National Aptitude Test in Architecture (NATA)2018 or normalised marks in JEE (main) paper II score;

(d) First Year Hotel Management and Catering Technology – MAH-B.HMCT-CET 2018 Score.

All these seats are treated as “General Category” seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

(3) Minority Quota Seats: - The stages of computerised allotment are as follows, -

Stage–I: The seats under minority quota in the minority institution linguistic or religious) shall be allotted to the respective minority candidates.

Stage–II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage–III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

(4) Jammu and Kashmir Migrant Candidature Candidate-The supernumerary seats for Jammu and Kashmir Migrant Candidature Candidates shall be allotted to the eligible candidates as in 5(6), on the basis of *Inter-Se-Merit in the entrance test conducted by the appropriate authority and if seats remain vacant on the basis of CET conducted by competent authority.*

a) Application Form Filling, Submission and Admission Centres

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to Admission Centre identified for these admissions.

For Engineering & Technology	For Architecture	For HMCT
The Principal, Sardar Patel College of Engineering (SPCE), Versova Road, Munshi Nagar, Andheri (West), Mumbai-400 058	The Principal, Sir J.J. College of Architecture, 78 / 3, Dr. D.N. Road, Fort, Mumbai	Maharashtra State Institute of Hotel Management & Catering Technology, 412-C, Shivaji Nagar, Pune , 411016

i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.

ii. The Competent Authority shall publish the provisional Merit List. The candidates not appeared for CET conducted by competent authority but appeared for any other CET conducted by appropriate authority can also apply, however such candidates are required to pay the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking).

iii. The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

b) Counselling Round for J and K Migrant Candidates at identified Admission Centre

i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.

ii. The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.

iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified

admission centre (as per 10(4) a) as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.

iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.

v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note

Candidates admitted under this provision are not allowed to change course or college in any year of study.

c) Reporting at institutes:

i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.

ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.

iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

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11. Allotment of seats by CAP Round I, II and III-

(1) CAP Round I, II and III shall be conducted by computerised allotment.

(2) In CAP Round I.-

(a) For Minority Institutes the allotment shall be given to the candidates as per following preference, -

(i) Stage I of sub-rule (*3*) of rule 10,

(ii) Stages I and II of sub-rule (*1*) of rule 10,

(iii) Sub-rule (*2*) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference: —

(i) Stages I and II of sub-rule (*1*) of rule 10;

(ii) Sub-rule (*2*) of rule 10 of these rules.

(3) In CAP Round II.-

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference: —

(i) Stage I of sub-rule (*3*) of rule 10,

(ii) Stages I to V of sub-rule (*1*) of rule 10,

(iii) Stage II of sub-rule (*3*) of rule 10,

(iv) Sub-rule (*2*) of rule 10,

(v) Stage III of sub-rule (*3*) of rule 10 of these rules;

(b) for other than Minority Institutions, the allotment shall be given to the candidate's asper following preference: —

(i) Stages I to V of sub-rule (*1*) of rule 10;

(ii) Sub-rule (*2*) of rule 10 of these rules.

(4) In CAP Round III.-

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference: —

(i) Stage I of sub-rule (*3*) of rule 10,

(ii) Stages I to VIII of sub-rule (*1*) of rule 10,

(iii) Stage II of sub-rule (*3*) of rule 10,

(*iv*) Sub-rule (*2*) of rule 10,

(*v*) Stage III of sub-rule (*3*) of rule 10,

(vi) Stage IX of sub-rule (*1*) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, —

(i) Stages I to VIII of sub-rule (1) of rule 10;

(ii) Sub-rule (2) of rule 10 of these rules;

(iii) Stage IX of sub-rule (1) of rule 10 of these rules.

(5) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.

(6) Every stage in CAP Round I, II and III shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit.*

12. General provisions. -

(a) Allotment in CAP Round-I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I, II and III;

(b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;

(c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;

(d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
(e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
(f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
(g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
(h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
(i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". For Seat Acceptance, Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority and shall report to any one of the identified Admission Reporting Centre. (List shall be available on website). Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance;
(j) The Seat Acceptance Fee shall be Rs. 1,000/- for all Candidates the same shall be treated as non-refundable processing fee;
(k) Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer;
(l) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
(m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.

13. Admissions in Institutional Quota and vacant seats after CAP.- The Director or Principal of the institution shall carry out the admissions for these seats in the following manner. -

(a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
(b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.

(c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution. Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled in on the basis of *Inter-Se-Meirt* prepared by following the procedure specified in 8(3).

(d) The institution after verification of all required documents shall prepare and display the *Inter-Se-merit* lists of the Candidates to be filled in at the institution level, in the Insti*tutional Quota a*nd Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.

(e)The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter All the admissions and cancellations shall be updated instantly through online system.

(h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

14. Approval of Merit List and the Admitted Candidates List. -

(1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.

(2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.

(3) If a minority institution fails to admit minimum Fifty-One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -

(a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;

(b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority;

(c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

16. Change of Course or Institution after First, Second or Third year. -

(1)The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of sets and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

(2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner, -

(a) The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;

(b) The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;

(c) There shall be no transfer of students at any stage in any case from Unaided Institutions, to Government or Government Aided Institutions or University Departments or University Managed Institutions. However, the Candidate from Government or Government Aided Institution or University Departments or University Managed Institutions may seek transfer to Unaided Educational Institution;

(d) There shall be no transfer of students at any stage to Autonomous Institutions;

(e) Transfer to Unaided Institutions. - The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director of the institute shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided or University Departments and University Managed Institutions to other Government or Government Aided or University Department or University Managed Institutions, shall apply in writing to the Principal/ Director of the institute in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions, University Departments, and University Managed Institutions shall submit vacancy position of all courses to the Directorate of Technical Education, Mumbai before stipulated date.

(f) No application without recommendation of the Principal / Director of Institution shall be entertained by the Directorate of Technical Education;

(g) If the result of the University or Institution is not declared before the process of transfer, Candidates of that University will lose claim on transfer;

(3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;

(4) The candidates from the professional educational institutions which are outside the purview of the act shall be eligible for transfer to the unaided private professional educational institutions subject to the fulfilment of eligibility criterion and requirements stipulated under the provisions of sub section (1) of section 3 of the Act and the fulfilment of the conditions stated in sub-rule (2).

(5) List of all such transfers shall be communicated by the Directorate of Technical Education to the office of the Admissions Regulating Authority for final approval.

17. Documents to be attached along with "Application Form for Centralized Admission Process". -

The candidates are required to carry **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. **The Facilitation Center shall assist the candidate, free of cost, to scan and upload the documents**.

Sr. No.	Type of Candidate	copies of documents to be produced along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma/B. Sc. mark sheet. 3. JEE(Main) /NEET / NATA Score Card Mark Sheet. 4. School Leaving Certificate, if required to substantiate claim. 5. Certificate of the **Indian Nationality** of the candidate. 6. For Second Year Engineering and Technology and Pharmacy : Equivalence Certificate from Maharashtra State Board of Technical Education, Mumbai [www.msbte.com] for student having passed diploma from Other Board] (excluding Govt Autonomous Institutes in Maharashtra and Dr. B.A.T.U. Lonere)
In addition to the above documents candidates are required to produce the following **additional documents** depending upon the category to which they belong.		
2	Type– A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type– B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type– C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
5	Type– D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is

		a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type-E Candidates Maharashtra Karnataka disputed border area Candidates	1. Certificate stating that candidate belongs to the Maharashtra Karnataka disputed border area in proforma – G1. 2. Certificate stating that the mother tongue of the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka disputed border area is available on website)
7	Backward class Candidates belonging to S.C. / S.T.	1. Caste certificate 2. Caste/Tribe validity certificate
8	Backward class Candidates belonging to VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC	1. Caste certificate 2. Caste validity certificate 3. Non creamy layer certificate @ valid **upto 31st March 2019**.
9	Ex- Servicemen (Def-1)	1. Defence Service Certificate Proforma – C. 2. Domicile certificate of father/mother who is an Ex-Service personnel is domiciled in the State of Maharashtra.
10	Active Domicile Defence Candidates. (Def-2)	1. Defence Service Certificate Proforma – C 2. Domicile certificate of father/mother who is an active defence service person is domiciled in the State of Maharashtra.
11	Active Non Domicile Defence Candidates. (Def-3)	1. Defence Service Certificate Proforma – C and D/E. 2. Certificate from the employer in the proforma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the proforma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
12	Persons with Disability	1. Certificate in the pro forma 2. Domicile certificate of candidate.

	Candidates	
13	Jammu and Kashmir Migrant candidates	1. Certificate of posting in case of defence and Government servants in proforma – J 2. Certificate of stay in refugee camp for those staying in camp in proforma – K 3. Certificate stating that the candidate belongs to displaced family proforma –L
14	Foreign nationals / Foreign Students	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 4. Proof of residence i.e. Driving Licence or Telephone Bill of candidate 5. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 6. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
15	Persons of Indian Origin	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. PIO / OCI Card. 4. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 8. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.

16	Children of Indian Workers in Gulf Countries(CIWGC)	1. CIWGC Certificate of the Candidate **OR** of his/her Mother or Father 2. Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 3. Passport, Nationality Certificate of Parent. 4. Residence of parent in Gulf Countries, Valid VISA of Parent 5. Work Permit or Letter from the Employer on Company Letterhead. 6. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent 7. Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date 8. True copy of Gulf bank account passbook (copies of main page indicating bank name & address, Parent name & address, with entries of last preceding 6 months prior to admission) 9. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 10. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 11. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
17	Non Resident Indian	1. NRI Certificate of the Candidate **OR** of his/her Mother or Father **OR** the real brother/real sister ordinarily residing abroad **OR** NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR father/mother of Mother OR 1st degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence & affidavit in support of the aforesaid facts.

		Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee. 2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor. 3. Passport, Nationality Certificate of sponsor 4. Residence of NRI, Valid VISA of sponsor 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date 7. True copy of foreign bank account passbook (copies of main page indicating bank name & address, sponsor name & address, with entries of last preceding 6 months prior to admission) 8. Affidavit of family chart duly signed by sponsor making clear relationship 9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart. 10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
18	TFWS candidates	Income certificate stating that his/her parent's annual income is less than Rs. 6.0 lakhs from all sources issued by the appropriate competent authority of the Maharashtra State.
19	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. (शासन

		निर्णय अल्पसंख्याक विकास विभागक्र-.अविवि-2010/प्र.क्र.109/10/काया-5 दि .01 जुलै 2013 पहावा [20130702164406241 4]) 2. Domicile Certificate of Candidate or the documents specified for Maharashtra State Candidature Type A .

18. Miscellaneous provisions

a) Conduct and Discipline

(i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.

(ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.

(iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.

(iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.

(v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

b) Action against ragging: Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

a) Ragging within or outside of any educational institution is prohibited,

b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.

c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the

educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.

f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

g) Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

h) If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

c) Others:

(i) The medium of instruction for degree courses is English.

(ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.

(iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.

(iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

d) Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

e) The English version of the notified gazette shall be considered for the purpose of interpretation of the meaning and correctness of any provisions made in the Admission Rule and its amendment.

SCHEDULE –I

A(1). Allocation of seats within Sanctioned Intakefor First Year of Government and Government Aided Institution, University Departments , and University Managed Institutions-

Sr. No	Type of Institution	CAP Seats			
		Maharashtra State Candidates	All India Seats	Institution Level Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	**Autonomous** - 100% (State Level) **Non-Autonomous & University Departments**- 70 % for HU, 30 % for OHU	Nil	#	Nil
2	Institute of Chemical Technology Mumbai	70% (State Level)	30%	Nil	Nil
3	Dr. Babasaheb Ambedkar Technological University Lonere	85% (State Level) 15% for Candidates from Districts of Konkan Region$	Nil	Nil	Nil
4	Government/ Government Aided Minority Colleges	**Autonomous-** 50% (State Level) **Non Autonomous –** 35% for HU and 15% for OHU	Nil	Nil	50%

These seats are available for Maharashtra State Candidature Candidates only.

*HU- Home University and OHU – Other than Home University

Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGS Institution of Engineering and Technology, Nanded , Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering, Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of the SGGS Institute of Engineering and Technology Nanded and WCE, Sangli respectively.

$ Districts of Konkan Region viz. Thane, Raigad, Ratnagiri, Sindhudurg and Palghar.

** For the institutes affiliated with Dr. Babasaheb Ambedkar Technological University Lonere , seat allotment will be notified.

A(2).Allocation of seats within Sanctioned Intakefor First Year of Unaided Private Professional Educational Institutions

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institutional Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
1	Unaided Private Professional Educational Institutions (excluding minority institutions)	**Autonomous** - 65% (State Level) **Non-Autonomous**- 45.5 % for HU, 19.5 % for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	**Autonomous*** 100% of M.S. Seats$ (State Level) **Non-Autonomous***- 70 % of M.S. Seats$ for HU, 30 % of M.S. Seats$ OHU	15% of Seats under CAP #	Minimum 51%@	20%

CAP Seats = Sanctioned Intake – Institutional Quota
CAP seats excluding Minority Quota
$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)
%- Percentage
* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.
@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution. The institutional quota for Architecture and Pharmacy includes 5% quota for NRI and in case the seats remain vacant then they shall be allotted to the candidates with All India Candidature.
Note : The Institutions affiliated to Dr. Babasaheb Ambedkar Technological University Lonere will have 100% State Level Quota with subject to approval of State Government.

B. **Allocation of Supernumerary Seats**

(1) Jammu and Kashmir Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall beas per the policy of the Government.

(2) OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

SCHEDULE –II

(For Direct Second Year Engineering and Technology and Pharmacy Admission)

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

(i) Lateral Entry Seats: 20% of Sanctioned Intake for Engineering and Technology and 10% of sanctioned intake for Pharmacy, which will be over and above the Sanctioned Intake, Supernumerary to the approved Intake.

(ii) Vacant Seats : The seats, within the sanctioned intake, which remain vacant during previous years shall also be filled in during lateral entry admission process after due consideration of the changes of course or institution by the candidates in terms of rule 16.".

(iii) Separate Division in Direct Second Year. - These seats shall be as sanctioned by All India Council for Technical Education.

A. Seat Distribution for Direct Second Year of Government and Government Aided Institutes

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)	
		General Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	**Autonomous, Non Autonomous and University Department**- 100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
2	Dr. Babasaheb Ambedkar	100% of (Lateral Entry Seats + Vacant Seats)	Nil

	Technological University Lonere	Separate Division- 100% of Sanctioned Intake	
3	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake
These seats are available for Maharashtra State Candidature Candidates only.			

B. <u>Seat Distribution for Direct Second Year of Unaided Private Professional Educational Institutes</u>

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)			Institute Level Quota
		General Seats	Minority Quota	All India Quota	
1	Unaided Private Professional Educational Institutions (Excluding minority)	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
		Separate Division- 65% of Sanctioned Intake	Nil	15%	20%
2	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats- Minority Quota)	Minimum 51%@	Nil	Nil
		Separate Division : 85% of Seats under CAP #	Minimum 51%@	15% Seats under CAP#	20%
CAP Seats = Sanctioned Intake – Institutional Quota # CAP seats excluding Minority Quota @These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.					

Schedule III

Group and Subgroup of Courses for Admissions to Direct Second Year:

The groups and subgroups of Diploma Courses and Corresponding Degree Courses for which Admissions to Direct Second Year shall be given are as below. Admissions will be effected to Diploma holders of a subgroup for Degree Courses mentioned in the same subgroup. Thereafter "vacant seats", if any, shall be offered to Candidates from other subgroups (Diploma), under the same group, who are Eligible for Corresponding Degree Courses from the group. For this purpose, group merit list will be operated.

Groups and Sub-groups of Diplomas for which preference will be given for Admission to Degree Courses:

Group No.	Diploma Courses	(Course Code) Degree Courses
1-Chemical Engineering Group		
	101-Sub-group : A	
	1 Chemical Engineering 2 Chemical Technology 3 Petro-Chemical Engineering 4 Technical and Analytical Chemistry 5 Sugar Technology	1. Chemical Engineering 2. Chemical Technology 3. Petroleum Engineering 4. Paper and Pulp Technology 5. Petro Chemical Engineering 6. Petro Chemical Technology 7. Pharmaceutical and Fine Chemical Technology 8. Chemical Engineering 9. Dyestuff Technology 10. Pharmaceuticals Chemistry and Technology 11. Mechanical and Automation Engineering
	102-Sub-group : B	
	1 Plastic Engineering 2 Polymer and Plastic Engineering 3 Plastic Technology 4 Rubber Technology 5 Plastic Mould technology	1. Plastic and Polymer Engineering 2. Polymer Engineering 3. Plastic Technology 4. Plastic and Polymer Technology 5. Polymer Technology 6. Polymer Engineering and Technology
	103-Sub-group : C	
	1 Food Technology	1. Food Technology 2. Food Engineering and Technology

	104-Sub-group : D	
	1 Surface Coating Technology 2 Oil and Paints Technology	1. Oil and Paints Technology 2. Oil Fats and Waxes Technology 3. Paints Technology 4. Oil Technology 5. Surface Coating Technology 6. Oil, chemicals and Surfactants Technology
2-Civil Engineering Groups		
	201-Sub-group : A	
	1 Civil and Rural Engineering 2 Civil and Sanitary Engineering 3 Civil Engineering 4 Construction Technology 5 Environmental Technology 6 Architectural Assistantship	1. Civil Engineering 2. Civil and Water Management Engineering 3. Environmental Engineering 4. Environmental Science and Technology 5. Civil Engineering (Construction Technology)
3-Computer, Electronics, Electrical, Instrumentation & Bio-Medical Engineering Group		
	301-Sub-group : A	
	1 Computer Engineering 2 Computer Technology 3 Information Technology 4 3D Animiation And Graphics 5 Computer Science and Engineering	1. Computer Science and Engineering 2. Computer Engineering 3. Information Technology 4. Computer Technology 5. Computer Science and Technology
	302-Sub-group : B	
	1 Digital Electronics 2 Electronics and Communication Engineering 3 Electronics and Video Engg 4 Sound and Television Engineering 5 Electronics and Telecommunication 6 Industrial Electronics 7 Electronics and Radio Engineering 8 Electronics Engineering 9 Electronics Production and Maintenance	1. Electronics Product Design Technology 2. Electronics and Communication Engineering 3. Electronics and Telecommunication Engg 4. Electronics Engineering 5. Electronic and Communication Technology 6. Electrical and Electronics [Power System] 7. Electronics System Engineering 8. Electronics system Engineering

	.10 Electronics .11 Electronics Engineering Industry Integrated .12 Electronics and Communication Technology	
	303-Sub-group : C	
	1 Medical Electronics	1. Bio Medical Engineering
	304-Sub-group : D	
	1 Electrical Engineering 2 Electrical Power System 3 Electrical And Electronics Engineering	1. Electrical Engineering 2. Electrical and Electronics Engineering 3. Electrical Engg [Electrical and Power] 4. Power Engineering 5. Electrical Engg[Electronics and Power] 6. Electrical and Power Engineering
	305-Sub-group : E	
	1 Instrumentation 2 Instrumentation and Control 3 Instrumentation Engineering 4 Instrumentation and Control Engineering	1. Instrumentation and Control Engineering 2. Instrumentation Engineering
4-Mechanical Engineering Group		
	401-Sub-group : A	
	1 Automobile Engineering 2 Fabrication Technology 3 Mechanical Engineering 4 Fabrication Technology and Erection Engineering 5 Mechatronics 6 Robotics and Mechatronics 7 Advanced Diploma in Tool and Die Making 8 Mechatronics Engineering	1. Aeronautical Engineering 2. Automobile Engineering 3. Mechanical Engineering 4. Mechanical Engineering[Sandwich] 5. Aeronautical Engineering 6. Mechanical & Automation Engineering 7. Mechatronics Engineering 8. Mechatronics Engineering[Sandwich]
	402-Sub-group : B	
	1 Machine Tool and Maintenance 2 Plant Engineering	1. Industrial Engineering 2. Production Engineering 3. Production

	3 Production Technology 4 Production Engineering 5 Advanced Diploma in Tool and Die Making	Engineering[Sandwich]
	403-Sub-group : C	
	1 Packaging Technology	
	404-Sub Group : D	
	1 Metallurgy 2 Metallurgy (Foundry Technology)	1. Metallurgical Engineering
5-Mining Engineering Group		
	501-Sub-group : A	
	1 Mining and Mine Surveying 2 Mining Engineering	1. Mining Engineering
6-Printing Engineering Group		
	601-Sub-group : A	
	1 Printing Technology	1. Printing and Packing Technology 2. Printing Engineering and Graphics Communication
7-Textile Engineering Group		
	701-Sub-group : A	
	1 Knitting Technology 2 Man made Fibre Manufacturing 3 Textile Manufacture (Cotton) 4 Man made Textile Technology 5 Garment Technology 6 Dress Designing and Garment Mfg. 7 Handloom Technology 8 Fashion And Clothing Technology	1. Man Made Textile Technology 2. Textile Plant Engineering 3. Textile Engineering (Fashion Technology) 4. Textile Engineering / Technology 5. Textile Technology 6. Fibres and Textile Processing Technology
	702-Sub Group : B	
	1 Man made Textile Chemistry 2 Textile Technology	1. Textile Chemistry

	3 Textile and Analytical Chemistry 4 Technical Chemistry	
8-Special Group 1		
	801-Sub-group : A	
	1 Chemical Engineering 2 Chemical Technology 3 Technical and Analytical Chemistry 4 Sugar Technology 5 Food Technology 6 Environmental Technology 7 Medical Electronics and Technical Chemistry	1. Bio Technology
9-Special Group 2		
	901-Sub-group : A	
	1 Production Engineering 2 Plant Engineering 3 Mechanical Engineering 4 Instrumentation Engineering 5 Instrumentation and Control Engineering	1. Sugar Technology
10-Special Group 3		
	1001-Sub-group : A	
	1 Leather Technology 2 Leather Goods and Footwear Technology 3 Agriculture Technology	
11-Special Group 4		
	1101-Sub-group : A	
	1 Agriculture Engineering 2 Agriculture Technology	1. Agricultural Engineering
12-Mechatronics		
	1201-Mechatronics	

	1 Automobile Engineering 2 Fabrication Technology 3 Mechanical Engineering 4 Fabrication Technology and Erection Engineering 5 Machine Tool and Maintenance 6 Plant Engineering 7 Production Technology 8 Production Engineering 9 Advanced Diploma in Tool and Die Making .10 Digital Electronics .11 Electronics and Communication Engineering .12 Electronics and Video Engg .13 Sound and Television Engineering .14 Electronics and Telecommunication .15 Industrial Electronics .16 Electronics and Radio Engineering .17 Electronics Engineering .18 Electronics Production and Maintenance .19 Electronics .20 Medical Electronics .21 Mechatronics	1. Mechatronics Engineering 2. Mechatronics Engineering[Sandwich]
13-Electronics and Electrical Engineering		
	1301-Electronics and Electrical	
	1 Digital Electronics 2 Electronics and Communication Engineering 3 Electronics and Video Engg 4 Sound and Television Engineering 5 Electronics and Telecommunication 6 Industrial Electronics 7 Electronics and Radio Engineering 8 Electronics Engineering 9 Electronics Production and Maintenance .10 Electronics .11 Medical Electronics .12 Electrical Engineering .13 Electrical Power System	1. Electronics and Electrical Engineering

Specimen Data to be filled in **Online Application Form**

1.	Nationality	Indian or Foreign
2.	Do you belong to NRI, OCI, PIO, Children of Indian Worker in Gulf Countries, Foreign Student	Select the appropriate category
3.	Type of Candidate (A/B/C/D/E)	Please refer Types of Candidature and select Candidate type which applicable (A/B/C/D & E)
4.	Candidate's Full Name	As per HSC / Diploma Mark Sheet
5.	Father's Name	Fill Father's name
6.	Mother's Name	Fill Mother's name
7.	Gender (Male / Female)	Select Gender
8.	Date of Birth	Date of Birth of the candidate (DD/MM/YYYY)
9.	Aadhaar Number	12 Digit Aadhaar No. of the candidate.
10.	Family Income	Select the Income Group Up to 15,000/-, 15,001-50,000/-, 50,001 – 1 Lac, 1 Lac to 2 Lac, 2 Lac to 3 Lac, 3 Lac to 4.5 Lac, 4.5 Lac to 6 Lac, 6 Lac to 8 Lac, 8 Lac to 10 Lac, 10 Lac to 15 Lac, Above 15 Lac
11.	Religion	Select the religion from the list Hindu / Muslim / Sikh/ Christian/ Buddhist / Jain / Zoroastrian (Parsi)
12	Mother Tongue	Select the mother tongue from the list Assamese, Bengali, Dogri, English, Gujarati, Hindi, Kannada , Khasi, Konkani , Malayalam ,Manipuri,Marathi, Mizo,Oriya, Punjabi, Sanskrit, Sindhi, Tamil , Telugu , Urdu
13	Category of Candidate (Caste should be recognised as Backward class in Maharashtra State)	Select OPEN or Backward Class Category for Maharashtra State Candidate - SC / ST / VJ DT NT(A) / NT(B) / NT(C) / NT(D)/ SBC /OBC [Refer 7(6)(a)]
14	Permanent Address	Fill the Lane/Street, Village/Town, Tahsil, District , State and PIN
15	Person with Disability (Yes/No)	If Disability Yes: select the disability type Locomot or disability

		Leprosy cured person Cerebral palsy Dwarfism Muscular dystrophy Acid attack victims Blindness Low-vision Deaf Hard of hearing Speech and language disability Intellectual disability Specific learning disabilities Autism spectrum disorder Mental illness Multiple sclerosis Parkinson's disease Haemophilia Thalassemia Sickle cell disease Multiple Disabilities (Refer (6)(c))
16	Defence Category (Yes/No)	If Defence Yes Select Defense 1 – Candidate's Father is Ex – service person & Domicile of Maharashtra. Defense 2 – Candidate's Father is Active service person & Domicile Maharashtra Defense 3 – Candidate's Father is Active service person & from Outside Maharashtra, but family retained in Maharashtra (Refer 7(6)(b))
17	Tuition Fee Waiver Scheme (Yes/No)	Select 'Yes' is eligible and interested in seats under TFWS (Refer 7(5)(c))
18	Religious Minority (Yes/No)	Select Yes and select the type of Religious Minority. [Refer 5(3)]
19	Linguistics Minority / (Yes/No)	Select Yes and select the type of Linguistic Minority. [Refer 5(3)]
20	District of SSC	Select district from where the candidate has passed SSC or equivalent examination
21	District of HSC	Select district from where the candidate has passed HSC or equivalent

		examination
22	District of Diploma	Select district from where the candidate has passed Diploma or equivalent examination
23	District of B. Sc	Select district from where the candidate has passed B. Sc or equivalent examination
24	**i) SSC details**	
	a] Name of SSC Board	Select the SSC Board Name
	b] SSC Passing Year	Year of Passing of SSC
	c] SSC Seat Number	Seat number as given on mark sheet
	d] SSC Mathematics Marks	Fill SSC Mathematics marks obtained and maximum marks
	e] SSC English marks	Fill SSC English marks obtained and maximum marks
	f] SSC Aggregate marks	Fill SSC Aggregate marks obtained and maximum marks
	ii) HSC details	
	a] Name of HSC Board	Select Board Name
	b] HSC Seat Number	Seat number as given on mark sheet
	c] HSC Physics marks	Fill HSC Physics marks obtained and maximum marks
	d] HSC Chemistry marks	Fill HSC Chemistry marks obtained and maximum marks
	e] HSC Mathematics marks	Fill HSC Mathematics marks obtained and maximum marks
	f) HSC Biology marks	Fill HSC Biology marks obtained and maximum marks
	g) HSC English marks	Fill HSC English marks obtained and maximum marks
	h] HSC Aggregate marks	Fill HSC Aggregate/Total marks obtained and maximum marks
	iii) Diploma/ B. Sc. Details (For First /Direct Second Year Engineering and Technology, Second Year Pharmacy)	
	a] Diploma Board / B. Sc. University Name	Select the Board Name / University Name
	b) Seat No./ Roll No.	Fill the Exam Seat / Roll Number of Final Year /Semester of Diploma / B. Sc. Exam
	c] Aggregate Marks	Fill the Aggregate/Total marks obtained and maximum marks on the basis of which Diploma/Degree is awarded.
	d] Diploma Programme Group and or Branch Name e.g. Civil, Mechanical , Electrical,	Select Diploma Branch Name and Programme Group (For Diploma Candidates only)

	etc	
25	CET Details	
	i) MHT-CET 2018 Details (For Engineering and Technology / Pharmacy)	
	a] Seat Number	As per CET Marksheet
	ii) JEE (Main) 2018 Paper 1 Details (For First Year Engineering and Technology)	
	a] JEE Roll No.	Candidate Roll No as per JEE Main 2018Mark Sheet
	b] JEE Total Score Paper 1	Candidate Total Score as per mark sheet
	c] JEE Physics Score	Candidate Physics Score as per mark sheet
	d] JEE Mathematics Score	Candidate Mathematics Score as per mark sheet
	ii) NEET 2018 Details (For First Year Pharmacy)	
	a] NEET Roll No.	Candidate Roll No as per NEET 2018 Mark Sheet
	b] NEET Total Score	Candidate Total Score as per mark sheet
	c] NEET Biology Score	Candidate Biology Score as per mark sheet
	d] NEET Physics Score	Candidate Physics Score as per mark sheet
	iii) NATA / JEE(Main) Paper II Details valid for academic year 2018-19 (for Architecture)	
	NATA/ **JEE(Main) Paper II** Seat No	Seat Number as per NATA/ **JEE(Main) Paper II** Score Card
	NATA/ **JEE(Main) Paper II** Score	Fill the VALID SCORE of NATA/ **JEE(Main) Paper II**
	Examination Month and Year	The Month and Year of the Examination held.
	iv) MAH- B.HMCT-CET 2018 Details	
	a] CET Seat Number	As per CET Mark Sheet

If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

The data required according to the type of admission shall only be required.

The above data is for sample only. Candidate shall fill the details step by step.

Specimen Option Form for CAP Round I

First Year Engineering Admissions 2018 | **Option Form**

Government of Maharashtra
State Common Entrance Test Cell

Receipt-cum-Acknowledgement of Option Form for CAP Round-I/II/III for Admission to First Year of FourYear of Full-Time Degree Courses in Engineering and Technology for the Academic Year 2018-19

Application ID : EN18153125 **Version No : 3**

Personal Details

Candidate's Name	**CHAUHAN SARIKA RAMCHANDRA**
Father's Name	**RAMCHANDRA**
Mother's Name	**GITA**
Gender	**Female**
Date of Birth	**01/11/1999**
Candidature Type	**Maharashtra - Type A**
Home University	**Pune**
Category	**Open**
Category for Admission	**Open**
Person with Disability	**Not Applicable**
Defence Type	**Not Applicable**
Applied for TFWS	**Yes**

Options Given By Candidate

Preference Number	Choice Code	Preference Number	Choice Code	Preference Number	Choice Code	Preference Number	Choice Code
1	600661210	4	301219110	7	600729310	10	600461210
2	600629310	5	300219110	8	401519110		
3	600619110	6	300729310	9	406719110		

Declaration

I have read all the rules of admission and I understand that , I have filled this Option Form for consideration for CAP Round-I/II/III for Admission to First Year of Four-Year Full-Time Degree Courses in Engineering and Technology for the Academic Year 2018-2019. I further declare this Option Form and the Choice Codes their-in are filled in by me through my login.

Printed On : **15 /06 /2018 4:52:49 PM**

Last Modified On : 15/06/2018 **4:02:56 PM**

Last Modified By : 15/06/2018, **117.223.17.32**

Signature of Candidate
(**CHAUHAN SARIKA RAMCHANDRA**)

The Option Form for CAP Round-I/II/III for Admission to First Year of Four-Year Full-Time Degree Courses in Engineering / Technology for the academic Year 2018-18 is confirmed as per the choices given above. We hereby acknowledge the confirmed Option Form.

Confirmed On : **18/6/2018 4:05:05 PM**

Confirmed By : EN16153125, **IP 117.223.17.32**

(Name of Commissioner)
Commissioner, State CET Cell,
Maharashtra State, Mumbai

The candidate can fill up to 300 Choice Codes.

Proforma – A
(For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. ....is an employee
in the capacity of .....in ....
(Designation) (Name of the Organization /Establishment/Department)
This Organization / Establishment / Department is under .....
(Department of Central Government / Government of India undertaking)
Shri / Smt. .....is transferred to .....in Maharashtra State vide transfer order No..... Dated..... .....
He / She has joined duty in Maharashtra on ..... and is currently working in the same post.
This certificate is issued for the purpose of his / her son / daughter .....'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19.

Outward No.&Date: (Signature)
Place : Name & Designation
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
1) Transfer order 2) Joining report

Proforma B-1

(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. .....is an employee in the capacity of ..... in ....
Designation) (Name of the Organisation /Establishment / Department)
This Organisation/Establishment /Department is under .....
Department of Maharashtra State Government / Maharashtra State Government undertaking.
Shri / Smt. .....is transferred to/from .....In/out of Maharashtra State vide transfer order No..... Dated.....
He / She has joined duty in/out of Maharashtra State on ..... and is currently working in the same post.
This certificate is issued for the purpose of his/her son/daughter .....'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19.

Outward No.&Date : (Signature)
Place : Name & Designation
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :

1) Transfer order 2) Joining report

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

This is to undertake that I, ..., have retired from the service from the post of ..... in .... Designation) (Name of the Organisation / Establishment / Department).

This Organisation / Establishment / Department is under ..... Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on ..... and settled in _____taluka _____ district -- _____ .

This undertaking is submitted for the purpose of my son / daughter .....'s admission to First / Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19.

(Signature)
Place : Name
Date :

Note : This pro forma is to be accompanied by attested copy of :

1) Pension Pay Order.
2) Proof of settlement (Ration Card/ ElectricityBill/AadhaarCard/ Telephone Bill/ PropertyDocument/ElectionCard).

Pro forma – C

(For Def-1, Def-2 and Def-3 Candidates)

(For sons and daughters of defence service personnel)

CERTIFICATE

This is to certify that Shri. / Smt..... ....., ...

(Full Name of the Employee with Rank of the employee)

is / has been a member of Armed forces of India. He / She has put in ..... years of service in Indian Army / Indian Navy / Indian Air Force from ..... to ..... and is currently working / retired from services on ..... / permanently disabled since ..... / killed in action on .....

This certificate is issued for the purpose of his / her son / daughter .....'s admission to First / Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19

Outward No.&Date :

Place : (Signature)
Name and designation
of the Authority not below the rank
of Commandant or equivalent /
District Sainik Welfare officer

Seal Of the
Office

Note:-

*1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/Navy/Airforce.*

2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile certificate of parent who is in active service or ex-serviceman**.

Pro forma– D

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)

CERTIFICATE

This is to certify that Shri / Smt. ....is a member of
(Full Name of the Employee with Rank of the employee)
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.
Shri / Smt. .....is transferred to ..... (Place of posting) in Maharashtra State vide transfer order No..... Dated..... He / She has joined duty in Maharashtra on ..... and is currently working in the same post.
(Date of Joining)
This certificate is issued for the purpose of his / her son / daughter .....'s admission to First / Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19

Outward No. & Date: (Signature)
Place: Name & Designation of the Head of the office

Seal Of the Office

Note : This pro forma is to be accompanied by attested copy of
1) Transfer order
2) Joining report

This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

Pro forma – E

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State but retained their family accommodation)

CERTIFICATE

This is to certify that Shri / Smt. ..... is a member of
(Full Name of the Employee with Rank of the employee)
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.
Shri / Smt. .....is presently posted at ....
(Place of posting)
His / Her previous posting was at .....in Maharashtra State.
He / She has retained family accommodation in..... in Maharashtra State on account of posting in non-family station / for education purpose of son / daughter.

This certificate is issued for the purpose of his / her son / daughter .....'s admission to First / Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19.

Outward No. & Date: (Signature)
Place: Name & Designation of the Head of the office

Seal Of the Office

Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

Proforma – G1

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that Shri / Smt. ..... (candidate himself/herself) is a resident of ..... Village in .....Taluka ..... District. This village is a village which exists in Maharashtra Karnataka disputed border area.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19

Outward No. & Date : District Collector/ Deputy Commissioner/
District Magistrate/Additional District Magistrate/
Place : Taluka Executive Magistrate

Proforma – G2

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that Mr. /Miss ..... is a student of this school / College. He / She has passed Std. X / Std. XII / Diploma / B. Sc. examination from this school/college located in Maharashtra Karnataka disputed border area. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects.
This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19.

Outward No. & Date :
Place: Head Master /Principal
School/ College

Seal of the School / College

Proforma – J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities)

CERTIFICATE

Ref. No. Date:

This is to certify that Shri / Smt. ..... is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at ..... which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter .....'s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / for the academic year 2018-19.

Outward No.&Date : Head of the Office
Place :

Seal of the Office

Proforma – K
(For Jammu / Kashmir Migrant Candidates)
(Migrants staying in refugee camps)
CERTIFICATE

Ref. No. Date:

This is to certify that Mr./ Miss. ..... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:
Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19.

Outward No. & Date: Name & Signature of Head of the Office
Place: Migrant/Refugee Camp

Seal of the Office

Proforma – L
(For Refugees staying with relatives)

(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No. Date:

This is to certify that Mr./Miss. ..... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He / She is staying with ....
(Name and complete address of the Person with whom the candidate is staying at present)
..... since past .....years.
This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19.

Outward No. & Date : Name & Signature of
District Collector

Place :

Seal of the Office

Proforma – O

(For seats under Minority Quota)

MINORITY COMMUNITY STUDENT'S SELF DECLARATION

I, _____ Son / Daughter / of _____
Resident of (full address) _____
_____ hereby declare that

I belong to the Muslim / Sikh / Christian / Buddhist / Jain / Zoroastrian (Parsi)* religious minority community

and / or

As my mother tongue is not mentioned in my Leaving / Transfer Certificate for deciding my candidature under linguistic minority status. I undertake that my mother tongue is _____.

I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.अविवि-2010/प्र.क्र.109/10/कार्या-5, दिनांक 1.7.2013 at the time of admission to the admitted institute.

Date:_____
Place:_____

Signature of Candidate: _____
Name of Candidate: _____

(*strike out whichever is not applicable)

Minority Institute and Candidate Belonging to the Religious/ Linguistic Minority Category		
Sr.No	Minority Institute Status	Minority Candidates Who can apply for Minority Quota
1.	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
2.	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
3.	Linguistic Minority - Gujarathi(Kutchhi)	Linguistic Minority - Gujarathi(Kutchhi)
4.	Linguistic Minority - Hindi	Linguistic Minority - Hindi
		Linguistic Minority - Hindi(Bhojpuri)
5.	Linguistic Minority - Kannada	Linguistic Minority - Kannada
6.	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam
7.	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi
8.	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi
9.	Linguistic Minority - Tamil	Linguistic Minority - Tamil
10.	Religious Minority - Buddhist	Religious Minority - Buddhist
11.	Religious Minority - Christian	Religious Minority - Christian
		Religious Minority - Christian (Roman Catholics)
12.	Religious Minority - Jain	Religious Minority - Jain
13.	Religious Minority - Muslim	Religious Minority - Muslim
14.	Religious Minority - Roman Catholics	Religious Minority - Christian (Roman Catholics)
15.	Religious Minority - Sikh	Religious Minority - Sikh
16.		Linguistic Minority - Gujarathi

	Religious Minority (Jain) & Linguistic Minority(Gujarathi)	Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
		Religious Minority - Jain
17.	Religious Minority - Parsi	Religious Minority - Parsi
18.	Religious Minority Muslim & Linguistic Minority Urdu	Linguistic Minority - Urdu
		Religious Minority - Muslim
19.	Religious Minority - Zoroastrian	Religious Minority – Zoroastrian
20.	Linguistic Minority - Gujar	Linguistic Minority – Gujar
21.	Religious Minority – Parsi / Gujarathi	Religious Minority – Parsi
		Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)



Government of Maharashtra

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Information Brochure

for admission to

Post Graduate Professional Technical Courses

First Year of Post-Graduation in

- **Engineering and Technology (M.E./ M.Tech.)**
- **Pharmacy (M.Pharm.)**
- **Pharm. D. (Post Baccalaureate)**
- **Architecture (M.Arch.)**
- **Hotel Management and Catering Technology (M.HMCT)**
- **Management (MBA)**
- **Computer Applications (MCA)**
- **Planning (M. Planning)**

For the Academic Year

2022-23

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1. Introduction

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018,12.06.2019, 09.07.2020, 18.10.2021 and 03.08.2022 to regulate the admissions to the **First Year of Full Time Professional Post Graduate Technical Courses** in Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Management, Planning and Computer Applications.

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017 and its amendments issued from time to time.

This brochure gives information regarding the eligibility and rules of admission to First year of various technical professional postgraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions

(a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);

(b) "Admission Reporting Centre" means a center where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;

(c) "All India Seats" means seats available to any eligible Indian National Candidate;

(d) "Application Form" means prescribed form filled up online by the Candidate for admission;

(e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;

(f) "CAP" means Centralised Admission Process;

(g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;

(h) "CET" means Common Entrance Test;

(i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;

(j) "Courses" means the full time Post Graduate technical courses in Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology, Management, Computer Applications, Pharm. D. (Post Baccalaureate) and Planning, approved by the appropriate authority;

(k) "Department" means Higher and Technical Education Department of Government of Maharashtra;

(l) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;

(m) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling

online forms, verification of documents and redressal of grievances, etc., are provided;

(n) "Home University (HU)" means the university area as specified in rule 5(1) herein;

(o) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(p) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;

(q) "*Inter-Se-Merit*" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;

(r) "*Jammu and Kashmir*" means the Union Territory of Jammu and Kashmir and Union Territory of Ladakh;

(s) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;

(t) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';

(u) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizenship of India as declared by the Central Government under section 7A of the Citizenship Act 1955and includes Persons of Indian Origin(PIO).

Explanation: For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;

(v) "OHU" means the area Outside Home University area;

(w) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;

(x) "Sponsored Candidate" means the candidate having minimum of two years of full time work experience counted after the date of declaration of result of qualifying degree till the last date of receipt of application in a registered firm or company or industry or educational and/or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(y) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;

(z) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;

(aa) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application

(1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year.

(2) The Competent Authority shall also invite online application form from the eligible candidates for participating in Centralised Admission Process (CAP) to the post graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.

(3) The Candidates seeking admissions to the professional courses for the seats provided in -

(a) rules 7(1)-Maharashtra State Candidature Seats, 7(2)- All India Candidature Seats, 7(3)-Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).

(b) rules 7(4) and 7(5) (a) of these rules shall apply to the Competent Authority for admissions. These admissions shall be carried out as per the procedure and methodology laid down by the Competent Authority, from time to time and the norms laid down by the All India Council for Technical Education or Pharmacy Council of India or Council of Architecture, as the case may be.

(4) The Candidate should submit, along-with the application, the requisite certificates, as applicable in the necessary Proforma issued by the concerned competent authority. The list of documents to be submitted is given in Section 16 of this Information Brochure.

4. Role of Competent Authority in the process of Admission

(a) The Competent Authority, the Commissioner State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU), COEP Technological University, Pune and Unaided Private Professional Technical Educational Institutions.

(b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.

(c) All the decisions taken in relation to Admission to First Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities

The following table shows the details about the Home Universities in Maharashtra State along with their Jurisdiction.

Sr. No	Home University	District of Jurisdiction
1	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded, Parbhani

3	Mumbai University	Mumbai City, Mumbai Suburban, Thane, Ratnagiri, Raigad, Palghar, Sindhudurg
4	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon	Dhule, Jalgaon, Nandurbar
5	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune
6	Shivaji University	Kolhapur, Sangli, Satara
7	Punyashlok Ahilyabai Holkar Solapur University	Solapur
8	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim, Yavatmal
9	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha
10	Gondwana University	Chandrapur, Ghadchiroli

5. Candidature Type

5.1 Maharashtra State Candidature

A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
Type-A	(i) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy or Diploma of Vocation and also Qualifying Examination from a recognized institution in Maharashtra State (ii) Candidate who is either Domicile of Maharashtra and/or is born in Maharashtra;	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
Type-B	A Candidate who does not fall in Type A above, but who or whose father or mother is domiciled in the State of Maharashtra and possesses domicile certificate.	Place of domicile certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type A or Type B but whose father or mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submitting the Application Form for CAP.	Place of posting of father or mother of Candidate falling within the jurisdiction of the respective University area
Type-D	A Candidate who does not fall in any of the above Type A, Type B and Type C but whose father or mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of father or mother of Candidate or the place of settlement of the father or mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.

Type	Eligibility Criterion	Home University
Type-E	Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy or Diploma of Vocation and also Qualifying Examination from a recognised institution located in Maharashtra Karnataka Border Area or from Maharashtra, residing in the Maharashtra Karnataka Border Area and whose mother tongue is Marathi. *Explanation,*- the Maharashtra Karnataka Border Area includes the villages declared by the State government for that purpose..	Candidate shall be considered for the Outside Home University or State Level Seats.

5.2 All India Candidature

The Candidates having Indian Nationality are eligible under this Category.

5.3 Minority Candidature

The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

5.4 NRI Candidature

The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.

5.5 Foreign Student or OCI or PIO Candidature

The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (q) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

5.6 Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature

The following types of Candidates are eligible under this category.

(a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or

(b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) posted to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(c) The children of staff belonging to military and paramilitary forces posted in the past or currently in the Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(d) Kashmiri Pandits or Kashmiri Hindu families (Non-migrants) living in the Kashmir valley and having domicile certificate of Jammu and Kashmir; or

(e) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism,

6. Sanctioned Intake and Supernumerary Seats for various Courses

6.1 The Sanctioned Intake for First Year Post Graduate Degree Courses, shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University before cut-off date as laid down for that year. The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2022-23. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

6.2 The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

7. Allocation of Seats

The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in ***Schedule-I*** for First Year.

7.1 Maharashtra State Candidature Seats

The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

7.2 All India Candidature Seats

The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

7.3 Minority Quota Seats

The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in ***Schedule-I***. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

7.4 Institutional Quota Seats

The Institution can admit Eligible Candidates as specified in Schedule –I, subject to following conditions. -

(i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;

(ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.

(iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature.

NOTE: while filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

7.5 Supernumerary Seats for

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates

(i) The Candidates having candidature as given in 5(5) and the children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.

(ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats. Out of 15% seats, one third shall be reserved for the children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the appropriate authority, from time to time.

Provided that, if seats in a course reserved for Children of Indian Workers in Gulf Countries remains vacant, then such vacant seats shall be filled in from the candidates of OCI, PIO or Foreign Students and if seats reserved for candidates of OCI, PIO or Foreign Students remains vacant then such vacant seats shall be filled in from the children of Indian Workers in Gulf Countries:

Provided further that, any vacant seat in both the above quota may be filled in from NRI Candidature Candidates by the Institutes has secured prior approval of the appropriate authority for the NRI seats. These seats shall be filled in by the institution on the basis of Inter-*Se-Merit* of candidates as given in section 8 of this brochure.

(iii) Candidates fulfilling the eligibility criteria for Foreign Nationals/OCI/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature:

(i) These seats shall be filled in by the Competent Authority.
(ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
(iii) The number of seats for this quota shall be as per the policy of the Government.
(iv) Candidates fulfilling the eligibility criteria for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified or as per the method prescribed by the Competent Authority for this purpose.
(v) The Fees shall be as that for the Non Autonomous Government Institutes.

(c) Tuition Fee Waiver Scheme (TFWS) Seats:

(I) Scheme

(i) These seats shall be filled in by the Competent Authority.
(ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs that are approved by the All India Council for Technical Education.
(iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year
(iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
(v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
(vi) These seats shall be available for admission to First Year of MBA/MMS and MCA courses.

(II) Eligibility

(i) Only Maharashtra State Candidature candidates are eligible for these seats
(ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority**.**

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of

applicants.

7.6 Reservations

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class Category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr. No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (**SC**)	**13.0 %**
02	Schedule Tribes (**ST**)	**7.0%**
03	Vimukta Jati (**VJ**)/De Notified Tribes(**DT**) (**NT-A**)	**3.0%**
04	Nomadic Tribes 1 (**NT-B**)	**2.5%**
05	Nomadic Tribes 2 (**NT-C**)	**3.5%**
06	Nomadic Tribes 3 (**NT-D**)	**2.0%**
07	Other Backward Classes (**OBC**)	**19.0%**
	Total	**50.0%**

(b) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total seats coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra domiciled candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should

clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note:-

Candidates with Disability should note that on admission to post graduate degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

(c) Reservation for EWS Candidate:

As per the provisions in Government Resolution No. राआधो -4019/प्र.क्र.31/16-अ, dated 12th February, 2019 and सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो/४०१९ प्र.क्र.३१/१६ अ, dated 31.05.2021, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.

(d) Reservations for Orphan Candidates - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.

7.7 Eligibility Criterions

Year /Course	Eligibility conditions and requirements for admissions
Post Graduate Degree Management (MBA/MMS) [2 Years duration]	**(1) Maharashtra State Candidature Candidate** (i) The Candidate should be an Indian National; (ii) Passed minimum three year duration Bachelor's Degree awarded by any of the Universities recognized by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories, Economically weaker section and Persons With Disability Candidates belonging to Maharashtra State only) or its equivalent; (iii) Obtained non zero score in CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2022). **(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates** (i) The Candidate should be an Indian National; (ii) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories, Economically weaker section and Persons With Disability Candidates belonging to Maharashtra State only) or its equivalent; (iii) The candidate should have obtained non zero positive score in any one of the following examinations. - CET conducted by the Competent Authority or Common Admission Test conducted by Indian Institute of Management (CAT) or Common Management Aptitude Test Conducted by National Testing Agency (CMAT) or Xavier Aptitude Test conducted by Xavier School of Management Jamshedpur (XAT) or Entrance Test for Management Admissions conducted by the Association of Indian Management Schools (ATMA) or Management Aptitude Test Conducted by All India Management Association (MAT) or Graduate Management Aptitude Test Conducted by Graduate Management Admission Council, United States of America (GMAT). **(3) NRI/ OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National** (i) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or its equivalent. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Post Graduate Course in Computer Applications [Master of Computer Application (MCA)]	**(1) For Maharashtra State Candidature Candidates, All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates** (i) The candidate should be an Indian National; (ii) The candidate should have passed B.C.A. or B. Sc. (Computer Science) or B. Sc. (IT) or B.E. (CSE) or B. Tech. (CSE) or B.E. (IT) or B.Tech. (IT) or equivalent Degree and obtained at least 50% marks in aggregate (at least 45% in case of candidates of Reserved categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State); or (ii) The candidate should have passed any graduation degree (e.g.: B.E. or B.Tech. or B.Sc or B.Com. or B.A. or B. Voc. etc.,) preferably with Mathematics at 10+2 level or at Graduation level and obtained at least 50% marks in aggregate (at least 45% in case of candidates of Reserved categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State); (iii) Obtained non zero positive score in MAH-MCA-CET 2022. **(2) NRI/OCI/PIO, Children of Indian workers in the Gulf countries and Foreign National Candidature Candidates** (i) The candidate should have passed B.C.A. or B. Sc. (Computer Science) or B.Sc. (IT) or B.E. (CSE) or B. Tech. (CSE) or B.E. (IT) or B. Tech. (IT) or equivalent Degree and obtained at least 50% marks in aggregate; or (i) The candidate should have passed any graduation degree (e.g.: B.E. or B. Tech. or B.Sc. or B.Com. or B.A. or B. Voc. or etc.,) preferably with Mathematics at 10+2 level or at Graduation level and obtained at least 50% marks in aggregate; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Pharmacy (M.Pharm) [2 Years duration]	**(1) For Maharashtra Candidature Candidates and All India Candidature Candidates** (i) The candidate should be an Indian National; (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category, Economically weaker section and Persons with Disability Candidates belonging to Maharashtra State only); (iii) Obtained non zero positive score in Graduates Pharmacy Aptitude Test(GPAT) conducted by National Testing Agency; (iv) For sponsored candidates, minimum of two years of fulltime work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National** (i) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Pharm D. (Post Baccalaureate) [3 Years duration]	**(1) For Maharashtra Candidature Candidates and All India Candidature Candidates** (i) The candidate should be an Indian National; (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category, Economically weaker section and Persons with Disability Candidates belonging to Maharashtra State only); (iii) Obtained Non Zero Positive Score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency; (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National** (i) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Master of Planning (M. Planning) [2 Years duration]	**(1) For Maharashtra Candidature Candidates and All India Candidature Candidates** (i) The Candidate should be an Indian National; (ii) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Master Degree of Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks (at least 45% marks in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State); (iii) Obtained non zero positive score in Common Entrance Exam for Design (CEED) conducted by Indian Institute of Technology; or (iii) Obtained Qualified score in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology and valid for the current academic year or Obtained non-Qualified marks in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology for the current academic year. However, preference shall be given to the CEED appeared candidate over the GATE appeared candidates; or (iii) For sponsored candidates, minimum of two years of full time work experience in a registered firm or company or industry or educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National** (i) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Master Degree of Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Engineering and Technology (M.E./M.Tech.) [2 Years duration]	**(1) For Maharashtra Candidature Candidate and All India Candidature Candidate** (i) The Candidate should be an Indian National; (ii) Passed Bachelor Degree in the relevant field of Engineering and Technology or Pharmacy from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50% marks (at least 45% marks in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State); (iii) Passed Bachelor Degree in the relevant course of Engineering and Technology or Pharmacy as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought; (iv) Obtained Qualified score in Graduates Aptitude Test in Engineering (GATE) conducted by the Indian Institute of Technology and valid for the current academic year; **or** (iv) Obtained non-Qualified marks in Graduates Aptitude Test in Engineering (GATE) conducted by the Indian Institute of Technology for the current academic year; **or** (iv) Obtained Qualified score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency and valid for the current academic year; **or** (iv) Obtained non-Qualified marks in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency for the current academic year; **or** (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought; (v) GATE or GPAT Qualified Candidates shall have preference over the not qualified Candidates. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National** (i) Passed Bachelor Degree in the relevant field of Engineering and Technology from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50 %marks; (ii) Passed Bachelor Degree in the relevant course of Engineering and Technology as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought. (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Architecture (M.Arch.) [2 Years duration]	**(1) Maharashtra Candidature Candidate and All India Candidature Candidates** (i) The candidate should be an Indian National; (ii) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Backward class categories, Economically weaker section and persons with disability belonging to Maharashtra State only); (iii) Obtained non zero score in MAH-M.ARCH-CET 2022. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National** (i) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Hotel Management and Catering Technology (M.HMCT) [2 Years duration]	**(1) Maharashtra Candidature Candidates, All India Candidature Candidate** (i) The Candidate should be an Indian National; (ii) Passed Bachelor Degree in Hotel Management and Catering Technology or its equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Backward class categories, Economically weaker section and persons with disability belonging to Maharashtra State only); (iii) Obtained non zero score in MAH-M.HMCT-CET 2022 Or (iii) For sponsored candidates, minimum of two years of full timework experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National** (i) Passed Bachelor Degree in Hotel Management and Catering Technology from All India Council for Technical Education or Central or State Government approved institutions or its equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

8. Preparation of Merit List

8.1 Assignment of merit number

All Eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

8.2 Change of Marks due to verification

If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 p.m. on the day of display of final merit list.

8.3 Method of calculating marks at qualifying examination for deciding eligibility

While deciding the eligibility of the Candidates following procedure shall be adopted, -

(a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49%, shall be rounded to 44% for deciding the eligibility.

(b) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

(c) If the Candidate re-appears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

(d) The Grades or Marks are considered on the basis of which the class of Degree is awarded.

8.4 Assignment of Merit Number for various Courses. –

First Year Engineering and Technology, Pharmacy, Management, Architecture, Hotel Management and Catering Technology, Pharm. D. (Post Baccalaureate), Planning and Computer Applications, -

(i) The merit list for the Candidates as per rule5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority (For M.B.A./ MMS, All India Quota seats on the basis of percentile score of the examination) for the purpose of admission to these Courses or as prescribed in the Notification dated 08.10.2020, 20.08.2021 and its amendment dated 03.08.2022 regarding Eligibility Conditions and Requirements for Admissions for the respective professional course:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below:—

(*a*) Higher percentage of marks in HSC or Diploma;
(*b*) Higher percentage of marks in SSC;
(*c*) Higher marks in Science subject in SSC;
(*d*) Higher marks in mathematics subject in SSC;
(*e*) Higher marks in English in SSC.

(ii) The merit list for the NRI, PIO/ OCI and Children of Indian Workers in Gulf Countries, Foreign Student Candidates stated at rule 5(4), 5(5) shall be prepared on the basis of the percentage of marks in the Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

(*a*) Higher percentage of marks in HSC or Diploma;
(*b*) Higher percentage of marks in SSC;
(*c*) Higher marks in Science subject in SSC;
(*d*) Higher marks in Mathematics subject in SSC;
(*e*) Higher marks in English in SSC.

9. Centralised Admission Process (CAP)

9.1 Centralised Admission Process CAP

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act.

The Government, Government Aided and University Department shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

(a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority. The candidate should read the information brochure carefully.

(b) The candidate should fill the Online Application Form as per the notified schedule for respective admission.

(i) For admissions to First Year Engineering and Technology, Planning, Pharmacy, Pharm D(PB), Hotel Management & Catering Technology, Architecture, Management and Computer Applications:

a. The eligible candidates aspiring for admission on the basis of CET conducted by the Competent Authority of Maharashtra State should apply online for admission. Such candidates need not have to pay application fee.

b. The eligible candidates aspiring for admission only on the basis of National Level Examinations mentioned in the eligibility criterion and approved by Maharashtra State time to time, except CET conducted by the Competent Authority of Maharashtra State should apply online for admission and shall pay required fees (Non Refundable) as given in the table below.

(ii) Following are the details of the Application fees to be paid by the candidate through online mode only.

Post Graduate Admission	Application fee for General Category Candidates and Outside Maharashtra State Candidate, Children of Indian Workers In Gulf countries	Application fee for Reserved Category candidates from Maharashtra State and Persons with Disability candidates from Maharashtra	Application fee for NRI / OCI / PIO, Foreign National
Engineering and Technology	Rs. 1000/-	Rs. 800/-	Rs. 5,000/-
Pharmacy			
Planning			
Pharm. D. (Post Baccalaureate)			
MBA/MMS	Rs. 1,000/- *	Rs. 800/- *	Rs. 5,000/-
Architecture			
MCA			
Hotel Management and Catering Technology			

** Note: For the candidates who have not paid fees for CET of the respective course conducted by Competent authority.*

(iii) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.

(iv) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.

(v) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet from home or any other place.

(vi) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.

(vii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.

(viii) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it if required. The candidate shall take printout of the form and sign it.

(ix) The Printed copy of Application form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

(c) Document Verification at Facilitation Centre by the Candidate through the method prescribed by the Competent Authority for this purpose. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.
After confirmation of application form data/information cannot be changed by candidate.

(d) Display or Publishing of Provisional merit list, Submission of grievances, if any, through the method prescribed by the Competent Authority for this purpose and Display or Publishing of Final Merit Lists;

i. Provisional Merit List of eligible candidates will be displayed on the website.

ii. For discrepancy if any, in the provisional merit list, Candidates can submit the grievances within the specified grievance period given in the schedule through the method prescribed by the Competent Authority for this purpose.

iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.

iv. Final merit lists will be displayed on the website.

NOTE: - **The merit list gives relative position of the candidate and it does not guarantee admission to any course.**

(e) Display of Category Wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

(f) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions prior to respective CAP Rounds - Candidates may fill in **minimum 1 and maximum 300 choices** of Institutes and Courses in decreasing order of their preference. The Option Form once confirmed by the Candidate through their login shall be considered for allotment in the respective CAP Rounds;

(i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for the respective CAP Round.

(ii) Candidates will be able to fill in the online option form through their login.

(iii) It is mandatory for all candidates to confirm the online option form through their login.

(iv) After confirmation of Option form, the candidate will not be able to change the Options.

(v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.

(vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be his/her first preference (Highest Priority Choice).

(vii) Option form received through online submission only will be considered for further processing.

(viii) Candidate shall confirm the submitted on-line Option Form himself/herself by re-entering Application ID and Password. The candidate can take a printed copy of the confirmed Option form for his record and future reference.

(ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.

(g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course;

(h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority through the method prescribed by the Competent Authority for the purpose of accepting the offered seat and rectifying the errors as per the clause (e) of sub-rule (4) of this rule.;

(i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;

(j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

9.2 Conduct of CAP Round-I

The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

9.3 During the CAP:

(a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

(b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

(c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority shall be eligible for participation in the subsequent rounds for betterment;

(d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

9.4 Conduct of CAP Rounds II and III

(a) The seats available for Round II and III shall be published on the website. The candidates eligible for respective rounds II and III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories. –

(i) candidates as per the sub-rule 3(c) and 3(d) above;
(ii) candidates who have not been allotted any seat in any of the previous rounds;
(iii) candidates who did not participate (failure of filling option form) in previous rounds.

(b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(c) There shall be no further betterment option available to the candidate after Round III. The allotment made and/or allotment retained in Round III for participating candidates in Round III shall be final;

(d) At the time of reporting for admission to ARC as per the method prescribed by the Competent Authority, the Candidate shall produce all the original documents in support of the claims made in the application:

Provided that, if the candidate has allotted seat on the basis of claim made in the application and fails to produce the documents in support of the claim so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds:

Provided further that, if the Candidate is allotted seat without availing any benefit claimed in the application, in such case, the allotment of the Candidate shall be retained and shall be allowed to modify his application, accordingly, as per the provisions of clause (e) of sub-rule (4) of this rule."

(e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC as per the method prescribed by the Competent Authority *viz*.

(i) change of gender from male to female and vice-versa;

(ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;

(iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.

(iv) removal of minority status due to failure of submission of supporting documents;

(v) removal of Disability status due to failure of submission of supporting documents;

(vi) change in Type of Candidature;

(vii) change in Home University;

(viii)change in Qualification.

(ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

Apart from the above no other change or rectification shall be allowed.

9.5 Reporting to Institute:

The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

9.6 Fees and Concessions:

(a) Fees prescribed in Unaided Private Professional Educational Institutes:

The Adhoc / Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

(b) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC/OBC/EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

10. CAP allotment stages and process of allotment

Allotment of seats under CAP shall be made in the following manner, -

10.1 Maharashtra State Candidature Candidate

The stages of computerised allotment are as follows -

<u>Stage –I</u>: For all the Candidates. -

(a) All the Candidates (Open, Reserved) belonging to various categories shall be considered for allotment as per their *Inter-Se*-Merit.

(a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit,* and if seat is not available

in their respective reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.

(b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.

(c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

(d) Allotment to the Persons with Disability Category Candidates.-

(i) Allotment of seats to the Persons with Disability Category Candidates shall be within their respective Reserved or General category only.

(ii) The number of seats available for the Persons with Disability Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.

(iii) If the seat for Persons with Disability Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Persons with Disability candidate and shall be allotted as per their Inter-Se-Merit.

(iv) All other seats (except earmarked seats) available for Persons with Disability Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Persons with Disability Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general Persons with Disability Category as per their Inter-Se-Merit.

(v) After allotment of the seat to Person with Disability Category Candidate, a seat from that General or respective Backward Class Category and Person with Disability Category shall be treated as utilized.

(vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Person with Disability Category Candidate.

(e) For Engineering and Technology, Pharmacy Pharm. D. (Post Baccalaureate) and Planning Courses Sponsored or Non sponsored Candidates shall be considered for allotment as per *Inter-Se-Merit*.

(f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below;

i. Seat for Ladies
ii. Seats for Persons with disability
iii. Seat for Sponsored category

(g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute

where a minimum of 30 % of sanctioned seats in the respective course are allotted.

Stage –II: For SBC Category Candidates. -

If the Backward Class Category seats remain vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Stage –III, **Stage-IV and Stage –V** : Deleted (As per amendment dated 12th June 2019)

Stage –VI: For all Candidates (Without any type of Reservation).-The seat shall be considered for allotment to all the candidates based on *Inter-Se-Merit.*

Stage –VII: For all Candidates (without any Candidature type).-The seats remaining vacant shall be allotted to the All India Candidates.

10.2 All India Candidature Candidates

The allotment to these seats shall be done through CAP on the basis of, -

(a) First Year Management - Percentile score in CET conducted by the Competent Authority, Common Admission Test conducted by Indian Institute of Management (CAT), Common Management Aptitude Test conducted by National Testing Agency(CMAT) or Xavier Aptitude Test conducted by Xavier School of Management Jamshedpur (XAT) or Entrance Test for Management Admissions conducted by the Association of Indian Management Schools (ATMA) or Management Aptitude Test Conducted by All India Management Association (MAT) or Graduate Management Aptitude Test Conducted by Graduate Management Admission Council, United States of America (GMAT).
(b) First Year Computer Applications- CET Score;
(c) First Year Engineering and Technology- GATE score or GPAT score where ever applicable as per eligibility,
(d) First year Pharmacy - GPAT score,
(e) First year Architecture - CET score,
(f) First year Hotel Management and Catering Technology - CET score,
(g) First Year Planning- Score of Common Entrance Examination for Design (CEED) conducted by Indian Institute of Technology and thereafter Graduate Aptitude Test Examination(GATE) Score conducted by Indian Institute of Technology as per Eligibility.
(h) First Year Pharm D. (Post Baccalaureate)- Graduate Pharmacy Aptitude Test (GPAT) Score conducted by National Testing Agency.

There is no separate All India Quota for Engineering and Technology, Pharmacy, Architecture, Planning, Pharm. D. (Post Baccalaureate) and Hotel Management and Catering Technology, the All India Candidature Candidates are eligible for the seats available under CAP and a common merit list of Maharashtra Candidates and All India candidates shall be prepared and operated for allotment.

NOTE: All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Persons with Disability etc.

10.3 Minority Candidature Candidates.

The stages of computerised allotment are as follows, —

Stage–I: The seats under minority quota in the minority institution (linguistic or religious) shall be allotted to the respective minority candidates. For Engineering and Technology, Pharmacy and HMCT Courses, the sponsored and non-sponsored candidate's seats to be allotted to the respective candidates and if, seats remain vacant; it shall be allotted on the basis of inter-se-merit.

Stage–II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage–III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

10.4 Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate

a) Application Form Filling and Submission for Management and Computer Applications, -

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to the designated centres notified or through the procedure given by the Competent Authority for this purpose.

i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.

ii. The Competent Authority shall publish the provisional Merit List as specified in section 8(4) of this brochure.

iii. The candidates not appeared for MAH-MBA/MMS-CET 2022 but appeared for any other examination as specified in eligibility, can also apply, however such candidates are required to pay the Application Fee through payment gateway (Credit Card/ Debit Card/ Net Banking).

iv. The candidates whose names do not appear in the merit list(s) will not be able to participate in Centralized Admission Process.

b) Counselling Round for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates at SIMSREE, Mumbai.

i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule and as per the procedure given by the Competent Authority.

ii. The candidates shall produce the documentary evidence strictly as per the Proforma) in support of their claims.

iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at notified by the Competent Authority for this purposeas per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.

iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other institute and/or some other course during entire duration of the course.

v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note: Candidates admitted under this provision are not allowed to change course or college in any year of study.

c) Reporting at institutes:

i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.

ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.

iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Rounds I, II and III

(1) All the CAP Rounds (CAP Rounds I, II and III) shall be conducted by computerised allotment.

(2) In CAP Round I.—

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference, -

(i) Stage I of sub-rule (3) of rule 10,

(ii) Stage I of sub-rule (1) of rule 10,

(iii) Sub-rule (2) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, —

(i) Stage I of sub-rule (1) of rule 10;

(ii) Sub-rule (2) of rule 10 of these rules.

(3) In CAP Round II.-

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,-

(i) Stage I of sub-rule (3) of rule 10,

(ii) Stages I to VI of sub-rule (1) of rule 10,

(iii) Stage II of sub-rule (3) of rule 10,

(iv) Sub-rule (2) of rule 10,

(v) Stage III of sub-rule (3) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,-

(i) Stages I to VI of sub-rule (1) of rule 10;

(ii) Sub-rule (2) of rule 10 of these rules.

(4) In CAP Round III .-—

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—

(i) Stage I of sub-rule (3) of rule 10,

(ii) Stages I to VII of sub-rule (1) of rule 10,

(iii) Stage II of sub-rule (3) of rule 10,
(iv) Sub-rule (2) of rule 10,
(v) Stage III of sub-rule (3) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
(i) Stages I to VII of sub-rule (1) of rule 10;
(ii) Sub-rule (2) of rule 10 of these rules.

(5) If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered for allotment in subsequent round.

(6) Every stage in CAP Rounds I, II and III shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of Inter-Se-Merit.

12. General provisions

(a) Allotment in CAP Rounds I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per Inter-Se-Merit of Candidates having Maharashtra State Candidature. The Seats will be allotted to Candidates as per Inter-Se-Merit, options filled and seats available at that point of time in the stage of CAP Rounds I, II and III ;

(b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;

(c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;

(d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);

(e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;

(f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;

(g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;

(h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;

(i) A Candidate who has been allotted a seat shall download the “Provisional Seat Allotment Letter”. At the time of seat acceptance Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority at an Admission Reporting Centre as per the method prescribed by the Competent Authority. Seat will be confirmed by the Admission Reporting Centre (ARC) (List shall be available on website) after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The center in-charge shall issue the Online Receipt of acceptance;

(j) The Seat Acceptance Fee shall be Rs. 1,000/-, for all admitted Candidates and the same shall be treated as non-refundable processing fee;

(k) Failure to report as per the method prescribed by the Competent Authority for Seat acceptance will be considered as if the Candidate has rejected the offer;

(l) Allotted Seat will be cancelled if, at any time, any of the documents or certificates is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;

(m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent rounds of admission as per schedule.

(n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission may be preferred within seven days to the Competent Authority. The Competent Authority shall decide the appeal within fifteen days and his decision thereon shall be final.

(o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found guilty, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

13. Admissions in Institutional Quota and vacant seats after CAP

The Director or Principal of the institution shall carry out the admissions for these seats in the following manner.-

(a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.

(b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.

(c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.

(d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in admission rule 3(3)(b) and shall be filled on the basis of Inter-Se-Merit prepared by following the procedure specified in section 8(4) of this Brochure.

(e) The institution after verification of all required documents shall prepare and display the *Inter-Se merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.

(f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat

matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.

(g) All the admissions and cancellations shall be updated instantly through online system.

(h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicant.

(i) While filling these seats, the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit.

(j) After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate if any seat remain vacant in the Sanctioned Intake, then these seats may be filled with NRI, Foreign Nationals (FN), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidate, if the institute has secured prior approval from appropriate authority for these seats.

14. Approval of Merit List and the Admitted Candidates List

a) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the provisions of sub-section (5) of the section 9 of the Act.

b) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the Quota, Candidature Type, Reservation, Qualification Marks, etc. as well as the required documents of the Candidates admitted at institution level.

c) If a minority institution fails to admit minimum fifty-one percent of its sanctioned intake from the persons belonging to the concerned minority, for period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of sub-section (2) of section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions

(a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;

(b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 pm of the cut-off date prescribed by the Competent Authority;

(c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

(d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Documents required to be uploaded along with "Application Form for Centralized Admission Process"

The candidates are required to upload **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission. The Candidates shall carry the original documents for scrutiny &verification at identified Facilitation Centre as per the process specified by the competent authority. The candidates are required to scan the document in .jpg or .gif format (minimum150dpi resolution, file size up to1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Centre shall assist the candidate, free of cost, to scan and upload the documents.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application Form for Admission
1	All Candidates	1. SSC (Std. X) mark sheet. 2. HSC/Diploma 3. Qualifying Examination mark sheet. 4. CET mark sheet/ Score Card, if required. 5. School Leaving Certificate, if required to substantiate claim. 6. Certificate of the Indian Nationality of the candidate.
In addition to the above documents candidates are required to produce the following **additional documents** depending upon the category to which they belong.		
2	Type– A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type– B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type– C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
5	Type– D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type-E Candidates Maharashtra Karnataka border area Candidates	1. Certificate stating that candidate belongs to the border area in proforma – G1. 2. Certificate stating that the mother tongue of the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka border area is available on website)

7	Backward class Candidates belonging to SC/ST	1. Caste certificate 2. Caste/Tribe validity certificate
8	Backward class Candidates belonging to VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC	1. Caste certificate 2. Caste validity certificate 3. Non creamy layer certificate @ valid **upto 31st March 2023**.
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section Proforma – V valid for 2022-23 सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो/४०१९ प्र.क्र.३१/१६ अ, दिनांक ३१.०५.२०२१ - आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या आरक्षणाचा लाभ घेण्यासाठी पात्रतेसाठीचे प्रमाणपत्र (GR Code २०२१०५३११२५०५९९४०७)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate Proforma – U
11	Persons with Disability Candidates	1. Certificate in the proforma. 2. Domicile certificate of candidate.
12	Union Territory of Jammu and Kashmir Migrant and Union Territory of Ladakh Migrant Candidates	1. Certificate of posting in case of Defence and Government servants in proforma – J 2. Certificate of stay in refugee camp for those staying in camp in proforma – K 3. Certificate stating that the candidate belongs to displaced family proforma –L 4. Certificate stating that the candidate belongs to displaced family proforma –M
13	Foreign nationals / Foreign Students	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 4. Proof of residence i.e. Driving Licence or Telephone Bill of candidate 5. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 6. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
14	Persons of Indian Origin	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.

		2. Passport of the Candidate. 3. PIO / OCI Card. 4. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 8. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
15	Children of Indian Workers in Gulf Countries	1. CIWGC Certificate of the Candidate OR of his/her Mother or Father 2. Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 3. Passport, Nationality Certificate of Parent. 4. Residence of parent in Gulf Countries, Valid VISA of Parent 5. Work Permit or Letter from the Employer on Company Letterhead. 6. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent 7. Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date 8. True copy of Gulf bank account passbook (copies of main page indicating bank name & address, Parent name & address, with entries of last preceding 6 months prior to admission) 9. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 10. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 11. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
16	Non Resident Indian (NRI)	1. NRI Certificate of the Candidate **OR** of his/her Mother or Father **OR** the real brother/real sister ordinarily residing

		abroad **OR** NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR father/mother of Mother OR 1st degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence & affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee. 2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor. 3. Passport, Nationality Certificate of sponsor 4. Residence of NRI, Valid VISA of sponsor 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date 7. True copy of foreign bank account passbook (copies of main page indicating bank name & address, sponsor name & address, with entries of last preceding 6 months prior to admission) 8. Affidavit of family chart duly signed by sponsor making clear relationship 9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart. 10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
17	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue as given in Proforma – O. (शासन निर्णय अल्पसंख्याक विकास विभाग क्र-.अविवि-२०१०/प्र.क्र.१०९/१०/काया-५ दि .०१ जुलै

		२०१३ पहावा) 2. Domicile Certificate of Candidate/Documents specified for Type A Candidates
18	TFWS candidates	Income certificate stating that his/her parent's annual income is less than Rs. 8 Lakh from all sources issued by the appropriate competent authority of the Maharashtra State.
19	Sponsored Candidates	Sponsorship Certificate Proforma – P and Proforma - Q

17. Miscellaneous provisions

17.1 Conduct and Discipline

(i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.

(ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.

(iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.

(iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.

(v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

17.2 Action against ragging

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

a) Ragging within or outside of any educational institution is prohibited,

b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.

c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction

over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.

f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

17.3 Others

(i) The medium of instruction for postgraduate degree courses is English.

(ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.

(iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.

(iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

17.4 Hostel accommodation

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

SCHEDULE –I

A 1. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Government and Government Aided Institutes

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake		
		CAP Seats		
		Maharashtra State (M.S.) Candidates	All India Seats	Minority Quota
For Management Courses				
1	Government / Government Aided Institutions, University Department (Excluding Minority Institution)	**Autonomous** – 85% (State Level)	15%	Nil
		Non-Autonomous 70 % for HU, 15 % for OHU	15%	
	SNDT University	85% (State Level)	15%	
	COEP Technological University, Pune	85% (State Level)	15%	
For Engineering and Technology, Hotel Management and Catering Technology, Pharmacy, Planning and Pharm. D.(Post Baccalaureate) Courses.				
2	Government/ Government Aided Institutions, University Department and COEP Technological University, Pune (Excluding Minority Institution)	75% Non-Sponsored Seats 25% Sponsored Seats		Nil
3	Government/ Government Aided Minority Educational Institutions	37.5% Non-Sponsored Seats 12.5% Sponsored Seats		37.5% Non-Sponsored Seats 12.5% Sponsored Seats
For First Year Computer Application Courses				
4	Government/ Government Aided Institutions.	70 % for HU, 30 % for OHU	Nil	Nil
	University Department	70% HU and 15% OHU in University Departments	15%	
5	SNDT University	85% State Level	15%	Nil
For Architecture Courses				
6	Government/ Government Aided Institutions / University Department, excluding Minority Institutions	100%		Nil
7	Government / Government Aided Minority Educational Institution	50%		50%
HU – Home University and OHU- Other than Home University				

2. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Unaided Private Professional Educational Institutions

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institution Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
For Management Courses					
1	Unaided Private Professional Educational Institutions (Excluding minority institutions)	**Autonomous** - 65% (State Level) **Non- Autonomous** – 45.5% for HU, 19.5% for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	Autonomous*- 100% of M.S.Seats[$] (State Level) Non Autonomous*- 70% of M.S.Seats[$] for HU, 30% of M.S. Seats[$] for OHU	15% of Seats under CAP[#]	Minimum 51%[@]	20%
For Engineering and Technology, Pharmacy, Hotel Management and Catering Technology , Pharm. D.(Post Baccalaureate) and Planning Courses					
3	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80% (60% for Non-Sponsored seats and 20% for Sponsored Seats)		Nil	20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)
4	Unaided Minority Educational Institutions	75% of M.S. Seats[$#*] for Non Sponsored, 25% of M.S. Seats[$#*] for Sponsored		Minimum 51%[@]	20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)
For First Year Computer Application Courses					
5	Unaided Private Professional Educational Institutions (Excluding minority institutions)	45.5% for HU, 19.5% for OHU	15%	Nil	20%

6	Unaided Minority Educational Institutions	70% of M.S. Seats[$#*] for HU, 30% of M.S. Seats[$#*] for OHU	15% of seats under CAP	Minimum 51%[@]	20%
For Architecture Courses					
7	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80%		Nil	20%
8	Unaided Minority Educational Institutions	100% of M.S. Seats[$#*]		Minimum 51%[@]	20%

CAP Seats = Sanctioned Intake – Institutional Quota
CAP seats excluding Minority Quota
$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)
%- Percentage
* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.
@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of Minority quota to be filled in their institution.

B. Allocation of Supernumerary Seats

(1) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
(2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

Proforma – A
(For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. …….. ……..is an employee
in the capacity of …….in …… …….. ……. …….
(Designation) (Name of the Organization /Establishment/Department)
This Organization / Establishment / Department is under ……
(Department of Central Government / Government of India undertaking)
Shri / Smt. ……..is transferred to ……in Maharashtra State vide transfer order No…… Dated…… ……...
He / She has joined duty in Maharashtra on ……. and is currently working in the same post.
This certificate is issued for the purpose of his / her son / daughter ……'s admission to First Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2022-23.

Outward No.&Date: (Signature)
Place : Name & Designation
of the Head of the office
Seal of the Office

Note : This proforma is to be accompanied by attested copy of :
1) Transfer order
2) Joining report

Proforma B-1
(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. ……..is an employee in the capacity of ……. in …….

Designation) (Name of the Organisation /Establishment / Department)

This Organisation/Establishment /Department is under ……...

Department of Maharashtra State Government / Maharashtra State Government undertaking.

Shri / Smt. ……..is transferred to/from…….. in/out of Maharashtra State vide transfer order No…… Dated……..

He / She has joined duty in/out of Maharashtra State on ……. and is currently working in the same post.

This certificate is issued for the purpose of his/her son/daughter ……..'s admission to First Year of Post Graduate Degree courses in Engineering and Technology /Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2022-23.

Outward No.&Date :

(Signature)

Name&Designation
of the Head of the office

Place :

Seal of the Office

Note : This proforma is to be accompanied by attested copy of :

1) Transfer order
2) Joining report

Proforma B-2
(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

This is to undertake that I, ……., have retired from the service from the post of ……. in …….

Designation) (Name of the Organisation /Establishment / Department)

This Organisation / Establishment / Department is under ……..
Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on ……and settled in ……taluka…….district .

This undertaking is submitted for the purpose of my son/daughter……... ……..'s admission to First Year of Post Graduate Degree courses in Engineering and Technology/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2022-23.

(Signature)

Place : Name

Date :

Note : This proforma is to be accompanied by attested copy of :
1) Pension Pay Order.
2) Proof of settlement (Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/Election Card).

Proforma – G1

(to be issued on the Printed Letter Head of the concerned office)

(For Candidates residing in Karnataka and Maharashtra State Border Area)

CERTIFICATE

This is to certify that Shri / Smt. …… (candidate himself/herself) is a resident of ……..… Village in ……Taluka ……. District.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2022-23.

Outward No. &Date :

Place :

District Collector/ Deputy Commissioner/

District Magistrate/Additional District Magistrate/

Taluka Executive Magistrate

Proforma – G2

(to be issued on the Printed Letter Head of the concerned School/College)

(For Candidates residing in Karnataka and Maharashtra State Border Area and having mother tongue as Marathi)

CERTIFICATE

This is to certify that Mr. /Miss ……. is a student of this school / College. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects.

This certificate is issued for the purpose of his / her admission to First Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2022-23.

Outward No. &Date :

Place:

Head Master /Principal

School/ College

Seal of the School / College

Proforma – J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities)

CERTIFICATE

Ref. No. Date:

This is to certify that Shri / Smt. ……. is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police *previously* / presently* posted and *was working* / working* at …….. which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter ……..…….'s admission to First Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2022-23.

Outward No.&Date : Head of the Office

Place :

Seal of the Office

*** Strike put which ever is not applicable as per rule 5(6)**

Proforma – K

(For Jammu / Kashmir / Ladakh Migrant Candidates)

(Migrants staying in refugee camps)

CERTIFICATE

Ref. No. Date:

This is to certify that Mr./ Miss. ……. belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:
Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2022-23.

Outward No. & Date: Name & Signature of Head of the Office
Place: Migrant/Refugee Camp

Seal of the Office

Proforma – L

(For Refugees staying with relatives)

(Displaced Jammu / Kashmir /Ladakh Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No. Date:

This is to certify that Mr./Miss. …….. is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He/She is staying with …… …… ……
(Name and complete address of the Person with whom the candidate is staying at present)
…….. since past …….years.
This certificate is issued for the purpose of his / her admission to First Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2022-23.

Outward No. &Date : Name & Signature of
District Collector

Place :

Seal of the Office

Proforma – M

(*To be issued on the **Letter Head** of the concerned office*)

(For Children's of Kashmiri Pandits / Kashmiri Hindu families (Non Migrants) living in the Kashmir valley and having domicile certificate.)

CERTIFICATE

Ref. No. Date:

This is to certifythat Mr./Miss…….... is a son/daughter of ……. who is Kashmiri Pandits / belongs to Kashmiri Hindu families (Non Migrants) and living and domiciled in the Kashmir valley.

This certificate is issued for the purpose of his / her admission to First Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. (Post Baccalaureate) for the academic year 2022-23.

Outward No. & Date : Name & Signature of District Collector
Place :

Seal of the Office

Proforma – O

(For seats under Minority Quota)

MINORITY COMMUNITY STUDENT'S SELF DECLARATION

I, _____ Son/Daughter/of _____
Resident of (full address) _____
_____ hereby declare that

I belong to the Muslim/Sikh/Christian/Buddhist/Jain/Zoroastrian (Parsi)* religious minority community

and / or

As my mother tongue is not mentioned in my Leaving / Transfer Certificate for deciding my candidature under linguistic minority status. I undertake that my mother tongue is _____.

I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.अविवि-2010/प्र.क्र.109/10/कार्या-5, दिनांक 1.7.2013at the time of admission to the admitted institute.

Date:_____ Signature of Candidate: _____
Place:_____ Name of Candidate: _____
(*strike out whichever is not applicable)

Proforma - P
(Format of Certificate by the Employer/Management for Sponsored Candidates)

This is to certify that Shri./ Smt/ Kum. _____

is working in this Institute/organization as (designation) _____ is appointed /approved on regular basis since dated..... and his/her appointment is not contractual / temporary/ adhoc. He/She is permitted to study **M.E./ M.Tech. / M. Pharm / M. HMCT / M. Planning / Pharm. D. (Post Baccalaureate) programme/specialization** at the selected institute allotted of his/her choice. If he/she is admitted to the said program, he/she will be permitted to attend the College as a full time student during the working hours of the admitted College till completion of his/her program. We understand that he/she will fulfil institute norms of the attendance.

Date: _____ **Signature and Designation**

Place:_____ **With stamp of Organization**

Proforma -Q
Undertaking

(FOR SPONSORED CANDIDATES)

I, _____ , understand that I have been admitted to **M.E. / M. Tech / M. Pharm / M.HMCT / M. Planning / Pharm. D. (Post Baccalaureate) programme** with specialization in _____, under sponsored category and I am prepared to undergo this programme and bear all the expenses including the prescribed fees as tuition and other fee and those related to project work and dissertation.

In case of the default, I know that my registration will be cancelled.

Place: Signature of the Candidate …….

Date: Name of the Candidate ……..

Application ID :

Proforma – U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बालविकास विभाग, शासन निर्णय क्र. संकीर्ण -2013/ प्र.क्र. 109/ का-3, दिनांक 6 जून, 2016 आणि महिला व बालविकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण - 2013/प्र.क्र.109 /का-3, 09 मे, 2018

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

नाव :

प्रमाणित : जिल्हा महिला व बालविकास अधिकाऱ्यामार्फत

बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, 2000 या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला

प्रमाणित करण्यात येते की, प्रवेशित नामे.....वय वर्षे.....अंदाजित जन्मदिनांक.....हा दिनांक.....पासून.....संस्था, मु. पो. ..... ता. .....

जिल्हा.....या शासनमान्य स्वयंसेवी / शासकीय बालगृहात त्या संस्थेतील प्रवेशित रजिस्टरमधील नोंदणी क्रमांक..... नुसार दाखल झालेला..... मुलगा / मुलगी अनाथ आहे.

संस्थेत दाखल होण्याची पार्श्वभूमी:- (वर्णन द्यावे)

.....

.....

सदर अनाथ मुलास / मुलीस शासकीय / निम शासकीय / खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय, औद्योगिक प्रशिक्षण संस्था (ITI) कार्यालय इ. या मध्ये प्राधान्याने प्रवेश देण्यात यावे. तसेच सदर मुलास / मुलीस शासकीय /निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्यालय या ठिकाणी नोकरीसाठी प्राधान्य द्यावे.

(1) त्याच्या आई वडिलांचा ठाव ठिकाणा सर्वमागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा लागण्याची शक्यता नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित करीत आहे. तसेच त्याच्या जातीची माहिती नाही, असेही प्रमाणित करण्यात येत आहे.

(2) त्याच्या (नांव व पत्ता) .....या नातेवाईकाचा शोधला गलेला असून, त्याचे प्रवेशिताशी नाते.....असे आहे. नातेवाईकाशी जात.....असल्याने, प्रवेशितांची जात.....असल्याचे प्रमाणित करण्यात येत आहे. तसेच संबंधित प्रवेशित हा अनाथ (आई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत आहे.

(क्र. (1) व (2) पैकी जे लागू नसेल ते खोडण्यात यावे.)

त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.

(गोल शिक्का)

स्वाक्षरी /-

विभागीय उपायुक्त, महिला व बालविकास (संबंधित विभाग)

Proforma – V

(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो 4019/प्र.क्र.31/16-अ, दि . ३१/०५/२०२१ सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन

प्रमाणपत्र क्र.

फोटो

वर्ष _____करीता ग्राह्य

आर्थिकदृष्ट्या दुर्बल घटकाच्या पात्रतेसाठी प्रमाणपत्र

सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो 4019/प्र.क्र.31/16 अ, दिनांक ३१/०५/२०२१ अन्वये

(आर्थिकदृष्ट्या दुर्बल घटकासाठी विहित केलेल्या 10% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी ---------- श्री/श्रीमती---------- यांचा/यांची मुलगा/मुलगी गाव/शहर ----------तालुका ----------जिल्हा/विभाग ---------- महाराष्ट्राचे रहिवासी आहेत. तो/ती ---------- जातीचे असून जात /पोटजात/ वर्ग चे असून सदर जात महाराष्ट्र राज्य लोकसेवा (अनुसूचित जाती, अनुसूचित जमाती, निरधीसूचित जमाती (वि.जा.) भटक्या जमाती (भ.ज.), विशेष मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्या साठी आरक्षण) अधिनियम,2001 (सन 2004 चा महाराष्ट्र अधिनियम8) या मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.

महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो 4019/प्र.क्र.31/16 अ, दिनांक 12 फेब्रुवारी 2019 अन्वये त्याच्या/तिच्या कुटुंबाचे स्त्रोतांचे एकत्रित वार्षिक उत्पन्न रु. ----------/- असून, सदर उत्पन्न रु.8,00,000/- पेक्षा कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/ ती यांचा आर्थिकदृष्ट्या दुर्बल घटकामध्ये समावेश होतो.

सक्षम प्राधिकारी /तहसिलदार

ठिकाण: स्वाक्षरी :

दिनांक: नाव :

(शिक्का) पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र/पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

1.

2.

3.

(टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो 4019/प्र.क्र.31/16-अ, दि.12/02/2019,नुसार आर्थिक दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.)



Government of Maharashtra
State Common Entrance Test Cell
8th floor, New Excelsior Building, A.K. Nayak Marg,
Fort, Mumbai 400001

E-Mail : maharashtra.cetcell@gmail.com
Website: http://www.mahacet.org

***Information* Brochure**

For Admission to

Post Graduate Professional Technical Courses

First Year of Post Graduation in

- **Engineering and Technology (M.E./ M.Tech.)**
- **Pharmacy (M.Pharm.)**
- **Pharm. D. (Post Baccalaureate)**
- **Architecture (M.Arch.)**
- **Hotel Management and Catering Technology (M.HMCT)**
- **Management (MBA)**
- **Computer Applications (MCA)**
- **Planning (M.Planning)**

For the Academic Year

2021-22

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1. Introduction

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018,12.06.2019, 09.07.2020 and on 18.10.2021 to regulate the admissions to the **First Year of Full Time Professional Post Graduate Technical Courses** in Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Management, Planning and Computer Applications.

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017 and its amendments issued from time to time.

This brochure gives information regarding the eligibility and rules of admission to First year of various technical professional postgraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions

(a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);

(b) "Admission Reporting Centre" means a center where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;

(c) "All India Seats" means seats available to any eligible Indian National Candidate;

(d) "Application Form" means prescribed form filled up online by the Candidate for admission;

(e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;

(f) "CAP" means Centralised Admission Process;

(g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;

(h) "CET" means Common Entrance Test;

(i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;

(j) "Courses" means the full time Post Graduate technical courses in

Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology, Management, Computer Applications, Pharm. D. (Post Baccalaureate) and Planning, approved by the appropriate authority;

(k) "Department" means Higher and Technical Education Department of Government of Maharashtra;

(l) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;

(m) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and redressal of grievances, etc., are provided;

(n) "Home University (HU)" means the university area as specified in rule 5(1)herein;

(o) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(p) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;

(q) "*Inter-Se-Merit*" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;

(r) "*Jammu and Kashmir*" means the Union Territory of Jammu and Kashmir and Union Territory of Ladakh;

(s) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;

(t) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';

(u) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizenship of India as declared by the Central Government under section 7A of the Citizenship Act 1955and includes Persons of Indian Origin(PIO).

Explanation: For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;

(v) "OHU" means the area Outside Home University area;

(w) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;

(x) "Sponsored Candidate" means the candidate having minimum of two years of full time work experience counted after the date of declaration of result of qualifying degree till the last date of receipt of application in a registered firm or company or industry or educational and/or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(y) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;

(z) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;

(aa) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application

(1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year.

(2) The Competent Authority shall also invite online application form from the eligible candidates for participating in Centralised Admission Process (CAP) to the post graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.

(3) The Candidates seeking admissions to the professional courses for the seats provided in -

(a) 7(1)-**Maharashtra State Candidature Seats**,7(2)- **All India Candidature Seats**, 7(3)- **Minority Quota Seats** and 7(5)(b)- **Supernumerary Seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature-** For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).

(b) 7(4)- **Institutional Quota Seats (including seats for NRI)** and 7(5)(a) **Supernumerary Seats for OCI/ PIO, Foreign Students and the children of Indian Workers in Gulf Countries Candidates**-For these seats the candidates shall initially apply to the Competent Authority, for verification of documents and then to respective institute, to enable the institutions to give admissions to such eligible applicants on the basis of Inter-Se-Merit.
It is pre-requisite and mandatory to apply to the Competent Authority for verification of documents to be eligible for admission under this quota.

(4) The Candidate should submit, along-with the application, the requisite certificates, as applicable in the necessary Proforma issued by the concerned competent authority. The list of documents to be submitted is given in **Section 16** of this Information Brochure.

4. Role of Competent Authority in the process of Admission.-

(a) The Competent Authority, the Commissioner State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr.Babasaheb Ambedkar Technological University, Lonere (BATU) and Unaided Private Professional Technical Educational Institutions.

(b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.

(c) All the decisions taken in relation to Admission to First Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State along with their Jurisdiction.

S. No	Home University	District of Jurisdiction
1.	Dr.Babasaheb Ambedkar Marathwada University	Aurangabad, Beed,Jalna, Osmanabad
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded,Parbhani
3	Mumbai University	Mumbai City,Mumbai Suburban,Thane,Ratnagiri, Raigad, Palghar, Sindhudurg
4	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon	Dhule,Jalgaon,Nandurbar
5	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune
6	Shivaji University	Kolhapur, Sangli, Satara
7	Punyashlok Ahilyabai Holkar Solapur University	Solapur
8	Sant Gadge Baba Amravati University	Akola, Amravati,Buldana,Washim, Yavatmal
9	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia,Nagpur, Wardha
10	Gondwana University	Chandrapur, Ghadchiroli

5. Candidature Type.-

5.1 Maharashtra State Candidature. -A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
Type-A	(i) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy or Diploma of Vocation and also Qualifying Examination from a recognized institution in Maharashtra State (ii) Candidate who is either Domicile of Maharashtra and/or is born in Maharashtra;	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
Type-B	A Candidate who does not fall in Type A above, but who or whose father or mother is domiciled in the State of Maharashtra and possesses domicile certificate.	Place of domicile certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type A or Type B but whose father or mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submitting the Application Form for CAP.	Place of posting of father or mother of Candidate falling within the jurisdiction of the respective University area
Type-D	A Candidate who does not fall in any of the above Type A, Type B and Type C but whose father or mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of father or mother of Candidate or the place of settlement of the father or mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy or Diploma of Vocation and also Qualifying Examination from a recognised institution located in Maharashtra Karnataka Border Area or from Maharashtra, residing in	Candidate shall be considered for the Outside Home University or State Level Seats.

	the Maharashtra Karnataka Border Area and whose mother tongue is Marathi. *Explanation,*- the Maharashtra Karnataka Border Area includes the villages declared by the State government for that purpose..	

5.2 All India Candidature.-The Candidates having Indian Nationality are eligible under this Category.

5.3 Minority Candidature.-The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

5.4 NRI Candidature.-The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.

5.5 Foreign Student or OCI or PIO Candidature.-The Foreign Student Candidates, as defined in clause (i) of section2 of the Act, the Overseas Citizen of India (OCI)candidate, as defined under clause (q) of rule-2and Persons of Indian Origin (PIO) as defined in clause (o) of Section2 of the Act are eligible under this Category.

5.6 Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature.-

The following types of Candidates are eligible under this category.

(a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or

(b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) posted to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(c) The children of staff belonging to military and paramilitary forces posted in the past or currently in the Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(d) Kashmiri Pandits or Kashmiri Hindu families (Non-migrants) living in the Kashmir valley and having domicile certificate of Jammu and Kashmir; or

(e) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism,

6. Sanctioned Intake and Supernumerary Seats for various Courses.-

6.1 The Sanctioned Intake for First Year Post Graduate Degree Courses, shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University before cut-off date as laid down for that year.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2019-20. **Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.**

6.2 The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

7. Allocation of Seats.-The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in ***Schedule-I*** for First Year.

7.1Maharashtra State Candidature Seats.-The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

7.2 All India Candidature Seats.-The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

7.3 Minority Quota Seats.-The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in ***Schedule-I***. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

7.4 Institutional Quota Seats.- The Institution can admit Eligible Candidates as specified in Schedule –I, subject to following conditions.-

(i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;

(ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.

(iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature.

NOTE: while filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

7.5 Supernumerary Seats for,-

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates.-

(i) The Candidates having candidature as given in 5(5) and the children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.

(ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats. Out of 15% seats, one third shall be reserved for the children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the appropriate authority, from time to time.

Provided that, if seats in a course reserved for Children of Indian Workers in Gulf Countries remains vacant, then such vacant seats shall be filled in from the candidates of OCI, PIO or Foreign Students and if seats reserved for candidates of OCI, PIO or Foreign Students remains vacant then such vacant seats shall be filled in from the children of Indian Workers in Gulf Countries:

Provided further that, any vacant seat in both the above quota may be filled in from NRI Candidature Candidates by the Institutes has secured prior approval of the appropriate authority for the NRI seats. These seats shall be filled in by the institution on the basis of Inter-*Se-Merit* of candidates as given in section 8 of this brochure.

(iii) Candidates fulfilling the eligibility criteria for Foreign Nationals/OCI/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature:

(i) These seats shall be filled in by the Competent Authority.

(ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.

(iii) The number of seats for this quota shall be as per the policy of the Government.

(iv) Candidates fulfilling the eligibility criteria for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified or as per the the method prescribed by the Competent Authority for this purpose.(v) The Fees shall be as that for the Non Autonomous Government Institutes.

(c) Tuition Fee Waiver Scheme (TFWS) Seats:

(I) Scheme

(i) These seats shall be filled in by the Competent Authority.

(ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs that are approved by the All India Council for Technical Education.

(iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year

(iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.

(v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.

(vi) These seats shall be available for admission to First Year of MBA/MMS and MCA courses.

(II) Eligibility

(i) Only Maharashtra State Candidature candidates are eligible for these seats

(ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority**.**

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

7.6 Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class Category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for

Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr. No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (**SC**)	**13.0 %**
02	Schedule Tribes (**ST**)	**7.0%**
03	Vimukta Jati (**VJ**)/De Notified Tribes(**DT**) (**NT-A**)	**3.0%**
04	Nomadic Tribes 1 (**NT-B**)	**2.5%**
05	Nomadic Tribes 2 (**NT-C**)	**3.5%**
06	Nomadic Tribes 3 (**NT-D**)	**2.0%**
07	Other Backward Classes (**OBC**)	**19.0%**
	Total	**50.0%**

(b) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total seats coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra domiciled candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note:-

Candidates with Disability should note that on admission to post graduate degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

(c) Reservation for EWS Candidate:

As per the provisions in Government Resolution No. राआधो -४०१९/प्र.क्र.३१/१६-अ, dated 12th February, 2019, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.

(d) Reservations for Orphan Candidates - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.

7.7 Eligibility Criterions:

Year /Course	Eligibility conditions and requirements for admissions
Post Graduate Degree Management (MBA/MMS) [2 Years duration]	**(1) Maharashtra State Candidature Candidate.-** (i) The Candidate should be an Indian National; (ii) Passed minimum three year duration Bachelor's Degree awarded by any of the Universities recognized by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories, Economically weaker section and Persons With Disability Candidates belonging to Maharashtra State only) or its equivalent; (iii) Obtained non zero score in CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2021). **(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates.-** (i) The Candidate should be an Indian National; (ii) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories, Economically weaker section and Persons With Disability Candidates belonging to Maharashtra State only) or its equivalent; (iii) Obtained non zero positive score in one of the following examinations; CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2021), Common Admission Test conducted by Indian Institute of Management (CAT) or Common Management Aptitude Test Conducted by National Testing Agency (CMAT). **(3) NRI/ OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** (i) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or its equivalent. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Computer Applications (MCA) [2 Years duration]	**(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates.-** (i) The candidate should be an Indian National; (ii) Passed BCA or Bachelor Degree in Computer Science Engineering or equivalent Degree and obtained at least 50% marks in aggregate (at least 45% in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State);**Or** (ii) Passed B.Sc. or B.Com. or B.A. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University) and obtained at least 50% marks in aggregate (at least 45% in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State); (iii) Obtained non zero positive score in MAH-MCA-CET 2021. **(2) NRI / OCI / PIO, Children of Indian workers inthe Gulf countries, Foreign National.—** (i) Passed BCA or Bachelor Degree in Computer Science Engineering or equivalent Degree and obtained at least 50% marks in aggregate; **or** (i) Passed B.Sc. or B.Com. or B.A. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University) and obtained at least 50% marks in aggregate; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Pharmacy (M.Pharm) [2 Years duration]	**(1) For Maharashtra Candidature Candidates and All India Candidature Candidates.—** (i) The candidate should be an Indian National; (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category, Economically weaker section and Persons with Disability Candidates belonging to Maharashtra State only); (iii) Obtained non zero positive score in Graduates Pharmacy Aptitude Test(GPAT) conducted by National Testing Agency; (iv) For sponsored candidates, minimum of two years of fulltime work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—** (i) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Pharm D. (Post Baccalaureate) [3 Years duration]	**(1) For Maharashtra Candidature Candidates and All India Candidature Candidates. -** (i) The candidate should be an Indian National; (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category, Economically weaker section and Persons with Disability Candidates belonging to Maharashtra State only); (iii) Obtained Non Zero Positive Score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency; (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National. –** (i) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Master of Planning (M. Planning) [2 Years duration]	**(1) For Maharashtra Candidature Candidates and All India Candidature Candidates. -** (i) The Candidate should be an Indian National; (ii) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Master Degree of Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks (at least 45% marks in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State); (iii) Obtained non zero positive score in Common Entrance Exam for Design (CEED) conducted by Indian Institute of Technology; or (iii) Obtained Qualified score in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology and valid for the current academic year or Obtained non-Qualified marks in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology for the current academic year. However, preference shall be given to the CEED appeared candidate over the GATE appeared candidates; or (iii) For sponsored candidates, minimum of two years of full time work experience in a registered firm or company or industry or educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National. -** (i) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Master Degree of Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Engineering and Technology (M.E./M.Tech.) [2 Years duration]	**(1) For Maharashtra Candidature Candidate and All India Candidature Candidate,-** (i) The Candidate should be an Indian National; (ii) Passed Bachelor Degree in the relevant field of Engineering and Technology or Pharmacy from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50% marks (at least 45% marks in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State); (iii) Passed Bachelor Degree in the relevant course of Engineering and Technology or Pharmacy as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought; (iv) Obtained Qualified score in Graduates Aptitude Test in Engineering (GATE) conducted by the Indian Institute of Technology and valid for the current academic year ; **or** (iv) Obtained non-Qualified marks in Graduates Aptitude Test in Engineering (GATE) conducted by the Indian Institute of Technology for the current academic year; **or** (iv) Obtained Qualified score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency and valid for the current academic year ;**or** (iv) Obtained non-Qualified marks in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency for the current academic year; **or** (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought; (v) GATE or GPAT Qualified Candidates shall have preference over the not qualified Candidates. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —** (i) Passed Bachelor Degree in the relevant field of Engineering and Technology from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50 %marks; (ii) Passed Bachelor Degree in the relevant course of Engineering and Technology as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought. (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Architecture(M.Arch.) [2 Years duration]	**(1) Maharashtra Candidature Candidate and All India Candidature Candidates, -** (i) The candidate should be an Indian National; (ii) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Backward class categories, Economically weaker section and persons with disability belonging to Maharashtra State only); (iii) Obtained non zero score in MAH-M.ARCH-CET 2021. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—** (i) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Hotel Management and Catering Technology (M.HMCT) [2 Years duration]	**(1) Maharashtra Candidature Candidates, All India Candidature Candidate. -** (i) The Candidate should be an Indian National; (ii) Passed Bachelor Degree in Hotel Management and Catering Technology or its equivalent, with at least 50 % marks(at least 45% marks in case of candidates of Backward class categories, Economically weaker section and persons with disability belonging to Maharashtra State only); (iii) Obtained non zero score in MAH-M.HMCT-CET 2021 **Or** (iii) For sponsored candidates, minimum of two years of full timework experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —** (i) Passed Bachelor Degree in Hotel Management and Catering Technology from All India Council for Technical Education or Central or State Government approved institutions or its equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

8. Preparation of Merit List. -

8.1 ***Assignment of merit number***. - All Eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

8.2 ***Change of Marks due to verification.*** -

If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 p.m. on the day of display of final merit list.

8.3 ***Method of calculating marks at qualifying examination for deciding eligibility.*** -While deciding the eligibility of the Candidates following procedure shall be adopted, -

(a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49%, shall be rounded to 44% for deciding the eligibility.

(b) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

(c) If the Candidate re-appears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

(d) The Grades or Marks are considered on the basis of which the class of Degree is awarded.

8.4 ***Assignment of Merit Number for various Courses.*** -First Year Engineering and Technology, Pharmacy, Management, Architecture, Hotel Management and Catering Technology, Pharm. D. (Post Baccalaureate), Planning and Computer Applications, -

(i) The merit list for the Candidates as per rule5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority (For M.B.A./ MMS, All India Quota seats on the basis of percentile score of the examination) for the purpose of admission to these Courses or as prescribed in the Notification dated 08.10.2020 and its amendment dated 20.08.2021regarding Eligibility Conditions and Requirements for Admissions for the respective professional course:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below:—

(*a*) Higher percentage of marks in HSC or Diploma;
(*b*) Higher percentage of marks in SSC;
(*c*) Higher marks in Science subject in SSC;
(*d*) Higher marks in mathematics subject in SSC;
(*e*) Higher marks in English in SSC.

(ii) The merit list for the NRI, PIO/ OCI and Children of Indian Workers in Gulf Countries, Foreign Student Candidates stated at rule 5(4), 5(5) shall be prepared on the basis of the percentage of marks in the Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

(*a*) Higher percentage of marks in HSC or Diploma;
(*b*) Higher percentage of marks in SSC;
(*c*) Higher marks in Science subject in SSC;
(*d*) Higher marks in Mathematics subject in SSC;
(*e*) Higher marks in English in SSC.

9. Centralised Admission Process (CAP). –

***9.1* Centralised Admission Process CAP :-** The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act.

The Government, Government Aided and University Department shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

(a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority .The candidate should read the information brochure carefully.
(b) The candidate should fill the Online Application Form as per the notified schedule for respective admission.

(i) For admissions to First Year Engineering and Technology, Planning, Pharmacy, Pharm D(PB), Hotel Management & Catering Technology, Architecture, Management and Computer Applications:

a. The eligible candidates aspiring for admission on the basis of CET conducted by the Competent Authority of Maharashtra State should apply online for admission. Such candidates need not have to pay application fee.

b. The eligible candidates aspiring for admission only on the basis of National Level Examinations mentioned in the eligibility criterion and approved by Maharashtra State time to time, except CET conducted by the Competent Authority of Maharashtra State should apply online for admission and shall pay required fees (Non Refundable) as given in the table below.

(ii) Following are the details of the Application fees to be paid by the candidate through online mode only.

Post Graduate Admission	Application fee for General Category Candidates and Outside Maharashtra State Candidate, Children of Indian Workers In Gulf countries	Application fee for Reserved Category candidates from Maharashtra State and Persons with Disability candidates from Maharashtra	Application fee for NRI / OCI / PIO, Foreign National
Engineering and Technology	Rs. 1000/-	Rs. 800/-	Rs. 5,000/-
Pharmacy			
Planning			
Pharm. D. (Post Baccalaureate)			
MBA/MMS	Rs. 1,000/- *	Rs. 800/- *	Rs. 5,000/-
Architecture			
MCA			
Hotel Management and Catering Technology			

** Note: For the candidates who have not paid fees for CET of the respective course conducted by Competent authority.*

(iii) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.

(iv) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.

(v) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet from home or any other place.

(vi) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.

(vii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.

(viii) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it if required. The candidate shall take printout of the form and sign it.

(ix) The Printed copy of Application form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

(c) Document Verification at Facilitation Centre by the Candidate through the method prescribed by the Competent Authority for this purpose.It is

mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.

After confirmation of application form data/information cannot be changed by candidate.

(d) Display or Publishing of Provisional merit list, Submission of grievances, if any, through the method prescribed by the Competent Authority for this purpose and Display or Publishing of Final Merit Lists;

i. Provisional Merit List of eligible candidates will be displayed on the website.

ii. For discrepancy if any, in the provisional merit list, Candidates can submit the grievances within the specified grievance period given in the schedule through the method prescribed by the Competent Authority for this purpose.

iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.

iv. Final merit lists will be displayed on the website.

NOTE: - **The merit list gives relative position of the candidate and it does not guarantee admission to any course.**

(e) Display of Category Wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

(f) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions prior to respective CAP Rounds - Candidates may fill in **minimum 1 and maximum 300 choices** of Institutes and Courses in decreasing order of their preference. The Option Form once confirmed by the Candidate through their login shall be considered for allotment in the respective CAP Rounds;

(i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for the respective CAP Round.

(ii) Candidates will be able to fill in the online option form through their login.

(iii) It is mandatory for all candidates to confirm the online option form through their login.

(iv) After confirmation of Option form, the candidate will not be able to change the Options.

(v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.

(vi) The serial number of block in the option form indicates preference

of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be his/her first preference (Highest Priority Choice).

(vii) Option form received through online submission only will be considered for further processing.

(viii) Candidate shall confirm the submitted on-line Option Form himself/herself by re-entering Application ID and Password. The candidate can take a printed copy of the confirmed Option form for his record and future reference.

(ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.

(g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course;

(h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority through the method prescribed by the Competent Authority for the purpose of accepting the offered seat and rectifying the errors as per the clause (e) of sub-rule (4) of this rule.;

(i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;

(j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

***9.2* Conduct of CAP Round-I**.- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

9.3 During the CAP:

(a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

(b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and

payment of seat acceptance fee as per the method prescribed Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

(c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority shall be eligible for participation in the subsequent rounds for betterment;

(d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

9.4 Conduct of CAP Round-II.-

(a) The seats available for Rounds II shall be published on the website. The Candidates eligible for Round II are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during this round shall be available to the eligible candidates falling under the following categories. –

(i) Candidates as per the sub-rule 3(c) and 3(d) above;

(ii) Candidates who have not been allotted any seat in the previous round;

(iii) Candidates who did not participate (failure of filling option form) in previous round.

(b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(c) There shall be no further betterment option available to the candidate after round II. The allotment made and/or allotment retained in round II for participating candidates in round II shall be final;

(d) At the time of reporting for admission to ARC as per the method prescribed by the Competent Authority, the Candidate shall produce all the original documents in support of the claims made in the application:

Provided that, if the candidate has allotted seat on the basis of claim made in the application and fails to produce the documents in support of the claim so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds:

Provided further that, if the Candidate is allotted seat without availing any benefit claimed in the application, in such case, the allotment of the Candidate shall be retained and shall be allowed to modify his application, accordingly, as per the provisions of clause (e) of sub-rule (4) of this rule."

(e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC as per the method prescribed by the Competent Authority *viz.*

(i) change of gender from male to female and vice-versa;
(ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
(iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.
(iv) removal of minority status due to failure of submission of supporting documents;
(v) removal of Disability status due to failure of submission of supporting documents;
(vi) change in Type of Candidature;
(vii) change in Home University;
(viii)change in Qualification.
(ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

Apart from the above no other change or rectification shall be allowed.

9.5 Reporting to Institute: The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

9.6 Fees and Concessions:

(a) Fees prescribed in Unaided Private Professional Educational Institutes:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. **The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.**

(b) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC/OBC/EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(c) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or on cancelling the admission, after recovery of dues if any. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution or within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

***10*. CAP allotment stages and process of allotment. -**

Allotment of seats under CAP shall be made in the following manner, -

10.1Maharashtra State Candidature Candidate. -

The stages of computerised allotment are as follows -

<u>Stage –I</u>: For all the Candidates. -

(a) All the Candidates (Open, Reserved) belonging to various categories shall be considered for allotment as per their *Inter-Se*-Merit.

(a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit,* and if seat is not available in their respective reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.

(b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.

(c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

(d) Allotment to the Persons with Disability Category Candidates.-

(i) Allotment of seats to the Persons with Disability Category Candidates shall be within their respective Reserved or General category only.

(ii) The number of seats available for the Persons with Disability Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.

(iii) If the seat for Persons with Disability Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Persons with Disability candidate and shall be allotted as per their Inter-Se-Merit.

(iv) All other seats (except earmarked seats) available for Persons with Disability Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Persons with Disability Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general Persons with Disability Category as per their Inter-Se-Merit.

(v) After allotment of the seat to Person with Disability Category Candidate, a seat from that General or respective Backward Class Category and Person with Disability Category shall be treated as utilized.

(vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Person with Disability Category Candidate.

(e) For Engineering and Technology, Pharmacy Pharm. D. (Post Baccalaureate) and Planning Courses Sponsored or Non sponsored Candidates shall be considered for allotment as per *Inter-Se-Merit*.

(f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below;

i. Seat for Ladies
ii. Seats for Persons with disability
iii. Seat for Sponsored category

(g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.

Stage –II: For SBC Category Candidates. -

If the Backward Class Category seats remain vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Stage –III, **Stage-IV and Stage –V** : Deleted (As per amendment dated 12th June 2019)

Stage –VI: For all Candidates (Without any type of Reservation).-The seat shall be considered for allotment to all the candidates based on *Inter-Se-Merit.*

Stage –VII: For all Candidates (without any Candidature type).-The seats remaining vacant shall be allotted to the All India Candidates.

10.2 All India Candidature Candidates- The allotment to these seats shall be done through CAP on the basis of, -

(a) First Year Management,- Percentile score in CET conducted by the Competent Authority, Common Admission Test conducted by Indian Institute of Management (CAT), Common Management Aptitude Test conducted by National Testing Agency(CMAT)As per Eligibility.
(b) First Year Computer Applications. — CET Score;
(c) First Year Engineering and Technology- GATE score or GPAT score where ever applicable as per eligibility,
(d) First year Pharmacy – GPAT score,
(e) First year Architecture –CET score,
(f) First year Hotel Management and Catering Technology-CET score,
(g) First Year Planning- Score of Common Entrance Examination for Design (CEED) conducted by Indian Institute of Technology and thereafter Graduate Aptitude Test Examination(GATE) Score conducted by Indian Institute of Technology as per Eligibility.
(h) First Year Pharm D. (Post Baccalaureate)- Graduate Pharmacy Aptitude Test (GPAT) Score conducted by National Testing Agency.

There is no separate All India Quota for Engineering and Technology, Pharmacy, Architecture, Planning, Pharm. D. (Post Baccalaureate) and Hotel Management and Catering Technology, the All India Candidature Candidates are eligible for the seats available under CAP and a common merit list of Maharashtra Candidates and All India candidates shall be prepared and operated for allotment.

NOTE: All these seats are treated as “General Category” seats and no reservation is provided in these seats for Candidates of Backward Class Category, Persons with Disability etc.

10.3 Minority Candidature Candidates. —The stages of computerised allotment are as follows, —

Stage–I: The seats under minority quota in the minority institution (linguistic or religious)shall be allotted to the respective minority candidates. For Engineering and Technology, Pharmacy and HMCT Courses, the sponsored and non-sponsored candidate's seats to be allotted to the respective candidates and if, seats remain vacant; it shall be allotted on the basis of inter-se-merit.

Stage–II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage–III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

10.4 Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate-

a) Application Form Filling and Submission for Management and Computer Applications, -

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to the designated centres notified or through the procedure given by the Competent Authority for this purpose.

i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.

ii. The Competent Authority shall publish the provisional Merit List as specified in section 8(4) of this brochure.

iii. The candidates not appeared for MAH-MBA/MMS-CET 2021 but appeared for any other examination as specified in eligibility, can also apply, however such candidates are required to pay the Application Fee through payment gateway (Credit Card/ Debit Card/ Net Banking).

iv. The candidates whose names do not appear in the merit list(s) will not be able to participate in Centralized Admission Process.

b) Counselling Round for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates at SIMSREE, Mumbai.

i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule and as per the procedure given by the Competent Authority.

ii. The candidates shall produce the documentary evidence strictly as per the Proforma) in support of their claims.

iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at notified by the Competent Authority for this purposeas per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.

iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other institute and/or some other course during entire duration of the course.

v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note: Candidates admitted under this provision are not allowed to change course or college in any year of study.

c) Reporting at institutes:

i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.

ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.

iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I and II

(1) All the CAP Rounds (CAP Round I and II) shall be conducted by computerised allotment.

(2) In CAP Round I.—

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference, —

(i) Stage I of sub-rule (3) of rule 10,

(ii) Stage I of sub-rule (1) of rule 10,

(iii) Sub-rule (2) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, —

(i) Stage I of sub-rule (1) of rule 10;
(ii) Sub-rule (2) of rule 10 of these rules.

(4) In CAP Round II.-—
(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
(i) Stage I of sub-rule (3) of rule 10,
(ii) Stages I to VII of sub-rule (1) of rule 10,
(iii) Stage II of sub-rule (3) of rule 10,
(iv) Sub-rule (2) of rule 10,
(v) Stage III of sub-rule (3) of rule 10;
(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
(i) Stages I to VII of sub-rule (1) of rule 10;
(ii) Sub-rule (2) of rule 10 of these rules.

(5) If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered for allotment in subsequent round.

(6) Every stage in CAP Round I and II shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of Inter-Se-Merit.

12. General provisions. -

(a) Allotment in CAP Round-I and II of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per Inter-Se-Merit of Candidates having Maharashtra State Candidature. The Seats will be allotted to Candidates as per Inter-Se-Merit, options filled and seats available at that point of time in the stage of CAP Round-I and II;

(b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;

(c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;

(d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);

(e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;

(f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;

(g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;

(h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;

(i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". At the time of seat acceptance Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority at an Admission Reporting Centre as per the method prescribed by the Competent Authority. Seat will be confirmed by the Admission Reporting Centre (ARC) (List shall be available on website) after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The center in-charge shall issue the Online Receipt of acceptance;

(j) The Seat Acceptance Fee shall be Rs. 1,000/-, for all admitted Candidates and the same shall be treated as non-refundable processing fee;

(k) Failure to report as per the method prescribed by the Competent Authority for Seat acceptance will be considered as if the Candidate has rejected the offer;

(l) Allotted Seat will be cancelled if, at any time, any of the documents or certificates is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;

(m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent rounds of admission as per schedule.

(n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission may be preferred within seven days to the Competent Authority. The Competent Authority shall decide the appeal within fifteen days and his decision thereon shall be final.

(o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found guilty, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

13. Admissions in Institutional Quota and vacant seats after CAP.-

The Director or Principal of the institution shall carry out the admissions for these seats in the following manner.-

(a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.

(b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.

(c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.

(d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in admission rule 3(3)(b) and shall be filled on the basis of Inter-Se-Merit prepared by following the procedure specified in section 8(4) of this Brochure.

(e) The institution after verification of all required documents shall prepare and display the *Inter-Se merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.

(f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.

(g) All the admissions and cancellations shall be updated instantly through online system.

(h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicant.

(i) While filling these seats, the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit.

(j) After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate if any seat remain vacant in the Sanctioned Intake, then these seats may be filled with NRI, Foreign Nationals (FN), Overseas

Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidate, if the institute has secured prior approval from appropriate authority for these seats.

14. Approval of Merit List and the Admitted Candidates List. -

a) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the provisions of sub-section (5) of the section 9 of the Act.

b) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the Quota, Candidature Type, Reservation, Qualification Marks, etc. as well as the required documents of the Candidates admitted at institution level.

c) If a minority institution fails to admit minimum fifty-one percent of its sanctioned intake from the persons belonging to the concerned minority, for period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of sub-section (2) of section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -

(a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;

(b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 pm of the cut-off date prescribed by the Competent Authority;

(c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other

document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

(d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Documents required to be uploaded along with "Application Form for Centralized Admission Process".-

The candidates are required to upload **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission. The Candidates shall carry the original documents for scrutiny &verification at identified Facilitation Centre as per the process specified by the competent authority. The candidates are required to scan the document in .jpg or .gif format (minimum150dpi resolution, file size up to1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Centre shall assist the candidate, free of cost, to scan and upload the documents.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma 3. Qualifying Examination mark sheet. 4. CET mark sheet/ Score Card. 5. School Leaving Certificate, if required to substantiate claim. 6. Certificate of the **Indian Nationality** of the candidate.
In addition to the above documents candidates are required to produce the following **additional documents** depending upon the category to which they belong.		
2	Type– A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type– B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type– C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.

5	Type– D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type-E Candidates Maharashtra Karnataka border area Candidates	1. Certificate stating that candidate belongs to the border area in proforma – G1. 2. Certificate stating that the mother tongue of the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka border area is available on website)
7	Backward class Candidates belonging to SC/ST	1. Caste certificate 2. Caste/Tribe validity certificate
8	Backward class Candidates belonging to VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC	1. Caste certificate 2. Caste validity certificate 3. Non creamy layer certificate @ valid **upto 31st March 2022**.
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section Proforma – V valid for 2021-22 सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो/४०१९ प्र.क्र.३१/१६ अ, दिनांक ३१.०५.२०२१ - आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या आरक्षणाचा लाभ घेण्यासाठी पात्रतेसाठीचे प्रमाणपत्र (GR Code २०२१०५३११२५०५९९४०७)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate Proforma – U
11	Persons with Disability Candidates	1. Certificate in the proforma. 2. Domicile certificate of candidate.
12	Union Territory of Jammu and Kashmir Migrant and Union Territory of Ladakh Migrant Candidates	1. Certificate of posting in case of Defence and Government servants in proforma – J 2. Certificate of stay in refugee camp for those staying in camp in proforma – K 3. Certificate stating that the candidate belongs to displaced family proforma –L 4. Certificate stating that the candidate belongs to displaced family proforma –M
13	Foreign nationals / Foreign Students	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate.

		3. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 4. Proof of residence i.e. Driving Licence or Telephone Bill of candidate 5. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 6. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
14	Persons of Indian Origin	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. PIO / OCI Card. 4. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 1. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
15	Children of Indian Workers in Gulf Countries	1. CIWGC Certificate of the Candidate OR of his/her Mother or Father 2. Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 3. Passport, Nationality Certificate of Parent. 4. Residence of parent in Gulf Countries, Valid VISA of Parent 5. Work Permit or Letter from the Employer on Company Letterhead. 6. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent 7. Proof of residence showing minimum 182

		days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date 8. True copy of Gulf bank account passbook (copies of main page indicating bank name & address, Parent name & address, with entries of last preceding 6 months prior to admission) 9. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 10. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 11. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
16	Non Resident Indian (NRI)	1. NRI Certificate of the Candidate **OR** of his/her Mother or Father **OR** the real brother/real sister ordinarily residing abroad **OR** NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR father/mother of Mother OR 1st degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence & affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee. 2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor. 3. Passport, Nationality Certificate of sponsor 4. Residence of NRI, Valid VISA of sponsor 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date 7. True copy of foreign bank account passbook (copies of main page indicating bank name &

		address, sponsor name & address, with entries of last preceding 6 months prior to admission) 8. Affidavit of family chart duly signed by sponsor making clear relationship 9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart. 10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
17	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. (शासननिर्णय अल्पसंख्याक विकास विभाग क्र-.अविवि-2010/प्र.क्र.109/10/काया-5 दि .01 जुलै2013 पहावा) 2. Domicile Certificate of Candidate/Documents specified for Type A Candidates
18	TFWS candidates	Income certificate stating that his/her parent's annual income is less than Rs. 8 Lakh from all sources issued by the appropriate competent authority of the Maharashtra State.
19	Sponsored Candidates	Sponsorship Certificate Proforma – P and Proforma - Q

17. Miscellaneous provisions

17.1 Conduct and Discipline

(i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.

(ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.

(iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.

(iv) Notwithstanding anything contained in these Rules, if the Government takes

any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.

(v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

17.2 Action against ragging:

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

a) Ragging within or outside of any educational institution is prohibited,

b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.

c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

e) If the Head of the educational institution fails or neglects to act in the manner specified in section “d” above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section “b” above.

f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

17.3 Others:

(i) The medium of instruction for postgraduate degree courses is English.

(ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.

(iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.

(iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

17.4 Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

SCHEDULE –I

A1. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Government and Government Aided Institutes

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake		
		CAP Seats		
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota
For Management Courses				
1	(A) Government / Government Aided Institutions, University Departments Excluding Minority Institutions	**(A)1 Autonomous** - 85% (State Level) **(A)2 Non-Autonomous & University Departments**- 70 % for HU, 15 % for OHU	(A)1&(A)2 15%	Nil
	(B) SNDT University	(B) 85% State Level Seats in SNDT University	(B) 15%	
For Engineering and Technology, Hotel Management and Catering Technology, Pharmacy, Planning and Pharm. D.(Post Baccalaureate) Courses.				
2	Government / Government Aided Institutions, University Departments Excluding Minority Institutions SNDT University	**Autonomous & Non- Autonomous** 75% Non-Sponsored Seats 25% Sponsored Seats		Nil
3	Government/ Government Aided Minority Educational Institutions	37.5% Non-Sponsored Seats 12.5% Sponsored Seats		37.5% Non-Sponsored Seats 12.5% Sponsored Seats
For First Year Computer Application Courses				
4	Government/ Government Aided Institutions.	**Autonomous Non- Autonomous**- 70 % for HU, 30 % for OHU	Nil	Nil
	University Department	70% HU and 15% OHU in University Departments	15%	
5	SNDT University	85% State Level	15%	Nil
For Architecture Courses				
6	Government/ Government Aided Institutions / University Department, excluding Minority Institutions	100%		Nil
7	Government / Government Aided Minority Educational Institution	50%		50%
HU – Home University and OHU- Other than Home University				

2. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Unaided Private Professional Educational Institutions

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institution Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
For Management Courses					
1	Unaided Private Professional Educational Institutions (Excluding minority institutions)	**Autonomous** - 65% (State Level) **Non- Autonomous** –45.5% for HU, 19.5% for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	Autonomous*- 100% of M.S.Seats$ (State Level) Non Autonomous*- 70% of M.S.Seats$ for HU, 30% of M.S. Seats$ for OHU	15% of Seats under CAP#	Minimum 51%@	20%
For Engineering and Technology, Pharmacy, Hotel Management and Catering Technology , Pharm. D.(Post Baccalaureate) and Planning Courses					
3	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80% (60% for Non-Sponsored seats and 20% for Sponsored Seats)		Nil	20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)
4	Unaided Minority Educational Institutions	75% of M.S. Seats$#*for Non Sponsored, 25% of M.S. Seats$#*for Sponsored		Minimum 51%@	20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)
For First Year Computer Application Courses					
5	Unaided Private Professional Educational Institutions (Excluding minority institutions)	45.5% for HU, 19.5% for OHU	15%	Nil	20%
6	Unaided Minority Educational Institutions	70% of M.S. Seats$#* for HU, 30% of M.S. Seats$#*for OHU	15% of seats under CAP	Minimum 51%@	20%

For Architecture Courses				
7	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80%	Nil	20%
8	Unaided Minority Educational Institutions	100% of M.S. Seats$#*	Minimum 51%@	20%

CAP Seats = Sanctioned Intake – Institutional Quota
CAP seats excluding Minority Quota
$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)
%- Percentage
* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.
@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of Minority quota to be filled in their institution.

B. Allocation of Supernumerary Seats

(1) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall beas per the policy of the Government.
(2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

Pro forma – A
(For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. ....is an employee in the capacity of .....in .... (Designation) (Name of the Organization /Establishment/Department) This Organization / Establishment / Department is under ..... (Department of Central Government / Government of India undertaking)
Shri / Smt. .....is transferred to .....in Maharashtra State vide transfer order No..... Dated..... .....
He / She has joined duty in Maharashtra on ..... and is currently working in the same post.
This certificate is issued for the purpose of his / her son / daughter .....'s admission to First Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2021-22.

Outward No.&Date: (Signature)
Place : Name & Designation
of the Head of the office
Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
1) Transfer order
2) Joining report

Proforma B-1

(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. .....is an employee in the capacity of ..... in .....

Designation) (Name of the Organisation /Establishment / Department)

This Organisation/Establishment /Department is under .....

Department of Maharashtra State Government / Maharashtra State Government undertaking.

Shri / Smt. .....is transferred to/from.....in/out of Maharashtra State vide transfer order No..... Dated.....

He / She has joined duty in/out of Maharashtra State on ..... and is currently working in the same post.

This certificate is issued for the purpose of his/her son/daughter .....'s admission to First Year of Post Graduate Degree courses in Engineering and Technology /Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2021-22.

Outward No.&Date :

(Signature)

Name&Designation
of the Head of the office

Place :

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :

1) Transfer order

2) Joining report

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

This is to undertake that I, ..., have retired from the service from the post of ..... in .....

Designation) (Name of the Organisation /Establishment / Department)

This Organisation / Establishment / Department is under .....
Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on .....and settled in .....taluka.....district .

This undertaking is submitted for the purpose of my son/daughter..... .....'s admission to First Year of Post Graduate Degree courses in Engineering and Technology/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2021-22.

(Signature)

Place : Name

Date :

Note : This pro forma is to be accompanied by attested copy of :

1) Pension Pay Order.

2) Proof of settlement (Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/Election Card).

Proforma – G1

(to be issued on the Printed Letter Head of the concerned office)

(For Candidates residing in Karnataka and Maharashtra State Border Area)

CERTIFICATE

This is to certify that Shri / Smt. ..... (candidate himself/herself) is a resident of ..... Village in .....Taluka ..... District.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2021-22.

Outward No. &Date : District Collector/ Deputy Commissioner/ District Magistrate/Additional District Magistrate/

Place : Taluka Executive Magistrate

Proforma – G2

(to be issued on the Printed Letter Head of the concerned School/College)

(For Candidates residing in Karnataka and Maharashtra State Border Area and having mother tongue as Marathi)

CERTIFICATE

This is to certify that Mr. /Miss ..... is a student of this school / College. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects.

This certificate is issued for the purpose of his / her admission to First Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2021-22.

Outward No. &Date :

Place: Head Master /Principal

School/ College

Seal of the School / College

Proforma – J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities)

CERTIFICATE

Ref. No. Date:

This is to certify that Shri / Smt. ..... is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police *previously* / presently* posted and *was working* / working* at ..... which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter .....'s admission to First Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2021-22.

Outward No.&Date : Head of the Office

Place :

Seal of the Office

- **Strike put which ever is not applicable as per rule 5(6)**

Proforma – K
(For Jammu / Kashmir / Ladakh Migrant Candidates)
(Migrants staying in refugee camps)
CERTIFICATE

Ref. No. Date:

This is to certify that Mr./ Miss. ..... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:
Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2021-22.

Outward No. & Date: Name & Signature of Head of the Office
Place: Migrant/Refugee Camp

Seal of the Office

Proforma – L

(For Refugees staying with relatives)

(Displaced Jammu / Kashmir /Ladakh Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No. Date:

This is to certify that Mr./Miss. ..... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He/She is staying with ....
(Name and complete address of the Person with whom the candidate is staying at present)
..... since past .....years.
This certificate is issued for the purpose of his / her admission to First Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2021-22.

Outward No. &Date : Name & Signature of
District Collector

Place :

Seal of the Office

Pro forma – M

(*To be issued on the **Letter Head** of the concerned office*)

(For Children's of Kashmiri Pandits / Kashmiri Hindu families (Non Migrants) living in the Kashmir valley and having domicile certificate.)

CERTIFICATE

Ref. No. Date:

This is to certifythat Mr./Miss…….. ..... is a son/daughter of ……. who is Kashmiri Pandits / belongs to Kashmiri Hindu families (Non Migrants) and living and domiciled in the Kashmir valley.

This certificate is issued for the purpose of his / her admission to First Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. (Post Baccalaureate) for the academic year 2021-22.

Outward No. & Date : Name & Signature of District Collector
Place :

Seal of the Office

Proforma – O

(For seats under Minority Quota)

MINORITY COMMUNITY STUDENT'S SELF DECLARATION

I, _____ Son/Daughter/of _____
Resident of (full address) _____
_____ hereby declare that

I belong to the Muslim/Sikh/Christian/Buddhist/Jain/Zoroastrian (Parsi)* religious minority community

and / or

As my mother tongue is not mentioned in my Leaving / Transfer Certificate for deciding my candidature under linguistic minority status. I undertake that my mother tongue is _____.

I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.अविवि-2010/प्र.क्र.109/10/कार्या-5, दिनांक 1.7.2013at the time of admission to the admitted institute.

Date:_____ Signature of Candidate: _____
Place:_____ Name of Candidate: _____
(*strike out whichever is not applicable)

Proforma - P

(Format of Certificate by the Employer/Management for Sponsored Candidates)

This is to certify that Shri./ Smt/ Kum. _____

is working in this Institute/organization as (designation) _____ is appointed /approved on regular basis since dated..... and his/her appointment is not contractual / temporary/ adhoc. He/She is permitted to study **M.E./ M.Tech. / M. Pharm / M. HMCT / M. Planning / Pharm. D. (Post Baccalaureate) programme/specialization** at the selected institute allotted of his/her choice. If he/she is admitted to the said program, he/she will be permitted to attend the College as a full time student during the working hours of the admitted College till completion of his/her program. We understand that he/she will fulfil institute norms of the attendance.

Date: _____ **Signature and Designation**

Place:_____ **With stamp of Organization**

Proforma -Q

Undertaking

(FOR SPONSORED CANDIDATES)

I, _____ , understand that I have been admitted to **M.E. / M. Tech / M. Pharm / M.HMCT / M. Planning / Pharm. D. (Post Baccalaureate) programme** with specialization in _____, under sponsored category and I am prepared to undergo this programme and bear all the expenses including the prescribed fees as tuition and other fee and those related to project work and dissertation.

In case of the default, I know that my registration will be cancelled.

Place: Signature of the Candidate .....

Date: Name of the Candidate .....

Application ID :

Pro forma – U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बालविकास विभाग, शासन निर्णय क्र. संकीर्ण -२०१३/ प्र.क्र. १०९/ का-३, दिनांक ६ जून, २०१६ आणि महिला व बालविकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण - २०१३/प्र.क्र.१०९ /का-३, ०९ मे, २०१८

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

नाव :

प्रमाणित : जिल्हा महिला व बालविकास अधिकाऱ्यामार्फत

बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, २००० या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला

प्रमाणित करण्यात येते की, प्रवेशित नामे.....वय वर्षे.....अंदाजित जन्मदिनांक.....हा दिनांक.....पासून.....संस्था, मु. पो. ..... ता. .....

जिल्हा.....या शासनमान्य स्वयंसेवी / शासकीय बालगृहात त्या संस्थेतील प्रवेशित रजिस्टरमधील नोंदणी क्रमांक..... नुसार दाखल झालेला..... मुलगा / मुलगी अनाथ आहे.

संस्थेत दाखल होण्याची पार्श्वभूमी:- (वर्णन द्यावे)

.....
.....
.....

सदर अनाथ मुलास / मुलीस शासकीय / निम शासकीय / खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय, औद्योगिक प्रशिक्षण संस्था (IT) कार्यालय इ. या मध्ये प्राधान्याने प्रवेश देण्यात यावे. तसेच सदर मुलास / मुलीस शासकीय /निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्यालय या ठिकाणी नोकरीसाठी प्राधान्य द्यावे.

(१) त्याच्या आई वडिलांचा ठाव ठिकाणा सर्वमागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा लागण्याची शक्यता नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित करीत आहे. तसेच त्याच्या जातीची माहिती नाही, असेही प्रमाणित करण्यात येत आहे.

(२) त्याच्या (नांव व पत्ता) .....या नातेवाईकाचा शोधला गलेला असून, त्याचे प्रवेशिताशी नाते.....असे आहे. नातेवाईकाशी जात.....असल्याने, प्रवेशितांची जात.....असल्याचे प्रमाणित करण्यात येत आहे. तसेच संबंधित प्रवेशित हा अनाथ (आई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत आहे.

(क्र. (१) व (२) पैकी जे लागू नसेल ते खोडण्यात यावे.)

त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.

(गोल शिक्का)

स्वाक्षरी /-

विभागीय उपायुक्त, महिला व बालविकास (संबंधित विभाग)

Pro forma – V

(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि . ३१/०५/२०२१ सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन

प्रमाणपत्र क्र.

फोटो

वर्ष _____करीता ग्राह्य

आर्थिकदृष्टया दुर्बल घटकाच्या पात्रतेसाठी प्रमाणपत्र

सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६ अ, दिनांक ३१/०५/२०२१ अन्वये

(आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या १०% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी ---------- श्री/श्रीमती---------- यांचा/यांची मुलगा/मुलगी गाव/शहर ----------तालुका ----------जिल्हा/विभाग ---------- महाराष्ट्राचे रहिवासी आहेत. तो/ती ---------- जातीचे असून जात /पोटजात/ वर्ग चे असून सदर जात महाराष्ट्र राज्य लोकसेवा (अनुसूचित जाती, अनुसूचित जमाती, निरधीसूचित जमाती (वि.जा.) भटक्या जमाती (भ.ज.), विशेष मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्या साठी आरक्षण) अधिनियम,२००१ (सन २००४ चा महाराष्ट्र अधिनियम८) या मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.

महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६ अ, दिनांक १२ फेब्रुवारी २०१९ अन्वये त्याच्या/तिच्या कुटुंबाचे स्त्रोतांचे एकत्रित वार्षिक उत्पन्न रु. ----------/- असून, सदर उत्पन्न रु.८,००,०००/- पेक्षा कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/ ती यांचा आर्थिकदृष्टया दुर्बल घटकामध्ये समावेश होतो.

सक्षम प्राधिकारी /तहसिलदार

ठिकाण: स्वाक्षरी :

दिनांक: नाव :

(शिक्का) पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र/पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

१.

२.

३.

(टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि.१२/०२/२०१९,नुसार आर्थिक दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.)



Government of Maharashtra
State Common Entrance Test Cell
8th floor, New Excelsior Building, A.K. Nayak Marg,
Fort, Mumbai 400001

E-Mail : maharashtra.cetcell@gmail.com
Website: http://www.mahacet.org

***Information* Brochure**

For Admission to

Post Graduate Technical Courses

First Year of Post Graduation in

- **Engineering and Technology** (M.E./ M.Tech.)
- **Pharmacy** (M.Pharm.)
- **Pharm. D. (**Post Baccalaureate**)**
- **Architecture** (M.Arch.)
- **Hotel Management and Catering Technology** (M.HMCT)
- **Managemen**t (MBA)
- **Computer Applications** (MCA)
- **Planning**(M.Planning)

For the Academic Year

2020-21

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1. Introduction

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018, 12.06.2019 and 09.07.2020 to regulate the admissions to the **First Year of Full Time Professional Post Graduate Technical Courses** in Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Management, Planning and Computer Applications.

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017and amendments vide Gr No. TEM-2019/CR 46/ TE-4 dated 04th June 2019.

This brochure gives information regarding the eligibility and rules of admission to First year of various technical professional postgraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions

(a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);

(b) "Admission Reporting Centre" means a center where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;

(c) "All India Seats" means seats available to any eligible Indian National Candidate;

(d) "Application Form" means prescribed form filled up online by the Candidate for admission;

(e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;

(f) "CAP" means Centralised Admission Process;

(g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;

(h) "CET" means Common Entrance Test;

(i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;

(j) "Courses" means the full time Post Graduate technical courses in Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology, Management, Computer Applications, Pharm. D.(Post Baccalaureate) and Planning;

(k) "Department" means Higher and Technical Education Department of Government of Maharashtra;

(l) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;

(m) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and redressal of grievances, etc., are provided;

(n) "Home University (HU)" means the university area as specified in rule 5(1)herein;

(o) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(p) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;

(q) "*Inter-Se-Merit*" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;

(r) "*Jammu and Kashmir*" means the Union Territory of Jammu and Kashmir and Union Territory of Ladakh;

(s) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;

(t) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';

(u) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizenship of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin(PIO).

Explanation: For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;

(v) "OHU" means the area Outside Home University area;

(w) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;

(x) "Sponsored Candidate" means the candidate having minimum of two years of full time work experience counted after the date of declaration of result of qualifying degree till the last date of receipt of application in a registered firm or company or industry or educational and/or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(y) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;

(z) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;

(aa) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application

(1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year.

(2) The Competent Authority shall also invite online application form from the eligible candidates for participating in Centralised Admission Process (CAP) to the post graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.

(3) The Candidates seeking admissions to the professional courses for the seats provided in -

(a) 7(1)-**Maharashtra State Candidature Seats**, 7(2)- **All India Candidature Seats**, 7(3)- **Minority Quota Seats** and 7(5)(b)- **Supernumerary Seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature-** For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).

(b) 7(4)- **Institutional Quota Seats** and 7(5)(a) **Supernumerary Seats for OCI/ PIO, Foreign Students and the children of Indian Workers in Gulf Countries Candidates**-For these seats the candidates shall initially apply to the Competent Authority, for verification of documents and then to respective institute, to enable the institutions to give admissions to such eligible applicants on the basis of Inter-Se-Merit.

It is pre-requisite and mandatory to apply to the Competent Authority for verification of documents to be eligible for admission under this quota.

(4) The Candidate should submit, along-with the application, the requisite certificates, as applicable in the necessary Proforma issued by the concerned competent authority. The list of documents to be submitted is given in **Section 16** of this Information Brochure.

***4.* Role of Competent Authority in the process of Admission.-**

(a) The Competent Authority, the Commissioner State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr.Babasaheb Ambedkar Technological University, Lonere (BATU) and Unaided Private Professional Technical Educational Institutions.

(b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.

(c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State along with their Jurisdiction.

S. No	Home University	District of Jurisdiction
1.	Dr.Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded, Parbhani
3	Mumbai University	Mumbai City, Mumbai Suburban, Thane, Ratnagiri, Raigad, Palghar, Sindhudurg
4	SNDT Women's University	Entire Maharashtra
5	Dr.Babasaheb Ambedkar Techolonogical University, Lonere	Entire Maharashtra including Konkan
6	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon	Dhule,Jalgaon,Nandurbar

7	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune
8	Shivaji University	Kolhapur, Sangli, Satara
9	Punyashlok Ahilyabai Holkar Solapur University	Solapur
10	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim, Yavatmal
11	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha
12	Gondwana University	Chandrapur, Ghadchiroli

5. Candidature Type.-

5.1 Maharashtra State Candidature. -A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
Type-A	(**a)<u>For First Year</u>**:- (i) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy and also Qualifying Examination from a recognized institution in Maharashtra State (ii) Candidate who is either Domicile of Maharashtra and/or is born in Maharashtra;	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
Type-B	A Candidate who does not fall in Type A above, but who or whose father or mother is domiciled in the State of Maharashtra and possesses domicile certificate.	Place of domicile certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type A or Type B but whose father or mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submitting the Application Form for CAP.	Place of posting of father or mother of Candidate falling within the jurisdiction of the respective University area

Type-D	A Candidate who does not fall in any of the above Type A, Type B and Type C but whose father or mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of father or mother of Candidate or the place of settlement of the father or mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy and also Qualifying Examination from a recognized institution located in a disputed Maharashtra Karnataka Border area or from Maharashtra, residing in the disputed Maharashtra Karnataka Border area and whose mother tongue is Marathi.	Candidate shall be considered for the Outside Home University or State Level Seats.

5.2 All India Candidature.-The Candidates having Indian Nationality are eligible under this Category.

5.3 Minority Candidature.-The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

5.4 NRI Candidature.-The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.

5.5 Foreign Student or OCI or PIO Candidature.-The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (q) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

5.6 Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature.-

(a) The children of citizens, who are displaced from Union Territory of Jammu and Kashmir and Union Territory of Ladakh to any part of India from unsafe border area of Union Territory of Jammu and Kashmir and Union Territory of Ladakh to a relatively safer place in Union Territory of Jammu and Kashmir and Union Territory of Ladakh from 1990 onwards due to terrorist activities; or

(b) The children of officers belonging to Indian Administrative Services (IAS), Indian Police Services (IPS)or Indian Foreign Services (IFS)and children of staff

belonging to military and paramilitary forces transferred to Union Territory of Jammu and Kashmir and Union Territory of Ladakh to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(c) The children of staff and officers of Union Territory of Jammu and Kashmir and Union Territory of Ladakh police engaged in combating terrorism, are eligible under this category.

6. Sanctioned Intake and Supernumerary Seats for various Courses.-

6.1 The Sanctioned Intake for First Year Post Graduate Degree Courses, shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University before cut-off date as laid down for that year.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2019-20. **Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.**

6.2 The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

7. Allocation of Seats.-The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in ***Schedule-I*** for First Year.

7.1 Maharashtra State Candidature Seats.-The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

7.2 All India Candidature Seats.-The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

7.3 Minority Quota Seats.-The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in ***Schedule-I***. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

7.4 Institutional Quota Seats.- The Institution can admit Eligible Candidates as specified in Schedule –I, subject to following conditions.-

(i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;

(ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.

(iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature.

NOTE: while filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

7.5 Supernumerary Seats for,-

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates.-

(i) The Candidates having candidature as given in 5(5) and the children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.

(ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats. Out of 15% seats, one third shall be reserved for the children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the appropriate authority, from time to time.

Provided that, if seats in a course reserved for Children of Indian Workers in Gulf Countries remains vacant, then such vacant seats shall be filled in from the candidates of OCI, PIO or Foreign Students and if seats reserved for candidates of OCI, PIO or Foreign Students remains vacant then such vacant seats shall be filled in from the children of Indian Workers in Gulf Countries:

Provided further that, any vacant seat in both the above quota may be filled in from NRI Candidature Candidates, subject to the approval from appropriate authority for the NRI seats.

(iii) These seats shall be filled in by the institution on the basis of Inter-*Se-Merit* of candidates as given in section 8 of this brochure.

(iv) Candidates fulfilling the eligibility criteria for Foreign Nationals / OCI/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature:

(i) These seats shall be filled in by the Competent Authority.

(ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.

(iii) The number of seats for this quota shall be as per the policy of the Government.

(iv) Candidates fulfilling the eligibility criteria for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified or as per the the method prescribed by the Competent Authority for this purpose. (v) The Fees shall be as that for the

Non Autonomous Government Institutes.

(c) Tuition Fee Waiver Scheme (TFWS) Seats:

(I) Scheme

(i) These seats shall be filled in by the Competent Authority.

(ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs that are approved by the All India Council for Technical Education.

(iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30% of sanctioned seats in the respective courses are filled up **in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be considered as completely filled.**

(iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.

(v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.

(vi) These seats shall be available for admission to First Year of MBA/MMS and MCA courses.

(II) Eligibility

(i) Only Maharashtra State Candidature candidates are eligible for these seats

(ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority**.**

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

7.6 Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class Category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr. No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (**SC**)	**13.0 %**
02	Schedule Tribes (**ST**)	**7.0%**
03	Vimukta Jati (**VJ**)/De Notified Tribes(**DT**) (**NT-A**)	**3.0%**
04	Nomadic Tribes 1 (**NT-B**)	**2.5%**
05	Nomadic Tribes 2 (**NT-C**)	**3.5%**
06	Nomadic Tribes 3 (**NT-D**)	**2.0%**
07	Other Backward Classes (**OBC**)	**19.0%**
	Total	**50.0%**

(b) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total seats coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra domiciled candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note:-

Candidates with Disability should note that on admission to post graduate degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

(c) Reservation for EWS Candidate:

As per the provisions in Government Resolution No. राआधो -४०१९/प्र.क्र.३१/१६-अ, dated 12th February, 2019, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.

(d) Reservations for Orphan Candidates - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.

7.7 Eligibility Criterions:

Year /Course	Eligibility conditions and requirements for admissions
Post Graduate Degree Management (MBA/MMS) [2 Years duration]	**(1) Maharashtra State Candidature Candidate.-** (i) The Candidate should be an Indian National; (ii) Passed minimum three year duration Bachelor's Degree awarded by any of the Universities recognized by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories, Economically weaker section and Persons With Disability Candidates belonging to Maharashtra State only) or its equivalent; (iii) Obtained non zero score in CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2020). **(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates.-** (i) The Candidate should be an Indian National; (ii) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories, Economically weaker section and Persons With Disability Candidates belonging to Maharashtra State only) or its equivalent; (iii) Obtained non zero positive score in one of the following examinations; CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2020), Common Admission Test conducted by Indian Institute of Management (CAT) or Common Management Aptitude Test Conducted by National Testing Agency (CMAT). **(3) NRI/ OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** (i) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or its equivalent. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Computer Applications (MCA) [2 Years duration]	**(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates.-** (i) The candidate should be an Indian National; (ii) Passed BCA or Bachelor Degree in Computer Science Engineering or equivalent Degree and obtained at least 50% marks in aggregate (at least 45% in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State); **Or** (ii) Passed B.Sc. or B.Com. or B.A. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University) and obtained at least 50% marks in aggregate (at least 45% in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State); (iii) Obtained non zero positive score in MAH-MCA-CET 2020. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—** (i) Passed BCA or Bachelor Degree in Computer Science Engineering or equivalent Degree and obtained at least 50% marks in aggregate; **or** (i) Passed B.Sc. or B.Com. or B.A. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University) and obtained at least 50% marks in aggregate; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Pharmacy (M.Pharm) [2 Years duration]	**(1) For Maharashtra Candidature Candidates and All India Candidature Candidates.—** (i) The candidate should be an Indian National; (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category, Economically weaker section and Persons with Disability Candidates belonging to Maharashtra State only); (iii) Obtained non zero positive score in Graduates Pharmacy

	Aptitude Test (GPAT) conducted by National Testing Agency; (iv) For sponsored candidates, minimum of two years of fulltime work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—** (i) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Pharm D. (Post Baccalaureate) [3 Years duration]	**(1) For Maharashtra Candidature Candidates and All India Candidature Candidates. -** (i) The candidate should be an Indian National; (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category, Economically weaker section and Persons with Disability Candidates belonging to Maharashtra State only); (iii) Obtained Non Zero Positive Score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency; (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National. –** (i) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Master of Planning (M. Planning) [2 Years duration]	**(1) For Maharashtra Candidature Candidates and All India Candidature Candidates. -** (i) The Candidate should be an Indian National; (ii) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks (at least 45% marks in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State); (iii) Obtained non zero positive score in Common Entrance Exam for Design (CEED) conducted by Indian Institute of Technology; or (iii) Obtained Qualified score in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology and valid for the current academic year or Obtained non-Qualified marks in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology for the current academic year. However, preference shall be given to the CEED appeared candidate over the GATE appeared candidates; or (iii) For sponsored candidates, minimum of two years of full time work experience in a registered firm or company or industry or educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National. -** (i) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Engineering and Technology (M.E./M.Tech.) [2 Years duration]	**(1) For Maharashtra Candidature Candidate and All India Candidature Candidate,-** (i) The Candidate should be an Indian National; (ii) Passed Bachelor Degree in the relevant field of Engineering and Technology or Pharmacy from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50% marks (at least 45% marks in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State); (iii) Passed Bachelor Degree in the relevant course of Engineering and Technology or Pharmacy as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought; (iv) Obtained Qualified score in Graduates Aptitude Test in Engineering (GATE) conducted by the Indian Institute of Technology and valid for the current academic year ; **or** (iv) Obtained non-Qualified marks in Graduates Aptitude Test in Engineering (GATE) conducted by the Indian Institute of Technology for the current academic year; **or** (iv) Obtained Qualified score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency and valid for the current academic year ; **or** (iv) Obtained non-Qualified marks in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency for the current academic year; **or** (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought; (v) GATE or GPAT Qualified Candidates shall have preference over the not qualified Candidates. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —** (i) Passed Bachelor Degree in the relevant field of Engineering and Technology from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50 % marks; (ii) Passed Bachelor Degree in the relevant course of Engineering and Technology as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought. (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Architecture (M.Arch.) [2 Years duration]	**(1) Maharashtra Candidature Candidate and All India Candidature Candidates, -** (i) The candidate should be an Indian National; (ii) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Backward class categories, Economically weaker section and persons with disability belonging to Maharashtra State only); (iii) Obtained non zero score in MAH-M.ARCH-CET 2020. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—** (i) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Hotel Management and Catering Technology (M.HMCT) [2 Years duration]	**(1) Maharashtra Candidature Candidates, All India Candidature Candidate. -** (i) The Candidate should be an Indian National; (ii) Passed Bachelor Degree in Hotel Management and Catering Technology or its equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Backward class categories, Economically weaker section and persons with disability belonging to Maharashtra State only); (iii) Obtained non zero score in MAH-M.HMCT-CET 2020. **Or** (iii) For sponsored candidates, minimum of two years of full timework experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —** (i) Passed Bachelor Degree in Hotel Management and Catering Technology from All India Council for Technical Education or Central or State Government approved institutions or its equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

8. Preparation of Merit List. -

8.1 ***Assignment of merit number***. - All Eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

8.2 ***Change of Marks due to verification.*** **-**

If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 p.m. on the day of display of final merit list.

8.3 ***Method of calculating marks at qualifying examination for deciding eligibility.*** **-**While deciding the eligibility of the Candidates following procedure shall be adopted, -

(a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49%, shall be rounded to 44% for deciding the eligibility.

(b) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

(c) If the Candidate re-appears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

(d) The Grades or Marks are considered on the basis of which the class of Degree is awarded.

8.4 ***Assignment of Merit Number for various Courses.*** **-**First Year Engineering and Technology, Pharmacy, Management, Architecture, Hotel Management and Catering Technology, Pharm. D.(Post Baccalaureate), Planning and Computer Applications, -

(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority (For M.B.A./ MMS, All India Quota seats on the basis of percentile score of the examination) for the purpose of admission to these Courses or as prescribed in the Notification dated .....regarding Eligibility Conditions and Requirements for Admissions for the respective professional course:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below:—

(*a*) Higher percentage of marks in HSC or Diploma;

(*b*) Higher percentage of marks in SSC;

(*c*) Higher marks in Science subject in SSC;
(*d*) Higher marks in mathematics subject in SSC;
(*e*) Higher marks in English in SSC.

(ii) The merit list for the NRI, PIO/ OCI and Children of Indian Workers in Gulf Countries, Foreign Student Candidates stated at rule 5(4), 5(5) shall be prepared on the basis of the percentage of marks in the Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

(*a*) Higher percentage of marks in HSC or Diploma;
(*b*) Higher percentage of marks in SSC;
(*c*) Higher marks in Science subject in SSC;
(*d*) Higher marks in Mathematics subject in SSC;
(*e*) Higher marks in English in SSC.

9. Centralised Admission Process (CAP). –

***9.1* Centralised Admission Process CAP :-** The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act.

The Government, Government Aided and University Department shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

(a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority .The candidate should read the information brochure carefully.
(b) The candidate should fill the Online Application Form as per the notified schedule for respective admission.

(i) For admissions to First Year Engineering and Technology, Planning, Pharmacy, Pharm D(PB)., Hotel Management & Catering Technology, Architecture:

a. The eligible candidates aspiring for admission on the basis of CET conducted by the Competent Authority of Maharashtra State should apply online for admission. Such candidates need not have to pay application fee.

b. The eligible candidates aspiring for admission only on the basis of National Level Examinations mentioned in the eligibility criterion and approved by Maharashtra State time to time, except CET conducted by the Competent Authority of Maharashtra State should apply online for admission and shall pay required fees (Non Refundable) as given in the table below.

(ii) For Direct Second Year MCA: The eligible candidates are required to fill the application form Online.
(iii) Following are the details of the Application fees to be paid by the candidate through online mode only.

Post Graduate Admission	Application fee for General Category Candidates and Outside Maharashtra State Candidate, Children of Indian Workers In Gulf countries	Application fee for Reserved Category candidates from Maharashtra State and Persons with Disability candidates from Maharashtra	Application fee for NRI / OCI / PIO, Foreign National
Engineering and Technology	Rs. 1000/-	Rs. 800/-	Rs. 5,000/-
Pharmacy	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
MBA/MMS	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Architecture	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Planning	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Pharm. D. (Post Baccalaureate)	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Hotel Management and Catering Technology	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-

(iv) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.

(v) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.

(vi) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet from home or any other place.

(vii) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.

(viii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.

(ix) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it if required. The candidate shall take printout of the form and sign it.

(x) The Printed copy of Application form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

(c) Document Verification at Facilitation Centre by the Candidate through the method prescribed by the Competent Authority for this purpose.It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.

After confirmation of application form data/information cannot be changed by candidate.

(d) Display or Publishing of Provisional merit list, Submission of grievances, if any, through the method prescribed by the Competent Authority for this purpose and Display or Publishing of Final Merit Lists;

i. Provisional Merit List of eligible candidates will be displayed on the website.

ii. For discrepancy if any, in the provisional merit list, Candidates can submit the grievances within the specified grievance period given in the schedule through the method prescribed by the Competent Authority for this purpose.

iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.

iv. Final merit lists will be displayed on the website.

NOTE: - **The merit list gives relative position of the candidate and it does not guarantee admission to any course.**

(e) Display of Category Wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

(f) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions prior to respective CAP Rounds - Candidates may fill in **minimum 1 and maximum 300 choices** of Institutes and Courses in decreasing order of their preference. The Option Form once confirmed by the Candidate through their login shall be considered for allotment in the respective CAP Rounds;

(i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for the respective CAP Round.

(ii) Candidates will be able to fill in the online option form through their login.

(iii) It is mandatory for all candidates to confirm the online option form through their login.

(iv) After confirmation of Option form, the candidate will not be able to change the Options.

(v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.

(vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be his/her first preference (Highest Priority Choice).

(vii) Option form received through online submission only will be

considered for further processing.

(viii) Candidate shall confirm the submitted on-line Option Form himself/herself by re-entering Application ID and Password. The candidate can take a printed copy of the confirmed Option form for his record and future reference.

(ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.

(g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course;

(h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority through the method prescribed by the Competent Authority for the purpose of accepting the offered seat and rectifying the errors as per the clause (e) of sub-rule (4) of this rule.;

(i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;

(j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

***9.2* Conduct of CAP Round-I**.- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

9.3 During the CAP:

(a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority . Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority , their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

(b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed Competent Authority . Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation

of seat acceptance as per the method prescribed Competent Authority , their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

(c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority shall be eligible for participation in the subsequent rounds for betterment;

(d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

9.4 Conduct of CAP Round-II.-

(a) The seats available for Rounds II shall be published on the website. The Candidates eligible for Round II are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during this round shall be available to the eligible candidates falling under the following categories. –

(i) Candidates as per the sub-rule 3(c) and 3(d) above;
(ii) Candidates who have not been allotted any seat in the previous round;
(iii) Candidates who did not participate (failure of filling option form) in previous round.

(b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(c) There shall be no further betterment option available to the candidate after round II. The allotment made and/or allotment retained in round II for participating candidates in round II shall be final;

(d) At the time of reporting to ARC for confirming the allotted seat as per the method prescribed by the Competent Authority , the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds.

(e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC as per the method prescribed by the Competent Authority *viz*.

(i) change of gender from male to female and vice-versa;

(ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;

(iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.

(iv) removal of minority status due to failure of submission of supporting documents;

(v) removal of Disability status due to failure of submission of supporting documents;

(vi) change in Type of Candidature;

(vii) change in Home University;

(viii) change in Qualification.

(ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

Apart from the above no other change or rectification shall be allowed.

9.5 Reporting to Institute: The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

9.6 Fees and Concessions:

(a) Fees prescribed in Unaided Private Professional Educational Institutes:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. **The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.**

(b) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC / ST/VJ DT NT(A)/ NT(B)/ NT(C)/ NT(D)/ SBC/ OBC/ EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(c) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or on cancelling the admission, after recovery of dues if any. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution or within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

***10.* CAP allotment stages and process of allotment. -**

Allotment of seats under CAP shall be made in the following manner, -

10.1 Maharashtra State Candidature Candidate. -

The stages of computerised allotment are as follows -

Stage –I: For all the Candidates. -

(a) All the Candidates (Open, Reserved) belonging to various categories shall be considered for allotment as per their *Inter-Se*-Merit.

(a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit,* and if seat is not available in their respective reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.

(b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.

(c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

(d) Allotment to the Persons with Disability Category Candidates.-

(i) Allotment of seats to the Persons with Disability Category Candidates shall be within their respective Reserved or General category only.

(ii) The number of seats available for the Persons with Disability Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.

(iii) If the seat for Persons with Disability Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Persons with Disability candidate and shall be allotted as per their Inter-Se-Merit.

(iv) All other seats (except earmarked seats) available for Persons with Disability Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Persons with Disability Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general Persons with Disability Category as per their Inter-Se-Merit.

(v) After allotment of the seat to Person with Disability Category Candidate, a seat from that General or respective Backward Class Category and Person with Disability Category shall be treated as utilized.

(vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Person with Disability Category Candidate.

(e) For Engineering and Technology, Pharmacy Pharm. D. (Post Baccalaureate) and Planning Courses Sponsored or Non sponsored Candidates shall be considered for allotment as per *Inter-Se-Merit*.

(f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below;

i. Seat for Ladies
ii. Seats for Persons with disability
iii. Seat for Sponsored category

(g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.

Stage –II: For SBC Category Candidates. -

If the Backward Class Category seats remain vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Stage –III, **Stage-IV and Stage –V** : Deleted (As per amendment dated 12th June 2019)

Stage –VI: For all Candidates (Without any type of Reservation).-The seat shall be considered for allotment to all the candidates based on *Inter-Se-Merit.*

Stage –VII: For all Candidates (without any Candidature type).-The seats remaining vacant shall be allotted to the All India Candidates.

10.2 All India Candidature Candidates- The allotment to these seats shall be done through CAP on the basis of, -

(a) First Year Management,- Percentile score in CET conducted by the Competent Authority, Common Admission Test conducted by Indian Institute of Management (CAT), Common Management Aptitude Test conducted by National Testing Agency(CMAT) As per Eligibility.
(b) First Year Computer Applications. — CET Score;
(c) First Year Engineering and Technology- GATE score or GPAT score where ever applicable as per eligibility,
(d) First year Pharmacy – GPAT score,
(e) First year Architecture –CET score,
(f) First year Hotel Management and Catering Technology-CET score,
(g) First Year Planning- Score of Common Entrance Examination for Design (CEED) conducted by Indian Institute of Technology and thereafter Graduate Aptitude Test Examination(GATE) Score conducted by Indian Institute of Technology as per Eligibility.
(h) First Year Pharm D. (Post Baccalaureate)- Graduate Pharmacy Aptitude Test (GPAT) Score conducted by National Testing Agency.

There is no separate All India Quota for Engineering and Technology, Pharmacy, Architecture, Planning, Pharm. D. (Post Baccalaureate) and Hotel Management and Catering Technology, the All India Candidature Candidates are eligible for the seats available under CAP and a common merit list of Maharashtra Candidates and All India candidates shall be prepared and operated for allotment.

NOTE: All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Persons with Disability etc.

10.3 Minority Candidature Candidates. —The stages of computerised allotment are as follows, —

Stage–I: The seats under minority quota in the minority institution (linguistic or religious) shall be allotted to the respective minority candidates. For Engineering and Technology, Pharmacy and HMCT Courses, the sponsored and non-sponsored candidate's seats to be allotted to the respective candidates and if, seats remain vacant; it shall be allotted on the basis of inter-se-merit.

Stage–II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage–III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

10.4 Union Territory of Jammu and Kashmir and Union Territory of Migrant Candidature Candidate-

a) Application Form Filling and Submission for Management and Computer Applications, -

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to the designated centres notified or through the procedure given by the Competent Authority for this purpose.

i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.

ii. The Competent Authority shall publish the provisional Merit List as specified in section 8(4) of this brochure.

iii. The candidates not appeared for MAH-MBA/MMS-CET 2020 but appeared for any other examination as specified in eligibility, can also apply, however such candidates are required to pay the Application Fee through payment gateway (Credit Card/ Debit Card/ Net Banking).

iv. The candidates whose names do not appear in the merit list(s) will not be able to participate in Centralized Admission Process.

b) Counselling Round for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates at SIMSREE, Mumbai.

i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule and as per the procedure given by the Competent Authority.

ii. The candidates shall produce the documentary evidence strictly as per the Proforma) in support of their claims.

iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at notified by the Competent Authority for this purposeas per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.

iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other institute and/or some other course during entire duration of the course.

v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note: Candidates admitted under this provision are not allowed to change course or college in any year of study.

c) Reporting at institutes:

i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.

ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.

iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I and II

(1) All the CAP Rounds (CAP Round I and II) shall be conducted by computerised allotment.

(2) In CAP Round I.—
(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference, —
(i) Stage I of sub-rule (3) of rule 10,
(ii) Stage I of sub-rule (1) of rule 10,
(iii) Sub-rule (2) of rule 10;
(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, —
(i) Stage I of sub-rule (1) of rule 10;
(ii) Sub-rule (2) of rule 10 of these rules.

(4) In CAP Round II.-—
(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
(i) Stage I of sub-rule (3) of rule 10,
(ii) Stages I to VII of sub-rule (1) of rule 10,
(iii) Stage II of sub-rule (3) of rule 10,
(iv) Sub-rule (2) of rule 10,
(v) Stage III of sub-rule (3) of rule 10;
(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—

(i) Stages I to VII of sub-rule (1) of rule 10;
(ii) Sub-rule (2) of rule 10 of these rules.

(5) If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered for allotment in subsequent round.

(6) Every stage in CAP Round I and II shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of Inter-Se-Merit.

12. General provisions. -

(a) Allotment in CAP Round-I and II of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per Inter-Se-Merit of Candidates having Maharashtra State Candidature. The Seats will be allotted to Candidates as per Inter-Se-Merit, options filled and seats available at that point of time in the stage of CAP Round-I and II;

(b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;

(c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;

(d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);

(e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;

(f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;

(g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;

(h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;

(i) A Candidate who has been allotted a seat shall download the “Provisional Seat Allotment Letter”. At the time of seat acceptance Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority at an Admission Reporting Centre as per the method prescribed by the Competent Authority. Seat will be confirmed by the Admission Reporting Centre (ARC)

(List shall be available on website) after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The center in-charge shall issue the Online Receipt of acceptance;

(j) The Seat Acceptance Fee shall be Rs. 1,000/-, for all admitted Candidates and the same shall be treated as non-refundable processing fee;

(k) Failure to report as per the method prescribed by the Competent Authority for Seat acceptance will be considered as if the Candidate has rejected the offer;

(l) Allotted Seat will be cancelled if, at any time, any of the documents or certificates is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;

(m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent rounds of admission as per schedule.

(n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission may be preferred within seven days to the Competent Authority. The Competent Authority shall decide the appeal within fifteen days and his decision thereon shall be final.

(o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found guilty, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

13. Admissions in Institutional Quota and vacant seats after CAP.-

The Director or Principal of the institution shall carry out the admissions for these seats in the following manner.-

(a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.

(b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.

(c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.

(d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time,

shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in admission rule 3(3)(b) and shall be filled on the basis of Inter-Se-Merit prepared by following the procedure specified in section 8(4) of this Brochure.

(e) The institution after verification of all required documents shall prepare and display the *Inter-Se merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.

(f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.

(g) All the admissions and cancellations shall be updated instantly through online system.

(h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicant.

(i) While filling these seats, the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit.

(j) After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate if any seat remain vacant in the Sanctioned Intake, then these seats may be filled with NRI, Foreign Nationals (FN), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidate, subject to the approval from appropriate authority for these seats.

14. Approval of Merit List and the Admitted Candidates List. -

a) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the provisions of sub-section (5) of the section 9 of the Act.

b) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the Quota, Candidature Type, Reservation, Qualification Marks, etc. as well as the required documents of the Candidates admitted at institution level.

c) If a minority institution fails to admit minimum fifty-one percent of its sanctioned intake from the persons belonging to the concerned minority, for

period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of sub-section (2) of section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -

(a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;

(b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 pm of the cut-off date prescribed by the Competent Authority;

(c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

(d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Documents required to be uploaded along with "Application Form for Centralized Admission Process".-

The candidates are required to upload **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission. The Candidates shall carry the original documents for scrutiny & verification at identified Facilitation Centre as per the process specified by the competent authority. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size up to 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Centre shall assist the candidate, free of cost, to scan and upload the documents.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma 3. Qualifying Examination mark sheet. 4. CET mark sheet/ Score Card. 5. School Leaving Certificate, if required to substantiate claim. 6. Certificate of the **Indian Nationality** of the candidate.
In addition to the above documents candidates are required to produce the following **additional documents** depending upon the category to which they belong.		
2	Type– A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type– B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type– C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
5	Type– D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type-E Candidates Maharashtra Karnataka disputed border area Candidates	1. Certificate stating that candidate belongs to the disputed border area in proforma – G1. 2. Certificate stating that the mother tongue of the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka disputed border area is available on website)

7	Backward class Candidates belonging to SC/ST	1. Caste certificate 2. Caste/Tribe validity certificate
8	Backward class Candidates belonging to VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC	1. Caste certificate 2. Caste validity certificate 3. Non creamy layer certificate @ valid **upto 31st March 2021**.
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section Proforma – V सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो4019/प्र.क्र.31/16-अ, दि . 12/02/2019 (201902121415021407)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate Proforma – U
11	Persons with Disability Candidates	1. Certificate in the proforma. 2. Domicile certificate of candidate.
12	Jammu and Kashmir Migrant candidates	1. Certificate of posting in case of Defence and Government servants in proforma – J 2. Certificate of stay in refugee camp for those staying in camp in proforma – K 3. Certificate stating that the candidate belongs to displaced family proforma –L
13	Foreign nationals / Foreign Students	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 4. Proof of residence i.e. Driving Licence or Telephone Bill of candidate 5. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 6. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
14	Persons of Indian Origin	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate.

		3. PIO / OCI Card. 4. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 1. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
15	Children of Indian Workers in Gulf Countries	1. CIWGC Certificate of the Candidate OR of his/her Mother or Father 2. Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 3. Passport, Nationality Certificate of Parent. 4. Residence of parent in Gulf Countries, Valid VISA of Parent 5. Work Permit or Letter from the Employer on Company Letterhead. 6. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent 7. Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date 8. True copy of Gulf bank account passbook (copies of main page indicating bank name & address, Parent name & address, with entries of last preceding 6 months prior to admission) 9. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 10. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 11. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing

		Qualifying / Equivalent Examination.
16	Non Resident Indian (NRI)	1. NRI Certificate of the Candidate **OR** of his/her Mother or Father **OR** the real brother/real sister ordinarily residing abroad **OR** NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR father/mother of Mother OR 1st degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence & affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee. 2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor. 3. Passport, Nationality Certificate of sponsor 4. Residence of NRI, Valid VISA of sponsor 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date 7. True copy of foreign bank account passbook (copies of main page indicating bank name & address, sponsor name & address, with entries of last preceding 6 months prior to admission) 8. Affidavit of family chart duly signed by sponsor making clear relationship 9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart. 10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.

		12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
17	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. (शासन निर्णय अल्पसंख्याक विकास विभाग क्र-. अविवि-2010 / प्र.क्र.109 /10/ काया-5 दि .01 जुलै 2013 पहावा) 2. Domicile Certificate of Candidate/Documents specified for Type A Candidates
18	TFWS candidates	Income certificate stating that his/her parent's annual income is less than Rs. 8 Lakh from all sources issued by the appropriate competent authority of the Maharashtra State.
19	Sponsored Candidates	Sponsorship Certificate Proforma – P and Proforma - Q

17. Miscellaneous provisions

17.1 Conduct and Discipline

(i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.

(ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.

(iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.

(iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.

(v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

17.2 Action against ragging:

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

a) Ragging within or outside of any educational institution is prohibited,

b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.

c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

e) If the Head of the educational institution fails or neglects to act in the manner specified in section “d” above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section “b” above.

f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

17.3 Others:

(i) The medium of instruction for postgraduate degree courses is English.

(ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.

(iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.

(iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

17.4 Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

SCHEDULE –I

A1. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Government and Government Aided Institutes

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake		
		CAP Seats		
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota
For Management Courses				
1	(A) Government / Government Aided Institutions, University Departments Excluding Minority Institutions	**(A)1 Autonomous** - 85% (State Level) **(A)2 Non-Autonomous & University Departments**- 70 % for HU, 15 % for OHU	(A)1&(A)2 15%	Nil
	(B) SNDT University	(B) 85% State Level Seats in SNDT University	(B) 15%	
For Engineering and Technology, Hotel Management and Catering Technology, Pharmacy, Planning and Pharm. D.(Post Baccalaureate) Courses.				
2	Government / Government Aided Institutions, University Departments Excluding Minority Institutions SNDT University	**Autonomous & Non- Autonomous** 75% Non-Sponsored Seats 25% Sponsored Seats		Nil
3	Government/ Government Aided Minority Educational Institutions	37.5% Non-Sponsored Seats 12.5% Sponsored Seats		37.5% Non-Sponsored Seats 12.5% Sponsored Seats
For First Year Computer Application Courses				
4	Government/ Government Aided Institutions.	**Autonomous** **Non- Autonomous**- 70 % for HU, 30 % for OHU	Nil	Nil
	University Department	70% HU and 15% OHU in University Departments	15%	
5	SNDT University	85% State Level	15%	Nil
For Architecture Courses				
6	Government/ Government Aided Institutions / University Department, excluding Minority Institutions	100%		Nil
7	Government / Government Aided Minority Educational Institution	50%		50%
HU – Home University and OHU- Other than Home University				

2. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Unaided Private Professional Educational Institutions

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institution Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
For Management Courses					
1	Unaided Private Professional Educational Institutions (Excluding minority institutions)	**Autonomous** - 65% (State Level) **Non- Autonomous** –45.5% for HU, 19.5% for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	Autonomous*- 100% of M.S.Seats$(State Level) Non Autonomous*- 70% of M.S.Seats$forHU, 30% of M.S. Seats$for OHU	15% of Seats under CAP#	Minimum 51%@	20%
For Engineering and Technology, Pharmacy, Hotel Management and Catering Technology , Pharm. D.(Post Baccalaureate) and Planning Courses					
3	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80% (60% for Non-Sponsored seats and 20% for Sponsored Seats)		Nil	20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)
4	Unaided Minority Educational Institutions	75% of M.S. Seats$#* for Non Sponsored, 25% of M.S. Seats$#* for Sponsored		Minimum 51%@	20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)
For First Year Computer Application Courses					
5	Unaided Private Professional Educational Institutions (Excluding minority institutions)	45.5% for HU, 19.5% for OHU	15%	Nil	20%
6	Unaided Minority Educational Institutions	70% of M.S. Seats$#* for HU, 30% of M.S. Seats$#* for OHU	15% of seats under CAP	Minimum 51%@	20%
For Architecture Courses					

7	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80%	Nil	20%
8	Unaided Minority Educational Institutions	100% of M.S. Seats$#*	Minimum 51%@	20%

CAP Seats = Sanctioned Intake – Institutional Quota
CAP seats excluding Minority Quota
$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)
%- Percentage
* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.
@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of Minority quota to be filled in their institution.

B. Allocation of Supernumerary Seats

(1) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
(2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

SCHEDULE –II

(For Direct Second Year MCA Admission)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

(i) Lateral Entry Seats: 10% of Sanctioned Intake, which will be over and above, Supernumerary to the approved Intake.
(ii) Vacant Seats: The seats, within the sanctioned intake, which remain vacant during previous year.
(iii) Separate Division in Direct Second Year: These Seats shall be as sanctioned All India Council for Technical Education.

A. Seat Distribution for Direct Second Year

Sr. No	Type of Institution	No. of Seats as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)			Institute Level Quota
		General Seats	Minority Quota	All India Quota	
1	Government / Government Aided Institutions	**Autonomous, Non Autonomous** (i) 100% of (Lateral Entry Seats + Vacant Seats), State Level (ii) Separate Division- 100% of Sanctioned Intake, State Level	Nil	Nil	Nil
2	University Department / SNDT University	**Autonomous, Non Autonomous** 100% of (Lateral Entry Seats + Vacant Seats), State Level	Nil	Nil	Nil
		Autonomous, Non Autonomous Separate Division- 85% of Sanctioned Intake, State Level	15 %	Nil	Nil
		Separate Division- 50% of Sanctioned Intake	50% of Intake	Nil	Nil
3	Unaided Private Professional Educational Institutions (Excluding minority)	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
		Separate Division- 65% of Sanctioned Intake	Nil	15%	20%
4	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats- Minority Quota)	Minimum 51%@	Nil	Nil
		Separate Division : 85 % of Seats under CAP#	Min. 51%@	15% of Seats under CAP#	20%

CAP Seats = Sanctioned Intake – Institutional Quota
CAP seats excluding Minority Quota
@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

Pro forma – A
(For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. ………………………………………… ……………………………………….is an employee
in the capacity of …………………………………..in …………………………………………… …………. ……. ………………….
(Designation) (Name of the Organization /Establishment/Department)
This Organization / Establishment / Department is under ……………………………………………………
(Department of Central Government / Government of India undertaking)
Shri / Smt. ………………………………………….is transferred to ……………………………………in Maharashtra State vide transfer order No………………………….. Dated………….. …………..
He / She has joined duty in Maharashtra on …………………. and is currently working in the same post.
This certificate is issued for the purpose of his / her son / daughter ………………………………’s admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2020-21.

Outward No.& Date: (Signature)
Place : Name & Designation
of the Head of the office
Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
1) Transfer order
2) Joining report

Proforma B-1

(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. .....is an employee in the capacity of ..... in .....

Designation) (Name of the Organisation /Establishment / Department)

This Organisation/Establishment /Department is under .....

Department of Maharashtra State Government / Maharashtra State Government undertaking.

Shri / Smt. .....is transferred to/from.....

in/out of Maharashtra State vide transfer order No..... Dated.....

He / She has joined duty in/out of Maharashtra State on ..... and is currently working in the same post.

This certificate is issued for the purpose of his/her son/daughter .....'s admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology /Pharmacy / Architecture / Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2020-21.

Outward No.& Date :

(Signature)

Name & Designation
of the Head of the office

Place :

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :

1) Transfer order
2) Joining report

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

This is to undertake that I, ……., have retired from the service from the post of …… in …….

Designation) (Name of the Organisation /Establishment / Department)

This Organisation / Establishment / Department is under ……
Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on ……..and settled in ……taluka……district .

This undertaking is submitted for the purpose of my son/daughter…….. ……'s admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology/ Pharmacy / Architecture / Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2020-21.

(Signature)

Place : Name

Date :

Note : This pro forma is to be accompanied by attested copy of :

1) Pension Pay Order.

2) Proof of settlement (Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/Election Card).

Proforma – G1

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that Shri / Smt. ..... (candidate himself/herself) is a resident of ..... Village in .....Taluka ..... District. This village is a village which exists in Maharashtra Karnataka disputed border area.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2020-21.

Outward No. &Date : District Collector/ Deputy Commissioner/ District Magistrate/Additional District Magistrate/

Place : Taluka Executive Magistrate

Proforma – G2

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that Mr. /Miss ..... is a student of this school / College. He / She has passed Std. X / Std. XII / Diploma / B. Sc. examination from this school/college located in Maharashtra Karnataka disputed border area. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects.

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2020-21.Outward No. &Date :

Place: Head Master /Principal

School/ College

Seal of the School / College

Proforma – J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities)

CERTIFICATE

Ref. No. Date:

This is to certify that Shri / Smt. ..... is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at ..... which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter .....'s admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2020-21.

Outward No.& Date : Head of the Office

Place :

Seal of the Office

Proforma – K
(For Jammu / Kashmir Migrant Candidates)
(Migrants staying in refugee camps)
CERTIFICATE

Ref. No. Date:

This is to certify that Mr./ Miss. ..... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:
Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2020-21.

Outward No. & Date: Name & Signature of Head of the Office
Place: Migrant/Refugee Camp

Seal of the Office

Proforma – L

(For Refugees staying with relatives)

(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No. Date:

This is to certify that Mr./Miss. ..... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He/She is staying with ....
(Name and complete address of the Person with whom the candidate is staying at present)
..... since past .....years.
This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2020-21.

Outward No. &Date : Name & Signature of District Collector

Place :

Seal of the Office

Proforma – O

(For seats under Minority Quota)

MINORITY COMMUNITY STUDENT'S SELF DECLARATION

I, _____ Son/Daughter/of _____
Resident of (full address) _____
_____ hereby declare that

I belong to the Muslim/Sikh/Christian/Buddhist/Jain/Zoroastrian (Parsi)* religious minority community

and / or

As my mother tongue is not mentioned in my Leaving / Transfer Certificate for deciding my candidature under linguistic minority status. I undertake that my mother tongue is _____.

I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.अविवि-2010/प्र.क्र.109/10/कार्या-5, दिनांक 1.7.2013 at the time of admission to the admitted institute.

Date:_____ Signature of Candidate: _____
Place:_____ Name of Candidate: _____
(*strike out whichever is not applicable)

Proforma - P

(Format of Certificate by the Employer/Management for Sponsored Candidates)

This is to certify that Shri./Smt/Kum._____

is working in this Institute/organization as (designation) _____ is appointed /approved on regular basis since dated..... and his/her appointment is not contractual / temporary/ adhoc. He/She is permitted to study **M.E./M.Tech./M.Pharm/M.HMCT programme/specialization** at the selected institute allotted of his/her choice. If he/she is admitted to the said program, he/she will be permitted to attend the College as a full time student during the working hours of the admitted College till completion of his/her program. We understand that he/she will fulfil institute norms of the attendance.

Date: _____ **Signature and Designation**

Place:_____ **With stamp of Organization**

Proforma -Q

Undertaking

(FOR SPONSORED CANDIDATES)

I, _____ , understand that I have been admitted to **M.E./M.Tech / M. Pharm /M.HMCT programme** in _____ Engineering/Technology with specialization in _____, under sponsored category and I am prepared to undergo this programme and bear all the expenses including the prescribed fees as tuition and other fee and those related to project work and dissertation.

In case of the default, I know that my registration will be cancelled.

Place: Signature of the Candidate .....

Date: Name of the Candidate .....

Application ID :

Pro forma – U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बाल विकास विभाग, शासन निर्णय क्र. संकीर्ण -२०१३/ प्र.क्र. १०९/ का-३, दिनांक ६ जून, २०१६ आणि
महिला व बाल विकास विभाग, शासन निर्णय शुध्दीपत्रक क्र. संकीर्ण -२०१३/प्र.क्र.१०९ /का-३, ०९ मे, २०१८

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीनफोटो

नाव :

प्रमाणित : जिल्हा महिला व बाल विकास अधिकाऱ्यामार्फत

बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, २००० या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला

प्रमाणित करण्यात येते की, प्रवेशित नामे.....वय वर्षे.....अंदाजित जन्मदिनांक.....हा दिनांक.....पासून.....संस्था, मु. पो. ..... ता. .....
जिल्हा.....या शासनमान्य स्वयंसेवी / शासकीय बालगृहात त्या संस्थेतील प्रवेशित रजिस्टरमधील नोंदणी क्रमांक..... नुसार दाखल झालेला..... मुलगा / मुलगी अनाथ आहे.

संस्थेत दाखल होण्याची पार्श्वभूमी:- (वर्णन द्यावे)

.....
.....
.....

सदर अनाथ मुलास / मुलीस शासकीय / निमशासकीय / खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय, औद्योगिक प्रशिक्षण संस्था (ITI) कार्यालय इ. यामध्ये प्राधान्याने प्रवेश देण्यात यावे. तसेच सदर मुलास / मुलीस शासकीय / निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्यालय या ठिकाणी नोकरीसाठी प्राधान्य द्यावे.

(१) त्याच्या आई वडिलांचा ठावठिकाणा सर्वमागांचा अवलंबकरूनही अद्याप लागलेला नाही. किंवा लागण्याची शक्यता नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित करीत आहे. तसेच त्याच्या जातीची माहिती नाही, असेही प्रमाणित करण्यात येत आहे.

(२) त्याच्या (नांव व पत्ता) .....या नातेवाईकाचा शोध लागलेला असून, त्याचे प्रवेशिताशी नाते.....असे आहे. नातेवाईकाशी जात.....असल्याने, प्रवेशितांची जात.....असल्याचे प्रमाणित करण्यात येत आहे. तसेच संबंधित प्रवेशित हा अनाथ (आई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत आहे.

(क्र. (१) व (२) पैकीजे लागू नसेल ते खोडण्यात यावे.)

त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.

(गोल शिक्का)

स्वाक्षरी /-

विभागीय उपायुक्त, महिला व बालविकास (संबंधित विभाग)

Pro forma – V

(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णयक्र.राआधो४०१९/प्र.क्र.३१/१६-अ, दि . १२/०२/२०१९ सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन
आर्थिकदृष्टया दुर्बल घटकाच्या पात्रतेसाठी प्रमाणपत्र

प्रमाणपत्र क्र.

फोटो

(सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो४०१९/प्र.क्र.३१/१६ अ, दिनांक१२ फेब्रुवारी, २०१९ अन्वये आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या १०% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी ---------- श्री/श्रीमती---------- ----------यांचा/यांची मुलगा/मुलगी गाव/शहर ----------तालुका ----------जिल्हा/विभाग ---------- महाराष्ट्राचे रहिवासी आहेत. तो/ती ---------- जातीचे असून जात /पोटजात/ वर्गचे असून त्याचा समावेश महाराष्ट्र राज्य लोकसेवा अनुसूचित जाती, अनुसूचित जमाती, निरधीसूचित जमाती (वि.जा.), भटक्या जमाती (भ.ज.), विशेष मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्या साठी आरक्षण अधिनियम-२००१ (सन २००४ चा महाराष्ट्र अधिनियम ८) आणि महाराष्ट्र राज्य सामाजिक आणि शैक्षणिक मागास (एस ई बी सी) वर्गाकरिता (राज्यातील शैक्षणिक संस्थांमधील जागांच्या प्रवेशाचे आणि राज्याच्या नियंत्रणाखालील लोकसेवांमधील नियुक्त्यांचे किंवा पदांचे) आरक्षण अधिनियम,२०१८ (सन २०१८चा महाराष्ट्र अधिनियम क्रमांक ६२) मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.

महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो४०१९/प्र.क्र.३१/१६अ, दिनांक १२ फेब्रुवारी २०१९ अन्वये त्याच्या/तिच्या कुटुंबाचे स्त्रोतांचे एकत्रित वार्षिक उत्पन्न रु. ----------/- असून, सदर उत्पन्न रु.८,००,०००/- पेक्षा कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/ ती यांचा आर्थिकदृष्टया दुर्बल घटकामध्ये समावेश होतो.

सक्षम प्राधिकारी यांची सही

ठिकाण: स्वाक्षरी :

दिनांक: नाव :

पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र/पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

१.

२.

३.

टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो४०१९/प्र.क्र.३१/१६-अ, दि . १२/०२/२०१९, नुसार आर्थिक दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.



Government of Maharashtra
State Common Entrance Test Cell
8th floor, New Excelsior Building, A.K. Nayak Marg,
Fort, Mumbai 400001

E-Mail : maharashtra.cetcell@gmail.com
Website: http://www.mahacet.org

Information **Brochure**

For Admission to

Post Graduate Technical Courses

First Year of Post Graduation in

- **Engineering and Technology** (M.E./ M.Tech.)
- **Pharmacy** (M.Pharm.)
- **Pharm. D. (Post Baccalaureate)**
- **Architecture** (M.Arch.)
- **Hotel Management and Catering Technology** (M.HMCT)
- **Managemen**t (MBA)
- **Computer Applications** (MCA)
- **Planning** (M.Planning)

and

Direct Second Year of Master in Computer Applications(MCA)

for the Academic Year

2019-20

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1. Introduction

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018 and 12.06.2019 to regulate the admissions to the **First and Direct Second Year of Full Time Professional Post Graduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Management and Computer Applications).

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017 and amendments vide Gr No. TEM-2019/CR 46/ TE-4 dated 04th June 2019.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional postgraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions

(a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);

(b) "Admission Reporting Centre" means a center where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;

(c) "All India Seats" means seats available to any eligible Indian National Candidate;

(d) "Application Form" means prescribed form filled up online by the Candidate for admission;

(e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;

(f) "CAP" means Centralised Admission Process;

(g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;

(h) "CET" means Common Entrance Test;

(i) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;

(j) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;

(k) "Courses" means the full time Post Graduate technical courses in Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology, Management, Computer Applications, Pharm. D. (Post Baccalaureate) and Planning;

(l) "Department" means Higher and Technical Education Department of Government of Maharashtra;

(m) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under

sub-section (1) of section 3 of the Act;

(n) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and grievances, etc., are provided;

(o) "Home University (HU)" means the university area as specified in rule 5(1) herein;

(p) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(q) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;

(r) "*Inter-Se-Merit*" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;

(s) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;

(t) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';

(u) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizenship of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin(PIO).

Explanation: For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;

(v) "OHU" means the area Outside Home University area;

(w) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;

(x) "Sponsored Candidate" means the candidate having minimum of two years of full time work experience counted after the date of declaration of result of qualifying degree till the last date of receipt of application in a registered firm or company or industry or educational and/or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(y) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;

(z) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;

3. Invitation of Application

(1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year

(2) The Competent Authority shall also invite online application form from the eligible candidates for participating in Centralised Admission Process (CAP) to the post graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.

(3) The Candidates seeking admissions to the professional courses for the seats provided in -

(a) 7(1)-**Maharashtra State Candidature Seats**,7(2)- **All India Candidature Seats**, 7(3)- **Minority Quota Seats** and 7(5)(b)- **Supernumerary Seats for Jammu and Kashmir Migrant Candidature-** For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).

(b) 7(4)- **Institutional Quota Seats** and 7(5)(a) **Supernumerary Seats for OCI/ PIO, Foreign Students and the children of Indian Workers in Gulf Countries Candidates**-For these seats the candidates shall initially apply to the Competent Authority, for verification of documents and then to respective institute, to enable the institutions to give admissions to such eligible applicants on the basis of Inter-Se-Merit.
It is pre-requisite and mandatory to apply to the Competent Authority for verification of documents to be eligible for admission under this quota.

(4) The Candidate should submit, along-with the application, the requisite certificates, as applicable in the necessary Proforma issued by the concerned competent authority. The list of documents to be submitted is given in **Section 16** of this Information Brochure.

4. Role of Competent Authority in the process of Admission.-

(a) The Competent Authority, the Commissioner State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) and Unaided Private Professional Technical Educational Institutions.

(b) The Admission Regulatory Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.

(c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State along with their Jurisdiction.

S. No	Home University	District of Jurisdiction
1.	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded, Parbhani
3	Mumbai University	Mumbai City, Mumbai Suburban, Thane, Ratnagiri, Raigad, Palghar, Sindhudurg
4	SNDT Women's University	Entire Maharashtra
5	Dr.Babasaheb Ambedkar Techolonogical University,Lonere	Entire Maharashtra including Konkan
6	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon	Dhule, Jalgaon, Nandurbar
7	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune
8	Shivaji University	Kolhapur, Sangli, Satara
9	Solapur University	Solapur
10	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim,Yavatmal
11	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha
12	Gondwana University	Chandrapur, Ghadchiroli

5. Candidature Type.-

5.1 Maharashtra State Candidature. - A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
Type-A	(**a)<u>For First Year</u>**:- (i) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy and also Qualifying Examination from a recognized institution in Maharashtra State (ii) Candidate who is either Domicile of Maharashtra and/or is born in Maharashtra;	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
Type-B	A Candidate who does not fall in Type A above, but who or whose father or mother is domiciled in the State of Maharashtra and possesses domicile certificate.	Place of domicile certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type A or Type B but whose father or mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submitting the Application Form for CAP.	Place of posting of father or mother of Candidate falling within the jurisdiction of the respective University area
Type-D	A Candidate who does not fall in any of the above Type A, Type B and Type C but whose father or mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of father or mother of Candidate or the place of settlement of the father or mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy and also Qualifying Examination from a recognized institution located in a disputed Maharashtra Karnataka Border area or from Maharashtra, residing in the disputed Maharashtra Karnataka Border area and whose mother tongue is Marathi.	Candidate shall be considered for the Outside Home University or State Level Seats.

5.2 All India Candidature.- The Candidates having Indian Nationality are eligible under this Category.

5.3 Minority Candidature.- The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

5.4 NRI Candidature.- The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.

5.5 Foreign Student or OCI or PIO Candidature.- The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (q) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

5.6 Jammu and Kashmir Migrant Candidature.-

(a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or

(b) The children of officers belonging to Indian Administrative Services (IAS), Indian Police Services (IPS)or Indian Foreign Services (IFS)and children of staff belonging to military and paramilitary forces transferred to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(c) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism, are eligible under this category.

6. Sanctioned Intake and Supernumerary Seats for various Courses.-

6.1 The Sanctioned Intake for First Year Post Graduate Degree Courses, Direct Second Year (Lateral entry) and Direct Second Year separate division Post Graduate Courses shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University before cut-off date as laid down for that year.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2019-20. **Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.**

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in ***Schedule - II***.

6.2 The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

7. Allocation of Seats.-The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in ***Schedule-I*** for First Year and ***Schedule –II*** for Direct Second Year of various Post Graduate Courses.

7.1 Maharashtra State Candidature Seats.- The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

7.2 All India Candidature Seats.-The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

7.3 Minority Quota Seats.-The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in ***Schedule-I*** and ***Schedule-II***. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

7.4 Institutional Quota Seats.- The Institution can admit Eligible Candidates as specified in Schedule –I and Schedule – II , subject to following conditions.-

(i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;

(ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.

(iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature.

NOTE: while filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

7.5 Supernumerary Seats for,-

(a) OCI / PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates.-

(i) The Candidates having candidature as given in 5(5) and the children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.

(ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats. Out of 15% seats, one third shall be reserved for the children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the appropriate authority, from time to time.

(iii) These seats shall be filled in by the institution on the basis of Inter-*Se-Merit* of candidates as given in section 8 of this brochure.

(iv) Candidates fulfilling the eligibility criteria for Foreign Nationals/OCI/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Jammu and Kashmir Migrant Candidature:

(i) These seats shall be filled in by the Competent Authority.

(ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.

(iii) The number of seats for this quota shall be as per the policy of the Government.

(iv) Candidates fulfilling the eligibility criteria for Jammu and Kashmir Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified by the Competent Authority for this purpose

(c) Jammu and Kashmir Candidates and North East States:

(i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS) for the students belonging to Jammu and Kashmir* and *the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education* shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.

(ii) The Fees shall be as that for the Non Autonomous Government Institutes.

7.6 Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class Category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr. No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (**SC**)	**13.0 %**
02	Schedule Tribes (**ST**)	**7.0%**
03	Vimukta Jati (**VJ**)/ De Notified Tribes(**DT**) (**NT-A**)	**3.0%**
04	Nomadic Tribes 1 (**NT-B**)	**2.5%**
05	Nomadic Tribes 2 (**NT-C**)	**3.5%**
06	Nomadic Tribes 3 (**NT-D**)	**2.0%**
07	Other Backward Classes (**OBC**)	**19.0%**
08	Socially and Educationally Backward Classes (**SEBC**)	**16.0%**
	Total	**66.0%**

(b) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake of all the Institutions under CAP shall be reserved for Candidates having following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis

Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra domiciled candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note:-

Candidates with Disability should note that on admission to post graduate degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

(c) Reservation for EWS Candidate: As per the provisions in Government Resolution No. राआधो -4019/प्र.क्र.31/16-अ, dated 12th February, 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These seats shall be over & above the sanctioned intake.

(d) Reservations for Orphan Candidates - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.

7.7 Eligibility Criterions:

Year and Course	Eligibility conditions and requirements for admissions
Post Graduate Degree Management (MBA/MMS)	**(1) Maharashtra State Candidature Candidate.-** (i) The Candidate should be an Indian National; (ii) Passed minimum three year duration Bachelor's Degree awarded by any of the Universities recognized by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories and Persons With Disability belonging to Maharashtra State only) or its equivalent; (iii) Obtained non zero score in CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2019).
	(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidates.- (i) The Candidate should be an Indian National; (ii) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories and Persons With Disability belonging to Maharashtra State only) or its equivalent; (iii) Obtained non zero positive score in one of the following examinations; CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2019), Common Admission Test conducted by Indian Institute of Management (CAT), Common Management Aptitude Test Conducted by All India Council for Technical Education (CMAT) Graduate Management Aptitude Test Conducted by Graduate Management Admission Council, United States of America(GMAT), Management Aptitude Test Conducted by All India Management Association (MAT), Entrance Test for Management Admissions conducted by The Association of Indian Management Schools (ATMA), Xavier Aptitude Test conducted by Xavier School of Management Jamshedpur (XAT), valid for admissions during the Academic year 2019-20. **(3) NRI/ OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -** (i) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or its equivalent. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Computer Applications (MCA)	**First and Direct Second Year (Lateral Entry and Separate Division)** **(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, Jammu and Kashmir Migrant Candidature Candidates.-** (i) The Candidate should be an Indian National; (ii) Passed BCA / B.Sc./ B.Com./ B.A. with Mathematics as one of the subjects (at 10+2 level or at Graduation level examination) and obtained at least 50% marks in aggregate (at least 45% in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only); (iii)For Direct second year admissions, the candidate should have passed Bachelor Degree in Computer Applications or Science (Information Technology or Computer Science); (iv) Obtained non zero positive score in MAH-MCA-CET 2019. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—** (i) Passed BCA / B.Sc./ B.Com. / B.A. with Mathematics as one of the subjects (at 10+2 level or at Graduation level examination) and obtained at least 50% marks in aggregate; (*ii*) For Direct second year admissions, the candidate should have passed Bachelor Degree in Computer Applications or Science (Information Technology or Computer Science). (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Pharmacy (M.Pharm)	**(1) For Maharashtra Candidature Candidates and All India Candidature Candidates.––** (*i*) The candidate should be an Indian National; (*ii*) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category and Persons with Disability Candidates belonging to Maharashtra State only); The Candidates should have registration with State Pharmacy Council. The candidates not having registration should produce the registration certificate within one month after securing admission. (*iii*) Obtained score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency; (*iv*) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

	(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.–– (i)Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Pharm D. (Post Baccalaureate)	**(1) For Maharashtra Candidature Candidates and All India Candidature Candidates. -** **(i)** The candidate should be an Indian National; **(ii)** Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category and Persons with Disability Candidates belonging to Maharashtra State only); **(iii)**Obtained Non Zero Positive Score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency; **(iv)** For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National. -** **(i)** Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks; **(ii)** Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Post Graduate Course in Planning (Master of Planning M. Planning)	***(1) For Maharashtra Candidature Candidates and All India Candidature Candidates. -*** (i) The Candidate should be an Indian National; (ii) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only); (iii) Obtained Non Zero Positive Score in Common Entrance Exam for Design (CEED) conducted by Indian Institute of Technology; Or (iii) For sponsored candidates, minimum of two years of full time work experience in a registered firm or company or industry or educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. ***(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National. -*** **(i)** Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks; **(ii)** Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Engineering and Technology (M.E. / M.Tech.)	**For Maharashtra Candidature Candidate and All India Candidature Candidate,-** (*i*) The Candidate should be an Indian National; (*ii*) Passed Bachelor Degree in the relevant field of Engineering and Technology or Pharmacy or Architecture from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50% marks (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only); (*iii*) Passed Bachelor Degree in the relevant course of Engineering and Technology or Pharmacy or Architecture as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought; (*iv*) Obtained non zero positive score in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology; Or (iv) Obtained non zero positive score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency; Or (iv) For sponsored candidates, minimum of two years of fulltime work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —** (*i*) Passed Bachelor Degree in the relevant field of Engineering and Technology from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50 %marks; (*ii*) Passed Bachelor Degree in the relevant course of Engineering and Technology as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought. (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Architecture (M.Arch.)	**(1) Maharashtra Candidature Candidate and All India Candidature Candidates, -** (i) The candidate should be an Indian National; (ii) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only); (*iii*) Obtained non zero score in MAH-M.ARCH-CET 2019. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—** (i) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Hotel Management and Catering Technology (M.HMCT)	**(1) Maharashtra Candidature Candidates, All India Candidature Candidate. -** (i) The Candidate should be an Indian National; (ii) Passed Bachelor Degree in Hotel Management and Catering Technology or its equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only); (*iii*) Obtained non zero score in MAH-M.HMCT-CET 2019. Or (iii)For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —** (i)Passed Bachelor Degree in Hotel Management and Catering Technology from All India Council for Technical Education or Central or State Government approved institutions or its equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Note:

(a) Eligibility criteria for Candidates belonging to Persons with Disability:
In addition to the basic qualification mentioned above, candidate who is suffering from any one of the permanent disability, as specified in 7.6(b) of this brochure, is eligible to seek admission against seats reserved for Persons with Disability candidates provided they submit a certificate of disability of permanent nature from the Authority Competent for issuing such certificate.

8. Preparation of Merit List. -

8.1 ***Assignment of merit number.*** - All Eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

8.2 ***Change of Marks due to verification. -***

If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 p.m. on the day of display of final merit list.

8.3 ***Method of calculating marks at qualifying examination for deciding eligibility.*** **-**While deciding the eligibility of the Candidates following procedure shall be adopted, -

(a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49%, shall be rounded to 44% for deciding the eligibility.

(b) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

(c) If the Candidate re-appears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

(d) The Grades or Marks are considered on the basis of which the class of Degree is awarded.

8.4 ***Assignment of Merit Number for various Courses.*** **-**First Year Engineering and Technology, Pharmacy, Management, Architecture, Hotel Management and Catering Technology, Pharm. D. (Post Baccalaureate), Planning and First or Direct Second Year Computer Applications, -

(i)The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority (For M.B.A./ MMS, All India Quota seats on the basis of percentile score of the examination) for the purpose of admission to these Courses:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below:—

(*a*) Higher percentage of marks in HSC or Diploma;

(*b*) Higher percentage of marks in SSC;

(*c*) Higher marks in Science subject in SSC;

(*d*) Higher marks in Mathematics subject in SSC;

(*e*) Higher marks in English in SSC.

(*ii*) The merit list for the NRI, PIO/ OCI and Children of Indian Workers in Gulf Countries, Foreign Student Candidates stated at rule 5(4), 5(5) shall be prepared on the basis of the percentage of marks in the Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

(*a*) Higher percentage of marks in HSC or Diploma;
(*b*) Higher percentage of marks in SSC;
(*c*) Higher marks in Science subject in SSC;
(*d*) Higher marks in Mathematics subject in SSC;
(*e*) Higher marks in English in SSC.

9. Centralised Admission Process (CAP). –

9.1 The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act. The Government, Government Aided and University Department shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

(a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority.

(b) Filling Online Application Form by Candidate for participation in the Centralised Admission Process.

(i) All the aspiring candidates shall register their name on the official website. The candidate shall fill in the Online Application Form for admission through their login.
For admissions the eligible candidates aspiring for admission shall apply, by paying required fees as given below through online mode (Credit Card/ Debit Card/ Net Banking).

Post Graduate Admission	General Category Candidates and Outside Maharashtra State Candidate, Children of Indian Workers in Gulf countries	Reserved Category candidates from Maharashtra State and Persons with Disability candidates from Maharashtra	NRI / OCI / PIO, Foreign National
Engineering and Technology	Rs. 1000/-	Rs. 800/-	Rs. 5,000/-
Pharmacy	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
MBA/MMS	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Architecture	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Planning	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Pharm. D. (Post Baccalaureate)	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Hotel Management and Catering Technology	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-

Note: If the candidate has paid the fees for CET conducted by Competent Authority, need not pay the fees again.

(ii) The amount is Non-refundable.

(iii) The candidate should read the information brochure published on the

website carefully.

(iv) The candidate should fill the Online Application Form as per the notified schedule for respective admission.

(v) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.

(vi) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet from home or any other place.

(vii) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.

(viii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.

(ix) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it if required. The candidate shall take printout of the form and sign it.

(x) The Printed copy of Application form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

(c) Document Verification at Facilitation Centre by the Candidate. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.

After confirmation of application form data/information cannot be changed by candidate.

(d) Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;

i. Provisional Merit List of eligible candidates will be displayed on the website.
ii. For discrepancy if any, in the provisional merit list, Candidates can submit the grievances in written along with required document at Facilitation Centre where candidate has confirmed application form within the specified grievance period given in the schedule.
iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
iv. Final merit lists will be displayed on the website.

NOTE: - **The merit list gives relative position of the candidate and it does not guarantee admission to any course.**

(e) Display of Category Wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

(f) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions prior to respective CAP Rounds - Candidates may fill in **minimum 1 and maximum 300 choices** of Institutes and Courses in decreasing order of their preference. The Option Form once confirmed by the Candidate through their login shall be considered for allotment in the respective CAP Rounds;

(i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for the respective CAP Round.
(ii) Candidates will be able to fill in the online option form through their login.
(iii) It is mandatory for all candidates to confirm the online option form through their login.
(iv) After confirmation of Option form, the candidate will not be able to change the Options.
(v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
(vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be his/her first preference (Highest Priority Choice).
(vii) Option form received through online submission only will be considered for further processing.
(viii) Candidate shall confirm the submitted on-line Option Form himself/herself by re-entering Application ID and Password. The candidate can take a printed copy of the confirmed Option form for his record and future reference.
(ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.

(g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course;

(h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority;

(i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;

(j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

9.2 **Conduct of CAP Round-I**.- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

9.3 During the CAP:

(a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such

candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

(b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

(c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds for betterment;

(d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

9.4 Conduct of CAP Round-II and III.-

(a) The seats available for Rounds II and III shall be published on the website. The Candidates eligible for respective rounds II and III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories. –

(i) Candidates as per the sub-rule 3(c) and 3(d) above;

(ii) Candidates who have not been allotted any seat in any of the previous rounds;

(iii) Candidates who did not participate (failure of filling option form) in previous rounds.

(b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(c) There shall be no further betterment option available to the candidate after round III. The allotment made and/or allotment retained in round III for participating candidates in round III shall be final;

(d) At the time of reporting to ARC for confirming the allotted seat, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds. Candidate shall produce the set of copies certified by FC for verification to ARC. The ARC shall verify set of copies certified by FC from Original and put ARC stamp with date & Signature and return original and verified documents along with Receipt–cum-Acknowledgement of application form. (Candidate shall submit FC and ARC stamped & verified set of documents to the Institute at the time of reporting)

(e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC *viz*.

(i) change of gender from male to female and vice-versa;

(ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;

(iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.

(iv) removal of minority status due to failure of submission of supporting documents;

(v) removal of Disability status due to failure of submission of supporting documents;

(vi) removal of Defence status due to failure of submission of supporting documents

(vii) change in Type of Candidature;

(viii) change in Home University;

(ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

(x) change in group/sub-group pertaining to direct second year engineering admissions;

(xi) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

(f) In case of additional round (if any), the category of candidates mentioned in clause (a) above shall be entitled to participate and will be entitled to fill in fresh option Form. In such case, the candidate need not fill in the previously allotted preference in their preference list. Once the upward allotment is made, the earlier allotment shall stand automatically cancelled. In the event no such upward preference is allotted in this round, the candidate's previous allotment stands retained.

9.5 Reporting to Institute: The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

9.6 Fees and Concessions:

(a) Fees prescribed in Unaided Private Professional Educational Institutes:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. **The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.**

(b) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC/OBC/SEBC/EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(c) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or on cancelling the admission, after recovery of dues if any. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution or within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

10. CAP allotment stages and process of allotment. -

Allotment of seats under CAP shall be made in the following manner, -

10.1 Maharashtra State Candidature Candidate. -

The stages of computerised allotment are as follows -

<u>Stage –I</u>: For all the Candidates. -

(a) All the Candidates (Open, Reserved) belonging to various categories shall be considered for allotment as per their *Inter-Se*-Merit.

(a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se*-

Merit, and if seat is not available in their respective reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.

(b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.

(c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

(d) Persons with Disability Category Candidates shall be considered for allotment of the seat reserved for them in their respective category, as per their Inter-Se-Merit and if seat in their respective reserve Category is not available, then they shall be considered for allotment in Open Category as per their Inter-Se- Merit .

(e) For Engineering and Technology, Pharmacy Pharm. D. (Post Baccalaureate) and Planning Courses Sponsored or Non sponsored Candidates shall be considered for allotment as per *Inter-Se-Merit*.

(f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below;

i. Seat for Ladies
ii. Seats for Persons with disability
iii. Seat for Sponsored category

Stage –II: For SBC Category Candidates. -

If the Backward Class Category seats remain vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Stage –III, **Stage-IV and Stage –V** : Deleted (As per amendment dated 12th June 2019)

Stage –VI: For all Candidates (Without any type of Reservation).-The seat shall be considered for allotment to all the candidates based on *Inter-Se-Merit.*

Stage –VII: For all Candidates (without any Candidature type).- The seats remaining vacant shall be allotted to the All India Candidates.

10.2 All India Candidature Candidates- The allotment to these seats shall be done through CAP on the basis of, -

(a) First Year Management,- Percentile score in CET conducted by the Competent Authority, Common Admission Test conducted by Indian Institute of Management (CAT), Common Management Aptitude Test conducted by National Testing Agency (CMAT), Graduate Management Aptitude Test Conducted by Graduate Management Admission Council, United State of America (GMAT), Management Aptitude Test Conducted by All India Management Association (MAT), entrance Test for Management Admissions conducted by The Association of Indian Management Schools (ATMA) and Xavier Aptitude Test conducted by Xavier School of Management Jamshedpur (XAT).

(b) First or Direct Second Year Computer Applications. — CET Score;

(c) First Year Engineering and Technology- GATE score or GPAT score where ever

applicable as per eligibility,

(d) First year Pharmacy – GPAT score,
(e) First year Architecture –CET score,
(f) First year Hotel Management and Catering Technology-CET score,
(g) First Year Planning- Common Entrance Examination for Design (CEED) Score conducted by Indian Institute of Technology,
(h) First Year Pharm D. (Post Baccalaureate)- Graduate Pharmacy Aptitude Test (GPAT) Score conducted by National Testing Agency.

There is no separate All India Quota for Engineering and Technology, Pharmacy, Architecture , Planning, Pharm. D. (Post Baccalaureate) and Hotel Management and Catering Technology, the All India Candidature Candidates are eligible for the seats available under CAP and a common merit list of Maharashtra Candidates and All India candidates shall be prepared and operated for allotment.

NOTE: All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Persons with Disability etc.

10.3 Minority Candidature Candidates. —The stages of computerised allotment are as follows, —

Stage–I: The seats under minority quota in the minority institution (linguistic or religious) shall be allotted to the respective minority candidates. For Engineering and Technology, Pharmacy and HMCT Courses, the sponsored and non-sponsored candidate's seats to be allotted to the respective candidates and if, seats remain vacant; it shall be allotted on the basis of inter-se-merit.

Stage–II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage–III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

10.4 Jammu and Kashmir Migrant Candidature Candidate-

a) Application Form Filling and Submission for Management and Computer Applications, -

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to the designated centers notified by the Competent Authority for this purpose.

i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.
ii. The Competent Authority shall publish the provisional Merit List as specified in section 8(4) of this brochure.
iii. The candidates not appeared for MAH-MBA/MMS-CET 2019 but appeared for any other examination as specified in eligibility, can also apply, however such candidates are required to pay the Application Fee through payment gateway (Credit Card/ Debit Card/ Net Banking).

iv. The candidates whose names do not appear in the merit list(s) will not be able to participate in Centralized Admission Process.

b) Counselling Round for J and K Migrant Candidates at SIMSREE, Mumbai.

i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.

ii. The candidates shall produce the documentary evidence strictly as per the Proforma) in support of their claims.

iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at notified by the Competent Authority for this purpose as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.

iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other institute and/or some other course during entire duration of the course.

v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note: Candidates admitted under this provision are not allowed to change course or college in any year of study.

c) Reporting at institutes:

i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.

ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.

iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I, II, and III

(1) All the CAP Rounds (CAP Round I, II and III) shall be conducted by computerised allotment.

(2) In CAP Round I.—

(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference, —

(i) Stage I of sub-rule (3) of rule 10,

(ii) Stage I of sub-rule (1) of rule 10,
(iii) Sub-rule (2) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, —
(i) Stage I of sub-rule (1) of rule 10;
(ii) Sub-rule (2) of rule 10 of these rules.

(3) In CAP Round II.—
(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
(i) Stage I of sub-rule (3) of rule 10,
(ii) Stages I to VI of sub-rule (1) of rule 10,
(iii) Stage II of sub-rule (3) of rule 10,
(iv) Sub-rule (2) of rule 10,
(v) Stage III of sub-rule (3) of rule 10 of these rules;
(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
(i) Stages I to VI of sub-rule (1) of rule 10;
(ii) Sub-rule (2) of rule 10 of these rules.

(4) In CAP Round III.-—
(a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
(i) Stage I of sub-rule (3) of rule 10,
(ii) Stages I to VII of sub-rule (1) of rule 10,
(iii) Stage II of sub-rule (3) of rule 10,
(iv) Sub-rule (2) of rule 10,
(v) Stage III of sub-rule (3) of rule 10;
(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
(i) Stages I to VII of sub-rule (1) of rule 10;
(ii) Sub-rule (2) of rule 10 of these rules.

(5) If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered for allotment in subsequent round.

(6) Every stage in CAP Round I, II and III shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of Inter-Se-Merit.

12. General provisions. -

(a) Allotment in CAP Round-I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per Inter-Se-Merit of Candidates having Maharashtra State Candidature. The Seats will be allotted to Candidates as per Inter-Se-Merit, options filled and seats available at that point of time in the stage of CAP Round-I, II, and III;

(b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;

(c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;

(d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);

(e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;

(f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;

(g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;

(h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;

(i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". At the time of seat acceptance Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority at an Admission Reporting Centre. Seat will be confirmed by the Admission Reporting Centre (ARC) (List shall be available on website) after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance;

(j) The Seat Acceptance Fee shall be Rs. 1,000/-, for all admitted Candidates and the same shall be treated as non-refundable processing fee;

(k) Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer;

(l) Allotted Seat will be cancelled if, at any time, any of the documents or certificates is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;

(m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent rounds of admission as per schedule.

(n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission, may be preferred within seven

days to the Competent Authority. The Competent Authority shall decide the appeal within fifteen days and his decision thereon shall be final.

(o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found guilty, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

13. Admissions in Institutional Quota and vacant seats after CAP.-

The Director or Principal of the institution shall carry out the admissions for these seats in the following manner.-

(a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.

(b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.

(c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.

(d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in admission rule 3(4)(b) and shall be filled on the basis of Inter-Se-Merit prepared by following the procedure specified in section 8(4) of this Brochure.

(e) The institution after verification of all required documents shall prepare and display the *Inter-Se merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.

(f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.

(g) All the admissions and cancellations shall be updated instantly through online system.

(h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicant.

NOTE: While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

14. Approval of Merit List and the Admitted Candidates List. -

a) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the provisions of sub-section (5) of the section 9 of the Act.

b) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the Quota, Candidature Type, Reservation, Qualification Marks, etc. as well as the required documents of the Candidates admitted at institution level.

c) If a minority institution fails to admit minimum fifty-one percent of its sanctioned intake from the persons belonging to the concerned minority, for period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall for ward such cases along with observations to the Minorities Development Department as per provisions of sub-section (2) of section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -

(a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;

(b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 pm of the cut-off date prescribed by the Competent Authority;

(c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

(d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Documents to be attached along with "Application Form for Centralized Admission Process".-

The candidates are required to carry **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size up to1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Centre shall assist the candidate, fee of cost, to scan and upload the documents.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma 3. Qualifying Examination mark sheet. 4. CET mark sheet/ Score Card. 5. School Leaving Certificate, if required to substantiate claim. 6. Certificate of the **Indian Nationality** of the candidate.
In addition to the above documents candidates are required to produce the following **additional documents** depending upon the category to which they belong.		
2	Type – A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type – B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type – C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
5	Type – D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type - E Candidates Maharashtra Karnataka disputed border area Candidates	1. Certificate stating that candidate belongs to the disputed border area in proforma – G1. 2. Certificate stating that the mother tongue of the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka disputed border area is available on website)

7	Backward class Candidates belonging to SC/ST	1. Caste certificate 2. Caste/Tribe validity certificate
8	Backward class Candidates belonging to VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC / SEBC	1. Caste certificate 2. Caste validity certificate 3. Non creamy layer certificate @ valid **up to 31st March 2020**.
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section Proforma – V सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो 4019/प्र.क्र.31/16-अ, दि . 12/02/2019 (201902121415021407)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate Proforma – U
11	Persons with Disability Candidates	1. Certificate in the proforma. 2. Domicile certificate of candidate.
12	Jammu and Kashmir Migrant candidates	1. Certificate of posting in case of defence and Government servants in proforma – J 2. Certificate of stay in refugee camp for those staying in camp in proforma – K 3. Certificate stating that the candidate belongs to displaced family proforma –L
13	Foreign nationals / Foreign Students	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 4. Proof of residence i.e. Driving Licence or Telephone Bill of candidate 5. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 6. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
14	Persons of Indian Origin	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.

		2. Passport of the Candidate. 3. PIO / OCI Card. 4. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 1. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
15	Children of Indian Workers in Gulf Countries	1. CIWGC Certificate of the Candidate OR of his/her Mother or Father 2. Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 3. Passport, Nationality Certificate of Parent. 4. Residence of parent in Gulf Countries, Valid VISA of Parent 5. Work Permit or Letter from the Employer on Company Letterhead. 6. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent 7. Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date 8. True copy of Gulf bank account passbook (copies of main page indicating bank name & address, Parent name & address, with entries of last preceding 6 months prior to admission) 9. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 10. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 11. Statement of Marks or Certificate of Passing HSC / Equivalent Examination.

		12. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
16	Non Resident Indian (NRI)	1. NRI Certificate of the Candidate **OR** of his/her Mother or Father **OR** the real brother/real sister ordinarily residing abroad **OR** NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR father/mother of Mother OR 1st degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence & affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee. 2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor. 3. Passport, Nationality Certificate of sponsor 4. Residence of NRI, Valid VISA of sponsor 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date 7. True copy of foreign bank account passbook (copies of main page indicating bank name & address, sponsor name & address, with entries of last preceding 6 months prior to admission) 8. Affidavit of family chart duly signed by sponsor making clear relationship 9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart. 10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.

		12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
17	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. (शासन निर्णय अल्पसंख्याक विकास विभाग क्र-.अविवि-2010/प्र.क्र.109/10/काया-5 दि .01 जुलै 2013 पहावा) 2. Domicile Certificate of Candidate/Documents specified for Type A Candidates
18	Sponsored Candidates	Sponsorship Certificate Proforma – P and Proforma - Q

17. Miscellaneous provisions

17.1 Conduct and Discipline

(i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.

(ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.

(iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.

(iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.

(v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

17.2 Action against ragging:

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

a) Ragging within or outside of any educational institution is prohibited,

b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.

c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

e) If the Head of the educational institution fails or neglects to act in the manner specified in section “d” above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section “b” above.

f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

17.3 Others:

(i) The medium of instruction for postgraduate degree courses is English.

(ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.

(iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.

(iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her

to the college / institution.

17.4 Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

SCHEDULE –I

A1. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Government and Government Aided Institutes

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake CAP Seats		
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota
For Management Courses				
1	(A) Government / Government Aided Institutions, University Departments Excluding Minority Institutions	**(A)1 Autonomous** - 85% (State Level) **(A)2 Non-Autonomous & University Departments**- 70 % for HU, 15 % for OHU	(A)1&(A)2 15%	Nil
	(B) SNDT University	(B) 85% State Level Seats in SNDT University	(B) 15%	
For Engineering and Technology, Hotel Management and Catering Technology Pharmacy, Planning and Pharm. D.(Post Baccalaureate) Courses				
2	Government / Government Aided Institutions, University Departments Excluding Minority Institutions SNDT University	**Autonomous & Non-Autonomous** 75% Non-Sponsored Seats 25% Sponsored Seats		Nil
3	Government/ Government Aided Minority Educational Institutions	37.5% Non-Sponsored Seats 12.5% Sponsored Seats		37.5% Non-Sponsored Seats 12.5% Sponsored Seats
For First Year Computer Application Courses				
4	Government/ Government Aided Institutions.	**Autonomous Non- Autonomous**- 70 % for HU, 30 % for OHU	Nil	Nil

	University Department	70% HU and 15% OHU in University Departments	15%	
5	SNDT University	85% State Level	15%	Nil
For Architecture Courses				
6	Government/ Government Aided Institutions / University Department, excluding Minority Institutions	100%		Nil
7	Government / Government Aided Minority Educational Institution	50%		50%
HU – Home University and OHU- Other than Home University				

A2. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Unaided Private Professional Educational Institutions

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institution Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
For Management Courses					
1	Unaided Private Professional Educational Institutions (Excluding minority institutions)	**Autonomous** - 65% (State Level) **Non-Autonomous** – 45.5% for HU, 19.5% for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	Autonomous*- 100% of M.S. Seats$ (State Level) Non Autonomous*- 70% of M.S. Seats$ for HU, 30% of M.S. Seats$ for ○HU	15% of Seats under CAP#	Minimum 51%@	20%
For Engineering and Technology, Pharmacy, Hotel Management and Catering Technology , Pharm. D.(Post Baccalaureate) and Planning Courses					
3	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80% (60% for Non-Sponsored seats and 20% for Sponsored Seats)		Nil	20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)
4	Unaided Minority Educational Institutions	75% of M.S. Seats$#* for Non Sponsored, 25% of M.S. Seats$#* for Sponsored		Minimum 51%@	20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)
For First Year Computer Application Courses					
5	Unaided Private Professional Educational Institutions (Excluding minority institutions)	45.5% for HU, 19.5% for OHU	15%	Nil	20%

6	Unaided Minority Educational Institutions	70% of M.S. Seats$#* for HU, 30% of M.S. Seats$#* for OHU	15% of seats under CAP	Minimum 51%@	20%
For Architecture Courses					
7	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80%		Nil	20%
8	Unaided Minority Educational Institutions	100% of M.S. Seats$#*		Minimum 51%@	20%

CAP Seats = Sanctioned Intake – Institutional Quota
CAP seats excluding Minority Quota
$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)
%- Percentage
* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.
@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of Minority quota to be filled in their institution.

B. Allocation of Supernumerary Seats

(1) Jammu and Kashmir Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
(2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

SCHEDULE –II

(For Direct Second Year MCA Admission)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

(i) Lateral Entry Seats: 10% of Sanctioned Intake, which will be over and above, Supernumerary to the approved Intake.
(ii) Vacant Seats: The seats, within the sanctioned intake, which remain vacant during previous year.
(iii) Separate Division in Direct Second Year: These Seats shall be as sanctioned All India Council for Technical Education.

A. Seat Distribution for Direct Second Year

Sr. No	Type of Institution	No. of Seats as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)			Institute Level Quota
		General Seats	Minority Quota	All India Quota	
1	Government / Government Aided Institutions	**Autonomous, Non Autonomous** (i) 100% of (Lateral Entry Seats + Vacant Seats), State Level (ii) Separate Division- 100% of Sanctioned Intake, State Level	Nil	Nil	Nil
2	University Department / SNDT University	**Autonomous, Non Autonomous** 100% of (Lateral Entry Seats + Vacant Seats), State Level	Nil	Nil	Nil
		Autonomous, Non Autonomous Separate Division- 85% of Sanctioned Intake, State Level	15 %	Nil	Nil
		Separate Division- 50% of Sanctioned Intake	50% of Intake	Nil	Nil
3	Unaided Private Professional Educational Institutions (Excluding minority)	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
		Separate Division- 65% of Sanctioned Intake	Nil	15%	20%
4	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats- Minority Quota)	Minimum 51%@	Nil	Nil
		Separate Division : 85 % of Seats under CAP#	Min. 51%@	15% of Seats under CAP#	20%

CAP Seats = Sanctioned Intake – Institutional Quota
CAP seats excluding Minority Quota
@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

Pro forma – A
(For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. ……..
……..is an employee
in the capacity of ……..in ……..
…….. ……. ……..
(Designation) (Name of the Organization /Establishment/Department)
This Organization / Establishment / Department is under ……..
(Department of Central Government / Government of India undertaking)
Shri / Smt. ……..is transferred to ……..in Maharashtra State vide transfer order No…….. Dated…….. ……..
He / She has joined duty in Maharashtra on …….. and is currently working in the same post.
This certificate is issued for the purpose of his / her son / daughter ……..'s admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2019-20.

Outward No.&Date: (
Signature)
Place : Name & Designation
of the Head of the office
Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
1) Transfer order
2) Joining report

Proforma B-1

(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government / Maharashtra State Government undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. .....is an employee in the capacity of ..... in ....
Designation) (Name of the Organisation / Establishment / Department)
This Organisation / Establishment / Department is under .....
Department of Maharashtra State Government / Maharashtra State Government undertaking.
Shri / Smt. .....is transferred to / from .....In / out of Maharashtra State vide transfer order No..... Dated.....
He / She has joined duty in / out of Maharashtra State on ..... and is currently working in the same post.
This certificate is issued for the purpose of his / her son / daughter .....'s admission to First / Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture / Hotel Management and Catering Technology / Management (MBA / MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2019-20.

Outward No.&Date :
(Signature)
Place : Name & Designation
of the Head of the office
Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
1) Transfer order
2) Joining report

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

This is to undertake that I, ..., have retired from the service from the post of of ..... in ....
Designation) (Name of the Organisation /Establishment / Department)

This Organisation / Establishment / Department is under .....
Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on ..... and settled in _____taluka _____ district --_____ .

This undertaking is submitted for the purpose of my son/daughter .....'s admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2019-20.

(Signature)
Place : Name
Date :

Note : This pro forma is to be accompanied by attested copy of :

1) Pension Pay Order.
2) Proof of settlement (Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/Election Card).

Proforma – G1

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that Shri / Smt. ..... (candidate himself/herself) is a resident of ..... Village in .....Taluka ..... District. This village is a village which exists in Maharashtra Karnataka disputed border area.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2019-20.

Outward No. & Date : District Collector/ Deputy Commissioner/ District Magistrate/Additional District Magistrate/

Place : Taluka Executive Magistrate

Proforma – G2

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that Mr. /Miss ..... is a student of this school / College. He / She has passed Std. X / Std. XII / Diploma / B. Sc. examination from this school/college located in Maharashtra Karnataka disputed border area. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects.

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2019-20.Outward No. & Date :

Place: Head Master /Principal

School/ College

Seal of the School / College

Proforma – J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities)

CERTIFICATE

Ref. No. Date:

This is to certify that Shri / Smt. ..... is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at ..... which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter .....'s admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2019-20.

Outward No.&Date : Head of the Office

Place :

Seal of the Office

Proforma – K
(For Jammu / Kashmir Migrant Candidates)
(Migrants staying in refugee camps)
CERTIFICATE

Ref. No. Date:

This is to certify that Mr./ Miss. ..... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:
Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2019-20.

Outward No. & Date: Name & Signature of Head of the Office
Place: Migrant/Refugee Camp

Seal of the Office

Proforma – L

(For Refugees staying with relatives)

(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No. Date:

This is to certify that Mr./Miss. ..... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He/She is staying with ....
(Name and complete address of the Person with whom the candidate is staying at present)
..... since past .....years.
This certificate is issued for the purpose of his / her admission to First / Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2019-20.

Outward No. & Date : Name & Signature of District Collector

Place :

Seal of the Office

Proforma – O

(For seats under Minority Quota)

MINORITY COMMUNITY STUDENT'S SELF DECLARATION

I, _____ Son/Daughter/of _____
Resident of (full address) _____
_____ hereby declare that

I belong to the Muslim/Sikh/Christian/Buddhist/Jain/Zoroastrian (Parsi)* religious minority community

and / or

As my mother tongue is not mentioned in my Leaving / Transfer Certificate for deciding my candidature under linguistic minority status. I undertake that my mother tongue is _____.

I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.अविवि-2010/प्र.क्र.109/10/कार्या-5, दिनांक 1.7.2013 at the time of admission to the admitted institute.

Date:_____ Signature of Candidate: _____
Place:_____ Name of Candidate: _____
(*strike out whichever is not applicable)

Proforma - P

(Format of Certificate by the Employer / Management for Sponsored Candidates)

This is to certify that Shri./Smt/Kum._____

is working in this Institute/organization as (designation) _____ is appointed / approved on regular basis since dated..... and his / her appointment is not contractual / temporary/ adhoc. He / She is permitted to study **M.E./M.Tech./M.Pharm/M.HMCT programme / specialization** at the selected institute allotted of his / her choice. If he / she is admitted to the said program, he / she will be permitted to attend the College as a full time student during the working hours of the admitted College till completion of his / her program. We understand that he / she will fulfil institute norms of the attendance.

Date: _____ **Signature and Designation**

Place:_____ **With stamp of Organization**

Proforma -Q

Undertaking

(FOR SPONSORED CANDIDATES)

I, _____ , understand that I have been admitted to **M.E./ M.Tech / M. Pharm / M.HMCT programme** in _____ Engineering/ Technology with specialization in _____, under sponsored category and I am prepared to undergo this programme and bear all the expenses including the prescribed fees as tuition and other fee and those related to project work and dissertation.

In case of the default, I know that my registration will be cancelled.

Place: Signature of the Candidate .....

Date: Name of the Candidate .....

Application ID :

Pro forma – U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बाल विकास विभाग, शासन निर्णय क्र. संकीर्ण -2013/ प्र.क्र. 109/ का-3, दिनांक 6 जून, 2016 आणि
महिला व बाल विकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण -2013/प्र.क्र.109 /का-3, 09 मे, 2018

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

नाव :

प्रमाणित : जिल्हा महिला व बाल विकास अधिकाऱ्यामार्फत

बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, 2000 या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला

प्रमाणित करण्यात येते की, प्रवेशित नामे…… वय वर्षे ……..…..अंदाजित जन्मदिनांक …… हा दिनांक …… पासून …… संस्था, मु. पो. ……..… ता. ……..……... जिल्हा ……..या शासनमान्य स्वयंसेवी / शासकीय बालगृहातत्या संस्थेतील प्रवेशित रजिस्टरमधील नोंदणी क्रमांक…… नुसार दाखल झालेला …… मुलगा / मुलगी अनाथ आहे.

संस्थेत दाखल होण्याची पार्श्वभूमी **:-** (वर्णन द्यावे)

……
……
……

सदर अनाथ मुलास / मुलीस शासकीय / निमशासकीय / खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय , औद्योगिक प्रशिक्षण संस्था (ITI) कार्यालय इ. यामध्ये प्राधान्याने प्रवेश देण्यात यावे. तसेच सदर मुलास / मुलीस शासकीय / निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्यालय या ठिकाणी नोकरीसाठी प्राधान्य द्यावे.

(1) त्याच्या आई वडिलांचा ठाव ठिकाणा सर्व मागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा लागण्याची शक्यता नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित करीत आहे. तसेच त्याच्या जातीची माहिती नाही, असेही प्रमाणित करण्यात येत आहे.

(2) त्याच्या (नांव व पत्ता) ……..…या नातेवाईकाचा शोध लागलेला असून, त्याचे प्रवेशिताशी नाते …….…… असे आहे. नातेवाईकाशी जात ……..असल्याने, प्रवेशितांची जात …… असल्याचे प्रमाणित करण्यात येत आहे. तसेच संबंधित प्रवेशित हा अनाथ (आई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत आहे.

(क्र. (1) व (2) पैकी जे लागू नसेल ते खोडण्यात यावे.)

त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.

(गोल शिक्का)

स्वाक्षरी /-

विभागीय उपायुक्त, महिला व बाल विकास (संबंधित विभाग)

Pro forma – V

(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो 4019/प्र.क्र.31/16-अ, दि . 12/02/2019 सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन
आर्थिकदृष्टया दुर्बल घटकाच्या पात्रतेसाठी प्रमाणपत्र

प्रमाणपत्र क्र.

फोटो

(सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो 4019/प्र.क्र.31/16 अ, दिनांक 12 फेब्रुवारी, 2019 अन्वये आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या 10% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी ---------- श्री/श्रीमती---------- यांचा/यांची मुलगा/मुलगी गाव/शहर ----------तालुका ----------जिल्हा/विभाग ---------- महाराष्ट्राचे रहिवासी आहेत. तो/ती ---------- जातीचे असून जात /पोटजात/ वर्ग चे असून त्याचा समावेश महाराष्ट्र राज्य लोकसेवा अनुसूचित जाती, अनुसूचित जमाती, निरधीसूचित जमाती (वि.जा.), भटक्या जमाती (भ.ज.), विशेष मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्या साठी आरक्षण अधिनियम-2001 (सन 2004 चा महाराष्ट्र अधिनियम8) आणि महाराष्ट्र राज्य सामाजिक आणि शैक्षणिक मागास (एसईबीसी) वर्गाकरिता (राज्यातील शैक्षणिक संस्थांमधील जागांच्या प्रवेशाचे आणि राज्याच्या नियंत्रणाखालील लोकसेवांमधील नियुक्त्यांचे किंवा पदांचे) आरक्षण अधिनियम,2018 (सन 2018 चा महाराष्ट्र अधिनियम क्रमांक 62) मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.

महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो 4019/प्र.क्र.31/16 अ, दिनांक 12 फेब्रुवारी 2019 अन्वये त्याच्या/तिच्या कुटुंबाचे स्त्रोतांचे एकत्रित वार्षिक उत्पन्न रु. ----------/- असून, सदर उत्पन्न रु.8,00,000/- पेक्षा कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/ ती यांचा आर्थिकदृष्टया दुर्बल घटकामध्ये समावेश होतो.

ठिकाण: स्वाक्षरी :

दिनांक: नाव :

पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र/पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

1.
2.
3.

टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो 4019/प्र.क्र.31/16-अ, दि . 12/02/2019, नुसार आर्थिक दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.



Government of Maharashtra
State Common Entrance Test Cell
8th floor, New Excelsior Building, A.K. Nayak Marg,
Fort, Mumbai 400001

E-Mail : maharashtra.cetcell@gmail.com
Website: http://www.mahacet.org

***Information* Brochure**

For Admission to

Post Graduate Technical Courses

First Year of Post Graduation in

- **Engineering and Technology** (M.E./ M.Tech.),
- **Pharmacy** (M.Pharm.),
- **Architecture** (M.Arch.)
- **Hotel Management and Catering Technology** (M.HMCT),
- **Managemen**t (MBA),
- **Computer Applications** (MCA)

And

Direct Second Year of Master in Computer Applications(MCA)

for the Academic Year

2018-19

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1. Introduction

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendment on 05.06.2018 to regulate the admissions to the **First and Direct Second Year of Full Time Professional Post Graduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Management and Computer Applications).

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional postgraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions

(a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);

(b) "Admission Reporting Centre" means a center where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;

(c) "All India Seats" means seats available to any eligible Indian National Candidate;

(d) "Application Form" means prescribed form filled up online by the Candidate for admission;

(e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;

(f) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;

(g) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;

(h) "Courses" means the full time Post Graduate technical courses in Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology, Management and Computer Applications;

(i) "Department" means Higher and Technical Education Department of Government of Maharashtra;

(j) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;

(k) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and grievances, etc., are provided;

(l) "Home University (HU)" means the university area as specified in rule 5(1)herein;

(m) "HSC" means the Higher Secondary School Certificate (Standard XII)

examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;

(n) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;

(o) "*Inter-Se-Merit*" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;

(p) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;

(q) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';

(r) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizenship of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin(PIO).

Explanation: For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;

(s) "OHU" means the area Outside Home University area;

(t) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;

(u) "Sponsored Candidate" means the candidate having minimum of two years of full time work experience counted after the date of declaration of result of qualifying degree till the last date of receipt of application in a registered firm or company or industry or educational and/or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(v) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;

(w) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;

3. Invitation of Application

(1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year

(2) The Competent Authority shall also invite online application form from the eligible candidates for participating in Centralised Admission Process (CAP) to the post graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.

(3) The Candidates seeking admissions to the professional courses for the seats provided in -

(a) 7(1)-**Maharashtra State Candidature Seats**,7(2)- **All India Candidature Seats**, 7(3)- **Minority Quota Seats** and 7(5)(b)- **Supernumerary Seats for Jammu and Kashmir Migrant Candidature-** For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).

(b) 7(4)- **Institutional Quota Seats** and 7(5)(a) **Supernumerary Seats for OCI/ PIO, Foreign Students and the children of Indian Workers in Gulf Countries Candidates**-For these seats the candidates shall initially apply to the Competent Authority, for verification of documents and then to respective institute, to enable the institutions to give admissions to such eligible applicants on the basis of Inter-Se-Merit.
It is pre-requisite and mandatory to apply to the Competent Authority for verification of documents to be eligible for admission under this quota.

(4) The Candidate should submit, along-with the application, the requisite certificates, as applicable in the necessary Proforma issued by the concerned competent authority. The list of documents to be submitted is given in **section 17** of this Information Brochure.

***4.* Role of Competent Authority and its representatives in the process of Admission.-**

(a) The Competent Authority, the Commissioner State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) and Unaided Private Professional Technical Educational Institutions.

(b) The Admission Regulatory Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.

(c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

(d) The Director, Technical Education shall act as a Nodal Officer to carry out the admission process under the supervision & control of the Competent Authority.

4.1 Jurisdiction of the Universities and Representatives Nodal Officer :

The following table shows the details about the Home Universities in Maharashtra State along with their Jurisdiction and the Regional Representatives.

S. No	Home University	District of Jurisdiction	Representatives of Nodal Officer at Regional Level
1.	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed,Jalna, Osmanabad	The Joint Director of Technical Education, Regional Office, Osmanpura,

2	Swami Ramanand TeerthMarathwada University, Nanded	Hingoli, Latur, Nanded, Parbhani	StationRoad, Aurangabad–431005
3	Mumbai University	Mumbai City, Mumbai Suburban, Ratnagiri, Raigad, Palghar Sindhudurg , Thane	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, 49-Kherwadi, Aliyawar Jung Marg, Bandra (E), Mumbai-400 051
4	SNDT Women'sUniversity	Entire Maharashtra	Director, Technical Education Mumbai
5	Dr.Babasaheb Ambedkar Techolonogical University,Lonere	Entire Maharashtra including Konkan	Director, Technical Education Mumbai
6	North Maharashtra University	Dhule, Jalgaon, Nandurbar	The Joint Director of Technical Education, Regional Office, Govt.Polytechnic Campus, Sumangaon Road, Nashik Road, Nashik-422101
7	Savitribai Phule PuneUniversity	Ahmednagar, Nashik	
		Pune	The Joint Director of Technical Education, Regional Office, E-412, Bahirat Patil Chowk, Shivaji Nagar, Pune – 411 016.
8	Shivaji University	Kolhapur, Sangli, Satara	
9	Solapur University	Solapur	
10	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim, Yavatmal	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, V.M.V.Road, Amravati – 444 603.
11	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha	The Joint Director of Technical Education, Regional Office,Government Polytechnic Campus, Mangalwari Bazar, Sadar, Nagpur –440 001
12	Gondwana University	Chandrapur, Ghadchiroli	

5. Candidature Type.-

5.1 Maharashtra State Candidature.- A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
Type-A	(**a)<u>For First Year</u>**:- (i) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy and also Qualifying Examination from a recognized institution in Maharashtra State (ii) Candidate who is either Domicile of Maharashtra and/or is born in Maharashtra;	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
Type-B	A Candidate who does not fall in Type A above, but who or whose father or mother is domiciled in the State of Maharashtra and possesses domicile certificate.	Place of domicile certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type A or Type B but whose father or mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submitting the Application Form for CAP.	Place of posting of father or mother of Candidate falling within the jurisdiction of the respective University area
Type-D	A Candidate who does not fall in any of the above Type A, Type B and Type C but whose father or mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of father or mother of Candidate or the place of settlement of the father or mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy and also Qualifying Examination from a recognized institution located in a disputed Maharashtra Karnataka Border area or from Maharashtra, residing in the disputed Maharashtra Karnataka Border area and whose mother tongue is Marathi.	Candidate shall be considered for the Outside Home University or State Level Seats.

5.2 All India Candidature.- The Candidates having Indian Nationality are eligible under this Category.

5.3 Minority Candidature.- The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

5.4 NRI Candidature.- The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.

5.5 Foreign Student or OCI or PIO Candidature.- The Foreign Student Candidates, as defined in clause (i) of section2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (q) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

5.6 Jammu and Kashmir Migrant Candidature.-

(a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or

(b) The children of officers belonging to Indian Administrative Services (IAS), Indian Police Services (IPS)or Indian Foreign Services (IFS)and children of staff belonging to military and paramilitary forces transferred to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(c) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism, are eligible under this category.

6. Sanctioned Intake and Supernumerary Seats for various Courses.-

6.1 The Sanctioned Intake for First Year Post Graduate Degree Courses, Direct Second Year (Lateral entry) and Direct Second Year separate division Post Graduate Courses shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University before cut-off date as laid down for that year.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2018-19. **Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.**

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in ***Schedule - II***.

6.2 The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

7. Allocation of Seats.-The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in ***Schedule-I*** for First Year and ***Schedule –II*** for Direct Second Year of various Post Graduate Courses.

7.1 Maharashtra State Candidature Seats.- The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

7.2 All India Candidature Seats.-The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

7.3 Minority Quota Seats.-The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in ***Schedule-I*** and ***Schedule-II***. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

7.4 Institutional Quota Seats.- The Institution can admit Eligible Candidates as specified in Schedule –I and Schedule – II , subject to following conditions.-

(i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;

(ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.

(iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature.

NOTE: while filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

7.5 Supernumerary Seats for,-

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates.-

(i) The Candidates having candidature as given in 5(5) and the children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.

(ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats. Out of 15% seats, one third shall be reserved for the children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the appropriate authority, from time to time.

(iii) These seats shall be filled in by the institution on the basis of Inter-*Se-Merit* of candidates as given in section 8 of this brochure.

(iv) Candidates fulfilling the eligibility criteria for Foreign Nationals/OCI/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to

For Engineering & Technology	For Pharamcy	For Architecture	For HMCT	For Management	For MCA
The Principal, College of Engineering Pune, Shivaji Nagar, Pune , 411016	The Principal, Bombay College of Pharmacy, Kalina, Santacruz (E), Mumbai	The Principal, Sir J.J. College of Architecture, 78 / 3, Dr. D.N. Road, Fort, Mumbai	Maharashtra State Institute of Hotel Management & Catering Technology, 412-C, Shivaji Nagar, Pune , 411016	The Director, Sydneyham Institute of Management Studies and Research and Entrepreneurship Education (SIMSREE), B- Road, Churchgate, Mumbai-400 020	

(b) Jammu and Kashmir Migrant Candidature:

(i) These seats shall be filled in by the Competent Authority.

(ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.

(iii) The number of seats for this quota shall be as per the policy of the Government.

7.6 Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class Category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr. No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (**SC**)	**13.0 %**
02	Schedule Tribes (**ST**)	**7.0%**
03	Vimukta Jati (**VJ**)/De Notified Tribes(**DT**) (**NT-A**)	**3.0%**
04	Nomadic Tribes 1 (**NT-B**)	**2.5%**
05	Nomadic Tribes 2 (**NT-C**)	**3.5%**
06	Nomadic Tribes 3 (**NT-D**)	**2.0%**
07	Other Backward Classes (**OBC**)	**19.0%**
	Total	**50.0%**

(b) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake of all the Institutions under CAP shall be reserved for Candidates with following Disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra domiciled candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the Authority Competent for issuing such certificate

Note:-

Candidates with Disability should note that on admission to post graduate degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

7.7 Eligibility Criterions:

Year and Course	Eligibility conditions and requirements for admissions
Post Graduate Degree Management (MBA/MMS)	**(1) Maharashtra State Candidature Candidate.-** (i) The Candidate should be an Indian National; (ii) Passed minimum three year duration Bachelor's Degree awarded by any of the Universities recognized by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories and Persons With Disability belonging to Maharashtra State only) or its equivalent; (iii) Obtained non zero score in CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2018).
	(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidates.- (i) The Candidate should be an Indian National; (ii) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories and Persons With Disability belonging to Maharashtra State only) or its equivalent; (iii) Obtained non zero positive score in one of the following examinations; CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2018), Common Admission Test conducted by Indian Institute of Management (CAT), Common Management Aptitude Test Conducted by All India Council for Technical Education (CMAT) Graduate Management Aptitude Test Conducted by Graduate Management Admission Council, United States of America(GMAT), Management Aptitude Test Conducted by All India Management Association (MAT), Entrance Test for Management Admissions conducted by The Association of Indian Management Schools (ATMA), Xavier Aptitude Test conducted by Xavier School of Management Jamshedpur (XAT), valid for admissions during the Academic year 2018-19. **(3) NRI/ OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-** (i) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or its equivalent. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Computer Applications (MCA)	**First and Direct Second Year (Lateral Entry and Separate Division)** **(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, Jammu and Kashmir Migrant Candidature Candidates.-** (i) The Candidate should be an Indian National; (ii) Passed minimum three year duration Bachelor's Degree awarded by University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only); (iii) Studied Mathematics as one of the subjects at (10+2) level or at Graduate level examination; (iv)For Direct second year admissions, the candidate should have passed Bachelor Degree in Computer Applications or Science (Information Technology or Computer Science); (v) Obtained non zero positive score in MAH-MCA-CET 2018. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—** (i) Passed minimum three year duration Bachelor's Degree awarded by University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent; (*ii*) Studied Mathematics as one of the subjects at (10+2) level or at Graduate level examination; (*iii*) For Direct second year admissions, the candidate should have passed Bachelor Degree in Computer Applications or Science (Information Technology or Computer Science). (iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Pharmacy (M.Pharm)	**(1) For Maharashtra Candidature Candidates and All India Candidature Candidates.—** (*i*) The candidate should be an Indian National; (*ii*) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category and Persons with Disability Candidates belonging to Maharashtra State only); The Candidates should have registration with State Pharmacy Council. The candidates not having registration should produce the registration certificate within one month after securing admission. (*iii*) Obtained score in Graduates Pharmacy Aptitude Test (GPAT) conducted by All India Council for Technical Education; (*iv*) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or

	Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—** (i)Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Engineering and Technology (M.E./M.Tech.)	**For Maharashtra Candidature Candidate and All India Candidature Candidate,-** (*i*) The Candidate should be an Indian National; (*ii*) Passed Bachelor Degree in the relevant field of Engineering and Technology or Pharmacy or Architecture from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50% marks (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only); (*iii*) Passed Bachelor Degree in the relevant course of Engineering and Technology or Pharmacy or Architecture as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought; (*iv*) Obtained non zero positive score in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology; Or (iv) Obtained non zero positive score in Graduates Pharmacy Aptitude Test (GPAT) conducted by All India Council for Technical Education; Or (i*v*) For sponsored candidates, minimum of two years of fulltime work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—** (*i*) Passed Bachelor Degree in the relevant field of Engineering and Technology from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50 %marks; (*ii*) Passed Bachelor Degree in the relevant course of Engineering and Technology as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought. (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Architecture (M.Arch.)	**(1) Maharashtra Candidature Candidate and All India Candidature Candidates,-** (i) The candidate should be an Indian National; (ii) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only); (*iii*) Obtained non zero score in MAH-M.ARCH-CET 2018. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National .—** (i) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Hotel Management and Catering Technology (M.HMCT)	**(1) Maharashtra Candidature Candidates, All India Candidature Candidate.-** (i) The Candidate should be an Indian National; (ii) Passed Bachelor Degree in Hotel Management and Catering Technology or its equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only); (*iii*) Obtained non zero score in MAH-M.HMCT-CET 2018. Or (iii)For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. **(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—** (i)Passed Bachelor Degree in Hotel Management and Catering Technology from All India Council for Technical Education or Central or State Government approved institutions or its equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Note :

(a) Eligibility criteria for Candidates belonging to Persons with Disability:
In addition to the basic qualification mentioned above, candidate who is suffering from any one of the permanent disability, as specified in 7.6(b) of this brochure, is eligible to seek admission against seats reserved for Persons with Disability candidates provided they submit a certificate of disability of permanent nature from the Authority Competent for issuing such certificate.

8. Preparation of Merit List.-

8.1 ***Assignment of merit number***.- All eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

8.2 ***Change of Marks due to verification.-***

If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 p.m. on the day of display of final merit list.

8.3 ***Method of calculating marks at qualifying examination for deciding eligibility.***-While deciding the eligibility of the Candidates following procedure shall be adopted,-

(a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49%, shall be rounded to 44% for deciding the eligibility.

(b) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

(c) If the Candidate re-appears for the qualifying examination with all subjects then the marks obtained in the latest examination shall only be considered.

(d) The Grades or Marks are considered on the basis of which the class of Degree is awarded.

8.4 ***Assignment of Merit Number for various Courses.***-First Year Engineering and Technology, Pharmacy, Management, Architecture, Hotel Management and Catering Technology and First or Direct Second Year Computer Applications,-

(i)The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority (For M.B.A./ MMS, All India Quota seats on the basis of percentile score of the examination) for the purpose of admission to these Courses:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,:—

(*a*) Higher percentage of marks in HSC;
(*b*) Higher percentage of marks in SSC;
(*c*) Higher marks in Science subject in SSC;
(*d*) Higher marks in Mathematics subject in SSC;
(*e*) Higher marks in English in SSC.

(*ii*) The merit list for the NRI, PIO/ OCI and Children of Indian Workers in Gulf Countries, Foreign Student Candidates stated at rule 5(4), 5(5) shall be prepared on the basis of the percentage of marks in the Qualifying examination:
Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,-
(*a*) Higher percentage of marks in HSC;
(*b*) Higher percentage of marks in SSC;
(*c*) Higher marks in Science subject in SSC;
(*d*) Higher marks in Mathematics subject in SSC;
(*e*) Higher marks in English in SSC.

9. Centralised Admission Process (CAP).–

9.1 The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act. The Government, Government Aided and University Department shall also admit the candidates through CAP. The stages of CAP shall be as stated below,-

(a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority.
(b) Filling Online Application Form by Candidate for participation in the Centralised Admission Process.

(i) All the aspiring candidates shall register their name on the official website. The system shall generate a unique Application ID for the candidate. The candidate shall fill in the Online Application Form for admission through their login.
For admissions to first year Engineering / Technology, Management and Pharmacy the eligible candidates aspiring for admission shall apply, by paying required fees as given below through online mode (Credit Card/ Debit Card/ Net Banking).

Post Graduate Admission	General Category Candidates and Outside Maharashtra State Candidate, Children of Indian Workers in Gulf countries	Reserved Category candidates from Maharashtra State and Persons with Disability candidates from Maharashtra	NRI / OCI / PIO, Foreign National
Engineering and Technology	Rs. 1000/-	Rs. 800/-	Rs. 5,000/-
Pharmacy	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
MBA/MMS (Candidates applying for admission on the basis of GMAT / CAT, MAT/ ATMA/ XAT/ CMAT Only)	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-

(ii) The amount is Non-refundable.

(iii) The candidate should read the information brochure published on the website carefully.

(iv) The candidate should fill the Online Application Form as per the notified schedule for respective admission.

(v) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents without any charges.

(vi) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet from home or any other place.

(vii) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.

(viii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.

(ix) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it if required. The candidate shall take printout of the form and sign it.

(x) The Printed copy of Application form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

(c) Document Verification at Facilitation Centre by the Candidate. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.

(i) The Candidates shall report to any Facilitation Centre, convenient to him in person along with signed printed copy of online filled application form and the required original documents for verification.

(ii) The Facilitation Centre In-charge shall verify the information from the original copies of required documents and collect the duly signed application.

iii) The Facilitation Centre In-charge shall confirm candidate's Application Form through online system and issue the Receipt cum Acknowledgement of Application Form.

iv) FC shall verify all documents from Original and put FC stamp with date & Signature on Xerox copies and return original and verified documents along with Receipt–cum-Acknowledgement of application form.

(v) After confirmation of application form data/information cannot be changed by candidate.

(d) Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;

i. Provisional Merit List of eligible candidates will be displayed on the website.
ii. For discrepancy if any, in the provisional merit list, Candidates can submit the grievances in written along with required document at Facilitation Centre where candidate has confirmed application form within the specified grievance period given in the schedule.
iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
iv. Final merit lists will be displayed on the website.

NOTE: - **The merit list gives relative position of the candidate and it does not guarantee admission to any course.**

(e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds.

(f) The competent authority shall publish the information about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

(g) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions prior to respective CAP Rounds - Candidates may fill in **minimum 1 and maximum 300 choices** of Institutes and Courses in decreasing order of their preference. The Option Form once confirmed by the Candidate through their login shall be considered for allotment in the respective CAP Rounds ;

(i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for the respective CAP Round.
(ii) Candidates will be able to fill in the online option form through their login.
(iii) It is mandatory for all candidates to confirm the online option form through their login.
(iv) After confirmation of Option form, the candidate will not be able to change the Options.
(v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
(vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be his/her first preference (Highest Priority Choice).
(vii) Option form received through online submission only will be considered for further processing.
(viii) Candidate shall confirm the submitted on-line Option Form himself/herself by re-entering Application ID and Password. The candidate can take a printed copy of the confirmed Option form for his record and future reference.
(ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.

(h) Display of Provisional Allotment of respective CAP Round indicating allotted

institute and Course;

(i) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority;

(j) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;

(k) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

9.2 **Conduct of CAP Round-I**.- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

9.3 During the CAP:

(a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

(b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

(c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds for betterment;

(d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

9.4 Conduct of CAP Round-II and III.-

(a) The seats available for Rounds II and III shall be published on the website. The Candidates eligible for respective rounds II and III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to

be allotted during these rounds shall be available to the eligible candidates falling under the following categories. –

(i) Candidates as per the sub-rule 3(c) and 3(d) above;

(ii) Candidates who have not been allotted any seat in any of the previous rounds;

(iii) Candidates who did not participate (failure of filling option form) in previous rounds.

(b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(c) There shall be no further betterment option available to the candidate after round III. The allotment made and/or allotment retained in round III for participating candidates in round III shall be final;

(d) At the time of reporting to ARC for confirming the allotted seat, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds. Candidate shall produce the set of copies certified by FC for verification to ARC. The ARC shall verify set of copies certified by FC from Original and put ARC stamp with date & Signature and return original and verified documents along with Receipt–cum-Acknowledgement of application form. (Candidate shall submit FC and ARC stamped & verified set of documents to the Institute at the time of reporting)

(e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC *viz*.

(i) change of gender from male to female and vice-versa;

(ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;

(iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.

(iv) removal of minority status due to failure of submission of supporting documents;

(v) removal of Disability status due to failure of submission of supporting documents;

(vi) removal of Defence status due to failure of submission of supporting documents

(vii) change in Type of Candidature;

(viii) change in Home University;

(ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

(x) change in group/sub-group pertaining to direct second year engineering admissions;

(xi) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

(f) In case of additional round (if any), the category of candidates mentioned in clause (a) above shall be entitled to participate and will be entitled to fill in fresh option Form. In such case, the candidate need not fill in the previously allotted preference in their preference list. Once the upward allotment is made, the earlier allotment shall stand automatically cancelled. In the event no such upward preference is allotted in this round, the candidate's previous allotment stands retained.

9.5 Reporting to Institute: The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

9.6 Fees and Concessions:

(a) Fees prescribed in Unaided Private Professional Educational Institutes:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. **The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.**

(b) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC /OBC category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(c) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or on cancelling the admission, after recovery of dues if any. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution or within 3 complete financial years after the date of successful completion of the course,

whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

10. CAP allotment stages and process of allotment.-

Allotment of seats under CAP shall be made in the following manner,-

10.1 Maharashtra State Candidature Candidate.-

The stages of computerised allotment are as follows -

Stage –I: For all the Candidates.-

(a) All the Candidates (Open, Reserved) belonging to various categories shall be considered for allotment as per their *Inter-Se*-Merit.
(b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.
(c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
(d) Persons with Disability Category Candidates shall be considered for allotment for the seats reserved for them otherwise in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit.
(e) For Engineering and Technology, Pharmacy and HMCT Courses Sponsored or Non sponsored Candidates shall be considered for allotment as per *Inter-Se-Merit*.
(f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below;
    i. Seat for Ladies
    ii. Seats for Persons with disability
    iii. Seat for Sponsored category

Stage –II: For SBC Category Candidates.-

If the Backward Class Category seats remain vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Stage –III: For respective groups of Backward Class Category Candidates.-

If the seats remain vacant in the respective group of following Categories, such seats shall be considered for allotment to the Candidates from within the respective group,-

Group 1: (i) Scheduled Castes and Scheduled Castes converted to Buddhism (SC),
(ii) Scheduled Tribes including those living outside the specified areas (ST).
Group 2: (i) Vimukta Jatis/De- Notified Tribes (VJ/DT),NT(A),
(ii)Nomadic Tribes 1 (NT-B).
Group 3: (i) Nomadic Tribes 2 (NT-C),

(ii) Nomadic Tribes 3 (NT-D),
(iii) Other Backward Class (OBC).

Explanation.- For Group 1, if the seats remain vacant in ST Category due to non-availability of its Candidates, such seat shall be considered for allotment to the Candidates belonging to the SC Category or vice versa.

Stage-IV: For all Backward Class Category Candidates.-

If the seats reserved for Backward Class Category Candidate remains vacant, such seats shall be considered for allotment to the Candidate of any Backward Class Category.

Stage –V: For Persons with Disability Candidates.- The seats reserved for Persons with Disability shall be considered for allotment to any Persons with Disability Candidates.

Stage –VI: For all Candidates (Without any type of Reservation).-The seat shall be considered for allotment to all the candidates based on *Inter-Se-Merit.*

Stage –VII: For all Candidates (without any Candidature type).- The seats remaining vacant shall be allotted to the All India Candidates.

10.2 All India Candidature Candidates- The allotment to these seats shall be done through CAP on the basis of,-

(a) First Year Management,- Percentile score in CET conducted by the Competent Authority, Common Admission Test conducted by Indian Institute of Management (CAT), Common Management Aptitude Test Conducted by All India Council for Technical Education (CMAT), Graduate Management Aptitude Test Conducted by Graduate Management Admission Council, United State of America (GMAT), Management Aptitude Test Conducted by All India Management Association (MAT), entrance Test for Management Admissions conducted by The Association of Indian Management Schools (ATMA) and Xavier Aptitude Test conducted by Xavier School of Management Jamshedpur (XAT).
(b) First or Direct Second Year Computer Applications.— CET Score ;
(c) First Year Engineering and Technology- GATE score or GPAT score where ever applicable as per eligibility,
(d) First year Pharmacy – GPAT score,
(e) First year Architecture –CET score and
(f) First year Hotel Management and Catering Technology-CET score.

There is no separate All India Quota for Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology, the All India Candidature Candidates are eligible for the seats available under CAP and a common merit list of Maharashtra Candidates and All India candidates shall be prepared and operated for allotment.

NOTE: All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Persons with Disability etc.

10.3 Minority Candidature Candidates.—The stages of computerised allotment are as follows,—

Stage–I: The seats under minority quota in the minority institution (linguistic or religious) shall be allotted to the respective minority candidates. For Engineering and Technology, Pharmacy and HMCT Courses, the sponsored

and non-sponsored candidate's seats to be allotted to the respective candidates and if, seats remain vacant; it shall be allotted on the basis of inter-se-merit.

Stage–II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage–III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

10.4 Jammu and Kashmir Migrant Candidature Candidate-

a) Application Form Filling and Submission for Management and Computer Applications,-

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to Admission Centre identified for these admissions.

The Director,
Sydneyham Institute of Management Studies and Research and Entrepreneurship Education (SIMSREE)
B- Road, Churchgate,
Mumbai-400 020.

i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.
ii. The Competent Authority shall publish the provisional Merit List as specified in section 8(4) of this brochure.
iii. The candidates not appeared for MAH-MBA/MMS-CET 2018 but appeared for any other examination as specified in eligibility, can also apply, however such candidates are required to pay the Application Fee through payment gateway (Credit Card/ Debit Card/ Net Banking).
iv. The candidates whose names do not appear in the merit list(s) will not be able to participate in Centralized Admission Process.

b) Counselling Round for J and K Migrant Candidates at SIMSREE, Mumbai.

i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
ii. The candidates shall produce the documentary evidence strictly as per the Proforma) in support of their claims.
iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at **Sydneyham Institute of Management Studies and Research and Entrepreneurship Education, Mumbai,** as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other institute and/or some other course during entire duration of the course.
v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note: Candidates admitted under this provision are not allowed to change course or college in any year of study.

c) Reporting at institutes:

i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.

ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.

iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I, II, and III

(1) All the CAP Rounds (CAP Round I, II and III) shall be conducted by computerised allotment.

(2) In CAP Round I.—
  (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
    (i) Stage I of sub-rule (3) of rule 10,
    (ii) Stage I of sub-rule (1) of rule 10,
    (iii) Sub-rule (2) of rule 10;
  (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
    (i) Stage I of sub-rule (1) of rule 10;
    (ii) Sub-rule (2) of rule 10 of these rules.

(3) In CAP Round II.—
  (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
    (i) Stage I of sub-rule (3) of rule 10,
    (ii) Stages I to IV of sub-rule (1) of rule 10,
    (iii) Stage II of sub-rule (3) of rule 10,
    (iv) Sub-rule (2) of rule 10,
    (v) Stage III of sub-rule (3) of rule 10 of these rules;
  (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
    (i) Stages I to IV of sub-rule (1) of rule 10;
    (ii) Sub-rule (2) of rule 10 of these rules.

(4) In CAP Round III.-—
  (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
    (i) Stage I of sub-rule (3) of rule 10,
    (ii) Stages I to VII of sub-rule (1) of rule 10,

(iii) Stage II of sub-rule (3) of rule 10,
(iv) Sub-rule (2) of rule 10,
(v) Stage III of sub-rule (3) of rule 10;

(b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
(i) Stages I to VII of sub-rule (1) of rule 10;
(ii) Sub-rule (2) of rule 10 of these rules.

(5) If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered for allotment in subsequent round.

(6) Every stage in CAP Round I, II and III shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of Inter-Se-Merit.

12. General provisions.-

(a) Allotment in CAP Round-I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per Inter-Se-Merit of Candidates having Maharashtra State Candidature. The Seats will be allotted to Candidates as per Inter-Se-Merit, options filled and seats available at that point of time in the stage of CAP Round-I, II, and III;

(b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;

(c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;

(d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);

(e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;

(f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;

(g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;

(h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;

(i) A Candidate who has been allotted a seat shall download the “Provisional Seat Allotment Letter”. At the time of seat acceptance Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority at an

Admission Reporting Centre. Seat will be confirmed by the Admission Reporting Centre (ARC) (List shall be available on website) after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance;

(j) The Seat Acceptance Fee shall be Rs. 1,000/- for all Candidates the same shall be treated as non-refundable processing fee;

(k) Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer;

(l) Allotted Seat will be cancelled if, at any time, any of the documents or certificates is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;

(m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent rounds of admission as per schedule.

13. Admissions in Institutional Quota and vacant seats after CAP.-

The Director or Principal of the institution shall carry out the admissions for these seats in the following manner.-

(a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.

(b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.

(c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.

(d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in admission rule 3(4)(b) and shall be filled on the basis of Inter-Se-Merit prepared by following the procedure specified in section 8(4) of this Brochure.

(e) The institution after verification of all required documents shall prepare and display the *Inter-Se merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.

(f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.

(g) All the admissions and cancellations shall be updated instantly through online system.

(h) If any CAP seat remains or becomes vacant after the CAP Rounds then the same shall be filled in by the Candidate from the same Category for which it

was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicant.

NOTE: While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

14. Approval of Merit List and the Admitted Candidates List.-

a) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the provisions of sub-section (5) of the section 9 of the Act.

b) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the Quota, Candidature Type, Reservation, Qualification Marks, etc. as well as the required documents of the Candidates admitted at institution level.

c) If a minority institution fails to admit minimum fifty-one percent of its sanctioned intake from the persons belonging to the concerned minority, for period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall for ward such cases along with observations to the Minorities Development Department as per provisions of sub-section (2) of section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -

(a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;

(b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 pm of the cut-off date prescribed by the Competent Authority;

(c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

16. Documents to be attached along with "Application Form for Centralized Admission Process".-

The candidates are required to carry **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size up to1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Centre shall assist the candidate, fee of cost, to scan and upload the documents.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma 3. Qualifying Examination mark sheet. 4. CET mark sheet/ Score Card. 5. School Leaving Certificate, if required to substantiate claim. 6. Certificate of the **Indian Nationality** of the candidate.
In addition to the above documents candidates are required to produce the following **additional documents** depending upon the category to which they belong.		
2	Type – A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type – B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type – C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
5	Type – D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type - E Candidates Maharashtra Karnataka disputed border area Candidates	1. Certificate stating that candidate belongs to the disputed border area in proforma – G1. 2. Certificate stating that the mother tongue of the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka disputed border area is available on website)

7	Backward class Candidates belonging to SC/ST	1. Caste certificate 2. Caste/Tribe validity certificate
8	Backward class Candidates belonging to VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC	1. Caste certificate 2. Caste validity certificate 3. Non creamy layer certificate @ valid **up to 31st March 2019**.
9	Persons with Disability Candidates	1. Certificate in the proforma. 2. Domicile certificate of candidate.
10	Jammu and Kashmir Migrant candidates	1. Certificate of posting in case of defence and Government servants in proforma – J 2. Certificate of stay in refugee camp for those staying in camp in proforma – K 3. Certificate stating that the candidate belongs to displaced family proforma –L
11	Foreign nationals / Foreign Students	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 4. Proof of residence i.e. Driving Licence or Telephone Bill of candidate 5. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 6. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
12	Persons of Indian Origin	1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 2. Passport of the Candidate. 3. PIO / OCI Card. 4. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Statement of Marks or Certificate of Passing

		SSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 1. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
13	Children of Indian Workers in Gulf Countries	1. CIWGC Certificate of the Candidate OR of his/her Mother or Father 2. Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. 3. Passport, Nationality Certificate of Parent. 4. Residence of parent in Gulf Countries, Valid VISA of Parent 5. Work Permit or Letter from the Employer on Company Letterhead. 6. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent 7. Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date 8. True copy of Gulf bank account passbook (copies of main page indicating bank name & address, Parent name & address, with entries of last preceding 6 months prior to admission) 9. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 10. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 11. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
	Non Resident Indian (NRI)	1. NRI Certificate of the Candidate **OR** of his/her Mother or Father **OR** the real brother/real sister ordinarily residing abroad **OR** NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR father/mother of Mother OR 1st

		degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence & affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee. 2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor. 3. Passport, Nationality Certificate of sponsor 4. Residence of NRI, Valid VISA of sponsor 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date 7. True copy of foreign bank account passbook (copies of main page indicating bank name & address, sponsor name & address, with entries of last preceding 6 months prior to admission) 8. Affidavit of family chart duly signed by sponsor making clear relationship 9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart. 10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
14	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. (शासन निर्णय अल्पसंख्याक विकास विभाग क्र-.अविवि-2010/प्र.क्र.109/10/काया-5 दि .01 जुलै 2013 पहावा) 2. Domicile Certificate of Candidate/Documents specified for Type A Candidates

15	Sponsored Candidates	Sponsorship Certificate Proforma – P and Proforma - Q

17. Miscellaneous provisions

17.1 Conduct and Discipline

(i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.

(ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.

(iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.

(iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.

(v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

17.2 Action against ragging:

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

a) Ragging within or outside of any educational institution is prohibited,

b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.

c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he

/ she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.

f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

17.3 Others:

(i) The medium of instruction for postgraduate degree courses is English.

(ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.

(iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.

(iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

17.4 Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

SCHEDULE –I

A1. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Government and Government Aided Institutes

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake		
		CAP Seats		
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota
For Management Courses				
1	Government / Government Aided Institutions, University Departments Excluding Minority Institutions SNDT University	**Autonomous** - 85% (State Level) **Non- Autonomous & University Departments**- 70 % for HU, 15 % for OHU (85% State Level Seats in SNDT University)	15%	Nil
For Engineering and Technology, Hotel Management and Catering Technology and Pharmacy Courses				
2	Government / Government Aided Institutions, University Departments Excluding Minority Institutions SNDT University	**Autonomous & Non-Autonomous** 75% Non-Sponsored Seats 25% Sponsored Seats		Nil
3	Government/ Government Aided Minority Educational Institutions	37.5% Non-Sponsored Seats 12.5% Sponsored Seats		37.5% Non-Sponsored Seats 12.5% Sponsored Seats
For First Year Computer Application Courses				
4	Government/ Government Aided Institutions.	**Autonomous** **Non- Autonomous**- 70 % for HU, 30 % for OHU	Nil	Nil

	University Department	70% HU and 15% OHU in University Departments	15%	
5	SNDT University	85% State Level	15%	Nil
Direct Admission to Second Year of Computer Application Courses				
6	Government/ Government Aided Institutions ,/ University Department, excluding Minority Institutions SNDT University	**Autonomous & Non- Autonomous** 70% For HU and 30% OHU 100% State Level For SNDT	Nil	Nil
For Architecture Courses				
7	Government/ Government Aided Institutions / University Department, excluding Minority Institutions	100%		Nil
8	Government / Government Aided Minority Educational Institution	50%		50%
HU – Home University and OHU- Other than Home University				

A2. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Unaided Private Professional Educational Institutions

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institution Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
For Management Courses					
1	Unaided Private Professional Educational Institutions (Excluding minority institutions)	**Autonomous** - 65% (State Level) **Non-Autonomous** – 45.5% for HU, 19.5% for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	Autonomous*- 100% of M.S. Seats[$](State Level) Non Autonomous*- 70% of M.S. Seats[$] for HU , 30% of M.S. Seats[$] for [O]HU	15% of Seats under CAP[#]	Minimum 51%	20%
For Engineering and Technology, Pharmacy, Hotel Management and Catering Technology and Pharmacy Courses					
1	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80% (60% for Non-Sponsored seats and 20% for Sponsored Seats)		Nil	20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)
2	Unaided Minority Educational Institutions	75% of M.S. Seats[$] for Non Sponsored , 25% of M.S. Seats[$] for Sponsored		Minimum 51%	20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)
For First Year Computer Application Courses					
4	Unaided Private Professional Educational Institutions (Excluding minority institutions)	45.5% for HU, 19.5% for OHU	15%	Nil	20%

5	Unaided Minority Educational Institutions	70% of M.S. Seats$ for HU , 30% of M.S. Seats$ for OHU	15% of seats under CAP	Minimum 51%	20%
Direct Admission to Second Year of Computer Application Courses					
4	Unaided Private Professional Educational Institutions (Excluding minority institutions)	56% For HU and 24% OHU	Nil	Nil	20%
5	Unaided Minority Educational Institutions	70% of M.S. Seats$ for HU , 30% of M.S. Seats$ for OHU	Nil	Minimum 51%	20%
For Architecture Courses					
7	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80%		Nil	20%
8	Unaided Minority Educational Institutions	100% of M.S. Seats$		Minimum 51%	20%

CAP Seats = Sanctioned Intake – Institutional Quota
CAP seats excluding Minority Quota
$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)
%- Percentage
* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.
@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of Minority quota to be filled in their institution.

B. Allocation of Supernumerary Seats

(1) Jammu and Kashmir Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
(2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

SCHEDULE –II

(For Direct Second Year MCA Admission)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

(i) Lateral Entry Seats: 20% of Sanctioned Intake, which will be over and above, Supernumerary to the approved Intake.

(ii) Vacant Seats: The seats, within the sanctioned intake, which remain vacant during previous year.

(iii) Separate Division in Direct Second Year: These Seats shall be as sanctioned All India Council for Technical Education.

A. Seat Distribution for Direct Second Year

Sr. No	Type of Institution	No. of Seats as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)			Institute Level Quota
		General Seats	Minority Quota	All India Quota	
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions, Dr. Babasaheb Ambedkar Technological University Lonere	**Autonomous, Non Autonomous and University Department**- 100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil	Nil	Nil
2	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats)	50% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil
		Separate Division- 50% of Sanctioned Intake	50% of Intake	Nil	Nil
4	Unaided Private Professional Educational Institutions (Excluding minority)	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
		Separate Division- 65% of Sanctioned Intake	Nil	15%	20%
5	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats- Minority Quota)	Minimum 51%	Nil	Nil

		Separate Division : 85 % of Seats under CAP#	Min. 51%	15% of Seats under CAP#	20%

CAP Seats = Sanctioned Intake – Institutional Quota
CAP seats excluding Minority Quota
@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

Specimen Data to be filled in Online Application Form

1.	Nationality	Indian or Foreign
2.	Do you belong to NRI, OCI, PIO, Children of Indian Worker in Gulf Countries, Foreign Student	Select the appropriate category
3.	Type of Candidate (A/B/C/D/E)	Please refer Types of Candidature and select Candidate type which applicable (A/B/C/D & E)
4.	Candidate's Full Name	As per HSC / Diploma mark sheet
5.	Father's Name	Fill Father's name
6.	Mother's Name	Fill Mother's name
7.	Gender (Male / Female)	Select Gender
8.	Date of Birth	Date of birth of the candidate (dd/mm/yyyy)
9.	Aadhaar Number	12 Digit Adhaar No. of the candidate.
10.	Family Income	Select the Income Group Upto 15,000/- , 15,001-50,000/- , 50,001 – 1 Lac, 1 Lac to 2 Lac, 2 Lac to 3 Lac, 3 Lac to 4.5 Lac, 4.5 Lac to 6 Lac, 6 Lac to 8 Lac, 8 Lac to 10 Lac, 10 Lac to 15 Lac, Above 15 Lac
11.	Religion	Select the religion from the list Hindu / Muslim / Sikh/ Christian/ Buddhist / Jain / Zoroastrian (Parsi)
12	Mother Tongue	Select the mother tongue from the list Assamese , Bengali, Dogri, English, Gujarati, Hindi, Kannada , Khasi, Konkani , Malayalam ,Manipuri ,Marathi , Mizo ,Oriya, Punjabi , Sanskrit, Sindhi, Tamil , Telugu , Urdu
13	Category of Candidate (Caste should be recognised as Backward class in Maharashtra State)	Select OPEN or backward class category for Maharashtra State Candidate - SC / ST / VJ DT NT(A) / NT(B) / NT(C) / NT(D)/ SBC /OBC [Refer 7(6)(a)]
14	Caste Name	Select the name of the caste and Sr. Number in case of Backward Class candidates.
15	Permanent Address	Fill the Lane/Street, Village/Town, Tahsil, District , State and PIN
16	Person with Disability (Yes/No)	If Disability Yes: select the disability type Locomotor or disability Leprosy cured person Cerebral palsy Dwarfism

		Muscular dystrophy Acid attack victims Blindness Low-vision Deaf Hard of hearing Speech and language disability Intellectual disability Specific learning disabilities Autism spectrum disorder Mental illness Multiple sclerosis Parkinson's disease Haemophilia Thalassemia Sickle cell disease Multiple Disabilities (Refer 7(6)(b))
17.	Religious Minority (Yes/No)	Select Yes and select the type of Religious Minority. [Refer 5(3)]
18.	Linguistics Minority / (Yes/No)	Select Yes and select the type of Linguistic Minority. [Refer 5(3)]
19.	District of SSC	Select district from where the candidate has passed SSC or equivalent examination
20.	District of HSC	Select district from where the candidate has passed HSC or equivalent examination
21.	District of Diploma	Select district from where the candidate has passed Diploma or equivalent examination
22.	District of Qualifying Examination	Select district from where the candidate has passed Qualifying examination or its equivalent
23.	**i) SSC details**	
	a] Name of SSC Board	Select the SSC Board Name
	b] SSC Passing Year	Year of Passing of SSC
	c] SSC Seat Number	Seat number as given on mark sheet
	d] SSC Mathematics marks	Fill SSC Mathematics marks obtained and maximum marks
	e] SSC English marks	Fill SSC English marks obtained and maximum marks
	f] SSC Aggregate marks	Fill SSC Aggregate marks obtained and maximum marks
	ii) HSC details	
	a] Name of HSC Board	Select Board Name
	b] HSC Seat Number	Seat number as given on mark sheet
	c] HSC Physics marks	Fill HSC Physics marks obtained and maximum marks

	d] HSC Chemistry marks	Fill HSC Chemistry marks obtained and maximum marks
	e] HSC Mathematics marks	Fill HSC Mathematics marks obtained and maximum marks
	f) HSC Biology marks	Fill HSC Biology marks obtained and maximum marks
	g) HSC English marks	Fill HSC English marks obtained and maximum marks
	h] HSC Aggregate marks	Fill HSC Aggregate/Total marks obtained and maximum marks
	iii) Diploma/ Qualifying Examination Details	
	a] Diploma Board / B. Sc. University Name	Select the Board Name / University Name
	b) Seat No./ Roll No.	Fill the Exam Seat / Roll Number of Final Year /Semester of Diploma / Qualifying Exam
	c] Aggregate Marks	Fill the Aggregate/Total marks obtained and maximum marks on the basis of which Diploma / Degree is awarded.
	d] Diploma Programme Group and or Branch Name e.g. Civil, Mechanical , Electrical, etc	Select Diploma Branch Name and Programme Group (For Diploma Candidates only)
24	CET Details	
	i) GATE/GPAT Details (For First Year Engineering and Technology& Pharmacy)	
	a] **) GATE/GPAT** Roll No.	Candidate Roll No as per **) GATE/GPAT** mark sheet
	b] **) GATE/GPAT** Score	Candidate Total Score as per mark sheet
	ii) MAH- M.HMCT-CET 2018/ MAH-M.ARCH.-CET 2018/ MAH-MBA/MMS-CET 2018/MAH-MCA-CET 2018 Details for HMCT, Architecture, MBA/MMS/MCA	
	a] CET Seat Number	As per CET Mark sheet
	b] Other CET's as per eligibility for MBA/MMS	Score and Percentile
25	Sponsored Candidates	Experience Details Proforma P and Q

If letter grades are assigned at SSC, HSC, Diploma, Qualifying Examination or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

The data required according to the type of admission shall only be required.

The above data is for sample only. Candidate shall fill the details step by step.

Specimen Option Form for CAP Round I

First Year M.E./M.Tech Admissions 2018 | **Option Form**

Government of Maharashtra
State Common Entrance Test Cell

Receipt-cum-Acknowledgement of Option Form for CAP Round-I/II/III for Admission to First Year of Full-Time Post Graduate Degree Courses in Engineering and Technology for the Academic Year 2018-19

Application ID :ME18153125 Version No : 3

Personal Details

Candidate's Name	**CHAUHAN SARIKA RAMCHANDRA**
Father's Name	**RAMCHANDRA**
Mother's Name	**GITA**
Gender	**Female**
Date of Birth	**01/11/1998**
Candidature Type	**Maharashtra - Type A**
Home University	**Pune**
Category	**Open**
Category for Admission	**Open**
Person with Disability	**Not Applicable**

Options Given By Candidate

Preference Number	Choice Code	Preference Number	Choice Code	Preference Number	Choice Code	Preference Number	Choice Code
1	600661210	4	301219110	7	600729310	10	600461210
2	600629310	5	300219110	8	401519110		
3	600619110	6	300729310	9	406719110		

Declaration

I have read all the rules of admission and I understandthat, I have filled this Option Form for consideration for CAP Round-I/II/III for Admission to First Year of Post Graduate Degree Courses in Engineering and Technology for the Academic Year 2018-2019. I further declare this Option Form and the Choice Codes their-in are filled in by me through my login.

Printed On : **25 /06 /2018 4:52:49 PM**

Last Modified On : 25/06/2018 **4:02:56 PM**

Last Modified By : 25/06/2018**, 117.223.17.32**

Signature of Candidate
(**CHAUHAN SARIKA RAMCHANDRA**)

The Option Form for CAP Round-I for Admission to First Year of Four-Year Full-Time Post Graduate Degree Courses in Engineering / Technology for the academic Year 2018-19 is confirmed as per the choices given above. We hereby acknowledge the confirmed Option Form.

Confirmed On : **25/6/2018 4:05:05 PM**

Confirmed By : EN16153125**, IP 117.223.17.32**

(Name of Commissioner)
Commissioner, State CET Cell,
Maharashtra State, Mumbai

The candidate can fill up to 300 Choice Codes.

Pro forma – A
(For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. ....is an employee in the capacity of .....in ....

(Designation) (Name of the Organization /Establishment/Department)

This Organization / Establishment / Department is under .....

(Department of Central Government / Government of India undertaking)

Shri / Smt. .....is transferred to .....in Maharashtra State vide transfer order No..... Dated..... .....

He / She has joined duty in Maharashtra on ..... and is currently working in the same post.

This certificate is issued for the purpose of his / her son / daughter .....'s admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) for the academic year 2018-19.

Outward No.&Date: (
Signature)

Place : Name & Designation
of the Head of the office
Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
1) Transfer order
2) Joining report

Proforma B-1

(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. .....is an employee in the capacity of ..... in ....
Designation) (Name of the Organisation /Establishment / Department)
This Organisation/Establishment /Department is under .....
Department of Maharashtra State Government / Maharashtra State Government undertaking.
Shri / Smt. .....is transferred to/from .....In/out of Maharashtra State vide transfer order No..... Dated.....
He / She has joined duty in/out of Maharashtra State on ..... and is currently working in the same post.
This certificate is issued for the purpose of his/her son/daughter .....'s admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) for the academic year 2018-19.

Outward No.&Date :
(Signature)
Place : Name & Designation
of the Head of the office
Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
1) Transfer order
2) Joining report

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

This is to undertake that I, ……., have retired from the service from the post of of ……. in …… ……
Designation) (Name of the Organisation /Establishment / Department)

This Organisation / Establishment / Department is under ……..
Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on ……. and settled in _____taluka _____ district --_____ .

This undertaking is submitted for the purpose of my son/daughter ……'s admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) for the academic year 2018-19.

(Signature)
Place : Name
Date :

Note : This pro forma is to be accompanied by attested copy of :
1) Pension Pay Order.
2) Proof of settlement (Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/Election Card).

Proforma – G1

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that Shri / Smt. ..... (candidate himself/herself) is a resident of ..... Village in .....Taluka ..... District. This village is a village which exists in Maharashtra Karnataka disputed border area.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) for the academic year 2018-19

Outward No. & Date : District Collector/ Deputy Commissioner/

District Magistrate/Additional District Magistrate/

Place : Taluka Executive Magistrate

Proforma – G2

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that Mr. /Miss ..... is a student of this school / College. He / She has passed Std. X / Std. XII / Diploma / B. Sc. examination from this school/college located in Maharashtra Karnataka disputed border area. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects.

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) for the academic year 2018-19.

Outward No. & Date :

Place: Head Master /Principal

School/ College

Seal of the School / College

Proforma – J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities)

CERTIFICATE

Ref. No. Date:

This is to certify that Shri / Smt. ..... is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at ..... which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter .....'s admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) for the academic year 2018-19.

Outward No.&Date : Head of the Office

Place :

Seal of the Office

Proforma – K
(For Jammu / Kashmir Migrant Candidates)
(Migrants staying in refugee camps)
CERTIFICATE

Ref. No. Date:

This is to certify that Mr./ Miss. ..... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:
Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) for the academic year 2018-19.

Outward No. & Date: Name & Signature of Head of the Office
Place: Migrant/Refugee Camp

Seal of the Office

Proforma – L

(For Refugees staying with relatives)

(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No. Date:

This is to certify that Mr./Miss. ..... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He/She is staying with ....
(Name and complete address of the Person with whom the candidate is staying at present)
..... since past .....years.
This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) for the academic year 2018-19.

Outward No. & Date : Name & Signature of District Collector

Place :

Seal of the Office

Proforma – O

(For seats under Minority Quota)

MINORITY COMMUNITY STUDENT'S SELF DECLARATION

I, _____ Son/Daughter/of _____
Resident of (full address) _____
_____ hereby declare that

I belong to the Muslim/Sikh/Christian/Buddhist/Jain/Zoroastrian (Parsi)* religious minority community

and / or

As my mother tongue is not mentioned in my Leaving / Transfer Certificate for deciding my candidature under linguistic minority status. I undertake that my mother tongue is _____.

I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.अविवि-2010/प्र.क्र.109/10/कार्या-5, दिनांक 1.7.2013 at the time of admission to the admitted institute.

Date:_____ Signature of Candidate: _____
Place:_____ Name of Candidate: _____
(*strike out whichever is not applicable)

Proforma - P

(Format of Certificate by the Employer / Management for Sponsored Candidates)

This is to certify that Shri./Smt/Kum._____

is working in this Institute/organization as (designation) _____ is appointed / approved on regular basis since dated..... and his / her appointment is not contractual / temporary/ adhoc . He / She is permitted to study **M.E./M.Tech./M.Pharm/M.HMCT programme / specialization** at the selected institute allotted of his / her choice. If he / she is admitted to the said program, he / she will be permitted to attend the College as a full time student during the working hours of the admitted College till completion of his / her program. We understand that he / she will fulfil institute norms of the attendance.

Date: _____ **Signature and Designation**

Place:_____ **With stamp of Organization**

Proforma -Q

Undertaking

(FOR SPONSORED CANDIDATES)

I, _____ , understand that I have been admitted to **M.E./ M.Tech / M. Pharm / M.HMCT programme** in _____ Engineering/ Technology with specialization in _____, under sponsored category and I am prepared to undergo this programme and bear all the expenses including the prescribed fees as tuition and other fee and those related to project work and dissertation.

In case of the default, I know that my registration will be cancelled.

Place: Signature of the Candidate .....

Date: Name of the Candidate .....

Application ID :